



Mayor Oscar D. Montoya
Mayor Pro-Tem Joe Martinez
Commissioner Leonel Benavidez

Commissioner Jacob Howell
Commissioner Jose M. Gomez
City Manager Alberto Perez

MERCEDES CITY COMMISSION
REGULAR MEETING
MAY 17, 2022 – 6:30 P.M.
MERCEDES CITY HALL – COMMISSION CHAMBERS
400 S. OHIO AVE., MERCEDES, TX 78570

“At any time during the course of this meeting, the City Commission may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the City Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

1. **Call Meeting to Order**
2. **Establish Quorum**
3. **Invocation**
4. **Pledge of Allegiance**
5. **Open Forum-**

Maximum length of time of forum is forty-five minutes with individual presentations limited to a maximum of five minutes. The City Commission can take no formal action on any city related matter discussed during the open forum. Persons who wish to participate in this portion of the meeting shall sign up as they arrive, indicating the topic about which they wish to speak. No one will be able to sign up **AFTER 6:20 PM**. The information required for signing up must be completed by that time. No public comments will be allowed during any agenda item unless recognized by the Mayor or if the item requires a public hearing. State your name and address before beginning your presentation.

There can be no comments about specific employees. By Charter, the City Manager is exclusively given authority over personnel matters, including complaints against city personnel. All complaints against city personnel will be addressed pursuant to Mercedes Personnel Policies. Comments must not be repeated and the Commission is not required to answer any question from the public. Any person who decides to directly question any member of the City Commission will be asked to discontinue their comments. The City Secretary's office representative will be responsible for notifying each presenter that their five-minute time limit has expired.

6. **Consent Agenda:** *(All matters listed under Consent Agenda are considered to be routine by the Governing Body and will be enacted by one motion. There will be no separate discussion of these items; however, if discussion is desired, that item(s) will be removed from the Consent Agenda and will be considered separately.)*
 - a. Approval of Minutes for Meeting(s) held May 3, 2022.
 - b. Approval of surplus items for auction
7. **Management Item(s):** *Discuss, Consider, and Possibly Take Action Regarding:*
 - a. Organizing and preparing for the 2022 Hurricane Season. (Mayor Pro-Tem Martinez & Comm. Howell)
 - b. Request to seek bids for the Mercedes Dome A/C Units (City Manager)
8. **Bids/Contracts:** *Discuss, Consider, and Possibly Take Action Regarding:*
 - a. Updated Facility Use Agreement with the American Red Cross and the City of Mercedes. (Fire Chief)
9. **Monthly Departmental Reports**
10. **Executive Session:** *Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)*
 - a. Consultation with Attorney regarding update on legal matters - Section 551.071 Texas Gov't Code Annotated - Consultation with Attorney
11. **Open Session:** *Discuss, Consider, and Possibly Take Action Regarding*
 - a. Item A listed in executive session.
12. **Adjournment**

Notice is hereby given that the City Commissioners of the City of Mercedes, Texas will meet in a **Regular Meeting** on Tuesday, May 17, 2022 at 6:30 P.M. Said meeting will be conducted in the Commission Chambers of the City Hall located at 400 S. Ohio, Mercedes, Texas for the purpose of considering and taking formal action regarding the items listed above. This notice is given in accordance with Vernon's Texas Codes Annotated, Texas Government Code, Section 551.001 et. Seq.

WITNESS MY HAND AND SEAL OF THE CITY THIS THE 13TH DAY OF MAY, 2022.

ATTEST:



Joselynn Castillo, City Secretary
Time of Posting: 8:45 P.M.

ACCESSIBILITY STATEMENT

The City of Mercedes recognizes its obligations under the Americans with Disabilities Act of 1990 to provide equal access to individuals with disabilities. Please contact the City Manager's Office at (956) 565-3114 at least 48 hours in advance of the meeting with requests for reasonable accommodations, including requests for a sign language interpreter.

**MERCEDES CITY COMMISSION
REGULAR MEETING
MAY 3, 2022 – 6:30 P.M.
MERCEDES CITY HALL – COMMISSION CHAMBERS**

MEMBERS PRESENT:	Oscar D. Montoya Sr.	Mayor
	Joe Martinez	Mayor Pro-Tem
	Leonel Benavidez	Commissioner
	Jacob Howell	Commissioner
	Jose M. Gomez	Commissioner
 STAFF PRESENT:	 Alberto Perez	 City Manager
	Martie Garcia-Vela	City Attorney
	Joselynn Castillo	City Secretary
	Javier Ramirez	Asst. City Manager
	Ervin Vilchis	I.T Liason
	Blanca Sanchez	Interim Police Chief
	Orlando Diaz	Sergeant
	Javier Campos	Fire Chief
	Marisol Vidales	Library Director
	Joaquin Hernandez	Public Works Director
	Axel Vallejo	Executive Admin. Asst.
	Nereida Perez	Finance Director
	Brianna Casares	Public Information Officer

OTHERS: Isaac Huacuja, Humberto Garza, Jovanna Garcia-Trevino, Elijia Casas (GLO), Michelle Cavazos Garcia (GLO, HARP Program)

1.) CALL MEETING TO ORDER

Mayor Montoya called the meeting to order at 6:30 P.M. and welcomed everyone to the meeting.

2.) ESTABLISH QUORUM

All members of the Commission were present which constitutes a full commission.

3.) INVOCATION

Commissioner Gomez said the Invocation.

4.) Pledge of Allegiance

Commissioner Howell led in the Pledge of Allegiance.

5.) Open Forum

- Ms. Jovanna Garcia Trevino asked for clarification on the grass clippings ordinance 2022-07. Ms. Garcia-Trevino read parts of the ordinance. She stated her list of questions on the ordinance. Mayor Montoya stated the Commission cannot answer questions but can place an agenda item on a meeting. Ms. Garcia-Trevino provided

pictures of when public works cut the grass and did not clean up the clippings after they completed cutting. Some of the questions asked were, Is the city going to get fined? Clarify on the amount of grass clippings will be considered for fines.

6.) PRESENTATION

a. Presentation by Texas General Land Office.

Fire Chief Campos addressed the Commission regarding the outreach from Texas GLO to assist in the Homeowners Assistance for repairs to homes of flooding. Mr. Casas stated the program has been out for about a year. This is for the homeowners that were affected by the 2018 and 2019 floods. Mr. Casas stated its for repairing, elevating, reconstruction, temporary relocation and reimbursement. Homeowners can apply online at recovery.texas.gov/harp or by phone at 1-844-893-8937 or by appointment in person in the Weslaco Office at 956-405-3341. Commissioner Benavidez stated that the funds will run out by summer time and citizens will need to apply now. Mr. Casas stated the program was available since it started and due to it closing asking for the partnership with the city to get the word out. At a question, Ms. Michelle stated that if FEMA is requiring the owner to have flood insurance then the applicant will need to continue having that insurance. She stated that they review the requirement and will ask the applicant for the reason they did not have the insurance and present that to GLO. Mr. Casas stated that every situation is unique. Ms. Michelle informed the Commission of the applicant eligibility requirements and required documentation and financial information. The program is divided into three portions, the reimbursement, assistance only, or combination of both. HARP funds can be used to replace a manufactured home with a site-build home, elevation, water well, septic, and accessibility. At a question, elevation pertains to both the home and land. The homeowner will be required to sign a one- or three-year promissory note. Commissioner Benavidez recommended an event in Mercedes for people to apply. Commissioner Howell asked to add a link on the city website for the link to apply.

7.) CONSENT AGENDA

a. Approval of Minutes for meeting(s) held April 19, 2022.

b. Approval of surplus items for auction.

Mayor Pro-Tem Martinez motioned to approve all items under consent agenda. Commissioner Benavidez seconded. Upon a called vote, the motion passed unanimously.

8.) CITY MANAGER COMMENTS

a. Update on Park Equipment

Mr. Perez stated they were asked to provide a park update on equipment. Mr. Perez stated that they are taking additional precautions of removing the playground equipment so that the kids do not cross the barrier and tape to play on the off-limit equipment. Mr. Hernandez provided an update on upgrading the equipment and picnic tables. Commissioner Howell would like the basketball nets to be replaced at the HEB park and would like to replace and improve the lighting at the parks. Mr. Hernandez stated he plans to pave the basketball court with black top. Commissioner Gomez stated that some playground equipment is plastic and

the metal pieces are the ones corroded and to save money, replace the metal equipment. Mr. Hernandez stated he did contact the company that placed the equipment but they stated they no longer make those parts for the playground. Mayor Pro-Tem Martinez asked about the Master Park Plan. Mr. Perez stated that the energy consultant will be assisting on recommending the best lighting for the parks. Commissioner Benavidez stated that its encouraging that Public Works is taking care of the park hazards.

9.) MANAGEMENT ITEM(S) : *Discuss, Consider, and Possibly Take Action Regarding:*

a. Authorizing City Manager to go out for bids to outsource the repair of high traffic streets needing repairs

Mr. Perez stated that the items of potholes and street repairs are of concern and outsourcing is an option. Mayor Pro-Tem Martinez made a motion to approve to go out for RFP's. Commissioner Benavidez seconded. Upon a called vote, the motion passed unanimously.

b. Appointment of a member to the Mercedes Historic Preservation Commission

Ms. Vidales stated she has one vacancy for the board and 2 vacancies for the alternate. Ms. Erin Pena applied for the Historian position which will have a term until 2024. Mayor Pro-Tem Martinez motioned to approve. Commissioner Benavidez seconded. Upon a called vote, the motion passed unanimously.

At this time, Commissioner Benavidez motioned to move to item 10. Mayor Pro-Tem Martinez seconded. Upon a called vote, the motion passed unanimously.

c. Requesting approval to complete and submit a joint application with hidalgo county drainage District No. 1 with City of Mercedes serving as Project Lead, for the 2018 South Texas Floods Competition to the Texas General Land Office.

Mr. Humberto Garza stated the City asked him to look at the application for the 2018 and 2019 joint funding. County Commissioner David Fuentes, Omar Anzaldua, and Saul Garcia were present. Mr. Garza stated the designation from the GLO focuses on certain cities to receive those funds and Mercedes is on the list. The Application is due August 1, 2022. County Commissioner David Fuentes stated this is the City of Mercedes application and the Drainage district is only a part but Mercedes is the lead. Ditch 3 is already a project with \$2 Mil assigned and this application will assist in completing the project. The area around the dome needed a detention facility to relieve some of the flooding issues in the dome area. Both of the projects fit as part of the this grant opportunity. The City of Mercedes has a great chance of being awarded due to the City of Mercedes being named specifically and qualified the entire county for the funding. Mr. Fuentes stated there is a process. Commissioner Benavidez motioned to approve items 9C through 9G. Mayor Pro-Tem Martinez seconded. Mr. Perez stated that the applications are not simple and applauds Commissioner Fuentes for their

assistance. Upon a called vote, the motion passed unanimously. Mr. Anzaldúa informed the Commission of the projects to increase the capacity of flood waters.

d. Requesting Approval to complete and submit application for the 2019 Disasters Competition to the GLO.

This item was voted on with Item 9C.

e. Requesting approval for City of Mercedes Mayor to sign Federal Assistance Standard Form 424 (SF-424), along with any other documentation that may be needed, in preparation for submittal of application(s) to GLO's 2018 South Texas Floods Competition. (ACM)

This item was voted on with Item 9C.

f. Requesting approval for City of Mercedes Mayor to sign Federal Assistance Standard Form 424 (SF-424), along with any other documentation that may be needed, in preparation for submittal of application(s) to GLO's 2019 Disasters Competition. (ACM)

This item was voted on with Item 9C.

g. Request to advertise Notice for Public Comments in local newspaper(s) for submittal of application(s) to GLO's 2018 South Texas Floods Competition and 2019 Disasters Competition. (ACM)

This item was voted on with Item 9C.

10.) BIDS/CONTACTS: *Discuss, Consider, and Possibly Take Action Regarding:*

a. Approval of Memorandum of Understanding (MOU) between the United States Department of Veterans Affairs, Texas Valley Coastal Bend Healthcare System (VATVCBHCS) and the Mercedes Police Department. (PD)

Interim Police Chief Sanchez stated that the VA is reaching out to police department for a MOU for aid to the VA. Commissioner Howell motioned to approve. Mayor Pro-Tem Martinez seconded. Upon a called vote, the motion passed unanimously.

b. Interlocal Cooperation Agreement between the County of Hidalgo Precinct 1 and the City of Mercedes on the Mile 8 street repairs (City Manager)

Commissioner Benavidez motioned to approve. Commissioner Howell seconded. Upon a called vote, the motion passed unanimously.

c. Auction Agreement with Galindo Auctions. (City Secretary)

Commissioner Howell motioned to approve. Mayor Pro-Tem Martinez seconded. Upon a called vote, the motion passed unanimously.

At this time, Mayor Montoya called the meeting into executive session at 7:25 P.M. Items 9C through 9G would be discussed after executive session.

11.) EXECUTIVE SESSION: *Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)*

a. Consultation with Attorney regarding update on legal matters - Section 551.071 Texas Gov't Code Annotated - Consultation with Attorney

Mayor Montoya called the meeting back to order at 8:00 P.M. Move to item 9C through 9G.

12.) OPEN SESSION: *Discuss, Consider, and Possibly Take Action Regarding:*

a. Item A listed in executive session.

Commissioner Howell made a motion to direct City Manager and Legal to move forward with Litigation. Commissioner Benavidez seconded. Upon a called vote, the motion passed unanimously.

13.) ADJOURN

Mayor Montoya adjourned the meeting at 8:13 P.M.



Memorandum

To: Alberto Perez, City Manager

CC: Nereida Perez, Finance Director; Joselynn Castillo, City Secretary

From: Joaquin Hernandez, Public Works Director

Date: Wednesday, May 11, 2022

Subject: Surplus Items from the Public Works Department

On May 10, 2022, the Public Works Department was cleaning one of the bays to properly store our equipment. Several items were found to be out of use, and we are recommending to surplus the items for the upcoming auction on June 18, 2022. Attached to this memo are the pictures of what will be surplus.







Public Health Equipment
San Antonio, TX
rial no. T10080
Mtr. Date 10 08
1-800-284-0106

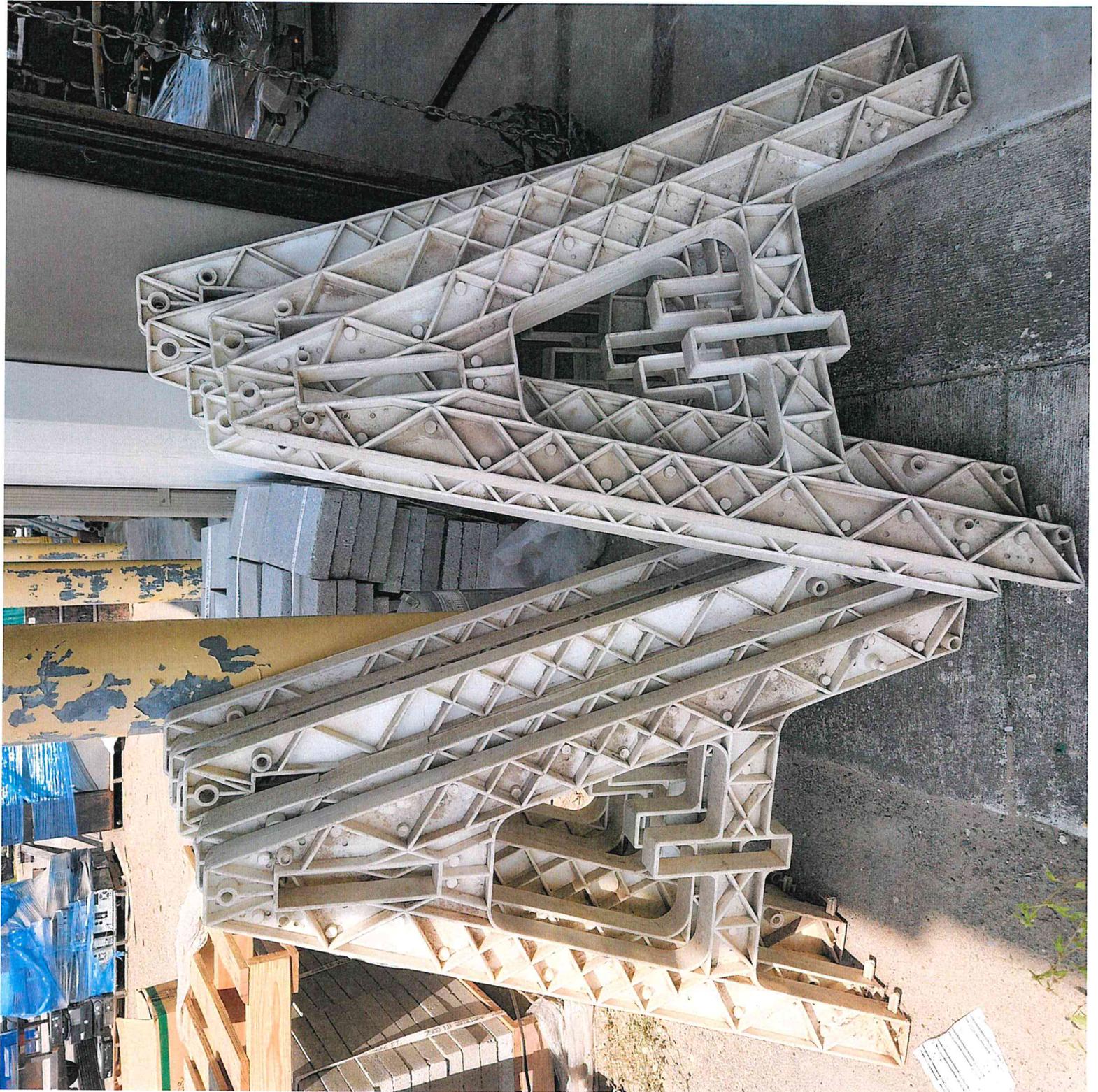
MODEL 422447 TYPE 4059-01 CODE 9707205P
BRIGGS & STRATTON CORP. MADE IN U.S.A.

Property of
City of Mercedes
1587



LOCKPORT ILLINOIS GREIF
H11115750087081GREIF
PC-5 57L 508 22mm

the mosquito control people
Public health
Equipment & Supply Company Inc.
1000 W. 11th St. Chicago, IL 60607
773.462.1234











Dayton Oil-Fired 110













STIHL
ENGINE FAMILY: CHAINSAW
ENGINE MEET

528
30 H-7
shoutel
at 25.2
20244709
Manufactured by STIHL INC, USA
with domestic and foreign components
que par STIHL Inc, États-Unis
des composants domestiques





STIHL

9

Caution: This equipment may be used in areas where flammable vapors or gases may be present. A spark or flame may be required. This operator should contact local fire agencies for laws or regulations relating to fire prevention requirements. 0000 967 4055

STIHL ANDREAS STIHL AG & CO. KG; EMISSION CONTROL INFORMATION
ENGINE/EVAP FAMILY: JA8XS.0274SX, D.O.M.: 04.18; DISPL.: 27cc
EMISSION CONTROL SYSTEM: EM. THIS ENGINE MEETS U.S. EPA AND CALIFORNIA EXH/EVAP REGS.
FOR 2018 MY FOR SMALL OFF ROAD ENGINES. EMISSION COMPLIANCE PERIOD: 300 HRS. REFER
TO OWNER'S MANUAL FOR MAINTENANCE, SPECIFICATIONS, ADJUSTMENTS AND CATEGORY.
CAM 1055-20000-7

THE AIR INDEX OF THIS ENGINE IS 3. THE LOWER THE INDEX, THE LESS POLLUTION. 4241 967 3400 G
 0 2 4 6 8 10
 MODERATE INTERMEDIATE EXTENDED
CHECK THE OWNER'S MANUAL FOR FURTHER DETAILS

4241-011-1711 434
BC 86 C-E Z Blower

5 15856354
Manufactured by STIHL INC., USA,
with domestic and foreign components
Fabrique par STIHL Inc. Etats-Unis, avec
des composants domestiques et étrangers.











Management Items

DATE: May 3, 2022

FROM: Joe Martinez, MPT & Jacob Howell, Commissioner

ITEM: Discussion and Possible Action to begin to organize and prepare for the 2022 Hurricane Season

BACKGROUND INFORMATION:

- Discussion and Possible Action to begin to organize and prepare for the 2022 Hurricane Season by;
 1. Ensuring that we have our Emergency Disaster Plan in order in the event of a Hurricane or Tropical Storm
 2. Instruct Public Works to begin to check and clean all drains and ditches that pertain to the city as well as clean and cut all areas around our drains.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS: N/A

DRAFT MOTION:

Bids/Contracts

DATE: May 17, 2022
FROM: Javier Campos Jr. Fire Chief / EMC
ITEM: Updated Facility Use Agreement with the American Red Cross and the City of Mercedes.

BACKGROUND INFORMATION:

Mercedes Safe Dome – Facility Use Agreement

In preparation of Hurricane Season 2022, we are updating agreements that are critical for our emergency response within the community. The City of Mercedes agreement with the American Red Cross on the usage of the Safe Dome needs updated contact information as well as facility usage within the dome when it becomes an American Red Cross Shelter during emergencies or disasters. This agreement will go alongside the executed MOU that is in place with the American Red Cross. It will also allow management team to execute shelter management plan that is in place within the city.

BOARD REVIEW/CITIZEN FEEDBACK: Choose an item.

ALTERNATIVES/OPTIONS:

FISCAL IMPACT: NA

Proposed Expenditure/(Revenue): NA	Account Number(s): NA

Finance Review by: NA

LEGAL REVIEW: NA

ATTACHMENTS: Facility Use Agreement

Staff Recommendation: Approval



Mercedes Safe Dome - Facility Use Agreement

The American National Red Cross (“Red Cross”), a non-profit corporation chartered by the United States Congress, provides services to individuals, families and communities when disasters strike. The disaster relief activities of the Red Cross are made possible by the American public who support the Red Cross with generous donations. The Red Cross’s disaster services are also supported by facility owners who permit the Red Cross to use their buildings as shelters and other service delivery sites for disaster victims. This agreement is between the Red Cross and a facility owner (“Owner”) so the Red Cross can use the facility to provide services during a disaster. This agreement only applies when Red Cross requests use of the facility and is managing the activity at the facility.

Parties and Facility

Owner:

Full Name of Owner	City of Mercedes
Address	1202 N. Vermont Ave. Mercedes, TX 78570
24-Hour Point of Contact Name and Title Work Phone Cell Phone Address for Official	Javier Campos, Fire Chief / Emergency Management Coordinator 956-565-7755 or 956-532-8536 105 N. Ohio Ave, Mercedes, TX 78570
Notices (only if from above address)	

Red Cross:

Chapter Name	South Texas Chapter
Chapter Address	6914 W. Exp. 83, Harlingen, Tx. 78552
24-Hour Point of Contact Name and Title Work Phone Cell Phone	Marcus Smith Disaster Program Manager 956-203-1083 (cell)
Address for Official Notices	American Red Cross, Disaster Cycle Services Logistics, 8550 Arlington Blvd., Fairfax, VA 22031

Facility:

Insert name and complete street address of building or, if multiple buildings, write “See attached facility list,” and attach facility list, including complete street address of each building that is part of this agreement. If the Red Cross will use only a portion of a building, then describe the portion of the building that the Red Cross will use.
The Mercedes Safe Room Center – 1202 N. Vermont, Mercedes, TX. 78570 The American Red Cross will be using entire parking lot and the safe dome facility with the exception of the computer room, game room area, fitness room and management office.

Terms and Conditions

1. Use of Facility: Upon request and if feasible, Owner will permit the Red Cross to use and occupy the Facility on a temporary basis to conduct emergency, disaster-related activities. The Facility may be used for the following purposes (both parties must initial all that apply):

Facility Purpose	Owner Initials	Red Cross Initials
Service Center (Operations, Client Services, or Volunteer Intake)		
Storage of supplies		
Parking of vehicles		
Disaster Shelter		

2. Facility Management: The Red Cross will designate a Red Cross official to manage the activities at the Facility ("Red Cross Manager"). The Owner will designate a Facility Coordinator to coordinate with the Red Cross Manager regarding the use of the Facility by the Red Cross.
3. Condition of Facility: The Facility Coordinator and Red Cross Manager (or designee) will jointly conduct a survey of the Facility before it is turned over to the Red Cross. They will use the first page of the Red Cross's **Facility/Shelter Opening/Closing Form** to record any existing damage or conditions. The Facility Coordinator will identify and secure all equipment in the Facility that the Red Cross should not use. The Red Cross will exercise reasonable care while using the Facility and will not modify the Facility without the Owner's express written approval.
4. Custodial Services (*This paragraph applies only when the Facility is used as a shelter or service center.*): Upon request of the Red Cross and if such resources are available, the Owner will make its custodial resources, including supplies and workers, available to provide cleaning and sanitation services at the Facility. The Facility Coordinator will designate a Facility Custodian to coordinate these services at the direction of and in cooperation with the Red Cross Manager.
5. Security/Safety: In coordination with the Facility Coordinator, the Red Cross Manager, as he or she deems necessary and appropriate, will coordinate with law enforcement regarding any security and safety issues at the Facility.
6. Signage and Publicity: The Red Cross may post signs identifying the Facility as a site of Red Cross operations in locations approved by the Facility Coordinator. The Red Cross will remove such signs when the Red Cross concludes its activities at the Facility. The Owner will not issue press releases or other publicity concerning the Red Cross's activities at the Facility without the written consent of the Red Cross Manager. The Owner will refer all media questions about the Red Cross activities to the Red Cross Manager.
7. Closing the Facility: The Red Cross will notify the Owner or Facility Coordinator of the date when the Red Cross will vacate the Facility. Before the Red Cross vacates the Facility, the Red Cross Manager and Facility Coordinator will jointly conduct a post-occupancy inspection, using the second page of the *Shelter/Facility Opening/Closing Form*, to record any damage or conditions.



Mercedes Safe Dome - Facility Use Agreement

8. Fee (This paragraph does not apply when the Facility is used as a shelter. The Red Cross does not pay fees to use facilities as shelters.): Both parties must initial one of the two statements below:

- a. Owner will not charge a fee for the use of the Facility.
Owner initials: Red Cross initials:
- b. The Red Cross will pay \$_____ per day/week/month (circle one) for the right to use and occupy the Facility. Owner initials: _____ Red Cross initials: _____

9. Reimbursement: Subject to the conditions in paragraph 9(e) below, the Red Cross will reimburse the Owner for the following:

- a. *Damage to the Facility or other property of Owner*, reasonable wear and tear excepted, resulting from the operations of the Red Cross. Reimbursement for facility damage will be based on replacement at actual cash value. The Red Cross, in consultation with the Owner, will select from bids from at least three reputable contractors. The Red Cross is not responsible for storm damage or other damage caused by the disaster.
- b. *Reasonable costs associated with custodial and food service personnel and supplies* which would not have been incurred but for the Red Cross's use of the Facility. The Red Cross will reimburse at per-hour, straight-time rate for wages actually incurred but will not reimburse for (i) overtime or (ii) costs of salaried staff.
- c. *Reasonable, actual, out-of-pocket costs for the utilities indicated below*, to the extent that such costs would not have been incurred but for the Red Cross's use of the Facility. (Both parties must initial all utilities that may be reimbursed by the Red Cross):

	Owner Initials	Red Cross Initials
Water		
Gas		
Electricity		
Waste Disposal		

- d. The Owner will submit any request for reimbursement to the Red Cross within 60 days after the occupancy of the Red Cross ends. Any request for reimbursement must be accompanied by supporting invoices. Any request for reimbursement for personnel costs must be accompanied by a list of the personnel with the dates and hours worked.
- e. If the disaster is a Federally-declared disaster and Owner is a municipal or state government entity, then the Owner will work with appropriate emergency management agencies to seek cost reimbursement through the Federal Emergency Management Agency's program for administering Public Assistance Category B under the Robert T. Stafford Act. The Red Cross is not obligated to reimburse the Owner for costs covered by Public Assistance Category B.

10. Insurance: The Red Cross shall carry insurance coverage in the amounts of at least \$1,000,000 per occurrence for Commercial General Liability and Automobile Liability. The Red Cross shall also carry Workers' Compensation coverage with statutory limits for the jurisdiction within which the facility is located and \$1,000,000 in Employers' Liability.

11. Indemnification: The Red Cross shall defend, hold harmless, and indemnify Owner against any legal liability, including reasonable attorney fees, in respect to claims for bodily injury, death, and property damage arising from the negligence of the Red Cross during the use of the Facility.

12. Term: The term of this agreement begins on the date of the last signature below and ends 30 days after written notice by either party.



Mercedes Safe Dome - Facility Use Agreement

Digital Signature: Each party agrees that either party's execution of this agreement by DIGITAL signature (whether ELECTRONIC or encrypted) is expressly intended to authenticate this AGREEMENT and to have the same force and effect as manual signatures. The term DIGITAL signature means any electronic sound, symbol, or process attached to or logically associated with a record and executed and adopted by a party with the intent to sign such record, including facsimile or email electronic signatures. The use of digital signatures is intended to facilitate more efficient execution and delivery of signed documents.

Owner (Legal Name)

By (Signature)

Name (Printed)

Title

Date

The American National Red Cross

(Legal Name)

By (Signature)

Marcus Smith

Name (Printed)

Disaster Program Manager

Title

Date

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
BLUECROSS AND BLUE SHIELD OF TEXAS	4/27/22	APRIL 2022 EMPLOYEE INSURA	GENERAL FUND	POLICE	<u>18,126.70</u>
				TOTAL:	18,126.70
COMPROLLER OF PUBLIC ACCOUNTS	4/28/22	1ST QTR 2022 STATE CRIMINA	GENERAL FUND	NON-DEPARTMENTAL	<u>11,170.13</u>
				TOTAL:	11,170.13
DEVELOPMENT CORPORATION OF MERCEDES	4/28/22	SALES TAX APRIL 2022	GENERAL FUND	NON-DEPARTMENTAL	130,315.53
	4/28/22	PAYMENT 46 - APRIL 2022	GENERAL FUND	NON-DEPARTMENTAL	<u>10,416.67</u>
				TOTAL:	140,732.20
GEXA ENERGY, LP	4/22/22	FEB-MARCH 2022 ELECTRIC	GENERAL FUND	NON-DEPARTMENTAL	14,450.93
	4/22/22	FEB-MARCH 2022 ELECTRIC	UTILITY FUND	WATER/SEWER TREATMENT	<u>26,407.36</u>
				TOTAL:	40,858.29
LOWER RIO GRANDE VALLEY DEVELOPMENT CO	4/06/22	030822 FY2022 OPERATIONS B	GENERAL FUND	NON-DEPARTMENTAL	<u>15,000.00</u>
				TOTAL:	15,000.00
METRO ELECTRIC, INC	4/22/22	REPLACE LIGHT	GENERAL FUND	BUILDING MAINTENANCE	<u>12,342.00</u>
				TOTAL:	12,342.00
METRO FIRE APPARATUS SPECIALISTS, INC	4/01/22	ITEM BASE UNIT	SERIES 2021	EMS/FIRE EQUIPMENTS	421,298.00
	4/01/22	PUBLISHED OPTIONS	SERIES 2021	EMS/FIRE EQUIPMENTS	175,503.00
	4/01/22	UNPUBLISHED OPTIONS	SERIES 2021	EMS/FIRE EQUIPMENTS	<u>121,199.00</u>
				TOTAL:	718,000.00
NUECES FARM CENTER	4/06/22	HYDRAULIC CYLINDER	UTILITY FUND	WATER/SEWER FIELD CREW	<u>11,207.70</u>
				TOTAL:	11,207.70
OMNIPRO, LLC	4/22/22	LENOVO DIR: DIR-TSO-3808	SPECIAL REVENUE FU	GRANT-TEXAS LIBRARY	<u>16,588.00</u>
				TOTAL:	16,588.00
TEXAS MUNICIPAL RET. SYST	4/21/22	PENSION PLAN PAYABLE	GENERAL FUND	NON-DEPARTMENTAL	12,828.96
	4/19/22	PENSION PLAN PAYABLE	GENERAL FUND	NON-DEPARTMENTAL	12,205.38
	4/28/22	PENSION PLAN PAYABLE	GENERAL FUND	NON-DEPARTMENTAL	12,780.66
	4/21/22	PENSION PLAN PAYABLE	GENERAL FUND	POLICE	13,501.21
	4/19/22	PENSION PLAN PAYABLE	GENERAL FUND	POLICE	11,882.88
	4/28/22	PENSION PLAN PAYABLE	GENERAL FUND	POLICE	<u>12,858.65</u>
				TOTAL:	76,057.74
TEXAS NATIONAL BANK	4/06/22	FEDERAL W/H	GENERAL FUND	NON-DEPARTMENTAL	13,018.74
	4/19/22	FEDERAL W/H	GENERAL FUND	NON-DEPARTMENTAL	11,750.70
	4/28/22	FEDERAL W/H	GENERAL FUND	NON-DEPARTMENTAL	12,556.99
	4/06/22	FICA W/H	GENERAL FUND	NON-DEPARTMENTAL	11,355.35
	4/19/22	FICA W/H	GENERAL FUND	NON-DEPARTMENTAL	10,849.08
	4/28/22	FICA W/H	GENERAL FUND	NON-DEPARTMENTAL	<u>11,522.07</u>
				TOTAL:	71,052.93
TROIANI & SOSSI, PLLC	4/29/22	11185 LEGAL FEES MARCH & A	GENERAL FUND	NON-DEPARTMENTAL	<u>13,324.75</u>
				TOTAL:	13,324.75
U.S. WATER SERVICES CORPORATION	4/08/22	S142758 MANAGEMENT OF WATE	UTILITY FUND	WATER/SEWER TREATMENT	203,298.22
	4/08/22	S143623 MANAGEMENT OF WATE	UTILITY FUND	WATER/SEWER TREATMENT	19,604.99
	4/08/22	S144414 MANAGEMENT OF WATE	UTILITY FUND	WATER/SEWER TREATMENT	161,018.36
	4/08/22	S146376 MANAGEMENT OF WATE	UTILITY FUND	WATER/SEWER TREATMENT	<u>161,018.36</u>
				TOTAL:	544,939.93

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WASTE CONNECTIONS OF TEXAS	4/06/22	1951977V113 GARBAGE FEB 20	GENERAL FUND	SANITATION DEPARTMENT	<u>102,392.62</u>
				TOTAL:	102,392.62

===== FUND TOTALS =====

01	GENERAL FUND	474,650.00
02	UTILITY FUND	582,554.99
07	SPECIAL REVENUE FUND	16,588.00
52	SERIES 2021	718,000.00

	GRAND TOTAL:	1,791,792.99
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TOTAL PAGES: 2

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 99-City of Mercedes
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 10,001.00 THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 4/01/2022 THRU 4/30/2022

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: NO
INCLUDE OPEN ITEM:NO

**CITY OF MERCEDES
SALES TAX COMPARATIVE ANALYSIS
BY MONTH RECEIVED**

FY 2020-2021

Recvd	Period	State			Mth %		Mth %		
		Comptroller	EDC (25%)	Outlet Mall	Inc/Dec	City (75%)	Outlet Mall	Inc/Dec	
Oct	Aug	360,547.72	86,798.28	3,338.65	12.42%	260,394.83	10,015.96	12.42%	
Nov	Sept	460,051.33	109,957.47	5,055.36	26.68%	329,872.41	15,166.09	26.68%	
Dec	Oct	415,587.16	99,592.24	4,304.55	-9.43%	298,776.72	12,913.65	-9.43%	
Jan	Nov	495,384.03	118,122.77	5,723.24	18.61%	354,368.31	17,169.71	18.61%	
Feb	Dec	713,337.55	168,646.44	9,687.95	42.77%	505,939.32	29,063.84	42.77%	
Mar	Jan	410,152.48	98,752.32	3,785.80	-41.44%	296,256.95	11,357.41	-41.44%	
Apr	Feb	391,843.83	94,641.26	3,319.70	-4.16%	283,923.77	9,959.10	-4.16%	
May	Mar	702,975.27	166,637.28	9,106.54	76.07%	499,911.84	27,319.61	76.07%	
		3,949,879.37	943,148.06	44,321.79	-4.49%	2,829,444.15	132,965.37	-4.49%	

FY 2021-2022

Recvd	Period	State			Mth %		Mth %		
		Comptroller	EDC (25%)	Outlet Mall	Inc/Dec	City (75%)	Outlet Mall	Inc/Dec	
Oct	Aug	532,219.32	126,355.59	6,699.24	-0.47%	379,066.78	20,097.71	-0.47%	
Nov	Sept	587,652.79	140,871.36	6,041.84	11.49%	422,614.08	18,125.51	11.49%	
Dec	Oct	437,734.09	86,028.38	23,405.14	-38.93%	258,085.14	70,215.43	-38.93%	
Jan	Nov	697,918.59	124,014.84	50,464.81	44.16%	372,044.51	151,394.43	44.16%	
Feb	Dec	1,038,314.60	171,132.45	88,446.20	37.99%	513,397.35	265,338.60	37.99%	
Mar	Jan	520,940.96	100,115.16	30,120.08	-41.50%	300,345.47	90,360.25	-41.50%	
Apr	Feb	521,262.12	98,145.09	32,170.44	-1.97%	294,435.29	96,511.30	-1.97%	
May	Mar	736,963.37	184,240.84		87.72%	552,722.53		87.72%	
		5,073,005.84	1,030,903.71	237,347.75	9.30%	3,092,711.15	712,043.23	9.30%	

Note: Pending Outlet Mall Report for May from Tx. Comptroller.

Yearly Total Sales Tax Comparison

Recvd	Period	Yearly Total Sales Tax Comparison		Yr % Inc/Dec
		2020-2021	2021-2022	
Oct	Aug	360,547.72	532,219.32	47.61%
Nov	Sept	460,051.33	587,652.79	27.74%
Dec	Oct	415,587.16	437,734.09	5.33%
Jan	Nov	495,384.03	697,918.59	40.88%
Feb	Dec	713,337.55	1,038,314.60	45.56%
Mar	Jan	410,152.48	520,940.96	27.01%
Apr	Feb	391,843.83	521,262.12	33.03%
May	Mar	702,975.27	736,963.37	4.83%
		3,949,879.37	5,073,005.84	28.43%

Yearly City Sales Tax Comparison

Recvd	Period	Yearly City Sales Tax Comparison		
		2020-2021	2021-2022	Yr % Inc/Dec
Oct	Aug	260,394.83	379,066.78	45.57%
Nov	Sept	329,872.41	422,614.08	28.11%
Dec	Oct	298,776.72	258,085.14	-13.62%
Jan	Nov	354,368.31	372,044.51	4.99%
Feb	Dec	505,939.32	513,397.35	1.47%
Mar	Jan	296,256.95	300,345.47	1.38%
Apr	Feb	283,923.77	294,435.29	3.70%
May	Mar	499,911.84	552,722.53	10.56%
		2,829,444.15	3,092,711.15	9.30%

BUDGET 4,800,000

% OF BUDGET 39.05%

Note: Mth % Inc /Dec compared to prior month.

Note: Yr % Inc /Dec compared to prior year.

Note: Revenue generated 2 months prior receipt. Ex: Generated in Oct will be received Dec

Received	Generated
October	August
November	September
December	October
January	November
February	December
March	January
April	February
May	March
June	April
July	May
August	June
September	July

CITY OF MERCEDES
Budget vs Actual FY 2021-2022 (UNAUDITED)
As at 04/30/2022

01 GENERAL FUND

REVENUES	Budget	Budget Completed 58.33%		
		YTD Actual	Budget Balance	% of Budget
Taxes	8,737,643	6,147,297	2,590,346	70.35%
Licenses & Permits	167,500	394,305	(226,805)	235.41%
Fines & Services	2,117,460	1,243,966	873,494	58.75%
Intergovernmental	18,100	2,741	15,359	15.14%
Miscellaneous	1,252,100	1,104,723	147,377	88.23%
	12,292,803	8,893,032	3,399,771	72.34%
EXPENDITURES				
Commission	30,700	10,887	19,813	35.46%
Exe. Adm	237,303	122,566	114,737	51.65%
Human Resources	90,011	14,258	75,753	15.84%
City Secretary	72,249	53,086	19,163	73.48%
Mun. Court	142,621	81,665	60,956	57.26%
Finance	214,350	113,014	101,336	52.72%
IT	261,789	95,861	165,928	36.62%
Planning	523,071	252,556	270,515	48.28%
Police	2,987,868	1,802,289	1,185,579	60.32%
Animal Control	84,540	21,165	63,375	25.04%
Fire	1,298,008	726,698	571,310	55.99%
PW	99,912	70,483	29,429	70.55%
Streets	574,501	342,848	231,653	59.68%
Build. Maint.	245,516	134,528	110,988	54.79%
Veh. Maint.	268,726	123,500	145,226	45.96%
Parks & Rec	497,148	218,209	278,939	43.89%
Rec. Center	44,122	19,463	24,659	44.11%
Library	411,087	215,934	195,153	52.53%
Projects	-	-	0	#DIV/0!
Sanitation	1,430,081	842,063	588,018	58.88%
Dome Shelter	259,358	140,240	119,118	54.07%
Non-Departmental	2,519,842	1,546,449	973,393	61.37%
	12,292,803	6,947,763	5,345,040	56.52%
Rev. Over/Under	-	1,945,270	(1,945,270)	

NOTE:

CITY OF MERCEDES
Budget vs Actual FY 2021-2022 (UNAUDITED)
As at 04/30/2022

02 UTILITY FUND

	Budget Completed 58.33%			
REVENUES	Budget	YTD Actual	Budget Balance	% of Budget
Water & Sewer Sales	5,450,118	3,102,953	2,347,165	56.93%
Fees & Penalties	132,500	149,138	(16,638)	112.56%
Miscellaneous	3,000	1,411	1,590	47.02%
	5,585,618	3,253,501	2,332,117	58.25%
EXPENDITURES				
Information Tech	61,500	33,868	27,632	55.07%
Utility Billing	120,192	68,675	51,517	57.14%
Meter Readers	143,398	75,979	67,419	52.98%
W/S Field Crew	976,124	546,743	429,381	56.01%
W/S Treatment Plant	2,818,601	1,453,038	1,365,563	51.55%
Debt Service Int.	780,776	634,723	146,053	81.29%
Non-Departmental	685,027	84,799	600,228	12.38%
	5,585,618	2,897,825	2,687,793	51.88%
Revenue Over/Under	-	355,676	(355,676)	

NOTE:

CITY OF MERCEDES
 Budget vs Actual FY 2021-2022 (UNAUDITED)
 As at 04/30/2022

15 INTEREST & SINKING FUND

REVENUES	Budget	YTD Actual	Budget Completed 58.33%	
			Budget Balance	% of Budget
Property Taxes	2,097,822	2,128,985	(31,163)	101.49%
Intergovernmental	-	-	-	0.00%
Miscellaneous	318,750	772	317,978	0.24%
	2,416,572	2,129,758	286,814	88.13%
EXPENDITURES				
Debt Service	2,416,572	1,873,871	542,701	77.54%
	2,416,572	1,873,871	542,701	77.54%
Revenue Over/Under	-	255,886	(255,886)	

NOTE:

CITY OF MERCEDES
 Budget vs Actual FY 2021-2022 (UNAUDITED)
 As at 04/30/2022

16 HOTEL/MOTEL FUND

REVENUES	Budget	YTD Actual	Budget Completed 58.33%	
			Budget Balance	% of Budget
Taxes	86,000	71,355	14,645	82.97%
Reserves/Misc.	134,165	2,369	131,796	1.77%
	220,165	73,724	146,441	33.49%
EXPENDITURES				
Advertisement	151,440	53,073	98,367	35.05%
Historic Preservation	43,000	-	43,000	0.00%
Arts Promotion	12,900	-	12,900	0.00%
Signage	12,825	-	12,825	0.00%
	220,165	53,073	167,092	24.11%
Revenue Over/Under	-	20,651	(20,651)	

NOTE:

CITY OF MERCEDES
Budget vs Actual FY 2021-2022 (UNAUDITED)
As at 04/30/2022

43 SERIES 2018 CO

REVENUES	Budget	JTD Actual	Budget Balance
Bond Revenue	9,991,085	9,991,085	-
Interest Income	127,549	127,909	(361)
Miscellaneous		34,602	(34,602)
	10,118,634	10,153,597	(34,963)
EXPENDITURES			96.90%
Ambulance Services	519,644	519,644	-
PD Vehicles	503,442	505,223	(1,781)
PW Vehicles	561,969	502,641	59,328
Rescue Vehicles	33,165	33,165	-
Drainage Improv.	496,257	376,550	119,706
Sewer Improv.	1,484,309	1,488,109	(3,800)
Lift Station Improv.	1,352,229	1,352,229	-
Street Overlays	3,460,085	3,460,085	-
Street Improvements	104,946	104,946	-
Water Improv.	1,401,378	1,260,786	140,592
Non-Departmental	201,210	201,210	-
	10,118,634	9,804,589	314,045
Revenue Over/Under	-	349,007	(349,007)

NOTE: This fund is reported as Job to Date.

CITY OF MERCEDES
 Budget vs Actual FY 2021-2022 (UNAUDITED)
 As at 04/30/2022

46 EMS FUND

REVENUES	Budget	YTD Actual	Budget Completed 58.33%	
			Budget Balance	% of Budget
EMS Service Fees	700,000	137,212	562,788	19.60%
Misc	20,000	-	20,000	0.00%
	720,000	137,212	582,788	19.06%
EXPENDITURES				
Personnel Costs	127,082	52,760	74,322	41.52%
Contractual Sev. & Other	178,618	102,832	75,786	57.57%
Maintenance	33,000	15,488	17,512	46.93%
Supplies	131,300	39,813	91,487	30.32%
Capital Outlay	-	-	0	0.00%
Non-Departmental	250,000	38,493	211,507	15.40%
	720,000	249,385	470,615	34.64%
Revenue Over/Under	-	(112,173)	112,173	

NOTE:

CITY OF MERCEDES
Budget vs Actual FY 2021-2022 (UNAUDITED)
As at 04/30/2022

51 AMERICAN RESCUE PLAN

REVENUES	Budget	Budget Completed		% of Budget
		JTD Actual	Budget Balance	
APR Revenue	2,057,319	2,057,319	-	100.00%
Intergovernmental	-	-	-	#DIV/0!
Miscellaneous	200	200	-	100.00%
	2,057,519	2,057,519	-	100.00%
EXPENDITURES				
Contractual Services	61,714	61,714	0	100.00%
Water Rate Study		9,675		
Fema Dome Drainage		43,590		
Revenue Loss	1,000,000	1,000,000	0	100.00%
PD Renovation	700,000	-		
	1,761,714	1,114,979	-	63.29%
Revenue Over/Under	295,805	942,540	-	

NOTE: This fund is reported as Job to Date.

CITY OF MERCEDES
Budget vs Actual FY 2021-2022 (UNAUDITED)
As at 04/30/2022

52 SERIES 2021 CO

REVENUES	Budget	JTD Actual	Budget Balance
Bond Revenue-Other Financ	8,076,800	8,250,000	(173,200)
Interest Income	-	5,388	(5,388)
Miscellaneous	-	-	-
	8,076,800	8,255,388	(178,588)
EXPENDITURES			75.77%
EMS/FIRE Equipment	782,765	720,000	62,765
PD Vehicles		-	-
PW Equipment	139,753	139,753	-
Planning Equipment		-	-
Library	17,586	17,586	
Water/Utility Improv.		-	-
Sewer/Utility Improv.	91,504	91,504	-
Lift Station Improv.	493,826	-	493,826
Street Overlays		-	-
Street Improvements		-	-
Drainage Imprprov.	58,545	58,545	-
Non-Departmental	(1,834)	171,366	(173,200)
	1,582,145	1,198,754	383,391
Revenue Over/Under	6,494,655	7,056,634	(561,979)

NOTE: This fund is reported as Job to Date.

Mercedes Municipal Court
Revenue Collected by Citations
April 1, 2022 - April 30, 2022

City of Mercedes Revenue	\$7,838.44
State of Texas Revenue	\$4,700.28
Total Revenue Collected	\$12,538.72

Total Number of Cases (Dockets) Heard by Court - **21**



Eduardo Mendoza, Municipal Court Coordinator

Memo

To: Alberto Perez, City Manager

From: Marisol Vidales, Library Director

CC: Javier Ramirez, Assistant City Manager

Date: May 6, 2022

Re: Library Department Monthly Report

Attached you will find the Library Department's monthly statistical report, please let me know if you have any questions regarding the information. Also, Library Staff participated in the following meetings, trainings, and events during the month of April 2022.

Meetings

- Easter Egg Hunt Meeting (4/4) – Marisol Vidales & Michelle Muniz
- City Commission Meeting (4/5) – Marisol Vidales
- Department Head Meeting (4/6) – Marisol Vidales
- Mercedes Historic Preservation Commission Meeting (4/12) – Marisol Vidales (via Zoom) & Michelle Muniz
- Urban County Funds Special Meeting (4/12) – Mary Jane Hernandez
- City Commission Meeting (4/19) – Marisol Vidales
- Hidalgo County Library System Meeting (4/21) – Marisol Vidales
- ERate Central Proposal Meeting (4/22) – Marisol Vidales
- T-Mobile Emergency Connectivity Fund Meeting (4/22) – Marisol Vidales & Michelle Muniz
- cloudLibrary Representative Meeting (4/22) – Marisol Vidales
- RGV EM Partners Hurricane Workshop Meeting (4/28) – Marisol Vidales

Trainings

- Table Talk Exercises: Active Shooter, Bomb Threat, & Fire (4/1) – Marisol Vidales
- NorthStar Digital Literacy Training (4/8) – Anthony Cardenas & Tristan Garza
- Story Reading Workshop 101 (4/20-4/22) – Frank Rivas & Daniela Alejo
- Digital Navigator Cohort Meeting (4/22) – Anthony Cardenas, Tristan Garza, Michelle Muniz & Marisol Vidales
- Libraries Connecting Texas Webinar (4/28) – Marisol Vidales

Outreach

- UAMOS Head Start (4/26) – Frank Rivas
Toddlers: 17 Adults: 8
- Taylor Elementary Career Day (4/28) – Frank Rivas
Children: 141 Adults:5

Events

The regular children’s programming is both in-person and virtual. It is planned and done by Children’s Library Aide, Frank Rivas.

- Toddler Time (4/12) – We had 1 toddler and 2 adults attend in-person and 17 virtual attendees
- Story & Craft Time (4/12) – We had 5 virtual attendees
- Toddler Time (4/19) – We had 19 virtual attendees
- Story & Craft Time (4/19) – We had 4 virtual attendees

Other Events

- National Library Workers Proclamation by Hidalgo County (4/5) – The event was attended by Marisol Vidales
- Texas A&M AgriLife Extension Nutrition Class (4/6)
Adults:11
- Easter Event (4/9) – The event was coordinated and hosted by Marisol Vidales, Michelle Muniz, Frank Rivas, Daniela Alejo, Monika Guerra, Isabel Mendoza, Dora del Toro, & Patty Jimenez.
Toddlers: 90 Children: 190 Teens: 20 Adults: 100
- Texas A&M AgriLife Extension Nutrition Class (4/13)
Adults: 7
- Texas A&M AgriLife Extension Nutrition Class (4/20)
Adults:11
- Digital Navigator Computer Class (4/21) – The class curriculum is created and taught by Tristan Garza and Anthony Cardenas
Adults: 11
- Earth Day Event (4/21) – The event was planned and hosted by Michelle Muniz
Children:5 Adults:2
- Sonic Groundbreaking (4/21) – The event was attended by Marisol Vidales
- Cecilia Garcia-Akers Book Talk & Signing (4/27) – The event was coordinated by Marisol Vidales
Teens:25 Adults:24
- Mercedes Chamber Annual Award Banquet (4/27) – The event was attended by Marisol Vidales
- Digital Navigator Computer Classes (4/28) – The class curriculum is created and taught by Tristan Garza and Anthony Cardenas
Adults:11
- Dia de los ninos (4/28) – The event was planned and hosted by Frank Rivas & Michelle Muniz
Children:16 Adults:7
- Leadership Mercedes Class Presentation (4/29) – The presentation was created & presented by Marisol Vidales.

Other Projects/Duties

Café

- We sold 603 individual items for the 19 days that we were open and we made \$2,015.70 in sales.

Marketing (The majority of these items involve the creation of flyers, taking and posting photos, filming and editing videos, responding to after hour text messages from department heads, responding to citizens via direct message, and interacting with the public on social media platforms.)

- Created 3 newsletters for April for New Releases, Art Exhibit, and Library & Café News.
- Created a total of 44 flyers for the month of April for the library, café, city, & HCLS.
- Created 2 book rivers on TLC Catalog to honor monthly observances highlighting our collection.
- Created 3 shelves in cloudLibrary in honor of monthly observances highlighting our collection.
- Created 3 book displays for the month of April – 2 for the adult area and 1 for the Children's section.
- Posted 229 items across Facebook, Instagram, and Twitter for the Library, Café, and HCLS and responded to one Direct Message.

Administration/Collection Management/Development

- Reviewed inventory and selected May café specials.
- Completed the planning for the Easter Egg Hunt by creating an assignment list, distributing parking passes, thank you list, map for the event, purchasing food and supplies, stuffing plastic eggs and helping run the actual event.
- Prepared the agenda & back-up information, distributed the packet, and attended the meeting for the Mercedes Historic Preservation Commission where a grant was awarded for 304 S. Texas Avenue for a roof replacement.
- We created suggested reading lists for two Mercedes Independent School District events which were Science Literacy Night and a local history presentation for high school students. We also provided 30 free books for the Science Literacy Night event.
- Worked on collection development for both our book & media budget. Our book purchase was for the month of April and our media purchase was for the 2nd quarter of the year.
- Worked with all 12 Hidalgo County Library System member libraries to help them prepare and register for their reclamation process with OCLC and postponed batch upload training until the reclamation process is complete. Mrs. Mary Jane Hernandez is still helping libraries on a regular basis with questions.
- Obtained 3 quotations for a deluxe animated Santa sleigh for HEB park to be funded by the EDC.
- Obtained quotes for server and Deep Freeze licenses as well as worked on the narrative with Border Affairs in order to submit a grant application for the ALA Covid Relief Fund.

- Called vendors and obtained quotations for Urban County for the 2020, 2021, and 2022 funding years.
- Wrote, presented and submitted evaluations for nine library employees.
- Assisted with the removal of the “Butterflies” exhibit as well as the “Easter Lilies” exhibit and installed the new “Bluebonnets” exhibit and started collecting teen art submissions for our May exhibit.
- Created a PowerPoint Presentation, an interactive Google map of the historic properties in Mercedes, and presented to the Mercedes Leadership Class.
- Obtained all the final quotes and submitted purchase order requests for all our Summer Reading Program vendors.
- Took photos and video of water damage due to rain event and presented the issue to the Assistant City Manager to discuss potential repairs and solutions.
- Purged library borrowers from 2007-2017 that are no longer active borrowers in order to maintain an accurate record.
- Reviewed and revised pricing for all Nestle/Starbucks products due to rising costs in supplies and updated the café register and menus.

Dr. Hector P. Garcia Memorial Library Statistical Report

Apr-22

Circulation	2022	2021
Check-Outs & Renewals:	589	1302
Year to Date Total:	4,193	5532
In-House Book Circulation:	89	7
Year to Date Total:	790	111
In-House Magazine Circulation:	15	8
Year to Date Total:	157	70
In-House Newspaper Circulation:	39	0
Year to Date Total:	282	21
New Borrowers:	10	14
Year to Date Total:	120	53

Book & Media Donations	2022	2021
Donations Received:	286	0
Year to Date Total:	416	592
Donations Selected:	19	0
Year to Date Total:	70	113

Computer Sessions	2022	2021
Adult Lab Sessions:	361	220
Year to Date Total:	679	220
Juvenile Lab Sessions:	11	25
Year to Date Total:	13	25
WiFi:	3,169	978
Year to Date Total:	5,201	7401

Reference Assistance	2022	2021
By Phone:	120	153
Year to Date Total:	733	2315
In-Person:	61	47
Year to Date Total:	626	651

Meeting Room Sessions	2022	2021
Sessions:	45	0
Year to Date Total:	37	2

Digital Resources	2022	2021
cloudLibrary Checkouts:	7366	0
Year to Date Total:	48835	0
NewsStand Checkouts:	187	0
Year to Date Total:	1443	0

Reference Services	2022	2021
Directional/Basic Questions:	51	80
Year to Date Total:	441	1563
Research Questions:	24	27
Year to Date Total:	207	311
Computer Questions:	20	3
Year to Date Total:	248	17
Fax Assistance:	84	49
Year to Date Total:	376	49
Copy Assistance:	70	71
Year to Date Total:	526	71
Scan Assistance:	11	4
Year to Date Total:	70	4
Print Outs:	34	0
Year to Date Total:	6772	0

Technical Services	2022	2021
New Items Added:	48	38
Year to Date Total:	556	410
Items Processed:	19	175
Year to Date Total:	434	407
Items Withdrawn:	0	0
Year to Date Total:	185	859
Items Recataloged:	161	0
Year to Date Total:	517	1905
Items Repaired:	25	0
Year to Date Total:	41	9

Interlibrary Loans (ILL's)	2022	2021
Items Requested:	73	70
Year to Date Total:	525	545
Items Sent:	46	37
Year to Date Total:	265	260

Dr. Hector P. Garcia Memorial Library Statistical Report

Apr-22

Adult Programming	2022	2021
Adult Events:	1	0
Year to Date Total:	6	4
Adults in Attendance:	22	0
Year to Date Total:	74	0
Live Views:	0	0
Year to Date Total:	1	13
Recorded Counts:	0	0
Year to Date Total:	0	0

Toddler Programming	2022	2021
Children Events:	2	0
Year to Date Total:	16	0
Children in Attendance:	1	0
Year to Date Total:	9	0
Adults in Attendance:	2	0
Year to Date Total:	4	0
Live Views:	8	0
Year to Date Total:	29	0
Recorded Views:	28	0
Year to Date Total:	243	0

Outreach Programming	2022	2021
Events:	2	0
Year to Date Total:	7	1
Toddlers in Attendance:	17	0
Year to Date Total:	30	0
Children in Attendance:	141	0
Year to Date Total:	168	0
Teens in Attendance:	0	0
Year to Date Total:	0	0
Adults in Attendance:	0	0
Year to Date Total:	193	6
General Attendance:	13	0
Year to Date Total:	13	0

Teen Programming	2022	2021
Teen Events:	1	0
Year to Date Total:	15	0
Teens in Attendance:	25	0
Year to Date Total:	71	0
Live Views:	0	0
Year to Date Total:	0	0
Recorded Counts:	0	0
Year to Date Total:	0	0

General Programming	2022	2021
Events:	3	0
Year to Date Total:	6	0
Toddlers in Attendance:	9	0
Year to Date Total:	11	0
Children in Attendance:	211	0
Year to Date Total:	254	0
Teens in Attendance:	20	0
Year to Date Total:	23	0
Adults in Attendance:	109	0
Year to Date Total:	135	0
Live Views:	0	0
Year to Date Total:	0	0
Recorded Views:	0	0
Year to Date Total:	0	0

Reading Programs	2022	2021
Toddler Reading Logs:	0	0
Children Reading Logs:	0	0
Teen Reading Logs:	0	0
Adult Reading Logs:	0	0
Total:	0	0

Children's Programming	2022	2021
Children Events:	2	0
Year to Date Total:	29	0
Children in Attendance:	0	0
Year to Date Total:	45	0
Adults in Attendance:	0	0
Year to Date Total:	18	0
Live Views:	7	0
Year to Date Total:	48	0
Recorded Views:	2	197
Year to Date Total:	593	2217

Volunteer Hours	2022	2021
Total:	162	215
Year to Date Total:	1497.25	862.5

Dr. Hector P. Garcia Memorial Library Statistical Report

Apr-22

Curbside Services	2022	2021
Curbside Café:	41	23
Year to Date Total:	201	451
Curbside Circulation:	2	0
Year to Date Total:	23	0
Curbside Crafts:	0	0
Year to Date Total:	65	0
Curbside Other Services:	1	94
Year to Date Total:	27	3112

Library Visits	2022	2021
Visits:	2,008	1162
Year to Date Total:	13,022	1162

Café Visits	2022	2021
Visits:	481	188
Year to Date Total:	2759	188

Café Sales	2022	2021
Net Sales:	\$ 1,853.25	1084.6
Year to Date Total:	\$ 13,329.31	6457.76
Sales Tax:	\$ 152.81	89.66
Year to Date Total:	\$ 1,083.91	532.81

Social Media	2022	2021
Library Posts:	126	0
Year to Date Total:	1430	0
Library DMs:	1	0
Year to Date Total:	10	0
Cafe Posts:	6	0
Year to Date Total:	208	0
Café DMs:	0	0
Year to Date Total:	1	0
City Posts:	1	0
Year to Date Total:	60	0
City DMs:	0	0
Year to Date Total:	22	0
Videos Created:	0	0
Year to Date Total:	10	0
Website Updates:	14	0
Year to Date Total:	102	0
HCLS Posts:	1	0
Year to Date:	15	0



MERCEDDES POLICE DEPARTMENT

2314 N. FM 491 Rd. | Mercedes, Texas 78570 | (956) 565-3102 | Fax (956) 565-2583

Blanca Sanchez
Interim Chief of Police

April 1st – April 30th Report 2021 / 2022

<u>ARREST BY OFFENSE</u>	<u>2021</u>	<u>2022</u>
• ABANDON ENDANGER CHILD W/INTENT TO RETURN	0	3
• AGGRAVATED ASSAULT: WITH DEADLY WEAPON	2	0
• AGGRAVATED ASSAULT: WITH MOTOR VEHICLE	2	0
• ARSON	1	0
• ARSON: HABITATION	1	0
• ASSAULT: (CLASS C) FAMILY VIOLENCE	0	1
• ASSAULT: CAUSING BODILY INJURY	5	0
• ASSAULT: CAUSING BODILY INJURY (FAMILY VIOLENCE)	3	3
• ASSAULT: IMPEDE BREATH/ CIRCULATION (FAMILY VIOLENCE)	1	1
• BURGLARY OF A HABITATION	1	1
• CRIMINAL ATTEMPT- ASSAULT: CAUSING BODILY INJURY (FAMILY VIOLENCE)	0	1
• CRIMINAL MISCHIEF >=\$750<\$2500	0	1
• CRIMINAL TRESPASS	1	2
• DRIVING WHILE INTOXICATED	10	4
• DRIVING WHILE INTOXICATED 2ND	0	1
• ESCAPE: FROM CUSTODY	1	0
• EVADING ARREST DETENTION W/VEHICLE	2	0
• FALSE REPORT TO POLICE OFFICER/SPECIAL INVESTIGATOR/ LAW ENFORCEME	0	1
• INJURY TO A CHILD-CRIMINAL NEGLIGENCE	0	1
• INJURY TO A CHILD-RECKLESS BODILY INJURY	1	0
• INJURY TO A CHILD-W/BODILY INJURY	1	0
• INTERFERENCE W/EMERGENCY TELEPHONE CALL	1	0
• MINOR IN POSSESSION OF TOBACCO	0	2
• MURDER	2	0
• POSSESS CONTROLLED SUBSTANCE ANALOGUE PG 1 >=1G<4G	1	0
• POSSESS CONTROLLED SUBSTANCE PG 1<1G	2	0
• POSSESS CONTROLLED SUBSTANCE PG 1< 1G DRUG FREE ZONE	0	3
• POSSESS CONTROLLED SUBSTANCE PG 2 <1G	2	0
• POSSESS CONTROLLED SUBSTANCE PG 2>=1G<4G	1	0
• POSSESS CONTROLLED SUBSTANCE PG 2-A<=2 OZ	1	0
• POSSESS CONTROLLED SUBSTANCE PG 3 < 28G	3	0
• POSSESS CONTROLLED SUBSTANCE PG 3>= 28G<200G	4	0
• POSSESS CONTROLLED SUBSTANCE PG 4<28G	0	1
• POSSESSION OF MARIHUANA <2OZ	7	3
• POSSESSION OF DRUG PARAPHERNALIA	1	2
• POSSESSION OF MARIHUANA>4 OZ<= 5LBS DRUG FREE ZONE	1	0
• PROHIBITED SUBSTANCE CORRECTIONAL FACILITY- DRUG	1	0
• PUBLIC INTOXICATION	3	2
• RECKLESS DRIVING	1	0
• RESIST ARREST SEARCH OR TRANSPORT	1	0
• RUNAWAY	4	6
• TAMPER FABRICATE PHYSICAL EVIDENCE W/INTENT TO IMPAIR	1	1
• TAMPER/FABRICATE PHYSICAL EVIDENCE	1	0
• TERRORISTIC THREAT	0	1
• TERRORISTIC THREAT OF FAMILY/HOUSEHOLD	0	1
• THEFT<\$100	0	1
• THEFT>=\$100<\$750	0	1
• THEFT>=\$2500<\$30K	0	1
• UNLAWFUL CARRYING WEAPON	3	0
• UNLAWFUL POSS FIREARM BY FELON	1	0

MERCEDES POLICE DEPARTMENT

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• UUMV-UNAUTHORIZED USE OF A VEHICLE	0	1
• VIOLATION OF BOND/PROTECTIVE ORDER	1	0
• WARRANT (OTHER AGENCY)	2	0
	Total = 80	Total = 45

CAD MONTHLY REPORT

2021

2022

• 911 HANG UP - ABUSE	1	0
• 911 HANG UP - INVESTIGATION	6	3
• ABANDONED VEHICLE	1	0
• ACCIDENT WITH INJURIES	7	7
• ACCIDENT WITH NO INJURIES	23	38
• ANIMAL BITE - DOG	9	2
• ANIMAL CARCASS	17	2
• ANIMAL PROBLEM - NON-VICIOUS	45	3
• ANIMAL PROBLEM - VICIOUS	16	7
• ANIMAL RESCUE / DANGER TO LIFE	4	3
• ANIMAL RESCUE / NO DANGER TO LIFE	9	3
• ARCING WIRES	0	0
• AREA CHECK	424	1346
• ASSAULT ALREADY OCCURRED	6	3
• ASSAULT IN PROGRESS	2	1
• ASSAULT JUST OCCURRED	4	3
• ASSIST OTHER AGENCY / BACK UP	11	1
• BEE ATTACK	1	0
• BEE CALL	6	4
• BEGINNING TOUR OF DUTY	0	1
• BUILDING CHECK	11	31
• BURGLARY ALARM - COMMERCIAL	72	65
• BURGLARY ALARM - RESIDENTIAL	13	11
• BURGLARY OF BUILDING ALREADY OCCURRED	3	4
• BURGLARY OF BUILDING JUST OCCURRED	0	1
• BURGLARY OF HABITATION ALREADY OCCURRED	1	2
• BURGLARY OF HABITATION JUST OCCURRED	0	1
• BURGLARY OF VEHICLE ALREADY OCCURRED	5	2
• BURGLARY OF VEHICLE JUST OCCURRED	0	1
• CHEST PAIN	0	1
• CHILD CUSTODY	17	24
• CITY CODE VIOLATION	0	1
• CIVIL MATTER	12	10
• CREDIT CARD OR DEBIT CARD ABUSE	0	1
• CRIMINAL MISCHIEF	4	5
• CRIMINAL TRESPASS- SUSPECT LEFT	0	1
• DEADLY CONDUCT	0	2
• DETAIL	2	2
• DOMESTIC DISTURBANCE ALREADY OCCURRED	2	1
• DOMESTIC DISTURBANCE IN PROGRESS	1	2
• DOWN POWER LINE	1	0
• ESCORT - FUNERAL	2	1
• ESCORT - GENERAL	8	1
• EXTRA PATROL REQUEST	49	65
• FIGHT IN PROGRESS	4	1
• FIRE ALARM / BOX ALARM	17	5
• FIRE INVESTIGATION CALL	7	10
• FOLLOW-UP INVESTIGATION	54	8
• FOUND PROPERTY	2	3
• GAS LEAK	7	3
• GRASS FIRE	10	8
• HARASSMENT	26	19
• HIT AND RUN ACCIDENT JUST OCCURRED	6	6
• IDENTITY THEFT	9	7
• IMPR PHOTOGRAPHY OR VISUAL RECORDING	0	1

MERCEDES POLICE DEPARTMENT

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• IMPROPERLY PARKED VEHICLE	7	11
• INDECENT EXPOSURE ALREADY OCCURRED	0	1
• INDECENT EXPOSURE IN PROGRESS	1	0
• INFORMATIONAL CALL	244	260
• INTOXICATED DRIVER	4	3
• JUNK VEHICLE	0	1
• KIDNAPPING JUST OCCURRED	0	1
• LIGHT POLE OUTAGE	3	1
• LIVESTOCK ON HIGHWAY	12	7
• LOCKED VEHICLE	1	4
• LOST ITEM	8	7
• MAN WITH A GUN/WEAPON	2	0
• MEAL BREAK	0	1
• MEDICAL CALL	161	152
• MISSING PERSON – ADULT	1	1
• MISSING PERSON – JUVENILE	7	5
• MUTUAL AID	2	3
• NARCOTICS VIOLATION / COMMENT FIELD	1	4
• NUISANCE / NOISE / LOUD MUSIC	47	19
• OPEN DOOR / WINDOW	3	6
• PICK UP ITEM	58	6
• PRISONER ARRAIGNMENT	5	6
• PRISONER RELEASE	2	1
• PRISONER TRANSPORT	15	3
• PROPERTY DAMAGE	13	15
• PUBLIC LEWDNESS ALREADY OCCURRED	0	1
• PUBLIC LEWDNESS IN PROGRESS	2	0
• RECKLESS VEHICLE	35	18
• REPORT WRITING	39	71
• REPOSSESSION	12	9
• REQUEST TO SPEAK WITH AN OFFICER	82	52
• RESTROOM BREAK	4	0
• SECTION 26 / 28	10	2
• SEIZURE	1	0
• SERVICE POLICE UNIT	7	4
• SEWER LINE BACKUP	2	1
• SEXUAL ASSAULT ALREADY OCCURRED	1	3
• SHOTS FIRED	9	3
• STABBING	1	0
• STALLED VEHICLE	47	33
• STRUCTURE FIRE	0	6
• SUSPICIOUS ACTIVITY	12	11
• SUSPICIOUS PERSON	20	18
• SUSPICIOUS VEHICLE	15	15
• TERRORISTIC THREAT	5	3
• THEFT ALREADY OCCURRED	25	23
• THEFT IN PROGRESS	0	2
• TRAFFIC CONTROL	5	7
• TRAFFIC HAZARD	14	19
• TRASH FIRE	1	3
• UNAUTHORIZED USE OF MOTOR VEHICLE	1	2
• UNWANTED PERSON	24	27
• VEHICLE FIRE	3	1
• VEHICLE PURSUIT	0	1
• VERBAL DISPUTE	14	18
• WARRANT SERVICE	0	4
• WATER LINE BREAK	5	9
• WAVE DOWN	27	19
• WELFARE CHECK	31	18

Total = 2609

Total = 2829

MERCEDES POLICE DEPARTMENT

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UCR SUMMARY

2021

2022

• ARSON	0	2
• ASSAULT	26	49
• AUTO THEFT	4	4
• BURGLARY	4	11
• HOMICIDE	1	0
• ROBBERY	0	0
• SEX OFFENSES	1	2
• THEFT	29	35

Total = 65

Total = 103

TRAFFIC STOPS

2021

2022

• TOTAL TRAFFIC STOP	620	175
• TOTAL CITATIONS ISSUED	440	117

Note: Monthly report reflects both UCR and CAD data

X

Blanca Sanchez
Interim Chief of Police