



Mayor Oscar D. Montoya
Commissioner Joe Martinez
Commissioner Armando Garcia

Commissioner Dr. Jacob Howell
Mayor Pro-Tem Dr. Ruben Saldana
City Manager Alberto Perez

MERCEDES CITY COMMISSION
REGULAR MEETING
APRIL 16, 2024 – 6:30 P.M.
MERCEDES CITY HALL – COMMISSION CHAMBERS
400 S. OHIO AVE., MERCEDES, TX 78570

"At any time during the course of this meeting, the City Commission may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the City Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code."

1. **Call Meeting to Order**
2. **Establish Quorum**
3. **Invocation**
4. **Pledge of Allegiance**
5. **Open Forum-**
6. **Presentations:**
 - a. Presentation of Proclamation in honor of Grandmaster Juan "Johnny" Valdivia
 - b. Presentation by PoIce Chief and Proclamation regarding Autism Awareness
 - c. Presentation by Schneider Electric
7. **Consent Agenda:** *(All matters listed under Consent Agenda are considered to be routine by the Governing Body and will be enacted by one motion. There will be no separate discussion of these items; however, if discussion is desired, that item(s) will be removed from the Consent Agenda and will be considered separately.)*
 - a. Approval of Minutes for Meeting(s) held March 26, 2024 and April 2, 2024
8. **Management Items:** *Present, discuss, consider and possibly take action regarding:*
 - a. Preventive Care Management by Attentive
9. **Bids/Contracts:** *Present, discuss, consider and possibly take action regarding:*
 - a. Approval of annual contracts for services
 - i. Electrical Services
 - ii. Auto Parts
 - iii. Sidewalk & Curb Repair
 - b. Approval of Medical Director agreement between Dr. Andrew Levine, M.D. and City of Mercedes, Fire Department EMS
10. **Monthly Reports**
 - a. Police Department, Recreation Center, Finance, City Sec/HR, Library
11. **Executive Session:** *Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)*
 - a. Discussion with City Manager regarding personnel matters and civic organizations – Section 551.074
 - b. Consultation with Attorney regarding update on litigation – Section 551.071
 - c. Consultation with Attorney regarding project updates – Section 551.071 & Section 551.087
12. **Open Session:**
 - a. Item A from Executive Session
 - b. Item B from Executive Session
 - c. Item C from Executive Session
13. **Adjournment**

Notice is hereby given that the City Commissioners of the City of Mercedes, Texas will meet in a **Regular Meeting** on Tuesday, April 16, 2024 at 6:30 P.M. Said meeting will be conducted in the Commission Chambers of the City Hall located at 400 S. Ohio, Mercedes, Texas for the purpose of considering and taking formal action regarding the items listed above. This notice is given in accordance with Vernon's Texas Codes Annotated, Texas Government Code, Section 551.001 et. Seq.

WITNESS MY HAND AND SEAL OF THE CITY THIS THE 12TH DAY OF APRIL, 2024.

ATTEST:



Joselyn Castillo, City Secretary
Time of Posting: 5:05 P.M.

ACCESSIBILITY STATEMENT

The City of Mercedes recognizes its obligations under the Americans with Disabilities Act of 1990 to provide equal access to individuals with disabilities. Please contact the City Manager's Office at (956) 565-3114 at least 48 hours in advance of the meeting with requests for reasonable accommodations, including requests for a sign language interpreter.



Mayor Oscar D. Montoya
Commissioner Joe Martinez
Commissioner Armando Garcia

Commissioner Jacob Howell
Mayor Pro-Tem Ruben Saldana
City Manager Alberto Perez

ADDENDUM

NOTICE is hereby given that the City Commission of the City of Mercedes, Texas will meet in a **REGULAR** Meeting on Tuesday, April 16, 2024 at 6:30 P.M. in the Commission Chambers of the Mercedes City Hall located at 400 S. Ohio Avenue, Mercedes, Texas and in addition to the items already posted for the aforementioned meeting, the following will be under consideration:

11. EXECUTIVE SESSION

- d.) Consultation with Legal Counsel regarding pending litigation (Mercedes Investments, LP) – Section 551.071
- e.) Discussion regarding new proposed Economic Development Project – Section 551.087

12. OPEN SESSION

- d.) Discussion and Possible Action to approve settlement agreement with Mercedes Investments, LP
- e.) Discussion and Possible Action regarding item E from executive session

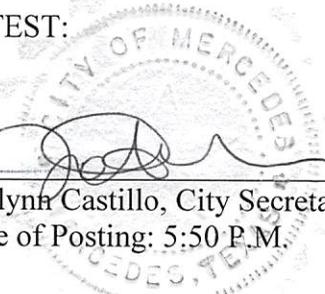
This notice is given in accordance with Texas Government Codes, Section 551.001 at.seq.

WITNESS MY HAND AND SEAL OF THE CITY, THIS THE 12TH DAY OF APRIL, 2024.

ATTEST:



Joselynn Castillo, City Secretary
Time of Posting: 5:50 P.M.



**MERCEDES CITY COMMISSION
REGULAR MEETING
MARCH 26, 2024 – 6:30 P.M.
MERCEDES CITY HALL – COMMISSION CHAMBERS**

MEMBERS PRESENT:	Oscar D. Montoya Sr. Dr. Ruben Saldana Joe Martinez Dr. Jacob Howell	Mayor Mayor Pro-Tem Commissioner Commissioner
MEMBERS ABSENT:	Armando Garcia	Commissioner
STAFF PRESENT:	Alberto Perez Martie Garcia-Vela Joselynn Castillo Javier Ramirez Nereida Perez Michael Rocha	City Manager City Attorney (virtually) City Secretary Asst. City Manager Finance Director I.T Manager

1. CALL MEETING TO ORDER

Mayor Montoya welcomed everyone and called the meeting to order at 6:33 p.m.

2. ESTABLISH QUORUM

Four members of the commission were present which constitutes a quorum.
Commissioner Garcia was not present.

3. INVOCATION

Commissioner Howell said the invocation.

4. PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Saldana led in the pledge of allegiance.

5. OPEN FORUM – No resident signed up for open forum.

6. PRESENTATIONS:

a. Presentation of Audit for FYE 2023

Mr. Perez stated the audit was completed in March. This allows the City to have time to identify and correct the issues throughout the year. Mr. Manuel Lerma presented to the Commission the audit. They reviewed the financials for the city and stated the firm had an unmodified opinion which is good. Mr. Lerma went over the totals for the budget which included the net position, cash position, revenues, expenditures for city of Mercedes and the overall view of the city. The total cash balance is \$13 Million in the general fund and the total net position is \$22 Million. There was a change in net position of over \$6 million in positive revenues over expenditures. Mr. Lerma added that there are no material weaknesses. It was stated that significant deficiencies are items that can be fixed internally. Mr. Lerma informed that the schedule of expenditures on the last page are the grants. Commissioner Martinez and Commissioner Howell thanked the auditors and staff for their hard work and putting the city on the right track.

Mayor Montoya also thanked them for completing the audit on time. Mayor Pro-Tem Saldana stated it's a very good report and the trend is important to show where the city is headed and complimented those that are strengthening the city. There was a brief discussion regarding the previous years when the city was down to 6 months of funds compared to where the city is now. There was no further discussion on the audit.

Commissioner Howell motioned to go into executive session. Commissioner Martinez seconded. Upon a called vote, the motion passed unanimously at 6:51p.m.

7. EXECUTIVE SESSION: *Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)*

- a. Discussion with City Manager regarding personnel matters, upcoming events, and status of projects – Section 551.074
 - b. Consultation with Attorney regarding update on litigation – Section 551.071
- Mayor Montoya called the meeting back to order at 7:29 p.m. Commissioner Martinez did not return from executive session.

8. OPEN SESSION:

a. Item A from Executive Session

No action

b. Item B from Executive Session

Mayor Pro-Tem Saldana moved to direct city manager to instruct the attorney as discussed in executive session. Commissioner Howell seconded. Upon a called vote, the motion passed unanimously.

9. ADJOURNMENT

Commissioner Howell motioned to adjourn. Mayor Pro-Tem Saldana seconded the motion. Upon a called vote, the motion passed unanimously at 7:30 p.m.

**MERCEDES CITY COMMISSION
REGULAR MEETING
APRIL 2, 2024 – 6:30 P.M.
MERCEDES CITY HALL – COMMISSION CHAMBERS**

MEMBERS PRESENT:	Oscar D. Montoya Sr. Dr. Ruben Saldana Joe Martinez Dr. Jacob Howell Armando Garcia	Mayor Mayor Pro-Tem Commissioner Commissioner Commissioner
STAFF PRESENT:	Alberto Perez Martie Garcia-Vela Joselynn Castillo Javier Ramirez Meredith Hernandez Marisol Vidales Michael Rocha	City Manager City Attorney (virtually) City Secretary Asst. City Manager Chief Accountant Library Director I.T Manager

OTHERS PRESENT: Juan Vasquez, Ruth Valdez, Orlando Diaz

1. CALL MEETING TO ORDER

Mayor Montoya welcomed everyone and called the meeting to order at 6:30 p.m.

2. ESTABLISH QUORUM

All members of the commission were present which constitutes a full commission.

3. INVOCATION

Commissioner Martinez said the invocation.

4. PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Saldana led in the pledge of allegiance.

5. OPEN FORUM – There were no residents that signed up for open forum.

6. PRESENTATIONS:

a. Presentation by Rio Grande Valley Livestock Show

Mr. Saldana showed a short video of all the events that happened at the livestock show grounds. The events included rodeo, live music, rides, food, parade, and livestock show competition. Mr. Saldana came to thank the commission and staff for their support. He stated the city tent was turned into a family rest area. He informed of the issues that occurred where staff was quick to respond. Mr. Saldana added that they facilitated the process by providing the city with a list of the vendors and they paid the fees for all of the vendors. The changes include the going from 4 rodeos to 5 rodeo events. The cowboys and cowgirls were from different areas in the world, they had 7,500 livestock entries, \$1.7 million of contributors, and had 85 food vendors alone. Specialty acts included a sea lion splash, stilt walkers, chainsaw artist, and racing pigs. They hit last years numbers by Friday. They had 11 headliners musicians and 14 openers were local artist. Mr. Saldana announced that the Music Pavilion had a grand opening. Special needs

children were greeted by law enforcement. The hotels were completely booked during that week. Mayor Montoya commended them working together with staff on traffic control and the quick service. No action required for this item.

7. CONSENT AGENDA:

- a. Approval of Minutes for Meeting(s) held March 19, 2024 and March 22, 2024**
Commissioner Martinez motioned to approve the minutes. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

8. MANAGEMENT ITEMS:

- a. Request for change order #3 for Capisallo Terrace Project**

Mr. Ramirez stated its change order #2 and #3. He stated that change order #2 is and extension of 45 days and change order #3 is for \$5500 with an additional 6 days. Commissioner Martinez motioned to approve to change order 2 and 3. Commissioner Garcia seconded. Ash Street is completed and Beech Street is still being worked on. Mr. Ramirez stated that the ground water is very shallow and the labor and costs is going into dewatering the ground water where the sewer line is to be placed. At a question, the line is the main line for moving the sanitary sewer water to the water and wastewater plant. New completion date of the project is June 1, 2024. The main sewer line and manholes must be placed before paving the road. Mr. Ramirez stated the curb and gutter is close to complete and will be meeting soon. Mr. Ramirez stated that a sewer line can be installed in two weeks but has taken much longer on this project. Mayor Montoya wanted everyone to know that the flooding is not the only issue but the sewer issues which included sewer backups and flushing issues. Mr. Ramirez stated they will continue to provide oversight on the project. Mayor Montoya clarified the drainage system works. Upon a called vote, the motion passed unanimously.

- b. Approval of purchase of 913.4475 acre-feet of Municipal Water Rights from Cameron County Irrigation District No. 2**

Commissioner Howell motioned to approve. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

9. BIDS/CONTRACTS:

- a. Approval of Interlocal Agreement 2024-2026 between the Rio Grande Valley Emergency Communication District 9-1-1 and the City of Mercedes Police department for 9-1-1 service**

Mr. Manuel Cruz, Executive Director and Lt. Diaz were present. Mr. Dennis Moreno, Assistant Director, spoke about the two-year agreement. Commissioner Martinez motioned to approve. Commissioner Garcia seconded. Mr. Cruz stated they receive about 700 9-1-1 calls from the city of Mercedes. They also have a text system. The text system will allow you to hide in a dangerous situation and text with 9-1-1. They are looking at implementing a video system that will provide the video to the dispatcher. They are working on an initiative for special needs children and adults to educate when to call 911 and what to report. Mayor Montoya informed about the funding changes with 911 and spoke about Vale program to show sign language and special needs assistance. Mr. Cruz stated that

the 911 calls are never dropped or unanswered because the call will continue to go to the next peace app. The system is in place to recognize when a dispatcher is offline to transfer the call to the next city available to answer. Upon a called vote, the motion passed unanimously.

b. Approval of Grant Contract with Texas State Library and Archives Commission

Commissioner Martinez motioned to approve. Commissioner Howell seconded. Ms. Vidales stated they were awarded the family place grant to have an area in the library designated for small children and their family. Two staff members will be attending a training in Round Rock, Tx. Upon a called vote, the motion passed unanimously.

Commissioner Howell motioned to go into executive session. Commissioner Martinez seconded. Upon a called vote, the motion passed unanimously. The commission went into executive session at 7:29 p.m.

10. EXECUTIVE SESSION: *Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)*

- a. Discussion with City Manager regarding personnel matters and civic organizations – Section 551.074**
- b. Consultation with Attorney regarding update on litigation – Section 551.071**
- c. Consultation with Attorney regarding contracts – Section 551.071**

Mayor Montoya called the meeting back to order at 8:49 p.m.

11. OPEN SESSION:

- a. Item A from Executive Session
- b. Item B from Executive Session
- c. Item C from Executive session

Mayor Pro-Tem Saldana motioned to approve as discussed in executive session to authorize the city manager and legal to hire counsel to negotiate the purchase of 913.4475 Acre-Feet of water for \$3 Million as approved in management item 8B and to hire any experts as needed to provide guidance and counsel in executing such contract. Commissioner Martinez seconded. Mayor Montoya stated the city is short in 1,000 acre feet of water for the city and commended the staff for having the foresight and for locating a purchase of this size. This will ensure the citizens are taken care of in the future. Upon a called vote, the motion passed unanimously.

12. ADJOURNMENT

Commissioner Martinez motioned to adjourn. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously. The meeting adjourned at 8:51 p.m.



Preventative Care Management Program[®]

Telehealth – Appointments by Phone or Video at \$0 Copay



Provides virtual medicine with a personal touch. Diagnose, prescribe medication, order labs, make referrals, and triage all conditions.

- Available 24/7/365 via telephone, mobile, tablet, or computer.

Employee Assistance Program at \$0 Copay



Provides 6 sessions per family member at \$0 copay for marital/family concerns, anxiety/stress/depression, drug/alcohol concerns, and more.

- Counselors are professionally trained to help you get to the root of your concerns. Also provides assistance for financial, legal, childcare, and eldercare.

Health Vitals Via Facial Scan App



Anura App takes a selfie to learn your statistics using a smartphone app that will inform you about your general wellness in 30 seconds.

- Measure your heart rate, blood pressure, body mass index, stress level, risk of heart attack, risk of stroke, and more!

Couples Counseling



Develop the skills to resolve conflict, increase communication, and add more intimacy and romance to your relationship.

- 8-hour online course that you complete at your convenience, plus four 20-minute calls with a program coach.

Addiction Recovery System



The world's first ever interactive virtual recovery system for addiction.

- Full one-year program and video course, plus hundreds of insightful videos covering all aspects of substance use and PTSD.

Mayo Clinic Programs



Programs designed by leading experts for all aspects of a healthy life.

- Total Body Workout – 12-week high-intensity interval training program provides a series of 20-minute exercise routines.
- 12 Habits of Highly Healthy People – Year-long guided program to implement healthy lifestyle habits.
- The Resilient Program – Self-paced video course to learn techniques to lower stress, burnout, and anxiety by developing a more resilient mindset.
- Mayo Clinic Diet – Long-term weight management program created by a team of weight-loss experts.



The Attentive Preventative Care Management Program[®]

When you participate in Attentive, you get two great opportunities for yourself and your family:

1) **Preventative Care Management Program:** The program is a collection of benefits that you and your family can use with **no copays** or other costs. An overview of the program is outlined on the right. These benefits are accessed through the Attentive Personal Portal using your laptop, tablet, or phone.

2) **Additional Benefits:** The Attentive premium is deducted on a pre-tax basis from the paycheck, which generates tax savings that enables participants to purchase additional benefits. Benefits may include things such as:

- ✓ Life Insurance
- ✓ Disability Insurance
- ✓ Accident
- ✓ Critical Illness
- ✓ Other Options

To receive the Preventative Care Management Program and the additional insurance benefits **without lowering your take-home pay**, you **must log into the Personal Portal** to complete at least one activity during the plan year, such as completing the wellbeing questionnaire, accessing health and nutrition information, or other similar activity.

Program Benefits

TELEMEDICINE

UCM telemedicine has \$0 copay for appointments with doctors by phone or video, 24 hours a day, 365 days a year. Doctors can diagnose, prescribe medication, order labs, make referrals and more.

EMPLOYEE ASSISTANCE

CorpCare employee assistance program provides 6 sessions per family member at \$0 copay for marital/family concerns, anxiety/stress, drug/alcohol, and more. You can also access unlimited assistance for legal, financial, childcare, and eldercare.

HEALTH VITALS VIA FACIAL SCAN APP

Anura App takes a selfie to learn your statistics using a smartphone app that will inform you about your general wellness in 30 seconds. Measure your heart rate, blood pressure, body mass index, stress level, and more!

COUPLES COUNSELING

Our Relationship couples counseling offers you an 8-hour online course that you can complete at your convenience. You will also have access to four 20-minute calls with a program coach.

ADDICTION RECOVERY

Freedom 365 is an interactive virtual recovery program for addiction and PTSD that provides a one-year program, including a library of over 450 videos and action steps to help you on your journey.

MAYO CLINIC PROGRAMS

Mayo Clinic 24life provides several programs that provide expert resources to achieve a healthy lifestyle. The programs include:

- + **Total Body Workout** – 12-week high-intensity interval training program provides a series of 20-minute exercise routines that include strength, cardio, and stretching.
- + **12 Habits of Highly Healthy People** – A year-long guided program to implement healthy lifestyle habits.
- + **The Resilient Program** – A self-paced video course to teach you techniques to lower stress, burnout, and anxiety by developing a more resilient mindset.
- + **Mayo Clinic Diet** – A long-term weight management program created by a team of weight-loss experts at Mayo Clinic.
- + **More Tools and Resources**



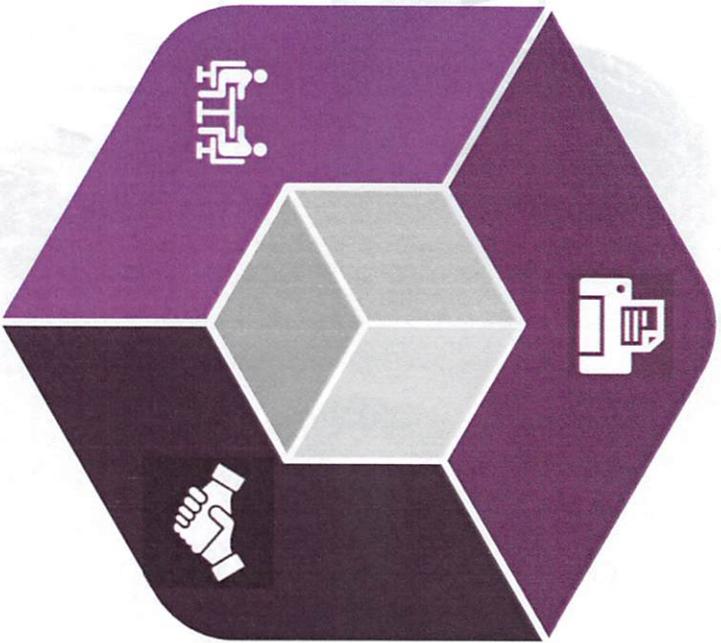


Attertive
A Preventative Care
Management Company

A Preventative Care Management Program ©

• Revenue Strategy

• Refined Health Care Strategy



What Is the Attentive Preventative Care Management Program[®]?

Attentive's PCMP is a tax qualified program with a preventative care focus. It uses tax provisions under the Internal Revenue Codes and is comprised of three documents :

- **Cafeteria Plan Document**
for pre-taxing the Attentive Premium (\$1,173 employee & family)
- **SIMRP Document**
for reimbursement of the Attentive premium
- **Preventative Care Management Plan Document**
to validate benefits that are 213(d) compliant

Attentive's Preventative Care Management Program is a "Participatory" Program

- ❖ The "Participatory" model was developed under the Affordable Care Act (ACA).
- ❖ This model requires a minimum of one activity per year by each participating employee.

Program Eligibility



Must be W-2



Must have qualified health insurance
(through employer, spouse, parent, the ACA exchange if not receiving a subsidy, Medicare, Tricare)



Must be full time (30 hours/week)



NO DISRUPTION

Funded with Tax Savings



Immediate Impact

Each payroll



High Opt-In

80%-100% compared to 10%-30% from traditional voluntary benefit plans



Additional Benefits

Example:
100 employees
X
\$1,800
= (Avg Benefit Allotment)
\$180,000
in additional benefits annually



Employer Tax Savings

Example:
Employer saves average of \$590/EE/year
X
100 EEs
= **\$59,000**
in payroll tax savings annually



Refined Healthcare Strategy

- Reduced ER visits
 - Telehealth at \$0 copay for EEs
 - Chronic disease management
 - Mental health management
 - Improved health reduces claims on medical plan
- = **Healthcare Savings**

Sample Company Cost Reduction Analysis

Measurable Results Delivered

1. Significant Reduction in Human Capital Expense
2. Better Loss Ratios on Health Plan
3. Improved Renewal Outcomes
4. Healthier Employees
5. Increased Employee Engagement
6. Drastically Improved Worker Productivity

BOTTOM LINE IMPACT

Employer	\$310,250
Employee	\$180,000

Human Capital Expense Reduction		
Annually	Medical Care Cost Reduction	Increased Profit from Reduced Turnover & Improved Productivity
	\$96,000	\$155,250
Improved Tax Outlook		
	Per Employee Per Year	Annual NET Tax Savings Across All Employees
Employer	\$590	\$59,000
Employees	\$1,800	\$180,000

Client with 100 workers on their medical plan



Preventative Care Management



Attentive Preventative Care Management Program[®] Access



Each participant has a personal portal that is customized for each person based on preferences and health goals.



The live environment uses A.I. to drive employee engagement and goal achievement.



Attentive's Virtual Assistant (AVA) is always available to assist you in your well being journey.

Attentive 360 Chronic & Acute Care Management

10 Clinically Proven Care Programs

1. Baby Wellness
2. Behavioral Health
3. Cardiac
4. Diabetes
5. Hypertension
6. Obesity
7. Pregnancy
8. Smoking Cessation
9. Stress Management
10. Substance Abuse

Our proprietary **AI-driven engagement program** that has proven to modify behavior incrementally, resulting in better member health outcomes.

Members receive personalized, in-the-moment communications with customized content specific to their chronic or acute condition care plan.



Optimize communication



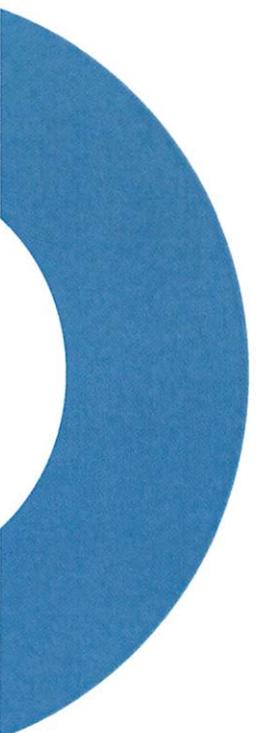
Enhance employee receptivity



Provide a better understanding of the health journey



Improve health outcomes





Attentive Is Proud To Offer UCM Telemedicine & Virtual Care

No Copay, Unlimited Use



UCM is a **no copay** benefit that provides virtual emergency medicine, with a personal touch.



UCM provides individual and family treatments with emergency trained providers who can diagnose and treat any medical issue or injury.



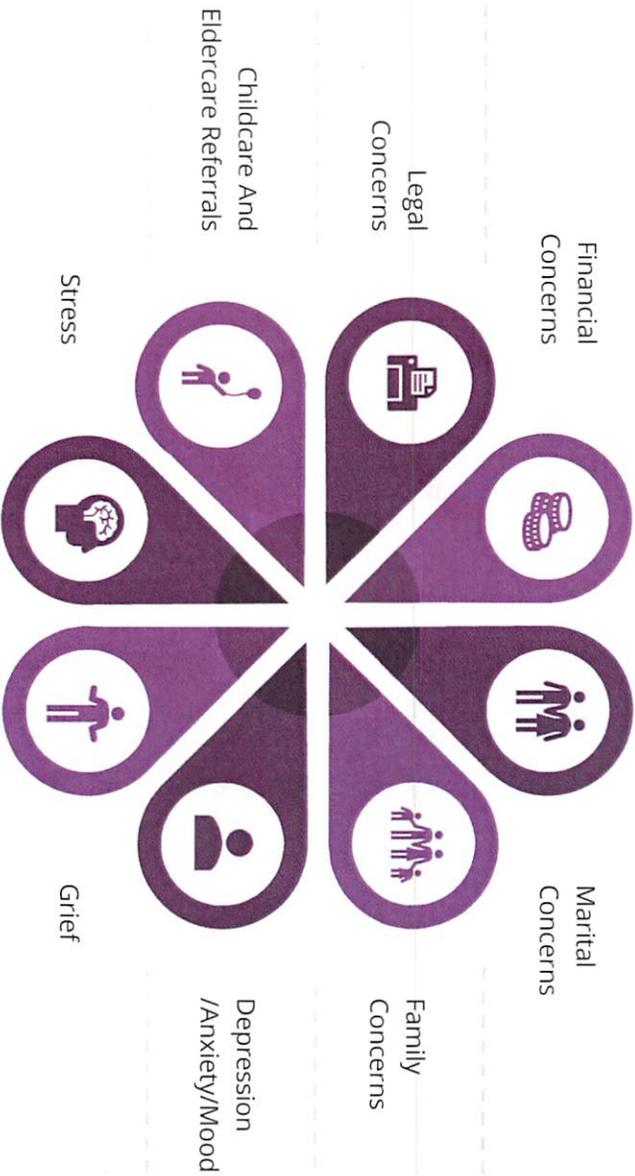
Get 24/7 phone and video access to quality care, no matter where you are.



Corpcare

Fully embedded EAP program. Up to **6 no copay** sessions per year with Master's level therapists for employees and dependents. Legal, financial, childcare, and eldercare are **unlimited**.

No Copay Benefits





Anura Facial Scanning

Measurement of vital statistics in seconds



Take your vitals anytime, anywhere, using the Anura app. The Anura app can detect blood flow under the skin which gives your vital statistics within 30 seconds.

Measures:

- ❖ Heart Rate
- ❖ Breathing
- ❖ Blood Pressure
- ❖ Body Mass Index
- ❖ Heart Attack and Stroke Risk
- ❖ Stress Level
- ❖ Blood Glucose Level
- ❖ And More



VIRTUAL RECOVERY SYSTEM
FREEDOM
365

Addiction recovery program

Freedom 365 is an online addiction support and recovery learning strategy, provided via the Attentive Personal Portal (APP). It is for those who need to succeed in addiction recovery through an online learning program.



Full year video course and program



Hundreds of insightful videos covering all aspects of substance use

OUR RELATIONSHIP

Online Support For Your Relationship

No Copay Benefits

Couples Program

Develop the skills and healthy behaviors that are scientifically proven to lead to long-lasting, satisfying relationships.



Immediately begin reducing stress



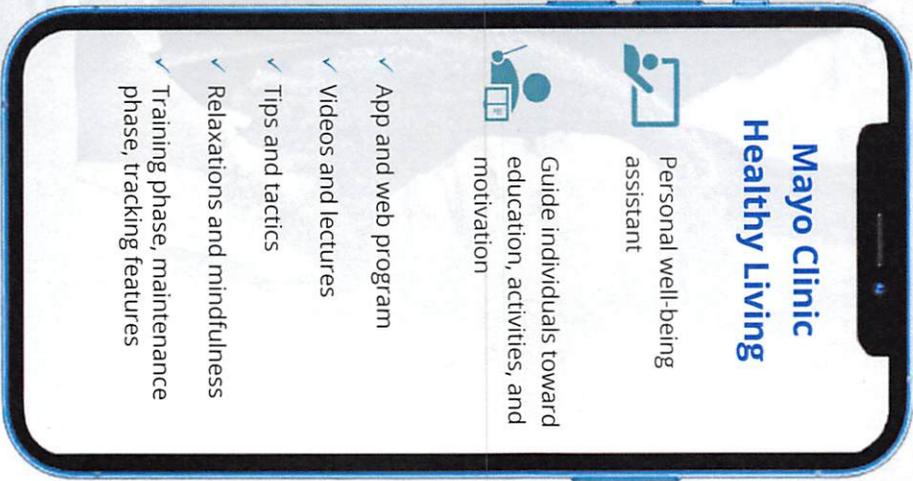
8-hour online course for access
24/7/365



Includes **4 virtual visits** with
program coaches



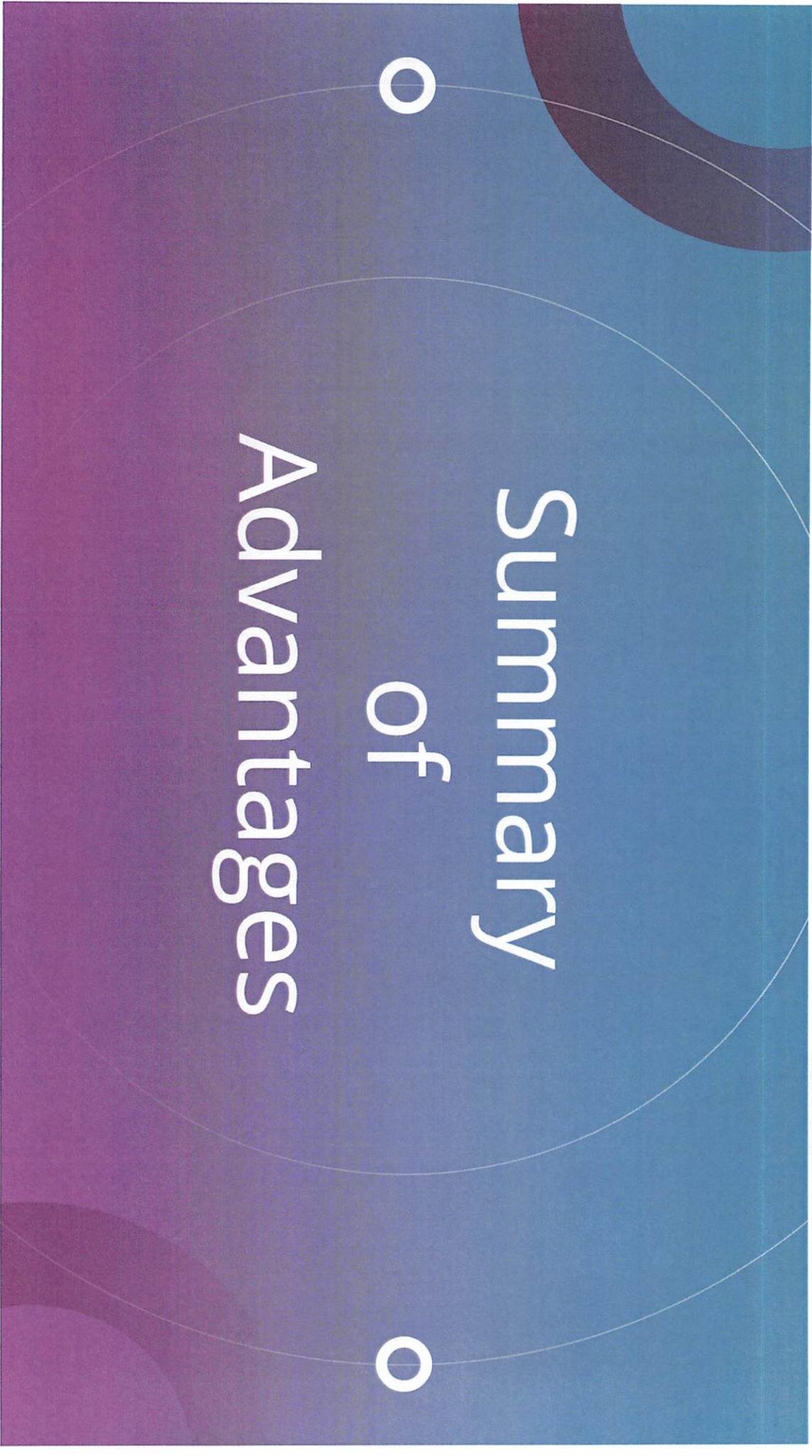
Private and confidential from the
comfort of home



Leading Preventative Health Solution

Combining four pillars of a healthy lifestyle:





Summary of Advantages

Why Is Attentive The Answer?



Compliance



Claim
Costs



Virtual
Care



Tax
Savings



Additional
Benefits

Tangible Results Through Attentive's Refined Healthcare Strategy



Additional Benefits for Employees and Families

\$150/EE on average

Per Month: Monthly tax savings that can be used toward additional benefits

\$1,800/EE on average

Per Year: Annual tax savings that can be used toward additional benefits

100
Employees



\$1,800
Annual P.T.A.



\$180,000
in additional annual benefits with no out-of-pocket cost from the employee

Payroll Tax Savings for Employers

Employer Savings



\$590

Average Per Participant Annually



100

Employees



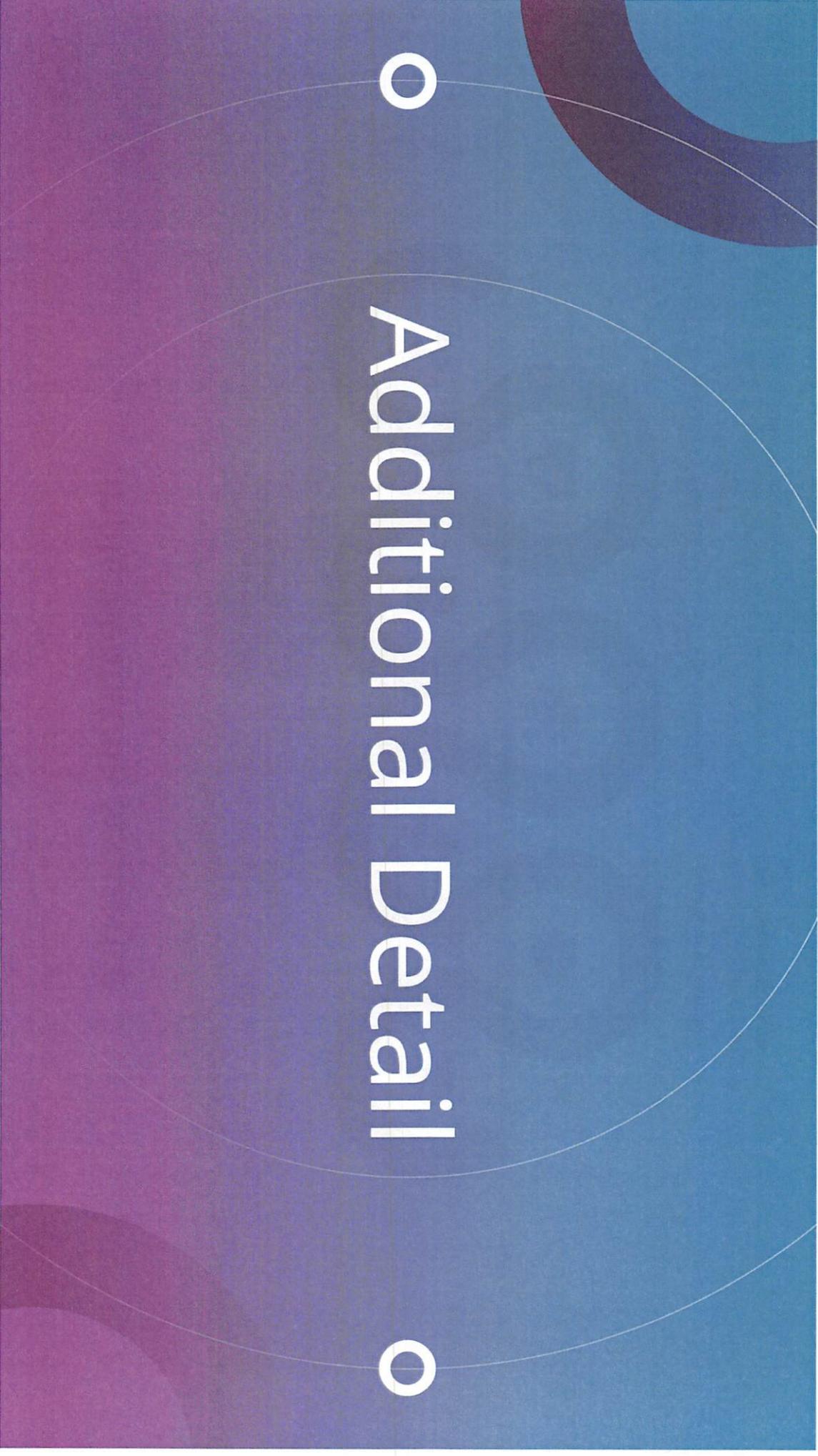
\$59,000

in Tax Savings



\$590,000

in Tax Savings Over 10 Years



Additional Detail

Implementation Sequence

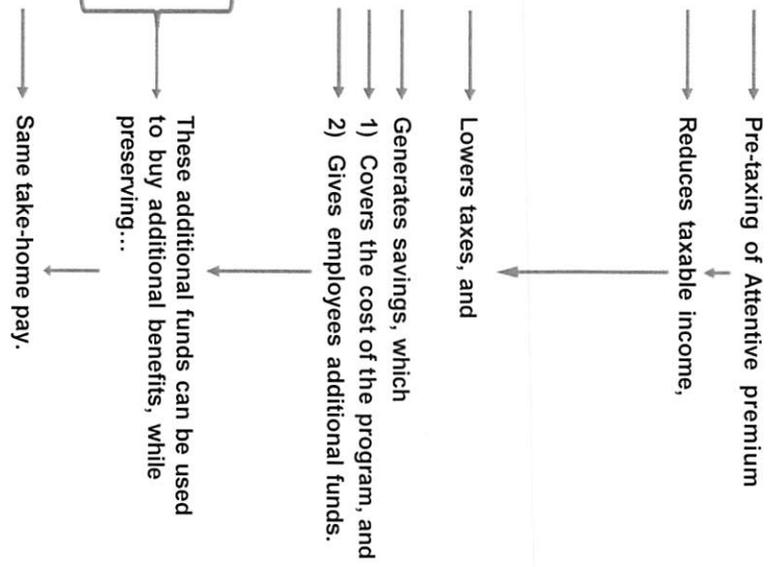




Paycheck Comparison Monthly Pay (12)

Before Attentive		With Attentive	
Gross Income	\$ 3,288.46	Gross Income	\$ 3,288.46
Pre-Taxed Benefits		Pre-Taxed Benefits	
Major Medical	\$ 500.00	Major Medical	\$ 500.00
		Attentive Premium	\$ 1,173.00
Taxable Income	\$ 2,788.46	Taxable Income	\$ 1,615.46
Federal Withholding	\$ 334.62	Federal Withholding	\$ 193.86
Social Security	\$ 172.88	Social Security	\$ 100.16
Medicare	\$ 40.43	Medicare	\$ 23.42
State Withholding	\$ 139.42	State Withholding	\$ 80.77
Total Taxes	\$ 687.36	Total Taxes	\$ 398.21
		Gross Tax Savings	\$ 289.14
		Attentive Admin Fee	\$ 89.00
		Benefits Allotment	\$ 200.14
		SIM/RP Reimbursement	\$ 1,173.00
		Life Insurance	\$ 95.27
		Accident	\$ 42.58
		Critical Illness	\$ 60.20
		Total New Benefits	\$ 198.05
Net Pay	\$ 2,101.10	Net Pay	\$ 2,103.20

Paycheck Comparison



CONSENT ITEM: No

DATE: April 16, 2024
FROM: Javier Campos Jr.- Fire Chief/EMC
ITEM: **Discussion, consideration and approval of renewal of Medical Director agreement between Dr. Andrew Levine, M.D. and City of Mercedes, Fire Department EMS.**

BACKGROUND INFORMATION:

The City of Mercedes – Fire/EMS Department would like to continue engagement of services for EMS Medical Director with Dr. Andrew Levine, M.D. to perform the city services regarding the EMS medical direction for our ems operation. Fire Administration expresses the significance of retaining our Medical Director which has been crucial for the success of our standing protocols and in treatment within our department. Dr. Levine expertise and experience in patient care and collaboration with our administration staff demonstrates proficiency in quality which reflects the care that has been given in the community. The dedication of his direction is instrumental in maintaining high standard of quality treatment and care in our operations while responding to our citizens. Dr. Levine has been an integral part of our collaborative team environment, fostering effective communication with our EMS Coordinator and Fire Chief.

EMS Coordinator, Armando Martinez and myself Fire Chief, Javier Campos Jr., strongly recommend that we retain Dr. Levine, as a valued member of our EMS team. With the dedication and positive impact in our operations, it makes him an indispensable asset to our department.

Fire Administration recommends approval of item.

BOARD REVIEW/CITIZEN FEEDBACK:**Finance Review by:****LEGAL REVIEW:****ATTACHMENTS:**

- 1.) Contract
- 2.)

DRAFT MOTION:



MERCEDES POLICE DEPARTMENT

2314 N. FM 491 Rd. | Mercedes, Texas 78570 | (956) 565-3102 | Fax (956) 565-2583

Francisco J. Sanchez
Chief of Police

February 1st – February 29th Report 2023 / 2024

ARREST BY OFFENSE

	<u>2023</u>	<u>2024</u>
• ABANDON ENDANGER CHILD/CRIMINAL NEGLIGENCE	0	2
• ABANDON ENDAGNER CHILD/IMMINENT DANGER OF BODILY INJURY	0	1
• ACCIDENT INVOLVING DAMAGE TO VEHICLE>=\$200-FAIL TO COMPLY	1	0
• AGGRAVATED ASSAULT: (FAMILY VIOLENCE) WITH DEADLY WEAPON	0	2
• ASSAULT: CAUSING BODILY INJURY	1	1
• ASSAULT: CAUSING BODILY INJURY (FAMILY VIOLENCE)	2	4
• ASSAULT: CAUSING PHYSICAL CONTACT	1	0
• ASSAULT: IMPEDE BREATH/CIRCULATION (FAMILY VIOLENCE)	1	1
• ASSAULT: THREATENS BODILY INJURY	1	0
• BURGLARY OF A BUILDING	1	0
• BURGLARY OF A VEHICLE	5	0
• CREDIT CARD OR DEBIT CARD ABUSE	1	0
• CRIMINAL ATTEMPT- ARSON	1	0
• CRIMINAL ATTEMPT- POSSESSION OF DRUG PARAPHERNALIA	1	0
• CRIMINAL MISCHIEF >=\$100 <\$750	1	1
• CRIMINAL MISCHIEF >=\$750<\$2500	1	0
• CRIMINAL TRESPASS	0	2
• CRIMINAL TRESPASS HABIT/SHLTR/SUPRFUND/INFSTR	0	1
• DISORDERLY CONDUCT DISCHARGE/DISPLAY FIREARM	0	2
• DRIVING UNDER INFLUENCE (DUI)-MINOR	0	1
• DRIVING WHILE INTOXICATED	1	1
• DRIVING WHILE INTOXICATED 3 RD OR MORE	1	0
• DUTY ON STRIKING FIXTURE/HWY LANDSCAPE>=\$200	1	1
• DUTY ON STRIKING UNATTENDED VEHICLE>=\$200	0	1
• ENGAGING IN ORGANIZED CRIMINAL ACTIVITY-ASSAULT CAUSING BI	0	0
• EVADING ARREST DETENTION	2	0
• EVADING ARREST DETENTION W/VEHICLE	3	0
• EXHIBITION OF FIREARMS ON CAMPUS OR SCHOOL BUS	1	0
• FAILURE TO IDENTIFY-FUGITIVE INTENT GIVE FALSE INFO	0	1
• HARASSMENT	0	1
• INJURY TO A DISABLED INDIVIDUAL-W/BODILY INJURY	1	0
• INJURY TO AN ELDERLY INDIVIDUAL-W/BODILY INJURY	1	0
• MINOR IN POSSESSION OF TOBACCO	2	0
• POSSESSION CONTROLLED SUBSTANCE PG 2 >=1G<4G	0	1
• POSSESSION OF MARIHUANA <2OZ	2	1
• POSSESSION OF DRUG PARAPHERNALIA	18	2
• PUBLIC INTOXICATION	1	4
• RESIST ARREST SEARCH OR TRANSPORT	1	0
• RUNAWAY	3	2
• SEXUAL ABUSE OF CHILD-CONTINUOUS: VICTIM UNDER 14	1	0
• TAMPER FABRICATE PHYSICAL EVIDENCE W/INTENT TO IMPAIR	1	0
• TERRORISTIC THREAT	1	1
• THEFT<\$100	0	1
• THEFT>=\$100<\$750	1	1
• THEFT>=\$750<\$2500	0	1
• THEFT>=\$2500<\$30K	1	1
• THREATEN EXHIBIT/USE FIREARM SCHOOL ON SCHOOL BUS	0	1
• UNLAWFUL CARRYING WEAPON	0	1
• WARRANT (OTHER AGENCY)	0	2

Total = 61

Total = 41

32

MERCEDES POLICE DEPARTMENT

2314 N. FM 491 Rd. | Mercedes, Texas 78570 | (956) 565-3102 | Fax (956) 565-2583

CAD MONTHLY REPORT

2023

2024

	<u>2023</u>	<u>2024</u>
• 911 HANG UP – ABUSE	1	0
• 911 HANG UP – INVESTIGATION	6	3
• ABANDONED VEHICLE	0	2
• ABANDONING OR ENDANGERING CHILD	0	3
• ACCIDENT WITH INJURIES	11	6
• ACCIDENT WITH NO INJURIES	14	29
• ADMINISTRATION	2	0
• AGGRAVATED ASSAULT ALREADY OCCURRED	0	1
• AGGRAVATED SEXUAL ASSAULT ALREADY OCCURRED	0	1
• ALLERGIC REACTION	0	1
• ANIMAL BITE – DOG	5	2
• ANIMAL CARCASS	2	10
• ANIMAL PROBLEM - NON-VICIOUS	8	59
• ANIMAL PROBLEM – VICIOUS	12	16
• ANIMAL RESCUE / DANGER TO LIFE	3	0
• ANIMAL RESCUE / NO DANGER TO LIFE	0	2
• AREA CHECK	289	797
• ASSAULT ALREADY OCCURRED	6	12
• ASSAULT JUST OCCURRED	3	1
• ASSIST OTHER AGENCY / BACK UP	9	8
• BEE ATTACK	0	1
• BEE CALL	3	2
• BUILDING CHECK	3	20
• BURGLARY ALARM – COMMERCIAL	84	73
• BURGLARY ALARM – RESIDENTIAL	15	8
• BURGLARY OF BUILDING ALREADY OCCURRED	3	3
• BURGLARY OF HABITATION ALREADY OCCURRED	3	3
• BURGLARY OF HABITATION IN PROGRESS	0	1
• BURGLARY OF HABITATION JUST OCCURRED	2	0
• BURGLARY OF VEHICLE ALREADY OCCURRED	8	8
• BURGLARY OF VEHICLE JUST OCCURRED	2	0
• BURGLARY OF VEHICLE IN PROGRESS	1	0
• CHILD CUSTODY	12	21
• CIVIL MATTER	11	19
• CREDIT CARD OR DEBIT CARD ABUSE	2	1
• CRIMINAL MISCHIEF	7	10
• CRIMINAL TRESSPASS- SUSPECT ON LOCATION	0	1
• DETAIL	1	2
• DOMESTIC DISTURBANCE JUST OCCURRED	1	0
• DOMESTIC DISTURBANCE IN PROGRESS	2	1
• DOWN POWER LINE	1	0
• ESCORT – FUNERAL	7	4
• ESCORT – GENERAL	5	2
• EXTRA PATROL REQUEST	11	10
• FIGHT IN PROGRESS	9	6
• FINGERPRINTS	0	2
• FIRE ALARM / BOX ALARM	11	6
• FIRE INVESTIGATION CALL	5	7
• FOLLOW-UP INVESTIGATION	41	4
• FOUND PROPERTY	5	0
• GAS LEAK	2	6
• GRAFFITI	1	0
• GRASS FIRE	11	3
• HARASSMENT	27	22
• HIT AND RUN ACCIDENT JUST OCCURRED	8	11
• IDENTITY THEFT	7	9
• IMPR PHOTOGRAPHY OR VISUAL RECORDING	0	1
• IMPROPERLY PARKED VEHICLE	16	9
• INDECENT EXPOSURE IN PROGRESS	1	0
• INFORMATIONAL CALL	151	163

MERCEDES POLICE DEPARTMENT

2314 N. FM 491 Rd. | Mercedes, Texas 78570 | (956) 565-3102 | Fax (956) 565-2583

• INTOXICATED DRIVER	6	3
• LIGHT POLE OUTAGE	3	0
• LIVESTOCK ON HIGHWAY	4	3
• LOCKED VEHICLE	0	3
• LOST ITEM	8	10
• MEDICAL CALL	154	196
• MISSING PERSON – ADULT	1	1
• MISSING PERSON – JUVENILE	11	10
• MUTUAL AID	4	3
• NARCOTICS VIOLATION / COMMENT FIELD	7	2
• NUISANCE / NOISE / LOUD MUSIC	15	16
• NUISANCE BARKING DOG	0	1
• OPEN DOOR / WINDOW	1	5
• PERSON STUCK IN STALLED ELEVATOR	0	1
• PICK UP ITEM	0	1
• PRISONER ARRAIGNMENT	1	11
• PRISONER CARE	4	1
• PRISONER RELEASE	2	4
• PRISONER TRANSPORT	6	2
• PROPERTY DAMAGE	6	8
• PUBLIC INTOXICATION	0	1
• PUBLIC LEWDNESS IN PROGRESS	1	0
• RECKLESS VEHICLE	41	21
• REPORT WRITING	0	11
• REPOSSESSION	11	10
• REQUEST TO SPEAK WITH AN OFFICER	39	41
• RESCUE CALL	0	1
• RESTROOM BREAK	0	1
• SECTION 26 / 28	9	1
• SERVICE POLICE UNIT	2	2
• SEWER LINE BACKUP	5	3
• SEX OFFENDER REGISTRATION	5	0
• SEXUAL ASSAULT ALREADY OCCURRED	1	1
• SHOTS FIRED	13	10
• STALKING	4	0
• STALLED VEHICLE	21	39
• STRUCTURE FIRE	1	2
• SUGAR CANE FIRE	1	0
• SUSPICIOUS ACTIVITY	10	19
• SUSPICIOUS PERSON	40	16
• SUSPICIOUS VEHICLE	34	25
• TERRORISTIC THREAT	4	1
• THEFT ALREADY OCCURRED	41	55
• THEFT IN PROGRESS	1	0
• TRAFFIC CONTROL	3	2
• TRAFFIC HAZARD	22	22
• TRASH FIRE	0	2
• UNAUTHORIZED CONTROL BURNING	0	1
• UNAUTHORIZED USE OF MOTOR VEHICLE	0	1
• UNLAWFUL RESTRAINT	0	1
• UNWANTED PERSON	31	34
• VEHICLE FIRE	1	3
• VEHICLE PURSUIT	1	0
• VERBAL DISPUTE	29	31
• WARRANT SERVICE	1	1
• WATER LINE BREAK	5	7
• WAVE DOWN	22	15
• WELFARE CHECK	28	28

Total = 1999

Total = 2272

MERCEDES POLICE DEPARTMENT

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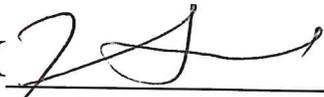
UCR SUMMARY

	<u>2023</u>	<u>2024</u>
• ARSON	2	0
• ASSAULT	25	20
• AUTO THEFT	3	5
• BURGLARY	4	5
• ROBBERY	0	0
• SEX OFFENSES	2	2
• THEFT	48	44
	Total = 84	Total = 76

TRAFFIC STOPS

	<u>2023</u>	<u>2024</u>
• TOTAL TRAFFIC STOP	489	193
• TOTAL CITATIONS ISSUED	146	63

Note: Monthly report reflects both UCR and CAD data

X 

Francisco J. Sanchez
Chief of Police



MERCEDDES POLICE DEPARTMENT

2314 N. FM 491 Rd. | Mercedes, Texas 78570 | (956) 565-3102 | Fax (956) 565-2583

Francisco J. Sanchez
Chief of Police

March 1st – March 31st Report 2023 / 2024

<u>ARREST BY OFFENSE</u>	<u>2023</u>	<u>2024</u>
• AGGRAVATED ASSAULT	1	0
• AGGRAVATED ASSAULT: (FAMILY VIOLENCE) WITH DEADLY WEAPON	2	0
• AIRBAGS:MAKES/SELL COUNTERFEIT, INTENT ALTERS	1	0
• ASSAULT: (CLASS C) FAMILY VIOLENCE	3	0
• ASSAULT:CAUSING BODILY INJURY	1	0
• ASSAULT: CAUSING BODILY INJURY (FAMILY VIOLENCE)	1	1
• ASSAULT: CAUSING PHYSICAL CONTACT (FAMILY VIOLENCE)	1	4
• ASSAULT: THREATENS BODILY INJURY	0	1
• BURGLARY OF A BUILDING	1	0
• BURGLARY OF A VEHICLE	5	2
• CRIMINAL ATTEMPT – CRIMINAL TRESPASS	0	1
• CRIMINAL MISCHIEF >=\$100 <\$750	0	1
• CRIMINAL TRESPASS HABIT/SHLTR/SUPRFUND/INFSTR	0	1
• DRIVING WHILE INTOXICATED	3	0
• DRIVING WHILE INTOXICATED WITH BAC LEVEL OF 0.15 OR MORE	1	0
• DRIVING WHILE INTOXICATED WITH CHILD PASSENGER UNDER 15 YOA	1	0
• DUTY ON STRIKING FIXTURE/HWY LANDSCAPE>=\$200	1	0
• EVADING ARREST DETENTION	3	0
• EVADING ARREST DETENTION W/VEHICLE	2	0
• FAILURE TO IDENTIFY-FUGITIVE INTENT GIVE FALSE INFO	0	1
• FICTITIOUS, ALTERED, OR ILLEGIBLE LICENSE PLATE	1	0
• INDECENT ASSAULT	0	1
• INJURY TO A CHILD-RECKLESS BODILY INJURY	1	0
• INJURY TO AN ELDERLY INDIVIDUAL- CRIMINAL NEGLIGENCE	0	1
• INJURY TO AN ELDERLY INDIVIDUAL- W/ BODILY INJURY	0	1
• MINOR IN POSSESSION OF TOBACCO	1	0
• POSSESS CONTROLLED SUBSTANCE PG 2 <1G	1	0
• POSSESS CONTROLLED SUBSTANCE PG 3 < 28G	1	0
• POSSESSION OF DRUG PARAPHERNALIA	10	2
• PUBLIC INTOXICATION	7	3
• PUBLIC LEWDNESS	2	0
• RUNAWAY	4	2
• SEXUAL ASSAULT OF A CHILD	0	1
• THEFT<\$100	1	2
• THEFT<\$100 ENHANCED IAT	1	0
• THEFT>=\$100<\$750	0	2
• THEFT>=\$100<\$750 ENHANCED IAT	1	0
• THEFT>=\$2500<\$30K	2	0
• UNLAWFUL RESTRAINT	1	0
• WARRANT (LOCAL)	1	0
• WARRANT (OTHER AGENCY)	2	3
Total = 67	Total = 30	

MERCEDES POLICE DEPARTMENT

2314 N. FM 491 Rd. | Mercedes, Texas 78570 | (956) 565-3102 | Fax (956) 565-2583

CAD MONTHLY REPORT

2023

2024

• 911 HANG UP –ABUSE	1	1
• 911 HANG UP – INVESTIGATION	7	7
• ABANDONED VEHICLE	1	3
• ABANDONING OR ENDANGERING CHILD	0	1
• ACCIDENT WITH INJURIES	6	11
• ACCIDENT WITH NO INJUIRES	36	39
• ADMINISTRATION	2	0
• AGGRAVATED ASSAULT ALREADY OCCURRED	1	0
• AGGRAVATED ASSAULT JUST OCCURRED	2	2
• ANIMAL BITE –DOG	3	2
• ANIMAL BITE- FELINE	1	0
• ANIMAL CARCASS	2	12
• ANIMAL PROBLEM - NON-VICIOUS	13	43
• ANIMAL PROBLEM – VICIOUS	10	9
• ANIMAL RESCUE / DANGER TO LIFE	2	3
• ANIMAL RESCUE / NO DANGER TO LIFE	0	1
• ARCING WIRES	1	0
• AREA CHECK	529	824
• ASSAULT ALREADY OCCURRED	9	21
• ASSAULT IN PROGRESS	1	2
• ASSAULT JUST OCCURRED	1	0
• ASSIST OTHER AGENCY / BACK UP	24	8
• BEE ATTACK	0	1
• BEE CALL	4	4
• BUILDING CHECK	2	11
• BURGLARY ALARM – COMMERCIAL	89	76
• BURGLARY ALARM – RESIDENTIAL	16	14
• BURGLARY OF BUILDING ALREADY OCCURRED	3	0
• BURGLARY OF BUILDING IN PROGRESS	1	0
• BURGLARY OF HABITATION ALREADY OCCURRED	6	1
• BURGLARY OF VEHICLE ALREADY OCCURRED	4	5
• BURGLARY OF VEHICLE JUST OCCURRED	1	1
• BURN	1	0
• BUSY	0	1
• CHEST PAIN	1	0
• CHILD CUSTODY	17	23
• CIVIL MATTER	19	12
• COMPLAINT FOR SGT	0	1
• CREDIT CARD OR DEBIT CARD ABUSE	1	1
• CRIMINAL MISCHIEF	13	10
• CRIMINAL TRESPASS- SUSPECT LEFT	1	1
• CRIMINAL TRESPASS- SUSPECT ON LOCATION	0	3
• DOMESTIC DISTURBANCE ALREADY OCCURRED	2	0
• DOMESTIC DISTURBANCE JUST OCCURRED	2	0
• DOMESTIC DISTURBANCE IN PROGRESS	1	2
• DOWN POWER LINE	4	0
• ELECTRICAL FIRE IN STRUCTURE	1	0
• ENDING TOUR OF DUTY	1	0
• ESCORT – FUNERAL	2	2
• ESCORT – GENERAL	5	3
• EXTRA PATROL REQUEST	21	11
• FIGHT IN PROGRESS	10	9
• FIRE ALARM / BOX ALARM	22	10
• FIRE INVESTIGATION CALL	6	1
• FOLLOW-UP INVESTIGATION	12	3
• FOUND PROPERTY	5	4
• GAS LEAK	6	1
• GRAFFITI	0	2
• GRASS FIRE	6	3
• HARASSMENT	22	37

MERCEDES POLICE DEPARTMENT

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• HIT AND RUN ACCIDENT JUST OCCURRED	7	10
• IDENTITY THEFT	6	6
• IMPROPERLY PARKED VEHICLE	20	10
• INDECENCY WITH A CHILD	1	0
• INFORMATIONAL CALL	184	153
• INJURY TO CHILD ELDERLY-DISABLED	2	0
• INTOXICATED DRIVER	5	0
• JUNK VEHICLE	3	2
• LIGHT POLE OUTAGE	1	0
• LIVESTOCK ON HIGHWAY	4	3
• LOCKED VEHICLE	3	3
• LOST ITEM	7	16
• MAN WITH A GUN/WEAPON	2	0
• MEDICAL CALL	180	201
• MESSAGE FOR OFFICER	1	0
• MISSING PERSON - JUVENILE	8	9
• MUTUAL AID	3	2
• NARCOTICS VIOLATION / COMMENT FIELD	7	0
• NUISANCE / NOISE / LOUD MUSIC	25	35
• OPEN DOOR / WINDOW	3	3
• OTHER FIRE/ COMMENT FIELD	3	0
• OTHER POLICE/ COMMENT FIELD	2	1
• OVERDOSE	1	0
• PICK UP ITEM	0	1
• PRISONER ARRAIGNMENT	3	4
• PRISONER CARE	3	2
• PRISONER RELEASE	1	4
• PRISONER TRANSPORT	6	3
• PROPERTY DAMAGE	10	8
• PUBLIC INTOXICATION	2	2
• RECKLESS VEHICLE	76	48
• REPORT WRITING	1	8
• REPOSSESSION	6	5
• REQUEST TO SPEAK WITH AN OFFICER	43	56
• RESTROOM BREAK	0	1
• ROBBERY ALREADY OCCURRED	1	1
• SECTION 26 / 28	10	1
• SERVICE POLICE UNIT	0	3
• SEWER LINE BACKUP	3	8
• SEX OFFENDER REGISTRATION	3	1
• SEXUAL ASSAULT ALREADY OCCURRED	1	2
• SHOTS FIRED	12	2
• STALKING	3	0
• STALLED VEHICLE	35	36
• STOCKSHOW IMPOUND	1	0
• STRUCTURE FIRE	1	2
• SUSPICIOUS ACTIVITY	14	16
• SUSPICIOUS PERSON	44	32
• SUSPICIOUS VEHICLE	29	24
• TAMPERING WITH EVIDENCE	1	0
• TERRORISTIC THREAT	2	1
• THEFT ALREADY OCCURRED	36	49
• THEFT IN PROGRESS	1	0
• TOWING	11	0
• TRAFFIC CONTROL	6	21
• TRAFFIC HAZARD	22	10
• TRASH FIRE	2	0
• UNAUTHORIZED USE OF MOTOR VEHICLE	2	2
• UNWANTED PERSON	56	24
• UTILITY POLE FIRE	1	0
• VEHICLE FIRE	1	0
• VEHICLE PURSUIT	1	1
• VERBAL DISPUTE	30	28
• WARRANT SERVICE	0	

MERCEDES POLICE DEPARTMENT

2314 N. FM 491 Rd. | Mercedes, Texas 78570 | (956) 565-3102 | Fax (956) 565-2583

• WATER LINE BREAK	4	4
• WAVE DOWN	21	6
• WELFARE CHECK	29	27
	Total = 2280	Total = 2276

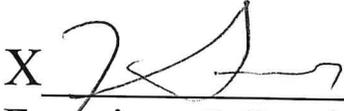
UCR SUMMARY

	<u>2023</u>	<u>2024</u>
• ARSON	0	0
• ASSAULT	27	52
• AUTO THEFT	2	5
• BURGLARY	5	3
• ROBBERY	1	0
• SEX OFFENSES	0	5
• THEFT	39	50
	Total = 74	Total =115

TRAFFIC STOPS

	<u>2023</u>	<u>2024</u>
• TOTAL TRAFFIC STOP	309	143
• TOTAL CITATIONS ISSUED	151	50

Note: Monthly report reflects both UCR and CAD data



 Francisco J. Sanchez
 Chief of Police

Item 10A

DEPARTMENT: Mercedes Recreation Center

MONTHLY REPORT: March 2024

Report Summary:

This report tracks membership, programs and project activities for the Recreation Center for the month.

Registration for membership conducted year-round:

Summer Program: June & July - Registration start date May 1, 2024

Fall Program: Registrations start date Aug. 1, 2023

Fall Program: Aug. 2023 - May 2024

Mercedes Recreation Center Program Registration Numbers: March

- Membership Registration 50
- Membership Daily Attendance 40
- Youth Basketball League Registration 180
- Adult Men’s Basketball League Registration Open

- Total Registration 230 members

Out-Reach Programs:

- MYB - Food Program
- RGV - Foster Grand Parent Program 2 participants

Projects/Maintenance Work Orders & Special Task:

- **Public Works - Work Order submitted:**

- Dome Facility**

- Dome - Trash dumpster doors 3/7 - Posadas Welding Service
 - Dome - Monthly AC Filter replacement 3/7
 - Dome - Facility door seals 3/7
 - Dome Center - game room lights MKC Electric - Quote 3/12
 - Dome facility - Entrance & Exit traffic signs/parking lot (Pending)

- Rec Facility**

- Rec Center - Gutters / Roof (Pending)
 - Rec Center - Staff restroom lights (Pending)
 - Rec Center - Emergency Fire Exit Signs (Pending)
 - Rec Center - Repair driveway chain & post (Pending)

- Pool Facility**

- Facility signs (Pending)
 - Cement - palm tree décor (Pending)
 - Women's restroom sinks 3/5

- **Rec & Dome Center - AC Units:**

- Rec Center Gym AC Unit - (Part Pending)
 - Dome Serve Pro AAON's #4, #5, & #6 Diagnostics 3/14

- **Safe-House Shelter / Dome Center:**

- Dome Safe-house Shelter N/A
 - Adult CO-ED Volleyball Tournament 3/2
 - JEAN's Restaurant - Ice Machine maintenance 3/20

- **United-Way:**

- Pick-up Forms 3/12
 - Fund Distribution Meeting 3/26

Swimming Pool Projects/Maintenance:

- **RGV Aquatics - Info.**
 - Pharr Natatorium Life-guard Advertisement/Flyers
 - Life-guard LGI Course - Registration
 - Life-guard Skills Practice

- **Swimming Pool Maintenance Daily/Equipment Inspection**
 - Daily facility maintenance - pool vacuuming, netting & clean skimmers
 - Weekly Test water levels / Weekly Pool water testing - Leslie's
 - Daily inspection - pumps, check valves, chlorinators, gauges & filters
 - Motor & filter pumps daily inspection
 - Backwash filters once monthly
 - Sand-filters Inspection - SwimClean Pool Service 3/25 Clean & Clear Pools 3/27

Community:

- March Food-drive Dome Site - CIVIC CENTER 3/13

Youth Leagues:

- **Soccer Registration**
 - April / May

- **Basketball**
 - 28 Youth Teams
 - Inter League - Donna Rec Center & Weslaco
 - Games: Rec & Dome Facilities / TASO Officials
 - Youth Leagues
 - 5/6, 7/8 CO-ED
 - 9/10 & 11/12 BOYS DIVISION
 - 9/10 & 11/12 GIRLS DIVISION

Adult Leagues:

- **Men's Soccer Practice**
 - 4 Teams practice - Luis Lopez (Men's League)
 - Dome field access 3/3/24

- **Adult Men's Basketball League**
 - Open Registration 3/18
 - Inter-League Play: Mercedes / Donna / Weslaco
 - Games - Dome facility
 - TASO Officials

Out-Reach Programs:

- **MYB On the Run Food Program**
 - After-school Meals for members
 - Weekly Calendar & Menu preparation
 - March Program
 - Monday thru Friday 4:00pm - 4:30pm
 - Number of Meals Served - **Monthly 483**

Foster Grandparent Program:

- **Senior Corps Program**
 - 2 Volunteers/Applicants
 - Assist with Supervision
 - Assist with Meals/Serving
 - Monday - Friday 1:30pm - 5:30pm
 - Jorge Gutierrez - Supervising Coordinator
 - Supervisor Coordinator Recreation Director
 - Meeting 3/4/24 Training new applicant
 - New Foster Grandparent applicant training - March 3/5

After-school Food Program:

- **Programs Attendance February:**

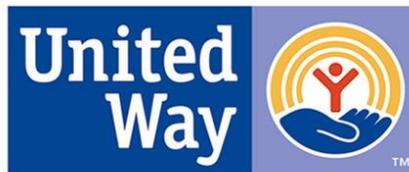
<u>Program/Activites Descipition</u>	<u>Week 1</u>	<u>Week 2</u>	<u>Week 3</u>	<u>Week 4</u>	<u>Total</u>
Membership Daily Attendance	172	C	175	136	483
Food Program Snack	172	L	175	136	483
Game-room	35	O	30	10	75
Computers	28	S	35	24	87
PS4 Room	40	E	40	30	110
Arts & Crafts	15	D	25	25	65
Sports & Fitness / Out-door Activities	54	Springbreak	45	47	146
Out-Reach Programs	N/A	N/A	N/A	N/A	N/A
Adult CO-ED Leagues Practice Games	50	50	50	50	200
Youth League - Basketball Games / Practices	400	400	400	N/A	1200

Mission Statement

Mercedes Recreation Center, in conjunction with the City of Mercedes, is responsible for the development and implementation of youth programs for youth that reside in the City of Mercedes. The Recreation Center is a Non-Profit Organization for Youth age 6 to 18, which are targeted for programs that will increase pro-social behavior. These programs include recreation activities, community service events/projects, youth leadership programs and cultural events.

Mercedes Recreation Center

“Impacting the youth in our community”



United Way of South Texas
 Serving Hidalgo & Starr Counties

**CITY OF MERCEDES
SALES TAX COMPARATIVE ANALYSIS
BY MONTH RECEIVED**

FY 2022-2023

Recvd Period	State Comptroller	EDC (25%)	Outlet Mall	Mth % Inc/Dec	City (75%)	Outlet Mall	Mth % Inc/Dec
Oct	664,414.83	123,909.52	42,194.19	0.39%	456,644.45	41,666.67	-0.36%
Nov	616,158.09	119,350.90	34,688.62	-3.68%	420,451.90	41,666.67	-7.93%
Dec	565,272.27	108,481.38	32,836.69	-9.11%	382,287.54	41,666.66	-9.08%
Jan	745,641.02	130,152.48	56,257.78	19.98%	517,564.10	41,666.67	35.39%
Feb	1,049,157.09	178,300.34	83,988.93	36.99%	745,201.15	41,666.67	43.98%
Mar	564,062.91	111,994.65	29,021.08	-37.19%	381,380.52	41,666.66	-48.82%
Apr	579,258.68	110,918.33	33,896.34	-0.96%	392,777.34	41,666.67	2.99%
Apr	4,783,964.89	883,107.60	312,883.63	4.30%	3,296,307.00	291,666.67	11.35%

Yearly Total Sales Tax Comparison

	2022-2023	2023-2024	Yr % Inc/Dec
Oct	664,414.83	737,168.13	10.95%
Nov	616,158.09	671,741.73	9.02%
Dec	565,272.27	658,279.45	16.45%
Jan	745,641.02	950,403.38	27.46%
Feb	1,049,157.09	1,233,256.76	17.55%
Mar	564,062.91	672,702.52	19.26%
Apr	579,258.68	630,693.66	8.88%
Apr	4,783,964.89	5,554,245.63	16.10%

FY 23-24
Gain/(Loss) 770,281

Note: Mth % Inc/Dec compared to prior month.
Note: Yr % Inc/Dec compared to prior year.
Note: Revenue generated 2 months prior receipt. Ex: Generated in Oct will be received Dec

Received	Generated	Received	Generated
October	August	April	February
November	September	May	March
December	October	June	April
January	November	July	May
February	December	August	June
March	January	September	July

FY 2023-2024

State Comptroller	EDC (25%)	Outlet Mall	Mth % Inc/Dec	City (75%)	Outlet Mall	Mth % Inc/Dec
737,168.13	140,625.26	43,666.77	-1.65%	511,209.43	41,666.67	-4.95%
671,741.73	132,450.69	35,484.74	-5.81%	462,139.63	41,666.67	-9.60%
658,279.45	130,991.12	33,578.74	-1.10%	452,042.93	41,666.66	-2.18%
950,403.38	174,621.61	62,979.24	33.31%	671,135.87	41,666.67	48.47%
1,233,256.76	215,140.69	93,173.50	23.20%	883,275.90	41,666.67	31.61%
672,702.52	133,524.29	34,651.34	-37.94%	482,860.23	41,666.66	-47.60%
630,693.66	157,673.42	18,096.00	18.09%	473,020.25		2.20%
5,554,245.63	1,085,027.08	303,534.33	22.86%	3,915,684.24	250,000.00	18.79%

NOTE: Outlet Mall Report has not been received.

Yearly City Sales Tax Comparison

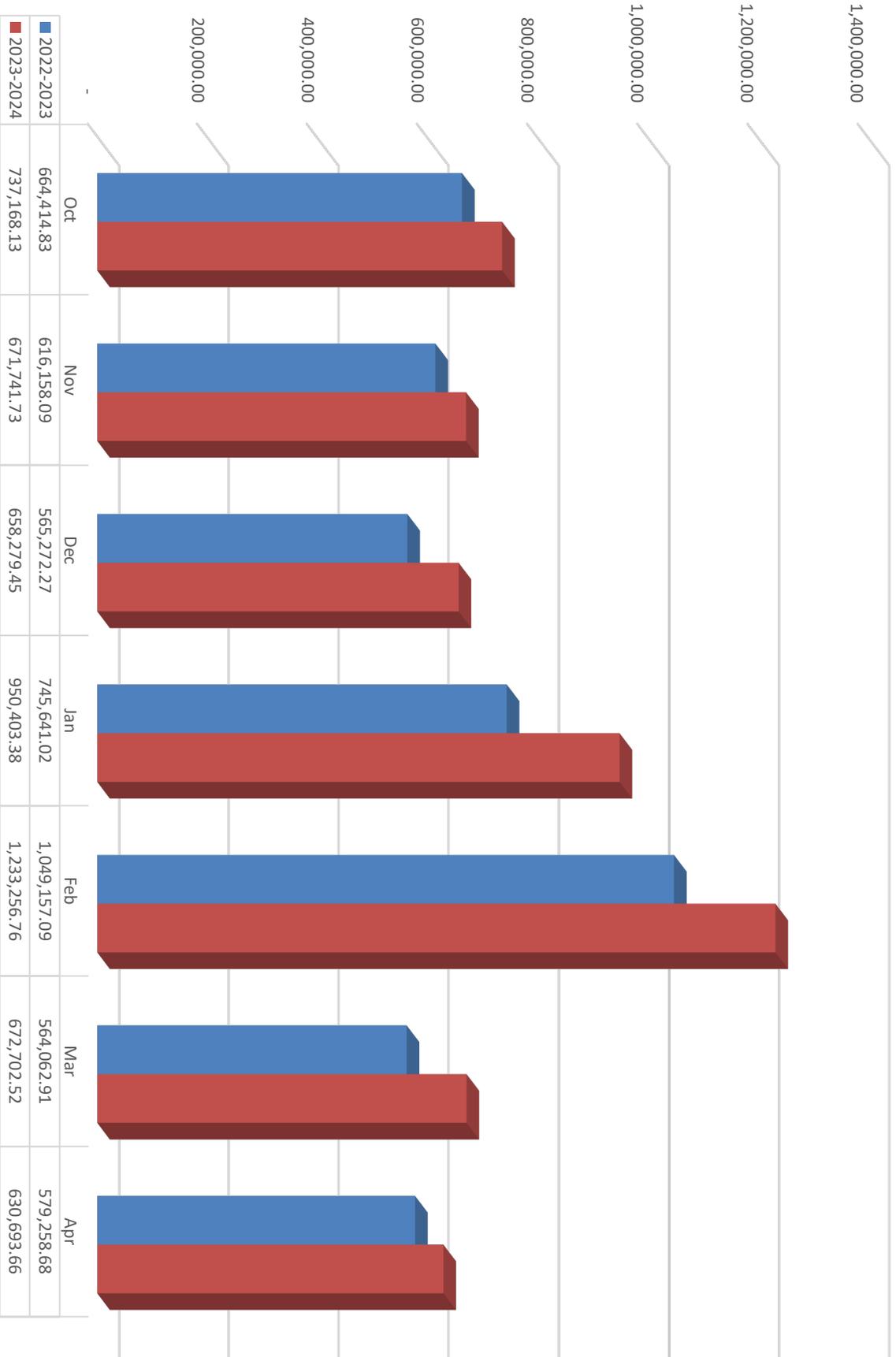
	2022-2023	2023-2024	Yr % Inc/Dec
Oct	498,311.12	552,876.10	10.95%
Nov	462,118.57	503,806.30	9.02%
Dec	423,954.20	493,709.59	16.45%
Jan	559,230.77	712,802.54	27.46%
Feb	786,867.82	924,942.57	17.55%
Mar	423,047.18	504,526.89	19.26%
Apr	434,444.01	473,020.25	8.88%
Apr	3,587,973.67	4,165,684.24	16.10%

FY 23-24
Gain/(Loss) 577,711

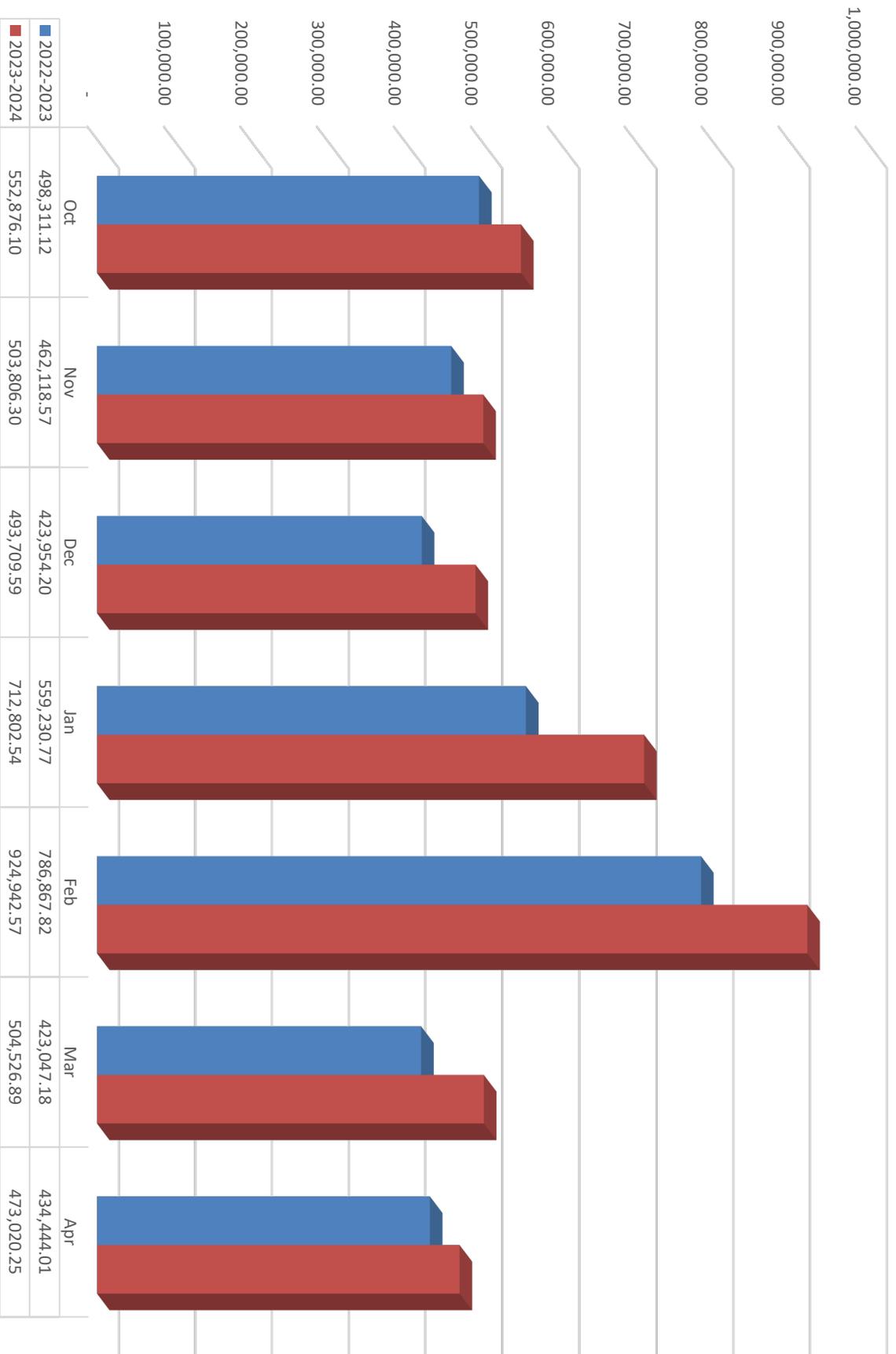
% OF BUDGET TO EDC
Total Projection **6,898,400**

BUDGET 5,173,800

Total City Sales Tax Received



City Sales Tax after Contributions/Payouts



■ 2022-2023 ■ 2023-2024

CITY OF MERCEDES
 Budget vs Actual FY 2023-2024 (UNAUDITED)
 As at 3/31/2024

01 GENERAL FUND

REVENUES	Budget	Budget Completed 50.00%		
		YTD Actual	Budget Balance	% of Budget
Taxes	10,122,989	7,135,756	2,987,233	70.49%
Licenses & Permits	514,500	457,271	57,229	88.88%
Fines & Services	2,470,450	1,102,229	1,368,221	44.62%
Intergovernmental	17,400	6,276	11,124	36.07%
Miscellaneous	1,960,722	241,563	1,719,159	12.32%
	15,086,061	8,943,095	6,142,966	59.28%
EXPENDITURES				
Commission	34,900	18,820	16,080	53.93%
Exe. Adm	268,412	140,755	127,657	52.44%
Human Resources	68,879	33,063	35,816	48.00%
City Secretary	82,951	29,887	53,064	36.03%
Mun. Court	136,149	61,041	75,108	44.83%
Finance	244,809	119,903	124,906	48.98%
IT	512,459	217,127	295,332	42.37%
Planning	401,943	217,292	184,651	54.06%
Police	3,142,342	1,476,089	1,666,253	46.97%
Animal Control	99,452	26,079	73,373	26.22%
Fire	1,534,116	814,930	719,186	53.12%
Ambulance	-	-	0	#DIV/0!
PW	141,603	62,957	78,646	44.46%
Streets	955,671	311,693	643,978	32.62%
Build. Maint.	353,974	254,591	99,383	71.92%
Veh. Maint.	468,450	190,446	278,004	40.65%
Parks & Rec	523,402	206,432	316,970	39.44%
Rec. Center	76,534	17,976	58,558	23.49%
Library	515,436	255,777	259,659	49.62%
Projects	-	-	0	#DIV/0!
Sanitation	1,591,055	606,966	984,089	38.15%
Dome Shelter	289,694	115,183	174,511	39.76%
Non-Departmental	3,643,830	1,180,117	2,463,713	-32.39%
	15,086,061	6,357,125	8,728,936	42.14%
Rev. Over/Under	-	2,585,969	(2,585,969)	

NOTE:

CITY OF MERCEDES
 Budget vs Actual FY 2023-2024 (UNAUDITED)
 As at 3/31/2024

02 UTILITY FUND

REVENUES	Budget	YTD Actual	Budget Completed 50.00%	
			Budget Balance	% of Budget
Water & Sewer Sales	6,068,760	2,579,477	3,489,283	42.50%
Fees & Penalties	529,150	287,432	241,718	54.32%
Miscellaneous	10,100	291,689	(281,589)	2888.01%
	6,608,010	3,158,598	3,449,412	47.80%
EXPENDITURES				
Information Tech	98,539	37,757	60,782	38.32%
Utility Billing	186,737	96,288	90,449	51.56%
Meter Readers	297,161	300,361	(3,200)	101.08%
W/S Field Crew	987,384	340,334	647,050	34.47%
W/S Treatment Plant	3,556,000	1,143,810	2,412,190	32.17%
Debt Service Int.	947,292	845,728	101,564	89.28%
Non-Departmental	534,897	97,078	437,819	18.15%
	6,608,010	2,861,356	3,746,654	43.30%
Revenue Over/Under	-	297,242	(297,242)	

NOTE:

CITY OF MERCEDES
 Budget vs Actual FY 2023-2024 (UNAUDITED)
 As at 3/31/2024

15 INTEREST & SINKING FUND

REVENUES	Budget	YTD Actual	Budget Completed 50.00%	
			Budget Balance	% of Budget
Property Taxes	2,328,143	2,313,507	14,636	99.37%
Intergovernmental	-	-	-	0.00%
Miscellaneous	15,000	30,414	(15,414)	202.76%
	2,343,143	2,343,921	(778)	100.03%
EXPENDITURES				
Debt Service	2,343,143	1,974,323	368,820	84.26%
	2,343,143	1,974,323	368,820	84.26%
Revenue Over/Under	-	369,598	(369,598)	

NOTE:

16 HOTEL/MOTEL FUND

REVENUES	Budget	YTD Actual	Budget Completed 50.00%	
			Budget Balance	% of Budget
Taxes	150,000	64,578	85,422	43.05%
Reserves/Misc.	36,500	17,344	19,156	47.52%
	186,500	81,922	104,578	43.93%
EXPENDITURES				
Advertisement	109,100	65,000	44,100	59.58%
Historic Preservation	50,000	10,000	40,000	20.00%
Arts Promotion	12,900	12,900	0	100.00%
Signage	14,500	-	14,500	0.00%
Bank/Credit Card Fees	-	-	0	#DIV/0!
	186,500	87,900	98,600	47.13%
Revenue Over/Under	-	(5,978)	5,978	

NOTE:

CITY OF MERCEDES
Budget vs Actual FY 2023-2024 (UNAUDITED)
As at 3/31/2024

43 43-Series 2018 CO

REVENUES	Budget	JTD Actual	Budget Balance
Bond Revenue	9,991,085	9,991,085	-
Interest Income	131,272	131,272	(0)
Miscellaneous	34,602	34,602	-
	10,156,959	10,156,960	(0)
EXPENDITURES			99.48%
Ambulance Services	519,644	519,644	-
PD Vehicles	534,243	534,243	-
PW Vehicles	670,119	670,119	-
Rescue Vehicles	33,165	33,165	-
Drainage Improv.	513,612	461,310	52,302
Sewer Improv.	1,484,309	1,484,309	-
Lift Station Improv.	1,352,229	1,352,229	-
Street Overlays	3,460,085	3,460,085	-
Street Improvements	104,946	104,946	-
Water Improv.	1,281,911	1,281,911	-
Non-Departmental	201,218	201,218	-
	10,155,480	10,103,178	52,302
Revenue Over/Under	1,479	53,782	(52,302)

NOTE: This fund is reported as Job to Date.

CITY OF MERCEDES
 Budget vs Actual FY 2023-2024 (UNAUDITED)
 As at 3/31/2024

46 EMS FUND

REVENUES	Budget	YTD Actual	Budget Completed 50.00%	
			Budget Balance	% of Budget
EMS Service Fees	600,000	210,012	389,988	35.00%
Intergovernmental	120,000	819	119,181	0.68%
Misc	-	9,165	(9,165)	#DIV/0!
	720,000	219,996	500,004	30.55%
EXPENDITURES				
Personnel Costs	125,836	53,519	72,317	42.53%
Contractual Sev. & Other	187,300	101,179	86,121	54.02%
Maintenance	51,864	30,243	21,621	58.31%
Supplies	117,000	47,978	69,022	41.01%
Paramedic Course	70,000	30,988	39,012	44.27%
Capital Outlay	18,000	-	18,000	0.00%
Non-Departmental	150,000	53,482	96,518	35.65%
	720,000	317,390	402,610	44.08%
Revenue Over/Under	-	(97,394)	97,394	

NOTE:

51 AMERICAN RESCUE PLAN

REVENUES	Budget	JTD Actual	Budget Balance
Intergovernmental	4,118,303	2,189,441	1,928,862
Miscellaneous	123,927	39,239	84,688
	4,242,230	2,228,680	2,013,550
EXPENDITURES			
Contractual Services	123,427	123,427	-
Drainage Improvements	488,000	53,760	434,240
Water Rate Study	37,725	37,725	-
Impact Fee Study	31,500	4,725	26,775
TCEQ Comp. Self Audit	49,250	15,954	33,296
Revenue Loss	1,030,000	1,000,000	30,000
PD Renovation	780,843	167,423	613,420
Mile 1 East	270,000	201,837	68,163
Utility Improvements	1,307,478	623,829	683,649
Street Improvements	124,007	-	124,007
	4,242,230	2,228,680	2,013,550
Revenue Over/Under	-	0.00	-

NOTE: This fund is reported as Job to Date.

CITY OF MERCEDES
Budget vs Actual FY 2023-2024 (UNAUDITED)
As at 3/31/2024

52 SERIES 2021 CO

REVENUES	Budget	JTD Actual	Budget Balance
Bond Revenue-Other Financ	8,250,000	8,250,000	-
Interest Income	68,981	145,045	(76,065)
Miscellaneous	-	-	-
	8,318,981	8,395,045	(76,065)
EXPENDITURES			42.45%
EMS/FIRE Equipment	796,765	720,000	76,765
PD Vehicles/Renovation	1,341,445	1,062,942	278,503
PW Equipment	607,618	567,326	40,292
Planning Equipment		-	-
Library	17,586	17,586	-
Other Equipment	273,089		273,089
Build. Improvements	70,000	20,000	50,000
Water/Sewer Utility Improv	3,577,633	406,735	3,170,898
Lift Station Improv.	495,000	-	495,000
Street Improvements	400,000	400,000	-
Drainage Imprrov.	218,000	164,723	53,278
Other Infrastructure Imp	350,260		350,260
Non-Departmental	171,585	171,750	(165)
	8,318,981	3,531,061	4,787,920
Revenue Over/Under	(0)	4,863,984	(4,863,985)

NOTE: This fund is reported as Job to Date.

Finance

Invoices	FY 2021-2022		FY 2022-2023		FY 2023-2024				FY 2023-2024		FY 2023-2024
	Totals	Totals	Totals	Totals	1st Qtr	January	February	March	2nd Qtr	Totals	
Invoices Received	3,222	2,481	404	154	194	174	522	926		926	
Payment Requests Received	2,481	2,419	585	201	225	217	643	1,228		1,228	
Emergency Payment Requests	-	25	3	-	-	-	0	3		3	
Total	5,703	4,925	992	355	419	391	1,165	2,157		2,157	
Payments Processed	2,638	2,779	555	233	217	273	723	1,278		1,278	
Total Paid	\$ 21,530,131.74	\$ 23,785,090.17	\$ 5,930,038.08	\$ 2,103,935.08	\$ 4,373,692.32	\$ 1,827,795.44	\$ 8,305,422.84	\$ 14,235,460.92		\$ 6,149,393.43	
(01) General Fund	\$ 10,762,818.74	\$ 11,604,361.90	\$ 2,844,018.58	\$ 1,120,805.82	\$ 820,789.69	\$ 1,363,779.34	\$ 3,305,374.85	\$ 6,149,393.43		\$ 3,465,212.12	
(02) Utility Fund	\$ 5,166,272.07	\$ 4,925,956.14	\$ 1,563,751.07	\$ 548,983.60	\$ 1,131,899.64	\$ 220,577.81	\$ 1,901,461.05	\$ 2,815.75		\$ 1,500.00	
(03) Municipal Court	\$ 3,451.67	\$ 2,753.76	\$ 2,414.80	\$ 400.95	\$ -	\$ -	\$ 400.95	\$ -		\$ 52,656.68	
(05) Library Fund	\$ 5,693.27	\$ 5,509.02	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 19,834.34	
(07) Special Rev./Grants	\$ 237,279.44	\$ 206,122.68	\$ 4,907.86	\$ 3,861.72	\$ 33,110.44	\$ 10,776.66	\$ 47,748.82	\$ 19,974,322.77		\$ 389.40	
(10) Local Forfeiture	\$ 832.04	\$ 13,246.27	\$ 3,836.34	\$ -	\$ -	\$ 15,998.00	\$ 15,998.00	\$ -		\$ 89,900.00	
(12) KMB	\$ 5,501.29	\$ 5,354.65	\$ 389.40	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,974,322.77	
(15) I & S	\$ 2,274,584.23	\$ 2,281,284.81	\$ -	\$ -	\$ 1,973,147.77	\$ 1,175.00	\$ 1,974,322.77	\$ 89,900.00		\$ -	
(16) Hotel Motel	\$ 211,615.95	\$ 130,569.00	\$ 3,350.00	\$ 12,500.00	\$ 1,350.00	\$ 72,700.00	\$ 86,550.00	\$ -		\$ -	
(30) TRZ	\$ -	\$ 700,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
(43) Series 2018	\$ 343,844.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 190,702.61	
(46) EMS	\$ 392,336.87	\$ 419,731.42	\$ 81,463.84	\$ 51,493.96	\$ 18,287.39	\$ 39,457.42	\$ 109,238.77	\$ -		\$ -	
(49) Emergency Manage-	\$ 576.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 836,599.26	
(51) ARPA	\$ 315,272.44	\$ 1,135,464.99	\$ 744,003.72	\$ 5,042.19	\$ 87,553.35	\$ -	\$ 92,595.54	\$ -		\$ 1,452,134.56	
(52) Series 2021	\$ 1,810,052.56	\$ 2,352,678.57	\$ 680,402.47	\$ 360,846.84	\$ 307,554.04	\$ 103,331.21	\$ 771,732.09	\$ -		\$ -	
(54) Parks Fund	\$ -	\$ 2,056.96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	

Finance

	FY 2021-2022		FY 2022-2023		FY 2023-2024				FY 2023-2024	
	<i>Totals</i>		<i>Totals</i>		<i>Ist Qtr</i>	<i>January</i>	<i>February</i>	<i>March</i>	<i>2nd Qtr</i>	<i>Totals</i>
Purchase Orders										
PO Requisitions (Regular)	1,525		1,275		279	108	92	84	284	563
Emergency PO Requisitions			284		93	41	45	22	108	201
Total	1,525		1,559		372	149	137	106	392	764
Purchase Orders Issued	1,525		1,492		361	153	126	109	388	749
Purchase Orders Issued	\$ 4,117,535.26		\$ 2,736,129.00		\$ 1,183,905.67	\$ 307,433.73	\$ 230,105.59	\$ 119,551.02	\$ 657,090.34	\$ 1,840,996.01
Purchase Orders Received	\$ 2,901,261.64		\$ 1,952,309.76		\$ 673,407.58	\$ 150,757.90	\$ 46,611.42	\$ 225,878.79	\$ 423,248.11	\$ 1,096,655.69
Purchase Orders Voided	\$ 1,216,273.62		\$ 783,819.24		\$ 9,943.45	\$ 3,064.65	\$ (5,772.14)	\$ 6,700.84	\$ 3,993.35	\$ 13,936.80
Purchase Orders Outstanding	\$ -		\$ -		\$ 500,554.64	\$ 153,611.18	\$ 189,266.31	\$ (113,028.61)	\$ 229,848.88	\$ 730,403.52

	FY 2021-2022		FY 2022-2023		FY 2023-2024				FY 2023-2024	
	<i>Totals</i>		<i>Totals</i>		<i>Ist Qtr</i>	<i>January</i>	<i>February</i>	<i>March</i>	<i>2nd Qtr</i>	<i>Totals</i>
Budget Amendments Received			77		10	5	7	3	15	25
<i>Approved</i>										
General Fund			69		9	5	6	3	14	23
Utility Fund			7		0				0	0
EMS Fund			1		0		1		0	0
KMB					1				1	2
Total			77		10	5	7	3	15	25

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AM UTILITIES & CONSTRUCTION, LLC	3/19/24	760 MISSOURI AVE PAVING PR	GENERAL FUND	STREETS	33,533.00
				TOTAL:	33,533.00
BLUECROSS AND BLUE SHIELD OF TEXAS	3/08/24	FEB 2024 HEALTH INSURANCE	GENERAL FUND	POLICE	14,738.76
	3/08/24	MARCH 2024 HEALTH INSURANC	GENERAL FUND	POLICE	17,468.16
	3/08/24	FEB 2024 HEALTH INSURANCE	GENERAL FUND	FIRE DEPARTMENT	12,009.36
	3/08/24	MARCH 2024 HEALTH INSURANC	GENERAL FUND	FIRE DEPARTMENT	10,917.60
				TOTAL:	55,133.88
DEVELOPMENT CORPORATION OF MERCEDES	3/15/24	MARCH 2024 SALES TAX	GENERAL FUND	NON-DEPARTMENTAL	168,175.63
	3/22/24	#69 VTX NOTE PAYMENT	GENERAL FUND	NON-DEPARTMENTAL	10,416.67
				TOTAL:	178,592.30
ELIFF MOTORS	3/12/24	2023 POLARIS MODEL	LOCAL FORFEITURE	DRUG FUND	13,803.02
				TOTAL:	13,803.02
ENTERPRISE FM TRUST	3/29/24	FBN496830 LEASE F150 PD	GENERAL FUND	VEHICLE MAINTENANCE	14,321.01
				TOTAL:	14,321.01
FERGUSON ENTERPRISES, INC	3/22/24	12 MJ RW OL EVERDUR	UTILITY FUND	WATER/SEWER FIELD CREW	10,674.80
				TOTAL:	10,674.80
HIDALGO COUNTY APPRAISAL DISTRICT	3/27/24	4300 CITY ASSESSMENT 2ND Q	GENERAL FUND	NON-DEPARTMENTAL	18,243.50
				TOTAL:	18,243.50
MERCEDES AREA CHAMBER	3/27/24	20247 2024 TEXAS STREET FE	HOTEL,MOTEL TAX	NON-DEPARTMENTAL	47,100.00
	3/27/24	20247 2024 TEXAS STREET FE	HOTEL,MOTEL TAX	NON-DEPARTMENTAL	12,900.00
				TOTAL:	60,000.00
MISCELLANEOUS V MARTHA CARRILLO	3/12/24	MARTHA CARRILLO:	HOTEL,MOTEL TAX	NON-DEPARTMENTAL	10,000.00
				TOTAL:	10,000.00
ROMCO EQUIPMENT CO	3/19/24	2023 ASU RT50 ALL WE	UTILITY FUND	WATER/SEWER TREATMENT	56,992.00
				TOTAL:	56,992.00
SHELL ENERGY	3/07/24	1992362 FEB 2023 ELECTRICA	GENERAL FUND	NON-DEPARTMENTAL	17,211.58
	3/07/24	1992362 FEB 2023 ELECTRICA	UTILITY FUND	WATER/SEWER TREATMENT	23,490.28
				TOTAL:	40,701.86
SIMON PROPERTY GROUP, LP	3/29/24	03132024 4TH QTR 22-23	GENERAL FUND	NON-DEPARTMENTAL	250,000.00
	3/29/24	03142024 2ND QTR 23-24 OUT	GENERAL FUND	NON-DEPARTMENTAL	125,000.00
				TOTAL:	375,000.00
TEXAS MUNICIPAL RET. SYST	3/08/24	PENSION PLAN PAYABLE	GENERAL FUND	NON-DEPARTMENTAL	13,190.90
	3/08/24	PENSION PLAN PAYABLE	GENERAL FUND	NON-DEPARTMENTAL	12,616.11
	3/08/24	PENSION PLAN PAYABLE	GENERAL FUND	POLICE	10,985.97
	3/08/24	PENSION PLAN PAYABLE	GENERAL FUND	POLICE	10,489.47
				TOTAL:	47,282.45
TEXAS NATIONAL BANK	3/01/24	FEDERAL W/H	GENERAL FUND	NON-DEPARTMENTAL	11,576.19
	3/26/24	FEDERAL W/H	GENERAL FUND	NON-DEPARTMENTAL	10,919.44
	3/01/24	FICA W/H	GENERAL FUND	NON-DEPARTMENTAL	11,796.10
	3/26/24	FICA W/H	GENERAL FUND	NON-DEPARTMENTAL	11,473.60
				TOTAL:	45,765.33
TRI-GEN CONSTRUCTION LLC	3/27/24	APP NO.15 MERCEDES PD DEPT	SERIES 2021	POLICE	100,909.81

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	100,909.81
TROJAN TECHNOLOGIES GROUP, ULC	3/07/24	200 1237 LAMP DRIVER MODUL	UTILITY FUND	WATER/SEWER TREATMENT	13,757.00
				TOTAL:	13,757.00
UPPER VALLEY MATERIALS	3/11/24	HOT MIX	GENERAL FUND	STREETS	24,501.12
				TOTAL:	24,501.12
WASTE CONNECTIONS OF TEXAS	3/05/24	2332516V113 JAN 2024 GARBA	GENERAL FUND	SANITATION DEPARTMENT	118,598.49
				TOTAL:	118,598.49

===== FUND TOTALS =====

01	GENERAL FUND	928,182.66
02	UTILITY FUND	104,914.08
10	LOCAL FORFEITURE	13,803.02
16	HOTEL,MOTEL TAX	70,000.00
52	SERIES 2021	100,909.81

	GRAND TOTAL:	1,217,809.57

TOTAL PAGES: 2

Mercedes Municipal Court
Revenue Collected by Citations
March 1, 2024 - March 31, 2024

City of Mercedes Revenue	\$9,291.18
State of Texas Revenue	\$4,517.75
Total Revenue Collected	\$13,808.93

Total Number of Cases (Dockets) Heard by Court – **14**



Eduardo Mendoza, Municipal Court Coordinator

ACTIVE ACCOUNTS	5234	NEW ACCOUNTS	60		
Monthly Statistics Report February 2024					
Total of Work Orders:		706			
Job Code	Total Completed	Total outstandig (pending)	Total Void		
Regular connects (on)	54	6	3		
Reinstate (reins)	82	0	22		
Regular disconnects (off)	29	0	2		
Meter swap (swap)	14	5	1		
Disconnects no paymet (lock)	94	1	320		
Miscellaneous (misc)	2	4	0		
Ert replacement (entre & mxu)	30	0	0		
High reads (gt-rd)	0	0	0		
Get Missed Meter Read (gt-rd)	35	0	0		
Service change (srvch)	1	0	1		
Miscellaneous Public Works (mech)	0	0	0		
Account on Temporary H (hold)	0	0	0		
Occupant change (tran)	0	0	0		
Re-read Meer After (re-rd)	0	0	0		
Check leak/fix leak (leak)	0	0	0		
Mechanical inspection	0	0	0		
TOTAL OF CODES	341	16	349		
Disconnects no paymet (voided)	These are usually customers who make their payment before the meter is closed.				
Unread meters (SENSUS) read manually			Unread meters (Kamstrup)		
Meter Blank (screen)	2		Broken antenna	6	
Parts	64		Innactive	3	
Wire damaged	3		Meter covered	12	
Meter Low Battery	15		Meter reprogramed	68	
Meter Swap	2		Meter Swap	2	
Meter covered	6		Under water	12	
MXU damaged	4		Meter OFF (not connected)	4	
MXU missing	3			107	
Reprogramed	0				
Disconnected	0		Traveling meters	4	
Under water	0				
Everything ok (no read)	202		La Herencia Apparts.	7	
Meter inside property	7				
	308				
			STAND-BY 1 (EMERGENCY)		
Available Water Meters:	5/8"	815			
	3/4"	5	STAND-BY 1 (EMERGENCY)		
	1"	2			
	1 1/2"	4			
	2"	1	To replace meters inside properties		
Smart Sensus Water Meter	3/4"	10			

Monthly Statistics Report

FY 2023-2024

February 29, 2024

Municipal Court

<i>Citation By Violation</i>	<i>FYE 2022 Totals</i>	<i>FYE 2023 Totals</i>	<i>1st Qtr Totals</i>	<i>January</i>	<i>February</i>	<i>March</i>	<i>2nd Qtr Totals</i>	<i>FYE 2023 Totals</i>
Defective Equipment	7	22	0				0	0
DLR "A"-Corrective Lenses			1				0	
DLR "B"-Licensed Driver 18 Yrs		1	1				0	1
Driving W/O Stop Lamps		1	0				0	0
Failed to Display Vehicle Registration	1	1	0				0	0
Failed to ID Truthfully	1	0	0				0	0
Failed to Obey Traffic Control Sign	8	0	0				0	0
Expired Registration-Moto Vehicle	174	160	24	9	2	6	17	41
License Plate Registration-Fictitious	1	0	0				0	0
License Plate Registration-Trailer	1	1	0				0	0
No Cover on Load	1	0	0				0	0
No Front License Plate	10	7	2				0	2
No Rear License Plate	1	0	0				0	0
Wrong License Plate	10	8	5				0	5
No Tail Light(s)	1	1	0				0	0
Parking Violation		1	1				0	1
Parking-Fire Lane	1	0	1				0	1
U-Turn Between Street Intersection	1	0	0				0	0
Speeding	58	36	4	1			1	5
Speeding in a School	3	3	0				0	0
Failed To Yield Right of Way	8	6	1		1		1	2
Ran Stop Sign	134	88	3	2	1	1	4	7
Ran Red Light	33	25	1	3			3	4
Change Lane when Unsafe	14	6	1				0	1
Turned Left From Wrong Lane	1	0	0				0	0
Turned Right From Wrong Lane		1	0				0	0
Improper Turn	1	1	0				0	0
Drove Wrong Way On One-Way Roadway	15	1	2				0	2
Following Too Closely	3	4	1				0	1
Unsafe Start from Park or Stopped Positio		2	0				0	0
Child Passenger Safety Seat Off	26	8	2				0	2
No Seat Belt-Driver	121	86	3			3	3	6
No Seat Belt-Passenger		2	0				0	0
Child (4-14) Not Secured by Safety Belt	9	1	4				0	4
Possession of Alcoholic Bev. in Vehicle		2	0				0	0
Operate Vehicle with Child in Open Bed	1	0	0				0	0
Driving Under the Influence-Minor		1	0				0	0
Use of Wireless Device By Motorist	4	1	0				0	0
Failed to Maintain Financial Resp	272	224	40	19	16	14	49	89
Failed to Control Speed	5	2	1	2	2	6	10	11
Failed to Yield at Stop	3	1	1		1		1	2
Failed to Yield Row at Open Intersection		1	0				0	0
Failed to Yield Row at Open Intersection	1	0	0				0	0
Failed to Yield Row Leaving Private Drive	3	0	1				0	1
Failed to Yield Row to Emergency Veh		1	0		1		1	1
Disregard Traffic Control Device		2	0				0	0
Failed to Stop-Designated Point At Stop Sign	7	4	3			1	1	4
Failure to Stop at Traffic Light		1	0				0	0
Failed to Stop at Flashing Red Light		1	0				0	0
Failed to Drive in Single Lane	7	14	0				0	0
Turned Right Too Wide	1	1	0				0	0
Turned When Unsafe	1	0	0				0	0
Failed to Signal Lane Change	7	15	0			2	2	2
Failed to Give One Half of Roadway		1	0				0	0
Illegally Passed Street Car	1	0	0				0	0
Failed to Signal Turn	13	24	2			1	1	3
No Drivers License	301	254	36	12	9	11	32	68
Driving While License Invalid	8	0	1				0	1
Reckless Driving	6	3	0				0	0
No Head Lamp(s)-Not Equipped	4	3	0				0	0

Monthly Statistics Report

FY 2023-2024

February 29, 2024

Municipal Court

<i>Citation By Violation</i>	<i>FYE 2022 Totals</i>	<i>FYE 2023 Totals</i>	<i>1st Qtr Totals</i>	<i>January</i>	<i>February</i>	<i>March</i>	<i>2nd Qtr Totals</i>	<i>FYE 2023 Totals</i>
Defective Head Lamp(s)	3	4	0				0	0
No Tail Lamp(s)-Not Equipped	4	5	0	1	1		2	2
Defective Tail Lamp(s)		3	0				0	0
No Stop Lamp(s)	2	2	0				0	0
Defective Stop Lamp(s)	2	5	2				0	2
Driving W/O Head Lights	4	1	0				0	0
Motor Vehicle Inspection Violation		5	0				0	0
Expired Operators License	38	10	7	1		3	4	11
Failed to Display DL	8	8	1				0	1
Failure to Report Change of Address/Name		1	0				0	0
Failure to Report Striking Fixture/Sign	0	0	1				0	1
No License Plate Light	7	4	0				0	0
Illegal Backing (Unsafe Backing)	1	0	1				0	1
Leaving Scene of Accident			1				0	
Open Container In Vehicle	11	5	0	1			1	1
Unauthorized Glass Coating Material	9	1	0				0	0
Driving While Impaired	1	0	0				0	0
Driving Under the Influence	1	1	0				0	0
Stopping in Prohibited Area		1	0				0	0
Speeding>10% Above Posted Limit	191	88	3	7		2	9	12
Minor In Possession	8	7	0				0	0
Consumption of Alcohol-Minor	0	0	1				0	1
Failed to Secure Load	1	1	0				0	0
Assault-Physical Contact	30	26	3			2	2	5
Assault-Threat	2	1	1				0	1
Assault-Family Violence	12	9	6			2	2	8
Criminal Mischief	2	2	1			1	1	2
Disorderly Conduct	11	4	2				0	2
Disorderly Conduct-Urinating	1	0	0			1	1	1
Disorderly Conduct-Abusive Language	1	0	0				0	0
Disorderly Conduct-Noise (Public)	1	0	0				0	0
Failure to Identify-False Info.		1	0				0	0
Minor In Possession of Alcohol		2	0				0	0
Leaving A Child In A Vehicle	2	0	0				0	0
Theft	16	11	3			2	2	5
Criminal Trespass		1	0				0	0
Possession of Drug Paraphernalia	39	96	12	4	2		6	18
Public Intoxication	26	35	3	4	5	2	11	14
Consuming Alcoholic Beverage		1	0				0	0
Solicitation W/O A Permit		2	0				0	0
Tabacco Products Law	1	0	0				0	0
City Code (Dog At Large)	6	3	0			2	2	2
City Code (Vaccination Required)	6	0	0				0	0
City Code (Dog Tags)	5	1	0				0	0
Dog Bite	6	3	0				0	0
Violation of City Ordinance #10	2	3	1		1		1	2
City Code (Abandoned & Junked Vehicle)	7	11	2		1	1	2	4
City Code (Vendors Permit)		1	0				0	0
City Code Violation (Nuisance)	3	0	0				0	0
Fire Code Violation			1				0	1
City Code (Register Dangerous Dog)	2	1	0				0	0
Illegal Dumping	3	2	0	2	1	2	5	5
Littering		1	0				0	0
Curfew Violation	9	8	1				0	1
Violation of City Ord. 83-16	30	27	10	2	1		3	13
Violation of City Ord. 99-22 (Weedy Lot)	8	6	2				0	2
Violation of City Ord. #26 (Zoning-Running a Bus	1	0	0				0	0
Ordinance 2000-03 (Signs)	1	0	0				0	0
City Ordinance (Junked Vehicle)	11	11	6	2	5	4	11	17

Monthly Statistics Report

FY 2023-2024

February 29, 2024

Municipal Court

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Total	1,824	1,450	213	72	50	69	191	404
Dismissals	237	186	37	10	7	5	22	59
	\$ 68,853.61	\$ 49,079.98	\$ 10,736.66	\$ 4,254.20	\$ 2,006.60	\$ 1,657.30	\$ 7,918.10	\$ 18,654.76

**CITY SECRETARY'S OFFICE
2024 ANNUAL REPORT**

TYPE	JAN. 2024	FEB. 2024	MAR. 2024	APR. 2024	MAY. 2024	JUN. 2024	JUL. 2024	AUG. 2024	SEPT. 2024	OCT. 2024	NOV. 2024	DEC. 2024	YTD Total
CITY SECRETARY													
Agenda Reg./Special/Wkshp	2	2	3										7
Minutes Reg./Special	2	2	3										7
Ordinances	2	4	0										6
Resolutions	1	11	3										15
Contracts	0	2	2										4
Bids	0	0	0										0
PERMITS													
Sound/Dance	5	2	1										8
TABC	0	1	0										1
VITAL STATISTICS													
Filling w. State	1	7	11										19
Issuing Birth	17	16	22										55
Issuing Death	5	1	0										6
RISK MANAGEMEN													
Vehicle Claims	3	0	3										6
Liability Claims	2	0	1										3
OPEN RECORDS													
Received	42	55	39										136
Responded	34	45	32										111
HUMAN RESOURCI													
New Hires	5	5	5										15
Resignations	4	5	4										13
Retirements	4	2	4										10
Workers Comp	0	0	0										0

Significant Comments:

Memo

To: Alberto Perez, City Manager
From: Marisol Vidales, Library Director & Historic Preservation Officer
CC: Javier Ramirez, Assistant City Manager
Date: April 11, 2024
Re: Library Department Monthly Report

Attached you will find the Library Department's monthly statistical report, please let me know if you have any questions regarding the information. Also, Library Staff participated in the following meetings, trainings, and events during the month of March 2024.

Meetings

- Special MHPC meeting. (3/06) – Marisol Vidales & Michelle Muniz
- Upcoming event meeting. (3/06) – Marisol Vidales, Michelle Muniz, & Frank Rivas
- Meeting at First United Methodist Church for Easter. (3/07) – Marisol Vidales & Michelle Muniz
- State of the City Meeting. (3/07) – Marisol Vidales
- Children's Librarian assistance meeting. (3/07) – Marisol Vidales, Michelle Muniz, & Frank Rivas
- Easter volunteer meeting. (3/11 & 3/12) – Marisol Vidales, Michelle Muniz, & Frank Rivas
- Event meeting for Easter & State of the City. (3/12) – Marisol Vidales & Michelle Muniz
- State of the City quote meeting. (3/18) – Marisol Vidales
- Keep Mercedes Beautiful meeting. (3/18) – Frank Rivas
- City Commission meeting. (3/19) – Marisol Vidales
- Department Head meeting. (3/20) – Marisol Vidales
- Aztlan Studio meeting. (3/20) – Marisol Vidales
- HCLS statistics meeting. (3/22) – Marisol Vidales
- Library April events meeting. (3/25) – Marisol Vidales, Michelle Muniz, & Frank Rivas
- State of the City meeting. (3/26) – Marisol Vidales
- Aztlan Animation studio meeting. (3/26) – Marisol Vidales
- Event Planning meeting with Llano Grande for State of the City. (3/26) – Marisol Vidales
- Girl Scout issue meeting. (3/26) – Marisol Vidales, Michelle Muniz, & Frank Rivas

- Earth Day, Eclipse event, & Día del Nino event meeting. (3/27) – Marisol Vidales & Frank Rivas
- Meeting with Donna Otto. (3/28) – Marisol Vidales

Trainings

- Summer Reading Program Workshop 2 (3/6) – Frank Rivas
- TikTok training. (3/07) – Michelle Muniz & Dana Moreno
- STAR Net: Viewing Eclipses Through a Cultural Lens (3/12) – Frank Rivas
- Parent TV Information Session for Family Place Libraries (3/12) – Frank Rias
- Middle School Information Webinar (3/12) – Frank Rivas
- SHAREit and NCIP webinar (3/21) – Mary Jane Hernandez & Isabel Mendoza
- Statewide ILL Migration and March 2024 updates webinar. (3/28) – Marisol Vidales, Mary Jane Hernandez, & Isabel Mendoza.
- GLOBE Eclipse Office Hour (3/28) – Frank Rivas

Trained Speer Memorial Library staff on Batch Uploads to OCLC (3/15) – Mary Jane Hernandez

Events/Programming

General Programming

The programming listed below is for all ages with activities for every age level and involves the majority of library staff.

- Dr. Seuss Birthday / Read Across America (3/04)
Attendance: 30
- Movie Day - Mulan (3/13)
Attendance: 2

Adult Programming

Delta Independent Living Story Time & Craft

- Story Time & Craft (3/19)
Adults: 25

The Crochet Club is managed by Frank Rivas

- Crochet Club (3/05)
Adults: 11
- Crochet Club (3/19)
Adults: 5

Book Club is managed by Michelle Muniz. The club read & discussed, “The Only One Left” by Riley Sager.

- Attendance: 7 (3/20)

Digital Learning Classes are taught by Anthony Cardenas & Tristan Garza

- Advanced Docs (3/5)
Adults: 10

Children's Programming – The majority of the children's programming is planned and executed by Frank Rivas with the exception of the art class which is taught by Diane Roman-Goldsberry.

- STEM – LEGO (3/12) Daniela Alejo
Children: 11 Adults: 9
- CRAFT DAY – Craft & Short Lesson (3/14) - BHSST
Toddler: 1 Children: 11 Teen:1 Adults: 1
- How to be a Princess with Joie (3/15)
Children: 7 Adult: 5
- Won't You Be My Neighbor Day (3/20) – Daniela Alejo
Children: 2 Adult: 1
- Reading with Royalty (3/26)
Children: 3 Adults: 2

Outreach – The library visits and participates in different festivals & events outside of library grounds to promote library services.

- Taylor Elementary Career Day (3/1) – Frank Rivas, Celine Garcia and Devon January
Children: 227
- Taylor Elementary 3rd Annual Reading Month celebration. (3/27) – Frank Rivas & Celine Garcia
Children: 40 Adults: 4

Events – The Library attends or assists these events.

- Food Drive (3/13) – Anthony Cardenas
- Methodist Healthcare Ministries (MHM) Grantmakers in Health Reception. (3/18)
Michelle Muniz & Anthony Cardenas
- City's Annual Easter Egg Hunt, had an estimated 225 attendees. (3/23) – Marisol Vidales, Michelle Muniz, Frank Rivas, Mary Jane Hernandez, Janie Palacios, Juan Hernandez (STC), Joshua Soto (STC), and volunteers.

Other Projects/Duties

Café

- We sold 490 individual items for the 20 days that we were open and we made \$1,931.69 in sales.

Marketing (The majority of these items involve the creation of flyers, taking and posting photos, filming and editing videos, responding to citizens via direct message, and interacting with the public on social media platforms)

- Created 5 newsletters which were the March Events, April Events, Gallery 434 Exhibit, Book New Releases, and AV New Releases.
- Created a total of 22 flyers for the Library, Café, and City.
- Created a total of 40 stories which were posted across Facebook and Instagram. We also created and edited 6 video for TikTok.

- Posted 108 items for the library, 15 for the café, and 29 for the city on various platforms.
- Responded to 8 city direct messages.
- A total of 18 updates were done to the city website.
- Updated the Library banner on Facebook with Spring theme.
- Created 2 book rivers on TLC Catalog to honor monthly observances highlighting our collection, which were: Women's Biographies for Women's History Month & Irish American Heritage Month.
- Created 2 shelves in cloudLibrary in honor of monthly observances highlighting our collection, which were: Strong Women in Fiction and Real-Life Super Women
- Created 2 book display in the adult section: The Of Course TikTok Trend and Books Set in Ireland.
- Created 1 young adult books display: Books with Green Covers.
- Created 2 book displays in the juvenile section: Women History Month and Youth Art Month.

Administration/Collection Management/Development

- Continued to train new work study students on policies, procedures, equipment, and shelving. Submitted work study schedules to STC for their records. Had work study students fill out the city's volunteer application and waiver and submitted to HR.
- Urban County: Sought out quotes for laser engraving printers. Submitted packet of winning bids and quotes to Urban County representative.
- Filmed multiple videos for TikTok to post throughout the month.
- Editing the Digital Navigator Promo video to include Spanish audio. Sent both English and Spanish videos and surveys to Pave the Way Family Church and Lifeline Church. Reached out to both churches to pinpoint a date to go and speak with parish members.
- State of the City: held video shoots with commissioners. Sent out invitations to library board members, MHPC members, and department heads.
- Submitted past employees picture ID to HR, renewed the contents of employee binder for next employee, deleted past employee on social media accounts, and asked HR to schedule interviews for new hire. Interviewed 3 candidates for the position, deliberated on which candidate to select, and sent selected candidate to HR for hiring process.
- Worked on Easter Egg Hunt planning. This includes purchasing last minutes items, submitting paperwork for vendors, gathering supplies, shopping for food items, seeking volunteers, holding meetings with city departments to coordinate for event, and revising the layout as needed. Held the event at the First United Methodist Church in Mercedes.
- Worked on the weeding the Large Text Adult Fiction by going through a printed list of items with zero check-outs. Pending removing the items from the shelves.
- Weeded out the Adult Biography collection and shifted the remaining collection to one side of the shelf, leaving room to shift other collections in the space.
- Submitted Family Place Training Registration forms to Christina Taylor from Texas State Library and Archives Commission.
- Hosted and taught a Batch upload training for Speer Memorial Library for cataloging.

- Registered for Share IT Training for Interlibrary Loans for mandatory migration of the Interlibrary Loan software for all Texas libraries occurring from May to July.
- Worked on HCLS Annual Report for the upcoming HCLS meeting with County Commissioners. Worked alongside other county library directors to revise and edit a PowerPoint presentation for the meeting.
- Assisted in creating the Friends of the Library agenda for the upcoming meeting. Had members send out the agenda and reminder about meeting in the WhatsApp group chat.
- Created and sent a Letter of Support for the University of Michigan.
- Revised Aztlan Animation Studio & Educational Institute business plan.
- Worked on Doll Collection, stacking documents according to types of forms and duplication.
- Sent out a staff email about the Lost & Found box and told staff to create a physical log to write down information in regard to found items. Staff then went through the box and discarded everything that was over a month old. Asked staff to come up with a better solution of storing the items.
- Went over the budget for Travel and submitted a Budget Amendment to pull funds from Books to Travel in order to not go over budget for the TLA trip in April.
- Filed and certified Form 471 for ERate federal funding regarding library internet. The speed will be increased to 1Gbps from 500 Mbps.
- Completed survey for the National League of Cities regarding Nature Smart Libraries and October 2023 conference to determine how much progress has been made in that area.

Historic Preservation Officer

- Spoke to Jodie Martinez about a historical property owners' complaint with his place of work. Printed out minutes of prior MHPC meetings and scanned them to him for his records.
- Emailed Trey Cooper, owner of 402 S. Texas, with regards to the approval of his grant application and advised him of deadlines and requirements in order for his grant to be reimbursed.
- Emailed both Trey Cooper and the contractor working on 402 S. Texas, about the requirement of a Certificate of Appropriateness regarding the changing of signs and painting of exterior after being notified by the Planning Department of a permit application.
- Had numerous conversations with Martha Carrillo the owner of 246 S. Texas as well as her contractors as to the status of her reimbursement check.
- Submitted the Certified Local Government application to Kelly Little with the Texas Historical Commission. The application is under review and will take 3 to 4 weeks for notification.
- Started on the agenda for the Texas Tropical Trail, by reconfirming locations, topics, and times. Still pending a few more locations and lunch. The event will be on May 21st.
- Responded to questions from the City Building Inspector regarding the historical status of 158 N. Texas Ave and cited new sections of the ordinance that may impact his inquiry.
- Started working with the Public Works Director with regards to façade pieces that are stored at the Public Works Yard. The plan is to have a board member

photograph and inventory all the pieces before they are moved. They will be displayed throughout city properties. The architect on the board has volunteered to do a rendering of a sculptural piece that could be placed on city grounds with the pieces.

- Met with Donna Otto regarding city cemeteries and the possibility of one location being for sale and her concerns of protecting such properties.

Dr. Hector P. Garcia Memorial Library Statistical Report

Mar-24

Circulation

	2024	2023
Check-Outs & Renewals:	743	540
Year to Date Total:	3,912	3,628
In-House Book Circulation:	302	160
Year to Date Total:	1,059	847
In-House Magazine Circulation:	45	18
Year to Date Total:	237	105
In-House Newspaper Circulation:	28	20
Year to Date Total:	139	215
New Borrowers:	33	49
Year to Date Total:	155	155

Book & Media Donations

	2024	2023
Donations Received:	206	0
Year to Date Total:	223	595
Donations Selected:	20	0
Year to Date Total:	29	11

Reference Assistance

	2024	2023
By Phone:	243	85
Year to Date Total:	1,527	555
In-Person:	118	74
Year to Date Total:	757	393

Computer Sessions

	2024	2023
Adult Lab Sessions:	387	467
Year to Date Total:	2,320	2,316
Juvenile Lab Sessions:	28	48
Year to Date Total:	221	407
WiFi:	4,007	1,787
Year to Date Total:	10,917	18,192

Meeting Room Sessions

	2024	2023
Sessions:	89	49
Year to Date Total:	399	196

Digital Resources

	2024	2023
cloudlibrary Checkouts:	245	194
Year to Date Total:	1,356	1,006
NewsStand Checkouts:	472	388
Year to Date Total:	2,734	2,085
Biblio+ Views:	180	0
Year to Date Total:	427	0

Library Services

	2024	2023
Directional/Basic Questions:	188	40
Year to Date Total:	1,516	313
Research Questions:	155	10
Year to Date Total:	1,008	122
Digital Assistance:	98	23
Year to Date Total:	719	130
Fax Assistance:	44	64
Year to Date Total:	310	353
Copy Assistance:	125	40
Year to Date Total:	931	265
Scan Assistance:	17	9
Year to Date Total:	109	42
Print Outs:	2,237	2,110
Year to Date Total:	12,957	10,745

Technical Services

	2024	2023
New Items Added:	139	174
Year to Date Total:	565	1,422
Items Processed:	58	65
Year to Date Total:	400	445
Items Withdrawn:	123	0
Year to Date Total:	283	207
Items Recataloged:	91	11
Year to Date Total:	208	281
Items Repaired:	4	5
Year to Date Total:	102	28

Interlibrary Loans (ILL's)

	2024	2023
Items Requested:	99	83
Year to Date Total:	542	493
Items Sent:	55	62
Year to Date Total:	288	296

Dr. Hector P. Garcia Memorial Library Statistical Report

Mar-24

	2024	2023
Adult Events:	5	6
Year to Date Total:	44	49
Adults in Attendance:	58	38
Year to Date Total:	384	305
Live Views:	0	0
Year to Date Total:	0	0
Recorded Counts:	0	0
Year to Date Total:	0	0

Teen Programming

	2024	2023
Teen Events:	0	0
Year to Date Total:	0	3
Teens in Attendance:	0	0
Year to Date Total:	0	16
Live Views:	0	0
Year to Date Total:	0	0
Recorded Counts:	0	0
Year to Date Total:	0	0

Children's Programming

	2024	2023
Children Events:	6	5
Year to Date Total:	26	31
Children in Attendance:	37	74
Year to Date Total:	195	239
Adults in Attendance:	21	27
Year to Date Total:	76	77
Live Views:	0	5
Year to Date Total:	0	5
Recorded Views:	0	260
Year to Date Total:	0	260

Toddler Programming

	2024	2023
Children Events:	0	1
Year to Date Total:	0	3
Children in Attendance:	0	2
Year to Date Total:	0	5
Adults in Attendance:	0	1
Year to Date Total:	0	3
Live Views:	0	0
Year to Date Total:	0	0
Recorded Views:	0	0
Year to Date Total:	0	0

General Programming

	2024	2023
Events:	2	2
Year to Date Total:	9	4
Toddlers in Attendance:	0	22
Year to Date Total:	0	40
Children in Attendance:	0	52
Year to Date Total:	0	109
Teens in Attendance:	0	9
Year to Date Total:	0	21
Adults in Attendance:	0	49
Year to Date Total:	19	84
Total General Programming:	255	0
Year to Date Total:	1,404	0
Live Views:	0	0
Year to Date Total:	9,894	0
Recorded Views:	0	0
Year to Date Total:	0	0

Outreach Programming

	2024	2023
Events:	2	2
Year to Date Total:	10	12
Toddlers in Attendance:	0	0
Year to Date Total:	0	77
Children in Attendance:	267	38
Year to Date Total:	297	591
Teens in Attendance:	0	0
Year to Date Total:	0	212
Adults in Attendance:	4	13
Year to Date Total:	40	408
General Attendance:	0	0
Year to Date Total:	631	0

Reading Programs

	2024	2023
Toddler Reading Logs:	0	0
Children Reading Logs:	0	0
Teen Reading Logs:	0	0
Adult Reading Logs:	0	0
Total:	0	0

Volunteer Hours

	2024	2023
Total:	279.25	210.00
Year to Date Total:	753.00	1,067.75

Dr. Hector P. Garcia Memorial Library Statistical Report

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Curbside Services	2024	2023
Curbside Café:	6	22
Year to Date Total:	27	89
Curbside Circulation:	0	3
Year to Date Total:	6	8
Curbside Crafts:	0	0
Year to Date Total:	0	0
Curbside Other Services:	1	2
Year to Date Total:	11	12

Library Visits	2024	2023
Visits:	2,614	716
Year to Date Total:	15,054	11,271

Café Visits	2024	2023
Visits:	430	671
Year to Date Total:	2,589	3,361

Café Sales	2024	2023
Net Sales:	\$ -	\$ 2,191.47
Year to Date Total:	\$ 7,904.26	\$ 11,369.22
Sales Tax:	\$ -	\$ 181.01
Year to Date Total:	\$ 635.13	\$ 938.11

Social Media	2024	2023
Library Posts:	108	265
Year to Date Total:	652	1,388
Library DMs:	2	7
Year to Date Total:	46	29
Cafe Posts:	15	33
Year to Date Total:	110	294
Café DMs:	0	0
Year to Date Total:	1	0
City Posts:	29	117
Year to Date Total:	270	193
City DMs:	8	1
Year to Date Total:	67	2
Videos Created:	6	1
Year to Date Total:	56	2
Website Updates:	18	31
Year to Date Total:	127	126
HCLS Posts:	0	1
Year to Date:	5	16