



Mayor Oscar D. Montoya
Mayor Pro-Tem Joe Martinez
Commissioner Armando Garcia

Commissioner Jacob Howell
Commissioner Ruben Saldana
City Manager Alberto Perez

MERCEDES CITY COMMISSION
REGULAR MEETING
MARCH 7, 2023 – 6:30 P.M.
MERCEDES CITY HALL – COMMISSION CHAMBERS
400 S. OHIO AVE., MERCEDES, TX 78570

“At any time during the course of this meeting, the City Commission may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the City Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

1. Call Meeting to Order

2. Establish Quorum

3. Invocation

4. Pledge of Allegiance

5. Presentations:

- a. Postponed: Proclamation for Coach Roger Adame for becoming Mercedes’ High School’s All-Time Winningest Coach
- b. Recognition of Cancer Survivor

6. Open Forum-

Maximum length of time of forum is forty-five minutes with individual presentations limited to a maximum of five minutes. The City Commission can take no formal action on any city related matter discussed during the open forum. Persons who wish to participate in this portion of the meeting shall sign up as they arrive, indicating the topic about which they wish to speak. No one will be able to sign up **AFTER 6:20 PM**. The information required for signing up must be completed by that time. No public comments will be allowed during any agenda item unless recognized by the Mayor or if the item requires a public hearing. State your name and address before beginning your presentation.

There can be no comments about specific employees. By Charter, the City Manager is exclusively given authority over personnel matters, including complaints against city personnel. All complaints against city personnel will be addressed pursuant to Mercedes Personnel Policies.

Comments must not be repeated and the Commission is not required to answer any question from the public. Any person who decides to directly question any member of the City Commission will be asked to discontinue their comments. The City Secretary’s office representative will be responsible for notifying each presenter that their five-minute time limit has expired.

7. Consent Agenda: *(All matters listed under Consent Agenda are considered to be routine by the Governing Body and will be enacted by one motion. There will be no separate discussion of these items; however, if discussion is desired, that item(s) will be removed from the Consent Agenda and will be considered separately.)*

- a. Approval of Minutes for Meeting(s) held February 7, 2023

8. City Manager Comments:

- a. Status Update on S&P Rating and City Audit
- b. Invitation to LEAP Launch (Library)

9. Ordinances/Resolutions: *Present, Discuss, Consider and Possibly Take Action Regarding:*

- a. Approval of First Reading of Ordinance 2023-03 amending ordinance 2022-08 to approve Senior Citizen Discount to extend to 1-inch residential meter accounts
- b. Approval of First Reading of Ordinance 2023-04 to remove the disconnect fee and change the reinstatement fee and adding the afterhours reinstatement fee

10. Management Items: *Present, Discuss, Consider, and Possibly Take Action Regarding:*

- a. Approval of Amended Personnel Policy regarding Holiday Pay for Fire/EMS.

11. Bids/Contracts: *Present, Discuss, Consider, and Possibly Take Action Regarding:*

- a. Approval of Contract between County of Hidalgo Elections Department and estimate for the May 6, 2023 City of Mercedes Election
- b. Approval of Memorandum of Understanding between the Dr. Hector P. Garcia Memorial Library Board and the Friends of the Mercedes Library
- c. Approval of Interlocal Cooperation Agreement between the County of Hidalgo, Texas and the City of Mercedes, Texas on behalf of Dr. Hector P. Garcia Memorial Library in order to provide library services to county residents

12. Monthly Departmental Reports

- a. Police Dept., Fire Dept., Library, Planning, Finance, Rec Center, City Sec/HR

13. Executive Session: Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)

- a. Discussion regarding personnel policy – Section 551.074
- b. Discussion regarding future land use for Parks – Section 551.087 & 551.072
- c. Consultation with Attorney regarding Agent of Record contract – Section 551.071
- d. Consultation with Attorney regarding pending litigation – Section 551.071
- e. Discussion regarding Project Cruz – Section 551.087
- f. Discussion regarding Project STM – Section 551.087
- g. Discussion regarding Project Coffee – Section 551.087
- h. Discussion regarding Project Killer V – Section 551.087
- i. Discussion regarding Project MD – Section 551.087
- j. Discussion regarding Project M2 – Section 551.087
- k. Discussion regarding Project M30 – Section 551.087
- l. Discussion regarding Project Carwash – Section 551.087
- m. Discussion regarding Project UT – Section 551.087

14. Open Session: Present, Discuss, Consider, and Possibly Take Action Regarding:

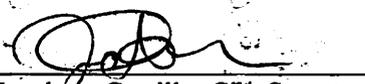
- a. Item A, B, C, D, E, F, G, H, I, J, K, L, & M from Executive Session (separately)

15. Adjournment

Notice is hereby given that the City Commissioners of the City of Mercedes, Texas will meet in a **Regular Meeting** on Tuesday, March 7, 2023 at 6:30 P.M. Said meeting will be conducted in the Commission Chambers of the City Hall located at 400 S. Ohio, Mercedes, Texas for the purpose of considering and taking formal action regarding the items listed above. This notice is given in accordance with Vernon's Texas Codes Annotated, Texas Government Code, Section 551.001 et. Seq.

WITNESS MY HAND AND SEAL OF THE CITY THIS THE 3RD DAY OF MARCH, 2023.

ATTEST:



Joselynn Castillo, City Secretary
Time of Posting: 6:00 P.M.

ACCESSIBILITY STATEMENT

The City of Mercedes recognizes its obligations under the Americans with Disabilities Act of 1990 to provide equal access to individuals with disabilities. Please contact the City Manager's Office at (956) 565-3114 at least 48 hours in advance of the meeting with requests for reasonable accommodations, including requests for a sign language interpreter.

**MERCEDES CITY COMMISSION
REGULAR MEETING
FEBRUARY 7, 2023 – 6:30 P.M.
MERCEDES CITY HALL – COMMISSION CHAMBERS**

MEMBERS PRESENT:	Oscar D. Montoya Sr.	Mayor
	Joe Martinez	Mayor Pro-Tem
	Jacob Howell	Commissioner
	Armando Garcia	Commissioner
	Ruben Saldana	Commissioner

STAFF PRESENT:	Alberto Perez	City Manager
	Martie Garcia-Vela	City Attorney
	Joselynn Castillo	City Secretary
	Javier Ramirez	Asst. City Manager
	Kristine Longoria	Human Resources
	Javier Campos	Fire Chief
	Pedro Estrada	Police Chief
	Marisol Vidales	Library Director
	Richard Morin	Recreation Director
	Ervin Vilchis	I.T Liason
	Meredith Hernandez	Chief Accountant

1. CALL MEETING TO ORDER

Mayor Montoya welcomed everyone and called the meeting to order at 6:30 p.m.

2. ESTABLISH QUORUM

Four members of the Commission were present which constitutes a quorum. Mayor Pro-Tem Martinez arrived at 6:32 p.m. during the presentation of Football players.

3. INVOCATION

Commissioner Saldana said the invocation.

4. PLEDGE OF ALLEGIANCE

Mayor Montoya led in the Pledge of Allegiance.

5. PRESENTATIONS

a. Postponed: Recognition of Tiger Football Players Xavier Sanchez & Ty Trevino

Mayor Montoya congratulated Mr. Xavier Sanchez. Commissioner Howell stated Mr. Sanchez is in the top 10 of his school. The commission took photos with Mr. Sanchez. Mr. Ty Trevino was not present. Mayor Montoya addressed the Family for their sacrifice and for setting the example.

b. Proclamation for Coach Roger Adame for becoming Mercedes' High School's All-Time Winningest Coach.

This item was postponed.

6. OPEN FORUM

- Mr. Kendrick Robinson expressed being proud of Mercedes.
- Mr. Jaime Castaneda stated that he provided the city with information about the Mr. Ramos writing hot checks. Mr. Castaneda stated the city manager is doing a poor job. Mayor Montoya informed him to not speak about employees. Mr. Castaneda stated that Mayor Montoya called to do a welfare check on him.

- Mr. Leo Villarreal discussed the financial responsibility of the City. Mr. Villarreal stated he was a building official for Mercedes and a City Commissioner. Mr. Villarreal stated that the state of the city is a state of confusion. He added that the current issues are the actions of the City Commission for their lack of control over the City Manager. The threshold was raised from \$10,000 to the \$50,000. Mr. Villarreal stated he will be running for counsel in May.

7. CONSENT AGENDA

- a. Approval of Minutes for Meeting(s) held January 17, 2023**
- b. Second and Final Reading of Ordinance 2023-01 Calling the Election for the 2023 City Commission Elections for Mayor, Place 1, and Place 3.**
- c. Second and Final Reading of Ordinance 2023-02 regarding the updated Animal Control Services.**

Commissioner Howell motioned to approve all items. Mayor Pro-Tem Martinez seconded. Upon a called vote, the motion passed unanimously.

8. CITY MANAGER COMMENTS

- a. Status of Facts of Officer Pay for Elida Fest.**

Mr. Perez stated that the checks have been delivered and the officers have been paid. Commissioner Howell stated he stands behind the police officers.

9. ORDINANCES/RESOLUTIONS:

- a. Approval of First Reading of Ordinance 2023-03 for approval of 1-ince residential meter accounts.**

Mayor Montoya rescheduled this item for the next meeting.

- b. Approval of Resolution 2023-02 to support legislation relating to the provision of solid waste disposal service by Hidalgo County.**

Mr. Perez stated the County officials are seeking support. Commissioner Saldana motioned to approve. Mayor Pro-Tem Martinez seconded. At a question, Mr. Perez stated this is for sanitation and health. Mayor Montoya stated that the county needs legislation to get the vehicle and charge the fees. The illegal dumping is a problem in the county. Commissioner Saldana stated only 25% of people in the county area have trash pick up and the other 75 % do not. Upon a called vote, the motion passed unanimously.

- c. Approval of Resolution 2023-03 adopting the Work Plan for Urban County Program Year 36 (2023)**

Mr. Ramirez stated the Urban County Work Plan was provided to the Commission. The proposed allocated amount for FY 36 (2023) is \$257,515. Commissioner Saldana motioned to adopt the Urban County Work Plan for FY 36 (2023). Mayor Pro-Tem Martinez seconded. Commissioner Saldana was glad to see the amounts budgeted for street improvements. Mr. Ramirez stated last year \$130,000 was budgeted for streets, this year they increased it about \$50,000. Mr. Ramirez stated that Beech Ave., Ash Ave., and Dakota St. to name a few, were on the list for improvements. Commissioner Howell would like a time table of the start dates for the street improvements. Upon a called vote, the motion passed unanimously.

- d. Approval of Resolution 2023-04 to approve the Mercedes Police Department Reserves Policy.**

Police Chief Estrada stated the reserve program is for additional manpower to assist during events. The program coordinator will be in charge of processing and compliance. The reserve officer will have full authority as a regular full-time officer. The officers will act as a private citizen. This will help reduce the amount of overtime. Chief Estrada stated they are seeking 10 officers. They will only be covered on worker's comp. City

Attorney Garcia-Vela stated there are waivers for the officers to sign. Commissioner Saldana motioned to approve. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously. Commissioner Saldana thanked the Chief.

e. Approval of Resolution 2023-05 to adopt the Mercedes Police Department Explorer Program and Policy.

Lt. Aaron Villarreal stated this program is for 14 to 20-year-olds and must pass a background. This is a partnership with the Boy Scouts of America. Mayor Pro-Tem Martinez made a motion to approve. Commissioner Howell seconded. Upon a called vote, the motion passed unanimously. Commissioner Howell asked to reach out to the schools. Commissioner Saldana asked if the 501c-3 will be provided and to have a police officer be the liaison for the city.

f. Approval of Resolution 2023-06 to endorse and support the Mid-Valley Marathon.

Mayor Pro-Tem Martinez motioned to approve. Commissioner Howell seconded. Fire Chief Campos stated this resolution needs to be approved by all cities involved. The marathon will start in Donna and end in Harlingen and will have about 4,000 runners. Chief Campos stated that this marathon is a Boston qualifier. The marathon will be in December. Mayor Montoya stated this has been in the works for 2 years. Upon a called vote, the motion passed unanimously.

10. MANAGEMENT ITEMS:

a. Approval of Grant Reimbursement for Historically designated property 320 S. Texas Ave.

Ms. Vidales stated there was a mistake on the agenda. The property is on 320 Missouri and not 320 Texas. Mr. Gerardo Martinez applied for leveling and all documentation has been provided and only \$5000 can be awarded. The funding comes from Hotel/Motel Tax. Commissioner Saldana motioned to approve. Commissioner Garcia seconded. Commissioner Saldana amended to move to approve the grant reimbursement for 320 Missouri Ave. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

b. Approval of Memorandum of Understanding between the City of Mercedes and Texas Anti-Gang Center (TAG).

Lt. Villarreal is seeking approval to appoint one officer to the TAG program. The investigators will have access to the building and equipment. Commissioner Howell motioned to approve. Commissioner Saldana seconded. City of McAllen was awarded fund for the program and one officer can be assigned and will have access to the equipment. Mayor Montoya clarified that the city will have access to it all the time but when they have someone assigned to it then they will have access to certain information regarding gangs. Upon a called vote, the motion passed unanimously.

c. Approval of Appointments to the Building & Standards Committee.

Mr. Ramirez addressed the commission regarding the 5 applicants to appoint. Mayor Pro-Tem Martinez motioned to approve. Commissioner Saldana seconded. Upon a called vote, the motion passed unanimously. The Commission approved Mr. Jodi O. Martinez, Ms. Yvette M. Reyes, Mr. Jonathan Munoz, Mr. Roel Villanueva, and Mr. Rolando Garcia.

At this time, Mayor Pro-Tem Martinez motioned to go into executive session. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously. The meeting went into executive session at 7:09 p.m.

Mayor Montoya called the meeting back to order at 9:02 p.m.

11. BIDS/CONTRACTS

a. Approval of request for sponsorship for the Rio Grande Valley Livestock Show.
Commissioner Saldana motioned to approve. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

b. Approval of Interlocal Agreement between the County of Hidalgo and the City of Mercedes for the 2023 Paramedic Program.

Mayor Pro-Tem Martinez motioned to approve. Commissioner Saldana seconded. Upon a called vote, the motion passed unanimously.

c. Approval to renew contract with Juan Alvarez for Municipal Judge Services.

Commissioner Howell motioned to approve as discussed in executive session.

Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

d. Approval to renew contract with Lance Elliot for TIF Services.

Commissioner Saldana motioned to approve. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously for two years.

e. Approval of Changes to Interlocal Agreement Chapter 59 with District Attorney's Office.

Commissioner Garcia motioned to approve. Commissioner Howell seconded. Upon a called vote, the motion passed unanimously.

f. Approval of Hidalgo County Pct. 1 Interlocal for Dawson Rd.

Commissioner Saldana motioned to approve. Mayor Pro-Tem Martinez seconded. Mayor Montoya stated this is resurfacing Dawson Rd. from Mile 8 to Micaela Dr. Upon a called vote, the motion passed unanimously.

12. EXECUTIVE SESSION:

a. Discussion regarding update on pending litigation – Section 551.071

b. Discussion regarding personnel matters – Section 551.074

c. Discussion regarding update in economic development projects – Section 551.071 & Section 551.087

13. OPEN SESSION:

a. Item A from Executive Session

No action was taken on this item.

b. Item B from Executive Session

No action was taken on this item.

c. Item C from Executive Session

No action was taken on this item.

14. ADJOURNMENT

Mayor Pro-Tem Martinez made a motion to adjourn Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously. The meeting adjourned at 9:06 p.m.

RatingsDirect®

Summary:

Mercedes, Texas; General Obligation

Primary Credit Analyst:

Karolina Norris, Dallas + 1 (972) 367 3341; Karolina.Norris@spglobal.com

Secondary Contact:

Calix Sholander, New York + 1 (303) 721 4255; calix.sholander@spglobal.com

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Summary:

Mercedes, Texas; General Obligation

Credit Profile

Mercedes IGO (AGM) <i>Unenhanced Rating</i>	A+(SPUR)/Stable	Affirmed
Mercedes GO (BAM) <i>Unenhanced Rating</i>	A+(SPUR)/Stable	Affirmed

Many issues are enhanced by bond insurance.

Rating Action

S&P Global Ratings affirmed its 'A+' long-term rating on Mercedes, Texas' series 2018 combination tax and limited-pledge revenue certificates of obligation and series 2016 limited tax refunding bonds. The outlook is stable.

Mercedes' bonds and certificates constitute direct obligations of the city, payable with revenue from a continuing ad valorem tax levied, within the limits prescribed by law, on all taxable property within the city. The certificates are additionally secured by no more than \$1,000 of the surplus net revenue of the city's combined utility system. Given the limited nature of the revenue pledge, we rate the certificates based on the city's ad valorem pledge alone.

Despite state statutory tax rate limitations, we do not differentiate between the city's limited-tax debt rating and its general creditworthiness, given that the ad valorem taxes are collected from the same tax base and there are no restrictions on what the limited tax can be used for, which supports our view of the city's overall ability and willingness to pay debt service.

State statutes limit the ad valorem tax rate for home-rule cities to \$2.50 per \$100 of taxable assessed valuation (AV) for all city purposes. Administratively, the Texas attorney general will permit the allocation of \$1.50 of the \$2.50 maximum tax rate for ad valorem tax debt service. The city's total tax rate is well below the maximum, at 77.5 cents, 30.72 cents of which is dedicated to debt service.

Credit overview

The affirmation of the rating reflects the maintenance of very strong reserves, despite a decline in cash levels in the general fund, which is due to the continued support the general fund provides to the city's utilities. The affirmation also incorporates the steps management has taken to balance utility operations going forward. Future reviews will focus on the city's ability to eliminate the utility fund's reliance on the general fund and to maintain of stable operations in the general fund while eliminating interfund receivables and rebuilding general fund balance and government cash position. Given Mercedes' exposure to some retail sales volatility, we view the city's ability to build back up and maintain high reserve levels that are in line with its informal target as an integral component of the stability of its credit profile going forward.

The rating also reflects our opinion of the city's:

- Very weak economy that benefits from access to a broad and diverse metropolitan statistical area (MSA), with high unemployment levels that we expect will decrease to below 10% for 2022;
- Standard financial policies and practices, and a strong institutional framework score;
- Fairly stable finances and very strong reserves even after adjusting for what we consider questionable receivable, but liquidity that we only consider adequate; and
- Weak debt and contingent liability profile, with no pension or other postemployment benefits (OPEB) pressures.

Environmental, social, and governance

Given its location about 60 miles from the Gulf of Mexico, we view the city's environmental risk as being somewhat higher than the sector standard because of its exposure to hurricanes, in particular hurricane-related winds and rainfall.

We also view the city's relatively weaker sociodemographic profile, including higher-than-average poverty, as a social risk that could inhibit its ability to raise or collect revenue and create a greater demand for services.

We have analyzed the city's governance risks relative to its economy, management, financial measures, and debt and liability profile, and determined that all are in line with our view of the sector standard.

Stable Outlook

Downside scenario

We could lower the rating if the city incurs any deficit that leads to a decline in available reserves below levels that we consider very strong. We are likely to lower the rating if the city fails to implement a plan to make the utility fund self-sufficient and the utilities continue to require general fund support, pressuring finances, including general fund balance and liquidity. While we don't expect liquidity to decline below current levels given the steps management has already taken to improve finances, the rating could decline by multiple notches if liquidity deteriorates to levels that we consider weak or very weak, which would cap the rating at 'BBB+' and 'BB+', respectively.

Upside scenario

A sustained improvement in the city's wealth and income levels relative to those of higher-rated peers' could result in a positive rating action, combined with the elimination of general fund support for the utility fund and related receivables, the maintenance of general fund balance at levels in line with Mercedes' informal target and a substantial improvement in liquidity.

Credit Opinion

Very weak but stable economy in the broad and diverse McAllen-Edinburg-Mission MSA

Mercedes is approximately 10 miles west of Harlingen and five miles north of the Mexican border, which makes it accessible to the population of Nuevo Leon and Tamaulipas. As a regional commercial center, the city is home to Rio Grande Valley Premium Outlets, which opened in November 2006 and has about 140 stores. The outlet mall is the area's leading employer and the city's largest taxpayer. The pandemic initially affected the local economy, in particular the mall and sales tax revenue, since a large portion of retail sales comes from Mexican nationals who cross the border

daily, and pedestrian border crossings were closed from March 2020 until November 2021. However, the traffic and retail sales have since recovered. The pandemic also contributed to an increase in the county's unemployment rate, which exceeded 10% in 2020, and is a credit weakness under our "U.S. Local Governments General Obligation Ratings" criteria, published Sept. 12, 2013, on RatingsDirect. Based on 2021 figures, the unemployment rate will likely decline to below the 10% threshold.

The city's ad valorem tax base has experienced stable growth in recent years and officials report ongoing economic development. This includes several hundred single-family lots under development, and multiple larger developments in the pipeline to be completed within the next few years. Mercedes is also seeing commercial development including a convenience store to be completed this year and a surgical center in the permitting process that is scheduled to be constructed next year. Officials also report developer interest in mixed development projects and properties around the mall garnering interest from investors.

Given the new growth, we expect that Mercedes' tax base will continue to see sustained growth, but we anticipate no material changes to the city's key economic credit fundamentals over the next two years.

Standard financial policies and practices

In our assessment of the city's financial management policies and practices, we note that city officials use historical data in the budget-development process as well as regular monthly updates to the city council regarding budget-to-actual performance. A formal investment policy follows state guidelines and the city council receives quarterly investment reports. **The city has an informal goal to maintain three months of operating expenditures in general fund reserves but the city has not met it in the three most recent years, after excluding the receivables from the utility fund.** Mercedes has developed and plans to have the council approve a five-year capital plan. The city currently lacks formalized or informal policies in the areas of long-term financial planning and debt management. Mercedes has taken steps to protect itself against cyber attacks.

Historically fluctuating performance, with available reserves very strong but below target

In fiscal 2020, sales taxes were the largest revenue source in the general fund (42%), followed by property taxes (26%) and charges for services (23%). Sales taxes have historically fluctuated depending on economic cycles. The pandemic, in particular the closure of pedestrian border traffic, led to a 17% decline in sales tax revenues in fiscal 2020. However, general fund still ended with a slight surplus because of expenditure savings. Property taxes have been stable and the city expects additional revenue based on the various scheduled developments. In addition, we note that for fiscal 2022 Mercedes increased its overall tax rate by 3 cents, including a 0.18 cent increase to the operating levy.

The fiscal 2021 audit is not yet available, but unaudited numbers indicate a \$9,000 general fund surplus according to officials.

Management reports that fiscal 2022 revenues are trending favorably, including January of this year being the highest single month of sales tax collections since 2015. The city believes it could add to the fund balance at fiscal year-end, especially given the steps outlined below that management has taken to eliminate utility fund reliance on the general fund.

The general fund has supported the utilities with cash infusions for years, which resulted in a large receivable in the

general fund, standing at \$3.7 million at fiscal year-end 2020. We have adjusted this amount out of the available general fund balance as we view it as a questionable receivable. The support has strained the general fund although reserves remain at very strong levels. However, any further deficits and a deterioration in general fund balance will likely negatively affect the rating.

In order to boost the utilities' fiscal position, the city implemented water and sewer rate increases that went into effect at the beginning of fiscal 2022 (Oct. 1, 2021) and it renegotiated sludge removal contract that will cut associated expenses in half. Officials estimate that these two changes should have a positive impact of about \$1.1 million annually on the utilities fund. In addition, a rate study is underway and should be completed soon. The city plans to use the rate study as a basis for a multi-year plan to end general fund support of the utilities and restore the utilities' ability to fund its current and future needs (capital and debt) and restore its cash balances.

We note that governmentwide liquidity has deteriorated to levels that we consider adequate from very strong previously, largely because we adjusted GO debt service amounts we believe the general fund provided support for in the utilities fund. In addition, the general fund had outstanding receivables at fiscal year-end 2020 from CARES Act funds for reimbursable expenses and a grant. Both were received after fiscal year-end.

The city received about \$2 million in American Rescue Plan (ARP) fund that will be used for capital projects. \$1 million of the ARP funds will also offset general fund revenue losses. We expect this, along with recently implemented utility rate increases, will help improve liquidity, but failure to show progress towards building up cash balances could result in a downgrade. Any further liquidity deterioration will likely lead to a multi-notch downgrade. A weak liquidity score caps the rating at 'BBB+', while a very weak assessment caps the rating at 'BB+'.

Debt profile should remain stable within the outlook horizon; no pension or OPEB pressures

The city has identified about \$48 million in capital needs, of which about \$26 million are for the utilities. Officials plan on funding the projects with grants and low interest loans from several agencies, such as the U. S. Department of Agriculture and the Texas Water Development Board. The capital plan begins in fiscal 2024 to allow for an improvement in finances following the various steps management has taken recently.

Mercedes does not have any swaps or variable-rate debt. The debt profile consists primarily of tax-backed general obligation bonds and certificates of obligation. The city has six privately placed debt obligations outstanding. In total, the direct placement loans account for 41% of the city's total direct debt. However, the obligations do not contain any permissive covenants, events of default or remedies that we view as a potential liquidity risk.

Pension and OPEB liabilities

We do not view pension and OPEB liabilities as an immediate credit risk. While contributions are manageable, we anticipate that these costs will increase given amortization and payroll growth assumptions. However, we believe Mercedes has sufficient budgetary flexibility and liquidity to address these costs.

The city participates in the Texas Municipal Retirement System, a nontraditional, joint contributory, hybrid defined benefit pension plan administered by the state. The city's net pension liability was \$3.3 million as of Dec. 31, 2019, and the plan's funded ratio was 85.60%, assuming a 6.75% discount rate. Fiscal 2020 actual contributions exceeded our

static funding but fell short of our minimum funding progress metric. In general, we expect progress toward full funding will be slower given the plan's amortization basis of level-percent using a payroll growth assumption of 3.5%, although it is over a closed period of 26 years.

The city does not provide a traditional OPEB plan.

Strong institutional framework

The institutional framework score for Texas municipalities is strong.

Mercedes, Texas--Key Credit Metrics				
	Most recent	Historical information		
		2020	2019	2018
Very weak economy				
Projected per capita EBI % of U.S.	45.0			
Market value per capita (\$)	42,210			
Population		17,097	16,679	16,438
County unemployment rate(%)		11.6		
Market value (\$000)	721,664	640,394		
Ten largest taxpayers % of taxable value	24.6			
Adequate budgetary performance				
Operating fund result % of expenditures		0.5	10.0	(7.5)
Total governmental fund result % of expenditures		(4.6)	6.6	5.7
Very strong budgetary flexibility				
Available reserves % of operating expenditures		16.4	24.1	2.6
Total available reserves (\$000)		1,767	2,417	285
Adequate liquidity				
Total government cash % of governmental fund expenditures		12.4	24.6	22.2
Total government cash % of governmental fund debt service		59.9	127.7	94.8
Adequate management				
Financial Management Assessment	Standard			
Weak debt and long-term liabilities				
Debt service % of governmental fund expenditures		20.7	19.2	23.4
Net direct debt % of governmental fund revenue	180.5			
Overall net debt % of market value	8.8			
Direct debt 10-year amortization (%)	72.1			
Required pension contribution % of governmental fund expenditures		5.7		
OPEB actual contribution % of governmental fund expenditures		0.1		
Strong institutional framework				

Data points and ratios may reflect analytical adjustments. EBI--Effective buying income. OPEB--Other postemployment benefits.

Related Research

- Through The ESG Lens 3.0: The Intersection Of ESG Credit Factors And U.S. Public Finance Credit Factors, March 2, 2022
- 2020 Update Of Institutional Framework For U.S. Local Governments

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at www.standardandpoors.com for further information. Complete ratings information is available to subscribers of RatingsDirect at www.capitaliq.com. All ratings affected by this rating action can be found on S&P Global Ratings' public website at www.standardandpoors.com. Use the Ratings search box located in the left column.

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City Manager Comments

DATE: March 7, 2023
FROM: Library Director
ITEM: Invitation to LEAP launch

BACKGROUND INFORMATION:

I have been working with Texas Children in Nature since June of 2022 to develop ways to encourage children to explore nature and the outdoors more in their daily life. One of the ideas that came out of these regional meetings was to lend Nature Backpacks through the libraries. Driscoll Health Plan was generous enough to recently donate \$10,000 in order to make these backpacks a reality.

I want to take this opportunity to invite the City Commission, City Administration, Department Heads and of course our community to our launch date which will be March 14th from 4:30-6:30. We will have representatives from Driscoll Health, Texas Children in Nature, Hidalgo County Pct. 1, Texas Star Program, International Museum of Art & Science (IMAS), RCARA who will be reading a story and making art with children, the Food Bank of the Rio Grande Valley who will be preparing healthy snacks with the children, and the Frontera Audubon Society.

We will have 4 backpacks ready for checkout that day with 4 different themes which are Star Gazing & Night Critters, Birds and Butterflies, Native Plants and Botany, and finally Gardening and Cooking with Plants.

BOARD REVIEW/CITIZEN FEEDBACK: Choose an item.

ALTERNATIVES/OPTIONS:

FISCAL IMPACT:

Proposed Expenditure/(Revenue):	Account Number(s):

Finance Review by:

LEGAL REVIEW:

ATTACHMENTS:

LEAP Flyer
LEAP Press Release

Staff Recommendation:



FOR IMMEDIATE RELEASE:
Thursday, March 2, 2023

CONTACT:
Alfred Molina
Community Outreach
Ambassador
Cell: (956) 348-9253
alfred.molina@dchstx.org

MEDIA ADVISORY ONLY

Driscoll Health Plan is partnering with Texas Children in Nature Network (TCiNN) to create a nature learning experience for the families of South Texas.

WHAT: Driscoll Health Plan (DHP) is partnering with Texas Children in Nature Network (TCiNN) to create a unique learning experience for the families of South Texas. DHP will sponsor \$10,000 to TCiNN to create a Library Explorer Adventure Pack (LEAP) program. In the Rio Grande Valley, TCiNN is collaborating with Driscoll Health Plan, RGV libraries, government organizations, and civic groups to develop strategies to address health disparities through nature, improving physical, behavioral, and mental health of local children and their families.

WHEN: 9:30 AM, Friday, March 3, 2023

WHERE: Pharr Memorial Library, 121 E Cherokee, Pharr, TX 78577

About Driscoll Health Plan

Driscoll Health Plan is a nonprofit, community-based health insurance plan offering healthcare coverage to over 260,000 children, pregnant women, and other adults in its service area that includes 24 South Texas counties and 25,000 square miles. Its vast network of pediatric, adolescent, and adult providers ensures every individual receives the right care for his or her needs. Driscoll Health Plan is part of the Driscoll Health System, which includes Driscoll Children's Hospital that has served the children of South Texas for more than 68 years.

About Texas Children in Network (TCiNN)....

The Texas Children in Nature Network (TCiNN) is a grassroots network of over 500 partner organizations and individuals dedicated to connecting children and families with nature in Texas to be healthier, happier, and smarter. They work together to share resources, ideas, and strategies to facilitate change



through community outreach and engagement, nature-based programming, and special initiatives.

Project Information:

Along with our partners, TCiNN is developing a regional Nature Backpack Lending Program that will provide low-income, primarily Hispanic families with loaner nature-themed backpacks filled with books, journals, tools, and other equipment that encourage outdoor exploration. In addition to the loaner backpacks, the libraries will host monthly health and nature education programs that will promote physical activity, healthy living, and a connection to the natural world. The goal of the Nature Backpack Lending Program is to connect children and their families to nature and the outdoors while developing new skills that promote physical activity, healthy habits and behaviors, mental health, and sustainable living.

The program will be established among eight libraries throughout Hidalgo and Cameron Counties. The program is set to launch in Spring Break of 2023 with an established year-long schedule rotating health and nature education classes at each of the eight libraries (see below for library list). The project is expected to engage more than 600 families in outdoor exploration through the backpack loaner program.

1. The Dustin Michael Sekula Memorial Library (Edinburg, Texas)
2. The Pharr Memorial Library (Pharr, Texas)
3. The Pharr San Juan Alamo ISD School Library (Pharr, Texas)
4. Mayor Joe V. Sanchez Public Library (Weslaco, Texas)
5. Dr. Hector P. Garcia Memorial Library (Mercedes, Texas)
6. Donna Public Library (Donna, Texas)
7. Port Isabel Public Library (Port Isabel, Texas)
8. Brownsville Public Library-Southmost Branch(Brownsville, Texas)

Spring Break

NATURE WEEK



LEAP Library Explorer Adventure Pack

Visit one of the libraries listed below for a nature celebration and be one of the first families to check-out a Library Explorer Adventure Pack (LEAP). During this 2-hour event, participate in fun nature, health and outdoor inspired activities, and learn about LEAP!



What do you get with a LEAP Backpack?

2 week check-out
10 different themes

Books, guides and nature tools, State Park Access

SPONSORED BY



- MARCH 12** **Dustin Michael Sekula Memorial Library**
EDINBURG
2 - 4 pm
- MARCH 13** **Donna Public Library**
DONNA
2 - 4 pm
- MARCH 14** **Mayor Joe V. Sanchez Public Library**
WESLACO
12 - 2 pm
- MARCH 14** **Dr. Hector P. Garcia Memorial Library**
MERCEDES
4:30 - 6:30 pm
- MARCH 15** **Port Isabel Public Library**
PORT ISABEL
1 - 3 pm
- MARCH 15** **Brownsville Public Library**
SOUTHMOST BRANCH
6 - 8 pm
- MARCH 16** **Pharr Memorial Library**
PHARR
3 - 5 pm



ORDINANCE NO. 2023-03

AN ORDINANCE OF THE CITY OF MERCEDES, TEXAS (CITY) AMENDING ORDINANCE NO. 2022-08; ADOPTING NEW UTILITY RATES FOR WATER AND SEWER; IMPLEMENTING A 1” METER-SIZE BASED MINIMUM CHARGE STRUCTURE FOR WATER SERVICE FOR SENIOR CITIZENS; INCREASING MINIMUM CHARGES AND VOLUMETRIC RATES EACH YEAR FROM EFFECTIVE DATE THROUGH OCTOBER 2026 AT THE LEVELS INDICATED IN THE RATE TABLES PROVIDED WITHIN THIS ORDINANCE, SAID RATE INCREASES TO AUTOMATICALLY GO INTO EFFECT AND FOR EACH SUBSEQUENT YEAR THEREAFTER THROUGH OCTOBER 2026 UNLESS THE CITY TAKES ACTION TO REVISE THIS ORDINANCE; AUTHORIZING THE MAYOR TO ORDER THE IMPLEMENTATION OF THE AMENDED RATE SCHEDULE WITHIN THE CITY’S SERVICE AREA; DECLARING A PUBLIC PURPOSE; PROVIDING A REPEALER; PROVIDING FOR SEVERABILITY; AND SETTING AN EFFECTIVE DATE

* * * * *

WHEREAS, the City of Mercedes wishes to amend its utility rate schedule as approved and implemented by Ordinance No. 2022-08; and

WHEREAS, the governing body of the City has determined the rates for providing municipal utility services requires adjustment in order to reflect its actual costs and to assure the City’s continued financial ability to provide these services; and

WHEREAS, the water and wastewater systems continue to grow at increased levels each year and the expansion, rehabilitation and improvement needs of existing infrastructure is critical; and;

WHEREAS, funding the water and wastewater system’s capital expansion and improvement plans will require the issuance of revenue and other bonds, the repayment of which will come primarily from the revenues generated by the respective system’s user fees and charges; now

BE IT ORDAINED BY THE CITY COMMISSION OF MERCEDES, TEXAS THAT:

SECTION 1. AMENDING the utility rate schedule attached as Exhibit “A” (Exhibit) in regards to the proposed utility rates for Senior Citizens ICL and Senior Citizens OCL and to implement the 1” meter-size base rate and increase the minimum charges and volumetric rates each year from effective date through October 2026.

SECTION 2. AUTHORIZATION The updated utility rate schedule attached as Exhibit “A” (Exhibit) hereto is adopted and approved by the City Commission. The Mayor is authorized to order the implementation of the amended rate schedule within the City of Mercedes service area as set forth in the Exhibit. Said Exhibit is approved and incorporated herein for all purposes as if fully copied and set forth at length.

SECTION 3. INCORPORATION OF RECITALS The City Commission finds the recitals contained in the preamble to this ordinance are true and correct and incorporates them as findings of fact.

SECTION 4. REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Ordinance. The City Commission hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared void; and that in lieu of each clause or provision of this Ordinance that is invalid, illegal, or unenforceable there be added by the Mayor as necessary with the approval of the City Attorney as to form, and as a part of the Ordinance a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

SECTION 6. EFFECTIVE DATE. The Ordinance shall be effective immediately upon the approval of the City Commission.

READ, DISCUSSED, AND APPROVED ON THIS 7TH DAY OF MARCH, IN THE YEAR OF OUR LORD, 2023

1st Reading: March 7, 2023

2nd Reading: March 21, 2023

Approved as to Form: _____
Martie Garcia-Vela, City Attorney

Oscar D. Montoya, Sr. Mayor

Attest:

Joselynn Castillo, City Secretary

Exhibit “A”

WATER

(a) *Premises connected with water system.* Charges shall be paid by all persons owning or occupying premises which are connected with the water system in accordance with the following schedule of rates; and such charges as are hereinafter described are hereby levied and assessed, as hereinafter provided:

(1) For each defined Customer Class, monthly water rates and charges shall be based on metered water consumption as described on the following tables scheduled for annual adjustments beginning on July 1, 2022 and every year thereafter through October 2026.

Meter Sized Based Minimum Monthly Water Charges and Volumetric Rates for Monthly Metered Consumption Greater:

CITY OF MERCEDES, TEXAS

PROPOSED WATER RATES:

			Effective:					
			Current	7/1/22	10/1/23	10/1/24	10/1/25	10/1/26
Residential ICL								
Min. Charge - 0 Gallons								
5/8" & 3/4" Meter Sched 1			\$23.48	\$24.35	\$25.22	\$26.08	\$26.95	\$27.82
1" Meter			\$23.48	\$26.20	\$28.91	\$31.63	\$34.34	\$37.06
1 1/2" Meter			\$23.48	\$29.31	\$35.14	\$40.96	\$46.79	\$52.62
2" Meter			\$23.48	\$34.80	\$46.12	\$57.45	\$68.77	\$80.09
Consumption Charge - K Gal								
Consumption Charge - K Gal	1	1,000	\$2.07	\$2.15	\$2.20	\$2.24	\$2.28	\$2.33
Consumption Charge - K Gal	1,001	3,000	\$2.07	\$2.15	\$2.20	\$2.24	\$2.28	\$2.33
Consumption Charge - K Gal	3,001	4,999	\$2.07	\$2.15	\$2.20	\$2.24	\$2.28	\$2.33
Additional Minimum Charge	5,000	5,001	\$5.41	\$4.33	\$3.25	\$2.16	\$1.08	\$0.00
Consumption Charge - K Gal	5,002	9,999	\$2.20	\$2.29	\$2.33	\$2.38	\$2.43	\$2.48
Additional Minimum Charge	10,000	10,001	\$2.50	\$2.00	\$1.50	\$1.00	\$0.50	\$0.00
Consumption Charge - K Gal	10,002	14,999	\$2.34	\$2.43	\$2.48	\$2.53	\$2.58	\$2.63
Additional Minimum Charge	15,000	15,001	\$3.26	\$2.61	\$1.96	\$1.30	\$0.65	\$0.00
Consumption Charge - K Gal	15,002	19,999	\$2.45	\$2.55	\$2.60	\$2.65	\$2.70	\$2.76
Additional Minimum Charge	20,000	20,001	\$3.90	\$3.12	\$2.34	\$1.56	\$0.78	\$0.00
Consumption Charge - K Gal	20,002	24,999	\$2.53	\$2.63	\$2.68	\$2.74	\$2.79	\$2.85
Consumption Charge - K Gal	25,000	25,001	\$2.64	\$2.75	\$2.80	\$2.86	\$2.91	\$2.97
Consumption Charge - K Gal	25,002	29,999	\$2.64	\$2.75	\$2.80	\$2.86	\$2.91	\$2.97
Consumption Charge - K Gal	30,000	30,001	\$2.78	\$2.89	\$2.95	\$3.01	\$3.07	\$3.13
Consumption Charge - K Gal	30,002	Greater	\$2.78	\$2.89	\$2.95	\$3.01	\$3.07	\$3.13

CITY OF MERCEDES, TEXAS

PROPOSED WATER RATES:

			Effective:					
			Current	7/1/22	10/1/23	10/1/24	10/1/25	10/1/26
Residential OCL								
<u>Min. Charge - 0 Gallons</u>								
5/8" & 3/4" Meter Sched 3			\$27.01	\$28.01	\$29.00	\$30.00	\$31.00	\$31.99
1" Meter			\$27.01	\$30.13	\$33.25	\$36.38	\$39.50	\$42.62
1 1/2" Meter			\$27.01	\$33.71	\$40.41	\$47.11	\$53.81	\$60.51
2" Meter			\$27.01	\$40.03	\$53.05	\$66.07	\$79.08	\$92.10
<u>Consumption Charge - K Gal</u>								
Consumption Charge - K Gal	1	1,000	\$2.38	\$2.48	\$2.52	\$2.58	\$2.63	\$2.68
Consumption Charge - K Gal	1,001	3,000	\$2.38	\$2.48	\$2.52	\$2.58	\$2.63	\$2.68
Consumption Charge - K Gal	3,001	4,999	\$2.38	\$2.48	\$2.52	\$2.58	\$2.63	\$2.68
Additional Minimum Charge	5,000	5,001	\$6.22	\$4.98	\$2.99	\$1.19	\$0.24	\$0.00
Consumption Charge - K Gal	5,002	9,999	\$2.53	\$2.63	\$2.68	\$2.74	\$2.79	\$2.85
Additional Minimum Charge	10,000	10,001	\$2.87	\$2.30	\$1.38	\$0.55	\$0.11	\$0.00
Consumption Charge - K Gal	10,002	14,999	\$2.69	\$2.80	\$2.85	\$2.91	\$2.97	\$3.03
Additional Minimum Charge	15,000	15,001	\$3.74	\$2.99	\$1.80	\$0.72	\$0.14	\$0.00
Consumption Charge - K Gal	15,002	19,999	\$2.82	\$2.93	\$2.99	\$3.05	\$3.11	\$3.17
Additional Minimum Charge	20,000	20,001	\$4.49	\$3.59	\$2.16	\$0.86	\$0.17	\$0.00
Consumption Charge - K Gal	20,002	24,999	\$2.91	\$3.03	\$3.09	\$3.15	\$3.21	\$3.28
Consumption Charge - K Gal	25,000	25,001	\$3.04	\$3.16	\$3.22	\$3.29	\$3.36	\$3.42
Consumption Charge - K Gal	25,002	29,999	\$3.20	\$3.33	\$3.39	\$3.46	\$3.53	\$3.60
Consumption Charge - K Gal	30,000	30,001	\$3.20	\$3.33	\$3.39	\$3.46	\$3.53	\$3.60
Consumption Charge - K Gal	30,002	Greater	\$3.20	\$3.33	\$3.39	\$3.46	\$3.53	\$3.60

***Meters larger than 2 inches shall be assessed Multi-Family / Small Business Rates.**

CITY OF MERCEDES, TEXAS

PROPOSED WATER RATES:

			Effective:					
			Current	7/1/22	10/1/23	10/1/24	10/1/25	10/1/26
Mult Fam / Small Bus ICL								
Min. Charge - 0 Gallons								
5/8" & 3/4" Meter Sched MFI + U			\$31.33	\$36.25	\$44.12	\$47.07	\$49.03	\$51.00
1" Meter			\$31.33	\$37.75	\$48.02	\$51.87	\$54.43	\$57.00
1 1/2" Meter			\$31.33	\$39.25	\$51.92	\$56.67	\$59.83	\$63.00
2" Meter			\$31.33	\$46.00	\$69.47	\$78.27	\$84.13	\$90.00
3" Meter			\$31.33	\$59.75	\$105.22	\$122.27	\$133.63	\$145.00
4" Meter			\$31.33	\$81.00	\$160.47	\$190.27	\$210.13	\$230.00
6" Meter			\$31.33	\$132.25	\$293.72	\$354.27	\$394.63	\$435.00
8" Meter			\$31.33	\$207.25	\$488.72	\$594.27	\$664.63	\$735.00
Consumption Charge - K Gal								
Consumption Charge - K Gal	1	1,000	\$2.07	\$2.30	\$2.53	\$2.78	\$3.03	\$3.24
Consumption Charge - K Gal	1,001	3,000	\$2.07	\$2.30	\$2.53	\$2.78	\$3.03	\$3.24
Consumption Charge - K Gal	3,001	4,999	\$2.07	\$2.30	\$2.53	\$2.78	\$3.03	\$3.24
Additional Minimum Charge	5,000	5,001	\$4.82	\$3.86	\$2.31	\$0.93	\$0.19	\$0.00
Consumption Charge - K Gal	5,002	9,999	\$2.20	\$2.44	\$2.69	\$2.95	\$3.22	\$3.45
Additional Minimum Charge	10,000	10,001	\$4.82	\$3.86	\$2.31	\$0.93	\$0.19	\$0.00
Consumption Charge - K Gal	10,002	14,999	\$2.34	\$2.60	\$2.86	\$3.14	\$3.43	\$3.67
Additional Minimum Charge	15,000	15,001	\$4.81	\$3.85	\$2.31	\$0.92	\$0.18	\$0.00
Consumption Charge - K Gal	15,002	19,999	\$2.45	\$2.72	\$2.99	\$3.29	\$3.59	\$3.84
Additional Minimum Charge	20,000	20,001	\$4.82	\$3.86	\$2.31	\$0.93	\$0.19	\$0.00
Consumption Charge - K Gal	20,002	24,999	\$2.53	\$2.81	\$3.09	\$3.40	\$3.70	\$3.96
Additional Minimum Charge	25,000	25,001	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Consumption Charge - K Gal	25,002	29,999	\$2.64	\$2.93	\$3.22	\$3.55	\$3.86	\$4.14
Additional Minimum Charge	30,000	30,001	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Consumption Charge - K Gal	30,002	Greater	\$2.78	\$3.09	\$3.39	\$3.73	\$4.07	\$4.35

CITY OF MERCEDES, TEXAS

PROPOSED WATER RATES:

			Effective:					
			Current	7/1/22	10/1/23	10/1/24	10/1/25	10/1/26
Mult Fam / Small Bus OCL								
<u>Min. Charge - 0 Gallons</u>								
5/8" & 3/4" Meter Sched MFO + U			\$36.03	\$41.69	\$50.73	\$54.13	\$56.39	\$58.65
1" Meter			\$36.03	\$43.41	\$55.22	\$59.65	\$62.60	\$65.55
1 1/2" Meter			\$36.03	\$45.14	\$59.70	\$65.17	\$68.81	\$72.45
2" Meter			\$36.03	\$52.90	\$79.89	\$90.01	\$96.75	\$103.50
3" Meter			\$36.03	\$68.71	\$121.00	\$140.61	\$153.68	\$166.75
4" Meter			\$36.03	\$93.15	\$184.54	\$218.81	\$241.65	\$264.50
6" Meter			\$36.03	\$152.09	\$337.77	\$407.41	\$453.83	\$500.25
8" Meter			\$36.03	\$238.34	\$562.02	\$683.41	\$764.33	\$845.25
<u>Consumption Charge - K Gal</u>								
Consumption Charge - K Gal	1	1,000	\$2.38	\$2.64	\$2.91	\$3.20	\$3.49	\$3.73
Consumption Charge - K Gal	1,001	3,000	\$2.38	\$2.64	\$2.91	\$3.20	\$3.49	\$3.73
Consumption Charge - K Gal	3,001	4,999	\$2.38	\$2.64	\$2.91	\$3.20	\$3.49	\$3.73
Additional Minimum Charge	5,000	5,001	\$5.54	\$4.43	\$2.66	\$1.06	\$0.21	\$0.00
Consumption Charge - K Gal	5,002	9,999	\$2.53	\$2.81	\$3.09	\$3.40	\$3.70	\$3.96
Additional Minimum Charge	10,000	10,001	\$5.53	\$4.42	\$2.65	\$1.06	\$0.21	\$0.00
Consumption Charge - K Gal	10,002	14,999	\$2.69	\$2.99	\$3.29	\$3.61	\$3.94	\$4.22
Additional Minimum Charge	15,000	15,001	\$5.54	\$4.43	\$2.66	\$1.06	\$0.21	\$0.00
Consumption Charge - K Gal	15,002	19,999	\$2.82	\$3.13	\$3.44	\$3.78	\$4.12	\$4.41
Additional Minimum Charge	20,000	20,001	\$5.54	\$4.43	\$2.66	\$1.06	\$0.21	\$0.00
Consumption Charge - K Gal	20,002	24,999	\$2.91	\$3.23	\$3.55	\$3.91	\$4.26	\$4.56
Additional Minimum Charge	25,000	25,001	\$3.04	\$3.37	\$3.71	\$4.08	\$4.44	\$4.76
Consumption Charge - K Gal	25,002	29,999	\$3.04	\$3.37	\$3.71	\$4.08	\$4.44	\$4.76
Additional Minimum Charge	30,000	30,001	\$3.20	\$3.55	\$3.90	\$4.29	\$4.68	\$5.01
Consumption Charge - K Gal	30,002	Greater	\$3.20	\$3.55	\$3.90	\$4.29	\$4.68	\$5.01

CITY OF MERCEDES, TEXAS

PROPOSED WATER RATES:

			Effective:					
			Current	7/1/22	10/1/23	10/1/24	10/1/25	10/1/26
Commercial ICL								
<u>Min. Charge - 0 Gallons</u>								
5/8" & 3/4" Meter Sched 9			\$43.36	\$45.27	\$48.33	\$49.47	\$50.24	\$51.00
3/4" Meter			\$43.36	\$45.27	\$48.33	\$49.47	\$50.24	\$51.00
1" Meter			\$43.36	\$46.77	\$52.23	\$54.27	\$55.64	\$57.00
1 1/2" Meter			\$43.36	\$48.27	\$56.13	\$59.07	\$61.04	\$63.00
2" Meter			\$43.36	\$55.02	\$73.68	\$80.67	\$85.34	\$90.00
3" Meter			\$43.36	\$68.77	\$109.43	\$124.67	\$134.84	\$145.00
4" Meter			\$43.36	\$90.02	\$164.68	\$192.67	\$211.34	\$230.00
6" Meter			\$43.36	\$141.27	\$297.93	\$356.67	\$395.84	\$435.00
8" Meter			\$43.36	\$216.27	\$492.93	\$596.67	\$665.84	\$735.00
<u>Consumption Charge - K Gal</u>								
Consumption Charge - K Gal	1	1,000	\$2.07	\$2.30	\$2.53	\$2.78	\$3.03	\$3.24
Consumption Charge - K Gal	1,001	3,000	\$2.07	\$2.30	\$2.53	\$2.78	\$3.03	\$3.24
Consumption Charge - K Gal	3,001	4,999	\$2.07	\$2.30	\$2.53	\$2.78	\$3.03	\$3.24
Additional Minimum Charge	5,000	5,001	\$12.07	\$9.66	\$5.79	\$2.32	\$0.46	\$0.00
Consumption Charge - K Gal	5,002	9,999	\$2.20	\$2.44	\$2.69	\$2.95	\$3.22	\$3.45
Additional Minimum Charge	10,000	10,001	\$9.63	\$7.70	\$4.62	\$1.85	\$0.37	\$0.00
Consumption Charge - K Gal	10,002	14,999	\$2.34	\$2.60	\$2.86	\$3.14	\$3.43	\$3.67
Additional Minimum Charge	15,000	15,001	\$9.63	\$7.70	\$4.62	\$1.85	\$0.37	\$0.00
Consumption Charge - K Gal	15,002	19,999	\$2.45	\$2.72	\$2.99	\$3.29	\$3.59	\$3.84
Additional Minimum Charge	20,000	20,001	\$9.61	\$7.69	\$4.61	\$1.85	\$0.37	\$0.00
Consumption Charge - K Gal	20,002	24,999	\$2.53	\$2.81	\$3.09	\$3.40	\$3.70	\$3.96
Additional Minimum Charge	25,000	25,001	\$9.63	\$7.70	\$4.62	\$1.85	\$0.37	\$0.00
Consumption Charge - K Gal	25,002	29,999	\$2.64	\$2.93	\$3.22	\$3.55	\$3.86	\$4.14
Additional Minimum Charge	30,000	30,001	\$9.62	\$7.70	\$4.62	\$1.85	\$0.37	\$0.00
Consumption Charge - K Gal	30,002	Greater	\$2.78	\$3.09	\$3.39	\$3.73	\$4.07	\$4.35

CITY OF MERCEDES, TEXAS

PROPOSED WATER RATES:

			Effective:					
			Current	7/1/22	10/1/23	10/1/24	10/1/25	10/1/26
Commercial OCL								
<u>Min. Charge - 0 Gallons</u>								
5/8" Meter Sched 6			\$49.87	\$52.07	\$55.58	\$56.89	\$57.77	\$58.65
1" Meter			\$49.87	\$53.79	\$60.06	\$62.41	\$63.98	\$65.55
1 1/2" Meter			\$49.87	\$55.52	\$64.55	\$67.93	\$70.19	\$72.45
2" Meter			\$49.87	\$63.28	\$84.73	\$92.77	\$98.14	\$103.50
3" Meter			\$49.87	\$79.09	\$125.84	\$143.37	\$155.06	\$166.75
4" Meter			\$49.87	\$103.53	\$189.38	\$221.57	\$243.04	\$264.50
6" Meter			\$49.87	\$162.47	\$342.62	\$410.17	\$455.21	\$500.25
8" Meter			\$49.87	\$248.72	\$566.87	\$686.17	\$765.71	\$845.25
<u>Consumption Charge - K Gal</u>								
Consumption Charge - K Gal	1	1,000	\$2.38	\$2.64	\$2.91	\$3.20	\$3.49	\$3.73
Consumption Charge - K Gal	1,001	3,000	\$2.38	\$2.64	\$2.91	\$3.20	\$3.49	\$3.73
Consumption Charge - K Gal	3,001	4,999	\$2.38	\$2.64	\$2.91	\$3.20	\$3.49	\$3.73
Additional Minimum Charge	5,000	5,001	\$13.87	\$11.10	\$6.66	\$2.66	\$0.53	\$0.00
Consumption Charge - K Gal	5,002	9,999	\$2.53	\$2.81	\$3.09	\$3.40	\$3.70	\$3.96
Additional Minimum Charge	10,000	10,001	\$11.08	\$8.86	\$5.32	\$2.13	\$0.43	\$0.00
Consumption Charge - K Gal	10,002	14,999	\$2.69	\$2.99	\$3.29	\$3.61	\$3.94	\$4.22
Additional Minimum Charge	15,000	15,001	\$11.07	\$8.86	\$5.31	\$2.13	\$0.43	\$0.00
Consumption Charge - K Gal	15,002	19,999	\$2.82	\$3.13	\$3.44	\$3.78	\$4.12	\$4.41
Additional Minimum Charge	20,000	20,001	\$11.06	\$8.85	\$5.31	\$2.12	\$0.42	\$0.00
Consumption Charge - K Gal	20,002	24,999	\$2.91	\$3.23	\$3.55	\$3.91	\$4.26	\$4.56
Additional Minimum Charge	25,000	25,001	\$11.08	\$8.86	\$5.32	\$2.13	\$0.43	\$0.00
Consumption Charge - K Gal	25,002	29,999	\$3.04	\$3.37	\$3.71	\$4.08	\$4.44	\$4.76
Additional Minimum Charge	30,000	30,001	\$11.06	\$8.85	\$5.31	\$2.12	\$0.42	\$0.00
Consumption Charge - K Gal	30,002	Greater	\$3.20	\$3.55	\$3.90	\$4.29	\$4.68	\$5.01

CITY OF MERCEDES, TEXAS

PROPOSED WATER RATES:

			Effective:					
			Current	7/1/22	10/1/23	10/1/24	10/1/25	10/1/26
Senior ICL								
<u>Min. Charge - 0 Gallons</u>								
5/8" & 3/4" Meter Sched 15			\$15.95	\$16.54	\$17.13	\$17.72	\$18.31	\$18.90
1" Meter			\$15.95	\$17.79	\$19.64	\$21.48	\$23.33	\$25.17
<u>Consumption Charge - K Gal</u>								
Consumption Charge - K Gal	1	1,000	\$2.07	\$2.15	\$2.20	\$2.24	\$2.28	\$2.33
Consumption Charge - K Gal	1,001	3,000	\$2.07	\$2.15	\$2.20	\$2.24	\$2.28	\$2.33
Consumption Charge - K Gal	3,001	4,999	\$2.07	\$2.15	\$2.20	\$2.24	\$2.28	\$2.33
Additional Minimum Charge	5,000	5,001	\$5.41	\$4.33	\$2.60	\$1.04	\$0.21	\$0.00
Consumption Charge - K Gal	5,002	9,999	\$2.20	\$2.29	\$2.33	\$2.38	\$2.43	\$2.48
Additional Minimum Charge	10,000	10,001	\$2.50	\$2.00	\$1.20	\$0.48	\$0.10	\$0.00
Consumption Charge - K Gal	10,002	14,999	\$2.34	\$2.43	\$2.48	\$2.53	\$2.58	\$2.63
Additional Minimum Charge	15,000	15,001	\$3.26	\$2.61	\$1.56	\$0.63	\$0.13	\$0.00
Consumption Charge - K Gal	15,002	19,999	\$2.45	\$2.55	\$2.60	\$2.65	\$2.70	\$2.76
Additional Minimum Charge	20,000	20,001	\$3.90	\$3.12	\$1.87	\$0.75	\$0.15	\$0.00
Consumption Charge - K Gal	20,002	24,999	\$2.53	\$2.63	\$2.68	\$2.74	\$2.79	\$2.85
Additional Minimum Charge	25,000	25,001	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Consumption Charge - K Gal	25,002	29,999	\$2.64	\$2.75	\$2.80	\$2.86	\$2.91	\$2.97
Additional Minimum Charge	30,000	30,001	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Consumption Charge - K Gal	30,002	Greater	\$2.78	\$2.89	\$2.95	\$3.01	\$3.07	\$3.13

CITY OF MERCEDES, TEXAS

PROPOSED WATER RATES:

			Effective:					
			Current	7/1/22	10/1/23	10/1/24	10/1/25	10/1/26
Senior OCL								
<u>Min. Charge - 0 Gallons</u>								
5/8" & 3/4" Meter Sched OCS			\$19.48	\$19.93	\$20.38	\$20.83	\$21.28	\$21.73
1" Meter			\$19.48	\$21.37	\$23.27	\$25.16	\$27.06	\$28.95
<u>Consumption Charge - K Gal</u>								
Consumption Charge - K Gal	1	1,000	\$2.38	\$2.48	\$2.53	\$2.58	\$2.63	\$2.68
Consumption Charge - K Gal	1,001	3,000	\$2.38	\$2.48	\$2.53	\$2.58	\$2.63	\$2.68
Consumption Charge - K Gal	3,001	4,999	\$2.38	\$2.48	\$2.53	\$2.58	\$2.63	\$2.68
Additional Minimum Charge	5,000	5,001	\$6.22	\$4.98	\$2.99	\$1.19	\$0.24	\$0.00
Consumption Charge - K Gal	5,002	9,999	\$2.53	\$2.63	\$2.68	\$2.74	\$2.79	\$2.85
Additional Minimum Charge	10,000	10,001	\$2.87	\$2.30	\$1.38	\$0.55	\$0.11	\$0.00
Consumption Charge - K Gal	10,002	14,999	\$2.69	\$2.80	\$2.85	\$2.91	\$2.97	\$3.03
Additional Minimum Charge	15,000	15,001	\$3.72	\$2.98	\$1.79	\$0.71	\$0.14	\$0.00
Consumption Charge - K Gal	15,002	19,999	\$2.82	\$2.93	\$2.99	\$3.05	\$3.11	\$3.17
Additional Minimum Charge	20,000	20,001	\$4.51	\$3.61	\$2.16	\$0.87	\$0.17	\$0.00
Consumption Charge - K Gal	20,002	24,999	\$2.91	\$3.03	\$3.09	\$3.15	\$3.21	\$3.28
Consumption Charge - K Gal	25,002	29,999	\$3.04	\$3.16	\$3.22	\$3.29	\$3.35	\$3.42
Consumption Charge - K Gal	30,002	Greater	\$3.20	\$3.32	\$3.39	\$3.46	\$3.53	\$3.60

***Meters larger than 1 inch shall be assessed the corresponding regular non-senior rate.**

WASTEWATER

Minimum Monthly Wastewater Charges and Volumetric Rates based on Monthly Metered Water Consumption

CITY OF MERCEDES, TEXAS						
PROPOSED WASTEWATER RATE STRUCTURE						
	Current	Effective: 7/1/22	Effective: 10/1/23	10/1/24	10/1/25	10/1/26
Residential ICL						
<u>Min. Charge - 0 Gallons</u>						
All Meter Sizes	\$29.46	\$30.57	\$31.68	\$32.78	\$33.89	\$35.00
<u>Consumption Charge - K Gal</u>						
1 Greater	\$1.23	\$1.28	\$1.30	\$1.33	\$1.36	\$1.38

CITY OF MERCEDES, TEXAS						
PROPOSED WASTEWATER RATE STRUCTURE						
	Current	Effective: 7/1/22	Effective: 10/1/23	10/1/24	10/1/25	10/1/26
Residential OCL						
<u>Min. Charge - 0 Gallons</u>						
All Meter Sizes	\$33.88	\$35.15	\$36.43	\$37.70	\$38.98	\$40.25
<u>Consumption Charge - K Gal</u>						
1 Greater	\$1.41	\$1.47	\$1.50	\$1.53	\$1.56	\$1.59

CITY OF MERCEDES, TEXAS						
PROPOSED WASTEWATER RATE STRUCTURE						
		Effective:	Effective:			
	Current	7/1/22	10/1/23	10/1/24	10/1/25	10/1/26
Mult Fam / Small Bus ICL						
<u>Min. Charge - 0 Gallons</u>						
All Meter Sizes	\$45.31	\$50.25	\$55.19	\$60.12	\$65.06	\$70.00
<u>Consumption Charge - K Gal</u>						
1 Greater	\$1.23	\$1.37	\$1.50	\$1.65	\$1.80	\$1.93

CITY OF MERCEDES, TEXAS						
PROPOSED WASTEWATER RATE STRUCTURE						
		Effective:	Effective:			
	Current	7/1/22	10/1/23	10/1/24	10/1/25	10/1/26
Mult Fam / Small Bus OCL						
<u>Min. Charge - 0 Gallons</u>						
All Meter Sizes	\$52.12	\$57.80	\$63.47	\$69.15	\$74.82	\$80.50
<u>Consumption Charge - K Gal</u>						
1 Greater	\$1.41	\$1.57	\$1.73	\$1.90	\$2.07	\$2.22

CITY OF MERCEDES, TEXAS						
PROPOSED WASTEWATER RATE STRUCTURE						
		Effective:	Effective:			
	Current	7/1/22	10/1/23	10/1/24	10/1/25	10/1/26
Commercial ICL						
<u>Min. Charge - 0 Gallons</u>						
All Meter Sizes	\$67.99	\$68.39	\$68.79	\$69.20	\$69.60	\$70.00
<u>Consumption Charge - K Gal</u>						
1 Greater	\$1.56	\$1.63	\$1.70	\$1.78	\$1.85	\$1.93

CITY OF MERCEDES, TEXAS						
PROPOSED WASTEWATER RATE STRUCTURE						
		Effective:	Effective:			
	Current	7/1/22	10/1/23	10/1/24	10/1/25	10/1/26
Commercial OCL						
<u>Min. Charge - 0 Gallons</u>						
All Meter Sizes	\$78.19	\$78.65	\$79.11	\$79.58	\$80.04	\$80.50
<u>Consumption Charge - K Gal</u>						
1 Greater	\$1.79	\$1.87	\$1.95	\$2.04	\$2.13	\$2.22

CITY OF MERCEDES, TEXAS						
PROPOSED WASTEWATER RATE STRUCTURE						
		Effective:	Effective:			
	Current	7/1/22	10/1/23	10/1/24	10/1/25	10/1/26
Senior ICL						
<u>Min. Charge - 0 Gallons</u>						
All Meter Sizes	\$22.38	\$23.22	\$24.06	\$24.91	\$25.75	\$26.59
<u>Consumption Charge - K Gal</u>						
1 Greater	\$1.23	\$1.28	\$1.30	\$1.33	\$1.36	\$1.38

CITY OF MERCEDES, TEXAS						
PROPOSED WASTEWATER RATE STRUCTURE						
		Effective:	Effective:			
	Current	7/1/22	10/1/23	10/1/24	10/1/25	10/1/26
Senior OCL						
<u>Min. Charge - 0 Gallons</u>						
All Meter Sizes	\$26.79	\$27.55	\$28.30	\$29.06	\$29.82	\$30.58
<u>Consumption Charge - K Gal</u>						
1 Greater	\$1.41	\$1.47	\$1.50	\$1.53	\$1.56	\$1.59

ORDINANCE NO. 2023-04

AN ORDINANCE AMENDING ORDINANCE 2022-08 TO INCLUDE -TAPPING FEES, INSTALLATION FEES, PAYMENT, DEPOSIT AND FEES FOR LATE PAYMENT OF BILLS, AND WATER RIGHTS FEE; REPEALING ORDINANCE 2022-06 AND 2022-13 AND SUBSEQUENT WATER AND SEWER RATE ORDINANCES AND PROVIDING FOR A SAVINGS AND REPEAL CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS:

Section – 1: The City of Mercedes has approved and adopted the water and sewer rates on June 21, 2022 as Ordinance 2022-08. The City of Mercedes has found a need to include fees as and amendment to the water and sewer rates ordinance as follows:

SCHEDULE A – WATER & SEWER RATES

Water and Sewer rates as approved by Ordinance 2022-08. This section may be changed in accordance with the water and sewer rate study.

SCHEDULE B – TAPPING FEES

That the following charges shall be made as tapping fees for making connections for the use of any water user:

5/8" x 3/4" connection - \$800.00 plus water rights, paving and boring fees

3/4" connection - \$880.00 plus water rights, paving and boring fees

1" connection - \$945.00 plus water rights, paving and boring fees

1 1/2" – 4" connection – Actual costs associated with tap, materials, labor and paving repairs and 10% of the actual cost for administrative fees.

That the following charges shall be made as tapping fees for making connections for the use of any sewer user:

4" service line connection - \$600.00 plus paving and boring fees.

6" or greater service line connections – Actual costs associated with tap, materials, labor and paving repairs and 10% of the actual cost for administrative fees.

SCHEDULE C – METER INSTALLATION FEE FOR EXISTING WATER TAPS

5/8" x 3/4" connection - \$440.00

3/4" connection - \$520.00

1" connection - \$580.00

1 1/2" – 4" connection – Actual costs associated with meter, materials, and labor.

SCHEDULE D – PAYMENT, PENALTY FOR LATE PAYMENT; TERMINATION OF SERVICES, NSF CHARGE

All bills including water, sewer, refuse, and special assessments, will be due 15 calendar days from the date of issue of such bill. If payment is not received by said due date, a penalty of ten percent (10%) shall be added to the original amount. Should any account remain unpaid for seven (7) days past the due date, the customer shall be considered delinquent and services terminated without further notice. Customers must pay the full amount due for utility and garbage services before service is reconnected. No new utility accounts may be opened for a customer who has an outstanding delinquent account for utility services. Other services, such as building permit sales may be withheld until such time the utility

account is paid in full. A \$35.00 fee will be charged to reinstate an account during normal business hours and a \$50.00 fee will be charged to reinstate an account after hours. After a customer has been disconnected, no one shall make a reconnection or obtain any water by any manner from the disconnected place, except by authorized employees of the Water Department. An NSF charge of Thirty Dollars (\$30.00) will be made to the customer's account for each returned check. If a customer requests a reread of their meter, and the initial reading by the City is correct, there will be a \$35.00 service call fee added to the customer's current monthly bill.

It shall be unlawful for any person or firm not so authorized, to tamper, share, adjust, replace or misuse any water meter owned by the City of Mercedes. Any person in violation of this section shall be fined Five Hundred Dollars (\$500.00) plus any damages as a result of such tampering plus an administrative fee, and estimated rate loss. The City has right to file criminal charges in court.

SCHEDULE E – DEPOSIT

A deposit of \$100.00 for homeowners and \$150 for renters shall be required for service for all new residential accounts. A deposit of \$200.00 shall be required for service for all new commercial accounts. Such deposit fees, exclusive of Interest earned, shall be returned to the customer upon closing of the account and full payment of the final account bill by the customer.

SCHEDULE F – WATER RIGHTS FEE

For all service applications, the City of Mercedes will determine the quantity and fee for MUNICIPAL water rights. The required amount of MUNICIPAL water rights for standard service will be equal to the size of the requested water meter(s) expressed in the number of equivalent 5/8" meter units multiplied by 0.2-acre feet. The number of equivalent 5/8" meter units will be determined using AWWA standards. The amount of MUNICIPAL water rights required for NON-STANDARD service will be determined on an individual basis. The City Manager or City Manager's Designee, will assess a fee based upon the price of pooled MUNICIPAL water rights that are available through the City of Mercedes or the current market price. This fee will also include applicable estimated administrative and legal fees. In lieu of paying the assessed fee for MUNICIPAL water rights, applicant may choose to provide City of Mercedes with the required MUNICIPAL water right.

SCHEDULE G – PAYMENT ARRANGEMENT AND FAILED PAYMENT ARRANGEMENTS

Payment arrangements must be made through the Utility Billing Department for any utility services. A payment arrangement may be requested at any time during the year; however, if an account has three (3) failed payment arrangements in a twelve (12) month period, no more payment arrangements will be allowed and disconnection will commence.

SECTION 2. Residential users who are 62 years of age or older or residential users who are Veterans of the armed forces of the United States of America may receive a \$5.60 per month reduction in the base charge for the water and sewer for one residence only. A residential user who is both 62 years of age or older and a veteran of the armed forces of the United States of America will qualify for only one reduction in rate, either the 62 years of age or older or the veteran's reduction, but not both. The residential user must apply for the reduction at the water department and must provide proof of his/her status as either over 62 years of age or veteran. The reduction will take effect on the following billing cycle and will not be retroactive. Applicants may be required to reapply annually.

SECTION 3. If any section, subsection, phrase, sentence, clause or provision of this ordinance shall be declared invalid for any reason, such invalidity shall not affect the remaining provisions of this Ordinance or their applications to other persons or sets of circumstances, and to this end, all provisions of this Ordinance are declared to be severable and all ordinances or parts of ordinances regarding water and sewer rates, including Ordinance No. 2022-06 & 2022-13 in conflict herewith are hereby repealed.

SECTION 4. This Ordinance shall become and be effective in accordance with the City Charter of the City of Mercedes, Texas and the laws of the State of Texas.

PASSED AND APPROVED ON FIRST READING, THIS THE 7TH DAY OF MARCH, 2023.

PASSED, APPROVED AND ADOPTED ON SECOND READING, THIS THE 21ST DAY OF MARCH, 2023.

CITY OF MERCEDES

Oscar D. Montoya Sr., Mayor

ATTEST:

APPROVED AS TO FORM:

Joselynn Castillo, City Secretary

Martie Garica-Vela, City Attorney



AGENDA ITEM NO. 10A

CONSENT ITEM: No

DATE: March 7, 2023

FROM: Joselynn Castillo, City Secretary

ITEM: Discussion and Possible Action on Approval of Amended Personnel Policy regarding Holiday Pay for Fire/EMS

BACKGROUND INFORMATION:

The personnel policy adopted November 2021 addressed Vacation & Sick leave pay for Fire/EMS employees due to their 24-hour shifts. This Policy will amend the holiday pay to increase the hours from 8 hours to 12 hours for Fire/EMS Employees.

BOARD REVIEW/CITIZEN FEEDBACK:

ALTERNATIVES/OPTIONS:

FISCAL IMPACT:

Proposed Expenditure/(Revenue):	Account Number(s):

Finance Review by:

LEGAL REVIEW:

ATTACHMENTS:

DRAFT MOTION: Approval of amended personnel policy.

IV. PAID TIME OFF

CHAPTER 26. HOLIDAY

Section C.

C. Full-time regular employees will receive their regular hourly rate of pay for an eight (8) hour period for each recognized holiday.

1. Regular part-time employees and full-time probationary employees who do not work on a holiday will receive holiday equal to the number of hours they normally work each day if they are normally scheduled to work on the day of the week on which the holiday falls; however, the employee's schedule cannot be changed in order to get additional holiday hours.

2. Full-time regular Fire/EMS department employees will receive their regular rate of pay for a twelve (12) hour period for each recognized holiday.



AGENDA ITEM NO. 11A

CONSENT ITEM: No

DATE: March 7, 2023

FROM: Joselynn Castillo, City Secretary

ITEM: Discussion and Possible Action to Approve the contract with Hidalgo County Elections Department and estimate for the May 6, 2023 City of Mercedes Election

BACKGROUND INFORMATION: The City of Mercedes is requesting to contract with the County of Hidalgo Elections Department for the May 6, 2023 city elections. The estimate is based on 100 % voter turnout. The elections will be held at the Mercedes Civic Center. The City has a budget of \$35,000 for elections. The estimate for the elections is over budget but based on 100% voter turnout. The City of Mercedes has 8,887 registered voters with only 4,997 voters at the 2020 November election (Presidential Election) and only 1361 voters in the runoff.

BOARD REVIEW/CITIZEN FEEDBACK:

ALTERNATIVES/OPTIONS:

FISCAL IMPACT: \$37,658.92 based on 100% voter turnout

Proposed Expenditure/(Revenue):	Account Number(s):
\$37658.92	01-540-2070

Finance Review by:

LEGAL REVIEW:

ATTACHMENTS:

- 1.) Contract
- 2.) Estimate

DRAFT MOTION: Approval of contract with Hidalgo County Elections Department for the May 6, 2023 City Elections and estimate.

THE STATE OF TEXAS §
 § CONTRACT FOR ELECTION SERVICES
COUNTY OF HIDALGO §

This Contract is entered into by and between the HIDALGO COUNTY ELECTIONS ADMINISTRATOR, **Hilda A. Salinas**, hereinafter referred to as “**ELECTIONS ADMINISTRATOR**”, on behalf of Hidalgo County, a political subdivision of the State of Texas, and **CITY OF MERCEDES** hereinafter referred to as the “ENTITY”, pursuant to Texas Election Code Section 31.092.

RECITALS

WHEREAS, the ENTITY, by appropriate action of its governing body acting in accordance with all applicable laws, has called a **GENERAL ELECTION** to be held on **MAY 6, 2023**;

WHEREAS, pursuant to Section 31.092(a) of the Texas Election Code, the County Election Officer may contract with the governing body of a political subdivision situated wholly or partly in the county served by the officer to perform election services in any one or more elections ordered by an authority of the political subdivision; and

WHEREAS, pursuant to Section 31.091(1) of the Texas Election Code, the County Election Officer means the Elections Administrator for Hidalgo County; and

WHEREAS, the ENTITY is a political subdivision in Hidalgo County that desires the County to conduct and supervise the **MAY 6, 2023**, election of the ENTITY(the “Election”); and

WHEREAS, the ENTITY and the COUNTY, through the ADMINISTRATOR, desire to enter into a contract setting out the respective responsibilities of the parties; and

WHEREAS, the COUNTY agrees to perform election services for the ENTITY; and

WHEREAS, pursuant to Section 271.002(a) of the Texas Election Code, when applicable two or more political subdivisions to enter into an agreement to hold elections jointly in the election precincts that can be served by common polling places; and

WHEREAS, pursuant to Section 271.003 (a) & (b) the location of a common polling place may be a regular county polling place used in a joint election, where the voters of a particular election precinct or political subdivision may be served in a joint election by common polling places located outside the boundary of the election precinct or political subdivision if the location can adequately and conveniently serve the affected voters and if it will facilitate the orderly conduct of the election; and

WHEREAS, pursuant to Section 43.007 of the Texas Election Code, the COUNTY has approved participation in a **countywide / districtwide** program. Therefore, districtwide polling places will be used for the election held on **MAY 6, 2023**, and any resulting runoff.

WHEREAS, pursuant to Section 43.007(e), each countywide/districtwide polling place must allow a voter to vote in the same elections in which the voter would be entitled to vote in the county election precinct in which the voter resides; and

WHEREAS, ELECTIONS ADMINISTRATOR has provided costs for election services to be rendered by ELECTIONS ADMINISTRATOR'S office pursuant to the terms of this Contract, which costs are set out in Article VI hereof; and

NOW, THEREFORE, the COUNTY, through the ELECTIONS ADMINISTRATOR, and the ENTITY for good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, do hereby agree to hold contract, covenant and agree as follows:

ARTICLE I PURPOSE

- 1.01. The parties hereto have entered into this Contract for election services described in Article II to be provided to the ENTITY for its election to be held on **MAY 6, 2023**, and any runoff, if applicable.
- 1.02 If applicable, acknowledgement of Shared Polling Places. The ENTITY acknowledges that the ELECTIONS ADMINISTRATOR, as the County's Contracting Officer in accordance with Section 31.092 of the Texas Election Code, may enter into similar Election Services Contracts with any other entity in the same county that may be running their election concurrently. In such event, the ENTITY agrees to share common polling places with the other entities. It is not the intent of this paragraph to establish a joint election, but rather to share services, equipment, and the costs when it is appropriate, efficient, and economical to do so.

ARTICLE II SERVICES

- 2.01. The COUNTY, through the ELECTIONS ADMINISTRATOR, agrees to provide to the ENTITY the following:
 - (A) Procure, provide, code and distribute Hart Hybrid voting systems, election equipment and transport equipment to and from the polling locations, including Early Voting and Election Day polling locations, for the ENTITY;
 - (B) Prepare and provide Hart Hybrid training for election workers;
 - (C) Prepare and provide Logic and Accuracy testing on ENTITY's election ballot for every Hart Hybrid voting machines to be utilized by ENTITY during Early Voting and Election Day;
 - (D) Procure, provide, prepare and code Electronic Poll Book(s) per polling locations with the Voter Registration Database. To include laptop(s), training for poll book,

- insurance, and delivery fee, as well as supplies such as, but not limited to labels and printer;
- (E) Provide and prepare all mail-in ballot supplies, including applications, paper ballots, envelopes and postage;
 - (F) Provide training for Judges/Clerks;
 - (G) Procure, provide, prepare, and distribute all necessary election supplies, including:
 - 1. Ballots (print and distribution only);
 - 2. Election kits and election paperwork;
 - 3. Ballot boxes and voting booths;
 - (H) Provide cages and covers, cage kit, to include, but not limited to surge protectors, tape, printer, headphones and scanner as well as supplies such as bags, aprons, clipboards, pens, pencils, rulers, magnifiers, inkpads, screen cloths, sanitizers and badges;
 - (I) Prepare Writ of Election to election officers and notice of appointment to Presiding judges, and notify the election judges of the date, time and place of the election as required by law.
 - (J) Prepare, distribute, and publish joint notice of election as required by Texas Election Code Section 4.003(a)(1) and Early Voting and Election Day schedules;
 - (K) Notice will also be posted on the Hidalgo County elections website as per Texas Election Code Section 4.008.
 - (L) Procure and pay election judges and clerks for Early Voting and districtwide Election Day voting;
 - (M) Provide general supervision during the contracted Election period. Advisory services in connection with the decisions to be made and the actions to be taken by the ENTITY may be provided on an as needed basis;
 - (N) Procure and pay Ballot Board members;
 - (O) Provide information for election officers;
 - (P) Provide such incidental related services as may be necessary to conduct the election;
 - (Q) Serve as the Early Voting Clerk;
 - (R) Establish a Central Counting Station for the purpose of tabulating ballots; and
 - (S) Tabulate election results in preparation for ENTITY's canvassing.
 - (T) Preserve locked ballot boxes containing voted ballots securely in a locked room for 60 days as required by Texas Election Code Section 66.058, at which time, the records will be retained by the Hidalgo County Elections Administrator to serve as custodian for the remainder of the twenty-two month preservation period.

- (U) The ELECTIONS ADMINISTRATOR shall be the agent of the ENTITY for the purposes of contracting with third parties with respect to the election expenses within the scope of the County Elections Administrator’s duties;
- (V) The COUNTY shall file copies of this Contract with the County Treasurer and the County Auditor;
- (W) In accordance with Section 31.100(b) of the Texas Election Code, only actual expenses directly attributable to this Contract may be paid. The ELECTIONS ADMINISTRATOR shall submit the actual costs for items contracted pursuant to the Contract with the ENTITY as soon as all invoices from third party vendors are received;
- (X) If applicable, the COUNTY agrees to provide the election services described herein for a Runoff election.
 - i. The County may combine polling locations in accordance with section 42.0051 of the Election Code, in order to properly supervise and conduct a Runoff election.
 - ii. If a Runoff election is required, the ENTITY hereby agrees to the combining of polling locations, in accordance with section 42.0051 of the Election Code.
 - iii. The COUNTY, through the ELECTIONS ADMINISTRATOR, agrees to provide to the ENTITY the costs for any Runoff Election services to be rendered by the ELECTIONS ADMINISTRATOR’S office pursuant to the terms of this Contract as soon as practicable, once a Runoff is determined necessary.
 - iv. In accordance with Section 31.100(b) of the Texas Election Code, only actual expenses directly attributable to this Contract may be paid. The ELECTIONS ADMINISTRATOR shall submit the actual costs for items contracted pursuant to the Contract with the ENTITY as soon as all invoices from third party vendors are received regarding the Runoff.
- (Y) Provide signage to be placed at each polling location that shows Texas Penal Code Section 46.03(a)(2) as it relates to prohibiting firearms on the premises of a polling place;

2.02 The ENTITY shall be responsible for performing the following:

- (A) Payment of all necessary election supplies as required by the COUNTY, including but not limited to ballots, election kits, mail-in ballot supplies, laptop rental, labels and combination forms;
- (B) Pay the proportionate cost of judges and election workers for hourly pay submitted by the County Elections Administrator at the rate of \$14.00 per hour for Election Judges and \$12.00 per hour for Alternate Judges and Early Voting Clerks for both Early Voting and Election Day and pay the proportionate cost for training of Judges and Clerks at the rate of \$10.00 per hour per person.

- (C) Reimburse the COUNTY for the cost for liability insurance coverage for election workers employed for both Early Voting and Election Day;
- (D) Canvass the Election Results for the ENTITY’S governing body;
- (E) As stated in Section 31.096 of the Texas Election Code, this Contract may not change:
 - (1) the authority with whom applications of candidates for a place on a ballot are filed; and
 - (2) the authority with whom documents are filed under Title 15. Under this Contract, the Hidalgo County Elections Administrator shall be the custodian of voted ballots for 60 days after the date of the election, as required by Texas Election Code 66.058, at which time, the records will be retained by the Hidalgo County Elections Administrator to serve as custodian for the remainder of the twenty two month preservation period.
- (F) Reimburse the COUNTY for any and all costs associated with recounts and/or election contests associated with the election;
- (G) Confirm and/or correct the boundaries of the political subdivision holding the election on a map provided by the County. Once confirmed and/or corrected, Entity certifies the veracity of the boundaries and geographical area that represents the Entity and the area subject to the election.
- (H) If applicable, in consideration for the services provided for a Runoff Election by the COUNTY, the ENTITY agrees to pay ELECTIONS ADMINISTRATOR for the costs of services for a Runoff election.
- (I) Create the appropriate ballot style and candidate placement for the Entity’s election. Once confirmed and/or corrected Entity shall verify the appropriateness of their ballot under the law.
- (J) Procure Early Voting polling places and Election Day polling places; Provide contact information on the approval (s) for the use of Early Voting and Election Day polling locations.

ARTICLE III
SCHEDULE FOR PERFORMANCE OF SERVICES

3.01. Specific services to be provided related to the general services identified in Article II shall be performed in accordance with the time requirements set out in the Texas Election Code.

ARTICLE IV
SERVICES NOT PROVIDED BY COUNTY

- 4.01. ELECTIONS ADMINISTRATOR shall have no responsibility for ensuring the passage of the appropriate Election Order by the ENTITY, publishing and (or) posting the Election Order as required by the Texas Election Code section 3.004(3), or Texas Election Code 67.002(2) which is canvassing election results. In addition, ELECTIONS ADMINISTRATOR shall have no responsibility for creating the appropriate ballot and candidate placement for the Entity's election.

ARTICLE V
TERM

- 5.01. Except as hereinafter set out, the term of this Contract shall be from the time of execution until all items with respect to this Contract and the election held hereunder have been completed.

ARTICLE VI
COST OF SERVICE AND BILLING

In consideration for the services provided hereunder by ELECTIONS ADMINISTRATOR, the ENTITY agrees to pay ELECTIONS ADMINISTRATOR for the following costs of services:

6.01 HART Hybrid:

- (A) One base charge of \$475.00 for Coding Hybrid voting machines, a \$25.00 additional charge per additional ballot styles and a minimum of a \$10.00 charge for requested changes on Coded Ballot;
- (B) A \$10.00 recording fee for each Audio File;
- (C) Cost of creating election media, such as but limited to V-drives, Verity Keys; etc. at \$100.00 per location.
- (D) The amount of \$610.00 leasing fee for each Verity Scan/ Ballot Box, a \$150.00 leasing fee for each Verity Duo Go (curbside) Voting Machine, a \$465.00 leasing fee for each Verity Controller, and a \$447.00 leasing fee for each Verity Touch Duo Voting Machine;
- (E) Cost of delivery and pick-up of Verity Duo Voting Equipment for Each Voting and Election Day to include fuel charge and mileage at COUNTY's cost;
- (F) The above described fees shall be additionally charged for any Runoff Election.

6.02 Electronic Poll Book:

- (A) Database access at \$100.00 per day;
- (B) To include but not limited to the Early Voting and Election Day laptop rentals at \$150.00 per location;
- (C) Printer label fee of \$.03 per label (price subject to change);
- (D) Creation of separate Username and password for each polling location at \$20.00 per location;

- 6.03 Fee for Early Voting and Election Day Combination forms, maps, election kits, Verity Access Thermal code paper and 'I VOTED' stickers. One-hundred sample ballots at no charge with additional sample ballots at twenty cents per copy; No charge for provisional bags, table tops if necessary, mail ballot box(es), custom signs and flags; and PPE's for

poll workers.

- 6.04 Reimbursement of ballot supplies, including applications, paper ballots, correspondence, envelopes and postage at COUNTY's cost;
- 6.05 Reimbursement fee for publications of all notices and newspaper advertisements, (if applicable)
- 6.06 Reimbursement rental fees incurred for early voting polling places and Election Day polling places, as ordered and if applicable;
- 6.07 (A) Cost of judges and election workers for time worked to be submitted to the ENTITY by the ELECTIONS ADMINISTRATOR. The ENTITY shall reimburse the COUNTY for a the cost of payroll for election workers at \$14.00 per hour for Election Judge, \$12.00 per hour for Alternate Judge and Clerk(s); includes cost of payroll for training of Election Judge, Alternate Judge and Clerk(s) at \$10.00 per hour per person;
(B) Reimburse the County for the cost of payroll overtime incurred by County for regular full time County employees who work during the contracted election (cost to be shared with each contracted entity);
- 6.08 Pay for the cost of the Ballot Board judge at \$14.00 per hour and Ballot Board clerks at \$12.00 per hour;
- 6.09 One copy of canvass report provided to ENTITY at no charge; each additional canvass report requested to be reimbursed by the ENTITY at COUNTY's cost;
- 6.10 Reimbursement to the COUNTY for the cost of liability insurance coverage as set by the County for all election workers employed for the elections;
- 6.11 Reimbursement to the COUNTY for the cost of the use of wireless cell phones at polling locations with the rate set by the wireless vendor at the time of usage which includes an additional per minute fee as charged by the vendor, a service charge of \$10.00 per phone line and a vendor base fee of \$4.99 per phone line;
- 6.12 Billing:
 - (A) The form of the invoice to be used in the final billing by the COUNTY, includes a good faith estimate of costs and is attached hereto as Exhibit A.
 - (B) After the election and as soon as practicable, upon receiving final invoice from third party vendors, the ELECTIONS ADMINISTRATOR shall prepare and will send to the ENTITY, a final itemized invoice with the actual costs of the Election and will include the 10% Administrative Fee of the actual costs as set forth by Texas Election Code Sec. 31.100 (d).
 - (C) Full payment of the remaining balance, if any, shall be made by the ENTITY within thirty (30) days of receipt of the invoice.
 - (D) Payment shall be made by check payable to the Hidalgo County Elections Department.
 - (E) Notice. Except as may be otherwise specifically provided in this contract, all notices, demands, requests or communication required or permitted hereunder shall

be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

Hilda Salinas
Elections Administrator
Hidalgo County Elections Department
PO Box 659
Edinburg, Texas 78540

Alberto Perez
City Manager
400 S. Ohio Ave.
Mercedes, Texas, 78570

(F) Any balances, if any remain after the payment of all costs of election bills, shall be the property of the ENTITY and returned to it.

ARTICLE VII

7.01 IF ANY OF THE ELECTION EQUIPMENT IS LOST, STOLEN, DESTROYED, OR DAMAGED, THE CITY, SCHOOL DISTRICT OR ENTITY WHO LEASED THE EQUIPMENT IS LIABLE FOR THE DAMAGE AND AGREES TO PAY THE ADMINISTRATOR THE COST OF THE REPLACEMENT OR REPAIR OF THE ELECTION EQUIPMENT SO LOST, STOLEN, DESTROYED OR DAMAGED.

ARTICLE VIII GENERAL PROVISIONS

- 8.01. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas.
- 8.02. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.
- 8.03. This Contract constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written or oral agreement between the parties respecting the written subject matter.
- 8.04. No amendment, modification, or alteration of the term hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto

SIGNED this _____ day of _____, 2023

APPROVAL COUNTY OF HIDALGO:

The City of Mercedes
ENTITY

BY: _____

RICHARD F. CORTEZ
COUNTY JUDGE

BY: _____

Alberto Perez, City Manager

BY: _____

ARTURO GUAJARDO, JR.

COUNTY CLERK

ATTEST:

BY: _____

PRINT: _____

TITLE: _____

ELECTIONS ADMINISTRATOR

BY: _____

HILDA SALINAS

APPROVED AS TO LEGAL FORM:

OFFICE OF CRIMINAL DISTRICT ATTORNEY
Toribio "Terry" Palacios

BY: _____

JOSEPHINE RAMIREZ SOLIS,
Assistant District Attorney



2023 Hidalgo County Elections Contract Estimate

EXHIBIT A

PLEASE NOTE THAT THIS TOOL IS FOR ESTIMATION PURPOSES ONLY. PRICES ARE SUBJECT TO CHANGE AS DETERMINED BY FINAL INVOICE.					
ELECTION: City of Mercedes Mayor & Commissioners Place 1 & 3			DATE: May 6, 2023		
6.01	Coding Services for HART	Price	Quantity	Total	
A	Base Charge: Ballot Coding	\$475.00	1	\$475.00	
B	Ballot Audio Files	\$10.00	12	\$120.00	
C	Election Media per Polling Location(s)	\$100.00	2	\$200.00	
D	Verity Controller(s)	\$465.00	2	\$930.00	
D	Verity Touch Duo Machine(s)	\$447.00	10	\$4,470.00	
D	Verity Scan and Ballot Box	\$610.00	2	\$1,220.00	
D	Verity Duo Go Carrier (Curbside Voters)	\$150.00	4	\$600.00	
E	Delivery/ Pick-up Fee (includes Mileage)	\$850.00	1	\$850.00	
Total iVotronic Coding Charges				\$8,865.00	
6.02	Electronic Poll Book (VoteSafe)	Price	Quantity	Total	
A	Voter Registration Database Access (Per Day)	\$100.00	9	\$900.00	
B	EV/ ED Laptop Rental (includes Bar Code Scanner/ Brother Printer)	\$150.00	4	\$600.00	
C	Printer Labels (8896 per vote)	\$0.03	17792	\$533.76	
D	Username/Password - Per Polling Location	\$20.00	2	\$40.00	
Total Electronic Poll Book Charges				\$2,073.76	
6.03	Supplies	Price	Quantity	Total	
	Early Voting Combination Forms	\$0.55	200	\$110.00	
	Election Day Combination Forms	\$0.55	200	\$110.00	
	Election Judge Kit for Early Voting	\$50.00	1	\$50.00	
	Election Judge Kit for Election Day	\$50.00	1	\$50.00	
	Verity Access Thermal Code paper (per vote)	\$0.10	8896	\$889.60	
	EV/ ED Thermal Ballot paper (per vote)	\$0.40	8896	\$3,558.40	
	I VOTED stickers (per vote)	\$0.01	8896	\$88.96	
	Polling Location Map(s)	\$17.00	2	\$34.00	
	100 Sample ballots provided. Additional Copies of Sample Ballots @ \$0.20 each.	\$0.20	500	\$100.00	
	Covid PPE's per location	\$0.00	1	\$0.00	
Total Supplies Charges				\$4,990.96	
6.04	Mail & Ballot Service	Price	Quantity	Total	
	Mail-in-Paper Ballots	\$0.40	550	\$220.00	
	Mail-in-Ballots Kit(s) per request	\$2.00	550	\$1,100.00	
	Postage Mail-in-Ballots (per request)	\$0.73	550	\$401.50	
	Correspondence Postage	\$0.58	1	\$0.58	
Total Mail & Ballot Service Charges				\$1,722.08	
6.05	Advertisements/Notices	Price	Quantity	Total	
	The Monitor newspaper	\$1,800.00	1	\$1,800.00	
	Local newspaper		0	\$0.00	
Total Advertisement/Notice Charges				\$1,800.00	
6.07	*Payroll for Training and Election Poll Workers	Price	Total		
	Payroll for Early Voting Employees	\$8,227.00	\$8,227.00		
	Payroll for Election Day Employees	\$1,197.00	\$1,197.00		
Total Payroll Charges			\$9,424.00		
Payroll for Staff Overtime		Price	Total		
	Payroll for Early Voting and Eleciton Day Staff Employees	\$4,500.00	\$4,500.00		
Total Payroll Charges			\$4,500.00		
6.08	Payroll for Ballot Board	Price	Quantity	Total	
	Ballot Board	\$750.00	1	\$750.00	
Total Ballot Board Charges				\$750.00	
6.10	Insurance	Hourly rate	Hours wk	%	Total
	Liability insurance for Early Voting Supervisors (1) (hourly rate X hrs worked X .0021)	\$ 14.00	110.5	0.0021	\$3.25
	Liability insurance for Early Voting Alternate/Clerks (5) (hourly rate X hrs worked X .0021)	\$ 12.00	552.5	0.0021	\$13.92
	Liability insurance for Election Day Presiding Judges (1) (hourly rate X hrs worked X .0021)	\$ 14.00	15.5	0.0021	\$0.46
	Liability insurance for Election Day Alternate/Clerks (5) (hourly rate X hrs worked X .0021)	\$ 12.00	77.5	0.0021	\$1.95
Total Insurance Charges					\$19.58
6.11	Cell Phones	Price	Quantity	Total	
	Verizon Wireless phone (subject to change with out notice)	\$45.00	2	\$90.00	
Total Cell Phone Charges				\$90.00	
6.12	Subtotal			\$34,235.38	
	Administrative Fees (10%)			\$3,423.54	
ESTIMATED GRAND TOTAL				\$37,658.92	

Management Items

DATE: March 7, 2023

FROM: Library Director

ITEM: **Approval of Memorandum of Understanding between the Dr. Hector P. Garcia Memorial Library Board and the Friends of the Mercedes Library.**

BACKGROUND INFORMATION: Various community members have expressed an interest in establishing a Friends group in order to support the library and its endeavors. Mary Jane Hernandez, our Senior Cataloger, has been working diligently to determine the process and create the Memorandum of Understanding between the Library Board and the Friends of the Mercedes Library. If the City Commission is in favor of this nonprofit being established the goal would be to hold a meeting of initial supporters in March or April and select an Interim President and Secretary. This core group will create the Mission Statement and Bylaws. After that is established an official meeting will be advertised and held where the nonprofit will be seeking officers for President, Vice-President, Treasurer, and Secretary. Once that is complete the Friends group can apply for the 501c3 which will cost \$275. This will take 2 to 3 months to complete and finally be established officially. The goal is to have the 501c3 established by August in order to hold the first fundraising event in October 2023.

BOARD REVIEW/CITIZEN FEEDBACK: Not Approved

Our board meeting will be on March 9th so it is not officially approved but they are aware of the need and have often recommended that a Friends group be established. I am sure it will be approved by them. The agreement itself was reviewed by Library Administration as we will be the ones working closely with the Friends group and found no issues with the proposed agreement.

ALTERNATIVES/OPTIONS:

FISCAL IMPACT: The Friends group will work on supporting library programming, resources, and other needs. They will not require city funding. A Form 1023- EZ will need to be filed yearly with the IRS. The cost is \$275. The first year will be paid from the library fundraiser account as the group works to establish itself.

Proposed Expenditure/(Revenue):	Account Number(s):

Finance Review by:

LEGAL REVIEW:

ATTACHMENTS:

Staff Recommendation: Approval is recommended as we already have 4 extremely interested community members and various fundraising ideas.

Memorandum of Understanding

The following will constitute an operating agreement between the Friends of the Mercedes Library (Friends) and the Dr. Hector P. Garcia Memorial Library (Library). It will stand until and unless it is modified by mutual agreement of the Friends executive board and the Library administration. The Friends mission is to raise funds to support the services and programs of the Library, to foster literacy, and to encourage community support. As a non-profit, 501(c)(3) organization, however, the Friends group is a legally distinct entity and is not a part of the Library.

The Library agrees to share with the Friends the Library's strategic goals and objectives at the beginning of each fiscal year and discuss with Friends how their resources and support might help forward these goals and objectives.

The Library agrees to supply the Friends with a "wishlist" each year that indicated the anticipated needs for Friends support.

The Library agrees to provide public space for Friends membership brochures and promotional materials.

The Library agrees to provide the Friends with space in the Library for book storage and storing, book sales, and office needs.

The Friends agree to publicly support the Library and its policies.

The Friends agree to include a member from the Library's administration as a non-voting presence at all Friends' meetings and to allow room on the agenda for a library report.

The Friends agree that any and all monies raised will be spent exclusively for library programs, services, and other Library defined needs, unless otherwise agreed to by both the Friends and the Library. Parties agree that money received by the Friends should be used to support the Library, and that those funds should supplement and not supplant public funding.

The Friends agree that the library administration has the final say in accepting or declining any and all gifts made to the library.

The Friends agree to engage in advocacy efforts on behalf of the Library under the guidance of the Library and the Library's Board of Trustees.

The Friends agree that if they cease to actively fundraise and promote the Library, they will disband allowing for a new Friends group to be established in the future.

President of the Friends of the Mercedes Library

Name: _____ Date: _____
(signature)

President of the Library Board of the Dr. Hector P. Garcia Memorial Library

Name: _____ Date: _____
(signature)



AGENDA ITEM NO. 11C

Management Items

DATE: March 7, 2023

FROM: Marisol Vidales, Library Director

ITEM: **Approval of Interlocal Cooperation Agreement between the County of Hidalgo, Texas and the City of Mercedes, Texas on behalf of Dr. Hector P. Garcia Memorial Library in order to provide library services to county residents.**

BACKGROUND INFORMATION: Hidalgo County and the Hidalgo County Library System (HCLS) annually sign an interlocal agreement in which the 13 municipal libraries agree to provide services to county residents. In turn the county budgets an annual amount to provide to the library system. This year the county budgeted \$237,149. The funds are first used to pay for the Integrated Library System (ILS) that the 13 libraries use to manage borrowers, the collection, and fines. This year the ILS invoice was a total of \$47,494. The remaining \$189,655 is then divided equally between the 13 libraries that comprise HCLS. Each library will be receiving \$14,588.84 in order to help with library operating expenditures excluding staff after the signed interlocal is received.

BOARD REVIEW/CITIZEN FEEDBACK: Choose an item.

ALTERNATIVES/OPTIONS:

FISCAL IMPACT: Item was budgeted for fiscal year 2022-2023.

Proposed Expenditure/(Revenue):	Account Number(s):

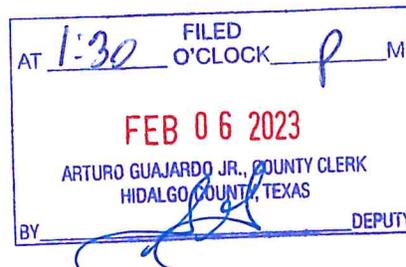
Finance Review by:

LEGAL REVIEW:

ATTACHMENTS: HCLS Interlocal 2023

Staff Recommendation: Approval of Interlocal

THE STATE OF TEXAS §
COUNTY OF HIDALGO §



**INTERLOCAL COOPERATION AGREEMENT
BETWEEN COUNTY OF HIDALGO, TEXAS AND CITY OF MERCEDES, TEXAS**

This Agreement is made effective as of this 2nd day of February, 2023, by and between HIDALGO COUNTY, TEXAS hereinafter referred to as "County," and the CITY OF MERCEDES, TEXAS hereinafter referred to as "City" pursuant to the provisions of the Texas Interlocal Cooperation Act, as follows:

WHEREAS, the County has established the Hidalgo County Library System (hereinafter "HCLS");

WHEREAS, the County wishes to Contract with the City for library privileges from the City's established library;

WHEREAS, pursuant to Tex. Loc. Gov't Code Section 323.011 the City understands that the City's library will assume the functions of a County library within the County;

WHEREAS, pursuant to standard HCLS operating procedures, HCLS acquires library materials, supplies and services, electronic database services, audiovisual equipment, and computer hardware, software and other resources for library services for the free use of City's library by residents of rural areas of the County;

WHEREAS, the County and City desire to clarify the terms and conditions of the operation of HCLS, and to provide direct funding to City in certain circumstances;

WHEREAS, the County finds that the City is suitably organized to provide efficient and effective free library services to County residents under Chapter 323; and

WHEREAS, the County therefore desires to expend funds to assist City with the expenses of establishing, operating and maintaining its free library in the County.

NOW THEREFORE, for and in good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the County and the City hereby agree as follows:

1. The County shall budget an estimated amount each year for the following fiscal year and allocate such amount from the County's General Fund as payment for various libraries of County of which City library is one. Such estimated amount will be allocated to County libraries in accordance with a formula established, reviewed and

approved by HCLS. This allocation formula shall be reviewed and approved annually at the beginning of the County fiscal year by HCLS meeting in regular-session. Funds disbursed to the City shall be in consideration for the City agreeing that the City's library will assume the functions of a county library within Hidalgo County. Funds disbursed to the City pursuant to this paragraph and HCLS provisions shall be used by City only for the City library to purchase contractual services and library materials, including but not limited to, books, supplies and services, Internet connectivity, electronic database services and connections, equipment and furnishings, and computer hardware and software.

2. The City agrees to maintain and operate its city library in accordance with the standards of the State of Texas, the State Library System Act and Local Government Code Chapter 323. The City specifically covenants to assure that the librarian of the City's library meets the minimum standards established by Texas State Library and Archives Commission ("State Library"), including any and all certification mandated by the State Library. The City further agrees to cooperate with the County in any programs, promotions or interlocal initiatives in furtherance of the purposes of HCLS.

3. The City agrees to supervise the activities and operation of its library and agrees to assume full responsibility and liability for any and all activities conducted under the terms of this Agreement.

4. The City library personnel shall not be entitled to any of the benefits of an employee of the County, including, but not limited to, County fringe benefits or the County Civil Service program.

5. This Agreement shall continue until December 31, 2023; or until amended, replaced or terminated in accordance with Chapter 323. Either party may terminate this Agreement by providing six (6) months' advance written notice to the other party. The parties agree that any property acquired under this Agreement is subject to division upon termination of this contract in accordance with Texas Local Government Code Section 323.011(c). Upon termination of this Agreement, any property acquired under this Agreement shall remain in the possession of the City in the City library and the City agrees to take any and all necessary measures to ensure that such property is safeguarded from theft and/or damage.

6. The City agrees to give County and its authorized representatives access to, and the right, to examine, excerpt and transcribe all books, accounts, records, reports, files and other papers, documents, things, or property belonging to or in use by the City in relation to its library operations for so long as such are maintained by City.

7. Conflict of Applicable Law: Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of their Agreement and any present or future law, ordinance, or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in

such event the affected provision(s) of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

8. No Waiver: No waiver by any party hereto of any breach of any provision of the Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

9. Entire Agreement: This Agreement contains the entire contract between the parties hereto and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by City and County, and not otherwise.

TEXAS LAW TO APPLY. THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, AND ALL OBLIGATION OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE IN HIDALGO COUNTY, TEXAS. THE PARTIES HEREBY CONSENT TO PERSONAL JURISDICTION IN HIDALGO COUNTY, TEXAS.

10. Notice. Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to County: County of Hidalgo
Attention: Richard F. Cortez, County Judge
100 E. Cano, 2nd Floor
Edinburg, Texas 78539

If to City: City of Mercedes, Texas
Attn: City Manager
400 S Ohio St
Mercedes, Texas 78570

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

11. Additional Documents. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

12. Successors. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

13. Assignment. This Agreement shall not be assignable.

14. Headings. The headings and captions contained in this Agreement are solely for convenience reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.

15. Gender and Number. All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and so often as may be appropriate.

16. Authority to Execute. The execution and performance of this Agreement by City and County have been duly authorized by all necessary laws, resolutions corporate action, and this Agreement constitutes the valid and enforceable obligations of City and County in accordance with its terms

17. Governmental Purpose. Each party hereto is entering into this agreement for the purpose of providing for governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.

18. Commitment of Current Revenues Only. In the event that, during any term, hereof, the governing body of any party does not appropriate sufficient funds to meet the obligations of such party under this Agreement, then any party may terminate this Agreement upon ninety (90) days written notice to the other party. Each of the parties hereto agrees, however, to use its best efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of each party.

19. Non-Discrimination. The Agreement and all related activities shall be conducted in a manner that does not discriminate against any person on a basis prohibited by applicable law or County and City policy, including without limitation to race, color, national origin, religion, sex, age, veteran status, or disability.

[SIGNATURE PAGE TO FOLLOW]

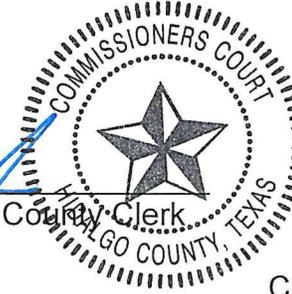
WITNESS THE HANDS OF THE PARTIES this 2nd day of February, 2023.

HIDALGO COUNTY, TEXAS

Richard F. Cortez
Richard F. Cortez, County Judge

ATTEST:

Arturo Guajardo, Jr.
Arturo Guajardo, Jr., County Clerk

The seal of the Hidalgo County Commissioners Court is circular with a five-pointed star in the center. The text "COMMISSIONERS COURT" is written along the top inner edge, and "HIDALGO COUNTY, TEXAS" is written along the bottom inner edge.

CITY OF MERCEDES, TEXAS

Oscar Montoya, Mayor

ATTEST:

By: _____
Joselynn Castillo, City Secretary

APPROVED BY
COMMISSIONERS COURT
ON: 2/2/23 jc

APPROVED AS TO FORM:

HIDALGO COUNTY DISTRICT ATTORNEY'S OFFICE

By: Josephine R. Solis
Josephine R. Solis

CITY:

By: _____
_____, City Attorney



MERCEDDES POLICE DEPARTMENT

2314 N. FM 491 Rd. | Mercedes, Texas 78570 | (956) 565-3102 | Fax (956) 565-2583

Pedro Estrada
Chief of Police

January 1st – January 31st Report 2022 / 2023

<u>ARREST BY OFFENSE</u>	<u>2022</u>	<u>2023</u>
• ABANDON ENDANGER CHILD / CRIMINAL NEGLIGENCE	1	0
• AGGRAVATED ASSAULT:(FAMILY VIOLENCE)	0	1
• AGGRAVATED ASSAULT: (FAMILY VIOLENCE) WITH DEADLY WEAPON	2	1
• AGGRAVATED ASSAULT: WITH DEADLY WEAPON	1	0
• ARSON	0	1
• ASSAULT: (CLASS C) FAMILY VIOLENCE	1	0
• ASSAULT: CAUSING BODILY INJURY	0	3
• ASSAULT: CAUSING BODILY INJURY (FAMILY VIOLENCE)	4	3
• ASSAULT: CAUSING BODILY INJURY ON PUBLIC SERVANT	1	0
• ASSAULT: CAUSING PHYSICAL CONTACT	0	1
• ASSAULT: IMPEDE BREATH/CIRCULATION (FAMILY VIOLENCE)	1	1
• ASSAULT: ON PEACE OFFICER	3	0
• BURGLARY OF A BUILDING	0	2
• BURGLARY OF A VEHICLE	1	0
• CONTINUOUS VIOLENCE AGAINST THE FAMILY	0	1
• CRIMINAL ATTEMPT – ASSAULT: CAUSING BODILY INJURY (FAMILY VIOLENCE)	1	0
• CRIMINAL ATTEMPT – DRIVING WHILE INTOXICATED 3 RD OR MORE	1	0
• CRIMINAL ATTEMPT – BURGLARY OF A BUILDING	0	2
• CRIMINAL MISCHIEF<\$100	0	1
• CRIMINAL MISCHIEF>=\$100<\$750	0	1
• CRIMINAL MISCHIEF>=\$750<\$2500	0	1
• CRIMINAL TRESPASS	0	1
• CRUELTY TO NON-LIVESTOCK ANIMALS: FAIL TO PROVIDE	1	0
• CURFEW VIOLATION BY MINOR	0	1
• DRIVING WHILE INTOXICATED	9	2
• DRIVING WHILE INTOXICATED 2 ND	0	1
• DRIVING WHILE INTOXICATED W/CHILD UNDER 15 YOA	1	0
• DRIVING WHILE INTOXICATED W/ OPEN CONTAINER OF ALCOHOL	0	1
• DUTY ON STRIKING FIXTURE/HWY LANDSCAPE >=\$200	1	0
• ENGAGING IN ORGANIZED CRIMINAL ACTIVITY-THEFT>=\$500<\$1500	0	1
• ESCAPE: FROM CUSTODY	1	0
• EVADING ARREST DETENTION	2	1
• FAILURE TO IDENTIFY – GIVING FALSE/FICTITIOUS INFO	1	0
• INDECENCY WITH A CHILD BY SEXUAL CONTACT	0	1
• INJURY TO A CHILD-RECKLESS BODILY INJURY	0	2
• INTERFERENCE W/EMERGENCY TELEPHONE CALL	3	0
• POSSESSION CONTROLLED SUBSTANCE PG 2 <1G	1	0
• POSSESSION OF DRUG PARAPHERNALIA	0	12
• POSSESSION OF MARIHUANA <2OZ	2	0
• POSSESSION OF MARIHUANA>2OZ<=4OZ	0	1
• PROHIBITED SEXUAL CONDUCT	1	0
• PROHIBITED SUBSTANCE CORRECTIONAL FACILITY-DRUG	0	1
• PUBLIC INTOXICATION	1	3
• RESIST ARREST SEARCH OR TRANSPORT	2	3
• ROBBERY	0	1
• RUNAWAY	2	0
• SEX OFFENDER DUTY TO REGISTER LIFE/ANNUALLY: FAIL TO COMPLY	0	1
• SEX OFFENDER DUTO TO REGISTER-LIFE/90 DAY-FAIL TO COMPLY	0	3
• SEXUAL ABUSE OF CHILD – CONTINUOUS: VICTIM UNDER 14	1	0
• STALKING	0	1
• TERRORISTIC THREAT CAUSING IMPAIRMENT OF PUBLIC/GOV SERVICE	1	0

MERCEDES POLICE DEPARTMENT

2314 N. FM 491 Rd. | Mercedes, Texas 78570 | (956) 565-3102 | Fax (956) 565-2583

• TERRORISTIC THREAT OF FAMILY/HOUSEHOLD	0	1
• THEFT >= \$100 <\$750	0	1
• THEFT >=\$750<\$2500	2	2
• UNLAWFUL CARRYING WEAPON	1	0
• UNLAWFUL RESTRAINT	1	1
• UNLAWFUL RESTRAINT EXPOSE TO SERIOUS BODILY INJURY	1	0
• UUMV-UNAUTHORIZED USE OF A VEHICLE	1	1
• VIOLATION OF BOND/PROTECTIVE ORDER	1	0
• WARRANT (OTHER AGENCY)	0	1

Total = 56

Total = 64

CAD MONTHLY REPORT

2022

2023

• 911 HANG UP –ABUSE	0	1
• 911 HANG UP - INVESTIGATION	0	5
• ABANDONED VEHICLE	2	1
• ABANDONING OR ENDANGERING CHILD	2	1
• ABDOMINAL PAIN	0	1
• ACCIDENT WITH INJURIES	7	10
• ACCIDENT WITH NO INJUIRES	35	33
• ANIMAL BITE – DOG	0	6
• ANIMAL CARCASS	0	2
• ANIMAL PROBLEM - NON-VICIOUS	4	6
• ANIMAL PROBLEM – VICIOUS	5	6
• ANIMAL RESCUE / DANGER TO LIFE	1	3
• ANIMAL RESCUE / NO DANGER TO LIFE	3	0
• AREA CHECK	1359	328
• ASSAULT ALREADY OCCURRED	7	14
• ASSAULT IN PROGRESS	2	0
• ASSAULT JUST OCCURRED	3	2
• ASSIST OTHER AGENCY / BACK UP	2	9
• BEE ATTACK	1	1
• BEE CALL	5	4
• BOMBD THREAT	1	0
• BUILDING CHECK	30	0
• BURGLARY ALARM – COMMERCIAL	64	62
• BURGLARY ALARM – RESIDENTIAL	10	24
• BURGLARY OF BUILDING ALREADY OCCURRED	3	4
• BURGLARY OF BUILDING JUST OCCURRED	3	2
• BURGLARY OF HABITATION ALREADY OCCURRED	0	2
• BURGLARY OF HABITATION JUST OCCURRED	1	0
• BURGLARY OF VEHICLE ALREADY OCCURRED	3	8
• BURGLARY OF VEHICLE IN PROGRESS	0	1
• BURGLARY OF VEHICLE JUST OCCURRED	4	1
• CHEST PAIN	0	2
• CHILD CUSTODY	14	19
• CITY CODE VIOLATION	1	0
• CIVIL MATTER	4	8
• CREDIT CARD OR DEBIT CARD ABUSE	2	0
• CRIMINAL MISCHIEF	1	14
• DEADLY CONDUCT	0	1
• DETAIL	1	0
• DOMESTIC DISTURBANCE ALREADY OCCURRED	4	0
• DOMESTIC DISTURBANCE JUST OCCURRED	2	2
• DOMESTIC DISTURBANCE IN PROGRESS	1	0
• DOWN POWER LINE	2	1
• ELECTRICAL FIRE IN STRUCTURE	1	0
• ENDING TOUR OF DUTY	2	0
• ESCORT – FUNERAL	8	1
• EXTRA PATROL REQUEST	41	24
• FIGHT IN PROGRESS	4	8
• FIRE ALARM / BOX ALARM	14	15
• FIRE INVESTIGATION CALL	10	9

MERCEDES POLICE DEPARTMENT

2314 N. FM 491 Rd. | Mercedes, Texas 78570 | (956) 565-3102 | Fax (956) 565-2583

• FIREWORKS	1	2
• FOLLOW-UP INVESTIGATION	8	21
• FORGERY	0	1
• FOUND PROPERTY	0	3
• GAS LEAK	3	2
• GENERAL BODY WEAKNESS	0	2
• GRAFFITI	0	1
• GRASS FIRE	6	7
• HARASSMENT	22	23
• HIGH BLOOD PRESSURE	1	0
• HIT AND RUN ACCIDENT JUST OCCURRED	11	8
• IDENTITY THEFT	5	4
• IMPROPERLY PARKED VEHICLE	10	12
• INDECENT EXPOSURE ALREADY OCCURRED	1	0
• INFORMATIONAL CALL	187	203
• INTOXICATED DRIVER	3	3
• LIVESTOCK ON HIGHWAY	7	8
• LOCK IN / LOCK OUT – FIRE CALL	0	2
• LOCKED VEHICLE	1	6
• LOST ITEM	5	0
• MEDICAL CALL	179	180
• MISSING PERSON – ADULT	0	1
• MISSING PERSON – JUVENILE	5	5
• MUTUAL AID	6	3
• NARCOTICS VIOLATION / COMMENT FIELD	0	7
• NUISANCE / NOISE / LOUD MUSIC	25	34
• NUISANCE BARKING DOG	1	0
• OPEN DOOR / WINDOW	11	4
• OVERDOSE	0	1
• PICK UP ITEM	0	1
• PRISONER ARRAIGNMENT	3	6
• PRISONER CARE	1	1
• PRISONER RELEASE	2	1
• PRISONER TRANSPORT	9	10
• PROPERTY DAMAGE	14	13
• RECKLESS VEHICLE	21	43
• REPORT WRITING	12	2
• REPOSSESSION	11	7
• REQUEST TO SPEAK WITH AN OFFICER	65	42
• SECTION 26 / 28	3	6
• SERVICE POLICE UNIT	3	4
• SEWER LINE BACKUP	1	2
• SEX OFFENDER REGISTRATION	0	2
• SEXUAL ASSAULT ALREADY OCCURRED	3	0
• SEXUAL ASSAULT JUST OCCURRED	1	0
• SHOTS FIRED	7	10
• STABBING	2	0
• STALKING	0	5
• STALLED VEHICLE	35	35
• STRUCTURE FIRE	4	4
• SUGAR CANE FIRE	0	8
• SUSPICIOUS ACTIVITY	8	12
• SUSPICIOUS PERSON	20	34
• SUSPICIOUS VEHICLE	32	25
• TERRORISTIC THREAT	0	1
• THEFT ALREADY OCCURRED	16	40
• THEFT IN PROGRESS	1	0
• TOWING	0	1
• TRAFFIC CONTROL	5	4
• TRAFFIC HAZARD	9	10
• TRASH FIRE	2	2
• UNAUTHORIZED USE OF MOTOR VEHICLE	2	1
• UNWANTED PERSON	16	33
• VEHICLE FIRE	4	1

MERCEDES POLICE DEPARTMENT

2314 N. FM 491 Rd. | Mercedes, Texas 78570 | (956) 565-3102 | Fax (956) 565-2583

• VERBAL DISPUTE	20	28
• VOMITING	0	1
• WARRANT SERVICE	0	1
• WATER LINE BREAK	6	3
• WAVE DOWN	18	26
• WELFARE CHECK	9	33

Total = 2,681

Total = 2,304

UCR SUMMARY

2022

2023

• ARSON	1	0
• ASSAULT	46	39
• AUTO THEFT	2	3
• BURGLARY	5	5
• ROBBERY	1	1
• SEX OFFENSES	3	3
• THEFT	30	48

Total = 88

Total = 99

TRAFFIC STOPS

2022

2023

• TOTAL TRAFFIC STOP	149	654
• TOTAL CITATIONS ISSUED	90	271

Note: Monthly report reflects both UCR and CAD data

X  _____ 2/1/23
Pedro Estrada
Chief of Police

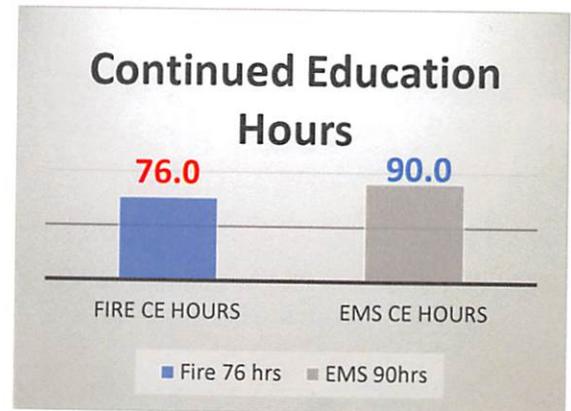
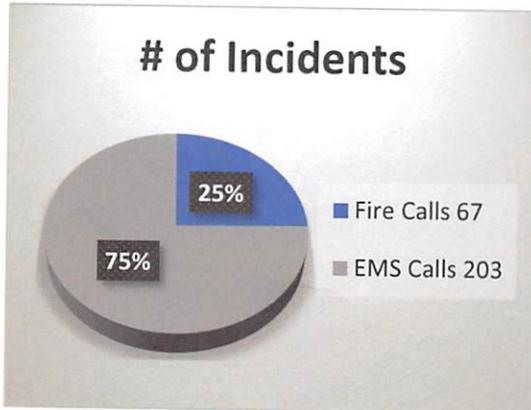


MERCEDDES FIRE DEPARTMENT EMS



Monthly Report January 2023

"Through dedicated, professional members, the Mercedes Fire Department EMS care for and protects the lives and property of our community through incident response, comprehensive training, public education and fire prevention."



Emergency Management:

- Organization of city planning team for January Law Enforcement 2023 Marathon.
- Continue on providing COVID-19 testing to all city employees when needed.
- Continue safety meetings with MISD.
- Preparation for 2023 Wildland Fire Season
- Preparation for 2023 Live Stock Show / Parade
- Utilize WEBEOC during operations within the community.
- Request and respond with FD Drone for operations within the community.

Drone Operations – Maverick 1

- 1/15/2023 – Situation Awareness - Large Grass Fire (Mile 12 North)

Mercedes Fire Department

Mercedes, TX

This report was generated on 3/1/2023 3:26:55 PM



Incident Type Count per Station for Date Range

Start Date: 01/01/2023 | End Date: 01/31/2023

INCIDENT TYPE	# INCIDENTS
Station: 1 - MERCEDES FIRE STATION 1	
100 - Fire, other	1
111 - Building fire	2
118 - Trash or rubbish fire, contained	3
142 - Brush or brush-and-grass mixture fire	3
143 - Grass fire	4
150 - Outside rubbish fire, other	2
151 - Outside rubbish, trash or waste fire	1
311 - Medical assist, assist EMS crew	7
320 - Emergency medical service, other	4
321 - EMS call, excluding vehicle accident with injury	1
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	6
412 - Gas leak (natural gas or LPG)	2
444 - Power line down	2
542 - Animal rescue	1
551 - Assist police or other governmental agency	1
611 - Dispatched & cancelled en route	1
651 - Smoke scare, odor of smoke	2
700 - False alarm or false call, other	2
711 - Municipal alarm system, malicious false alarm	2
713 - Telephone, malicious false alarm	1
715 - Local alarm system, malicious false alarm	2
733 - Smoke detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	3
# Incidents for 1 - Mercedes Fire Station 1:	58

Station: 2 - MERCEDES FIRE STATION 2	
142 - Brush or brush-and-grass mixture fire	1
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	1
540 - Animal problem, other	4
542 - Animal rescue	1
700 - False alarm or false call, other	1
# Incidents for 2 - Mercedes Fire Station 2:	9

Only REVIEWED incidents included.



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Doc Id: 857

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Mercedes Fire Department

Mercedes, TX

This report was generated on 3/1/2023 3:27:24 PM



Average Turnout Time (Dispatch to Enroute) per Station for Date Range

Start Date: 01/01/2023 | End Date: 01/31/2023

STATION	TURNOUT TIME (min) (Dispatch to Enroute)
1 - Mercedes Fire Station 1	4:28
2 - Mercedes Fire Station 2	5:36
AVERAGE TURNOUT TIME:	5:02

Report calculates the average time difference between DISPATCH and ENROUTE for each station. Only REVIEWED incidents where ENROUTE time is provided are included. Cancelled apparatus are not included in this report.



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Mercedes Fire Department

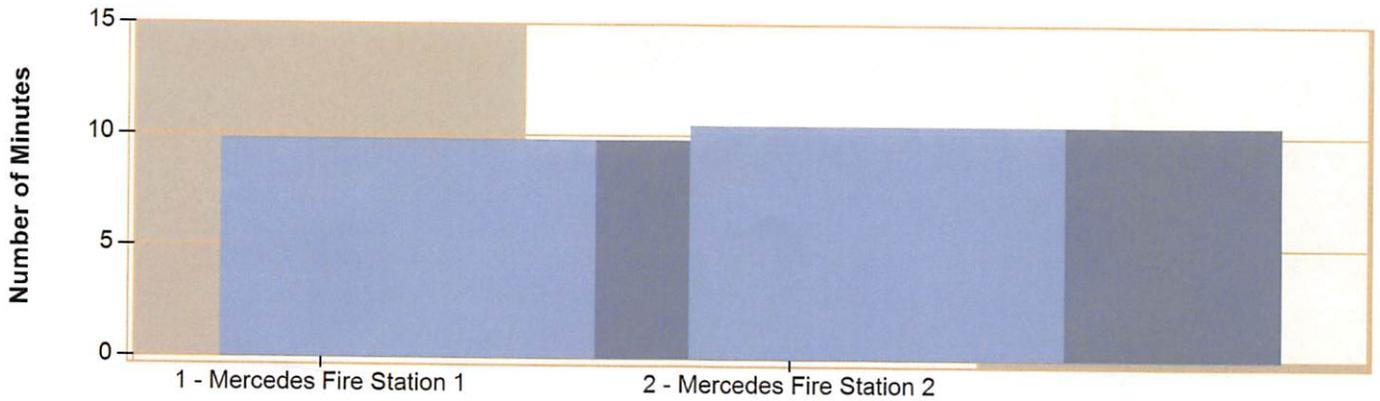
Mercedes, TX

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Average Response Time per Station for Date Range

Start Date: 01/01/2023 | End Date: 01/31/2023



STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
1 - Mercedes Fire Station 1	9:48
2 - Mercedes Fire Station 2	10:27

AVERAGE RESPONSE TIME calculated from the average time difference between DISPATCH and ARRIVED times on Basic Info 4. Only REVIEWED incidents included.



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Doc Id: 56

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MERCEDDES FIRE DEPARTMENT EMS

Monthly Report January 2023



Fire Marshal's Office

• Fire Inspections	39
• Fire Investigations	1
• Public Educations	4
• Plan Reviews	4
• Fire Alarms	1
• Fire Sprinkler Reviews	1
• Hood System Reviews	0
• Fire Suppression Reviews	0
• Meetings	8
• Burn Permits	1
• Fire Safety Complaints	0
• Special Assignments	4
• Subdivision Review Conference	0

Ruben A. Gutierrez
Fire Marshal

01/2023
DATE

Memo

To: Alberto Perez, City Manager
From: Michelle Muniz, Assistant Library Director
CC: Javier Ramirez, Assistant City Manager
Date: February 06, 2023
Re: Library Department Monthly Report

Attached you will find the Library Department's monthly statistical report, please let me know if you have any questions regarding the information. Also, Library Staff participated in the following meetings, trainings, and events during the month of January 2023.

Meetings

- Spring programming meeting. (1/03) – Michelle Muniz & Frank Rivas
- Library Updates briefing. (1/05) – Marisol Vidales & Michelle Muniz
- Library staff meeting. (1/06) – Michelle Muniz, Mary Jane Hernandez, Janie Palacios, Maria Mendoza, Daniela Alejo, Frank Rivas, Tristan Garza, Flora Ramirez, Anthony Cardenas, & Isabel Vallejo.
- Nature Backpack program meeting. (1/06) Marisol Vidales, Michelle Muniz, & Frank Rivas
- Meeting with Lupe Casares and the committee for Colegio Jacinto Trevino. (1/09, 1/11, & 1/12) Marisol Vidales & Michelle Muniz
- Summer Reading Program event and programming meeting. (1/11) Marisol Vidales, Michelle Muniz, & Frank Rivas
- Attended City Commission meeting. (1/17) – Michelle Muniz
- Meeting with Graciela Gonzalez, AARP Regional Coordinator. (1/20) – Michelle Muniz & Tristan Garza
- Attended HCLS monthly meeting hosted in Alamo. (1/19) – Michelle Muniz
- Attended Digital Inclusion meeting hosted by NDIA. (1/19) – Michelle Muniz, Tristan Garza, & Anthony Cardenas
- Met with 3 regional AARP Representatives. (1/23, 1/25, & 1/27) – Michelle Muniz
- Attended Texas cloudLinking group meeting. (1/23) – Marisol Vidales
- Hosted Mercedes Historic Preservation Commission meeting. (1/23) – Michelle Muniz
- Attended Texas Children in Nature Regional Meeting at Laguna Vista. (1/24) – Michelle Muniz

- Digital Learning Day brainstorm meeting. (1/24) – Michelle Muniz, Frank Rivas, Tristan Garza, & Anthony Cardenas

Trainings

- Completed ICS 100 course and received certification. (1/09) – Marisol Vidales
- Penguin Random House: New Year, Balanced Life webinar. (1/10) – Michelle Muniz
- Reproductive Health and Libraries: Navigating the New Information Landscape webinar. (1/11) – Marisol Vidales, Janie Palacios, & Daniela Alejo
- Level Up Your Book Displays webinar hosted by Niche Academy. (1/18) – Mary Jane Hernandez & Frank Rivas
- Dealing with Challenges, Misinformation, and Disinformation about Resources for Children and Young Adults. (1/18) – Marisol Vidales, Maria Mendoza, & Frank Rivas
- STEM Education Works webinar hosted by Glowforge. (1/18) – Michelle Muniz
- E-Rate Service Provider selection and FCC Form 471 webinar. (1/24) – Marisol Vidales
- What Leaders Need – Telling Your Story webinar. (1/25) – Frank Rivas

Events/Programming

Adult Programming

- ESL Class (1/09) – The class is taught by a Region One ESC instructor. Adults: 7
- ESL Class (1/10) – The class is taught by a Region One ESC instructor. Adults: 7
- ESL Class (1/17) – The class is taught by a Region One ESC instructor. Adults: 7
- ESL Class (1/18) – The class is taught by a Region One ESC instructor. Adults: 7
- ESL Class (1/30) – The class is taught by a Region One ESC instructor. Adults: 4
- Eating Smart & Being Active (1/09) – The class is taught by a Hidalgo County’s Health and Human Services department representative. Adults: 3
- Eating Smart & Being Active (1/20) – The class is taught by a Hidalgo County’s Health and Human Services department representative. Adults: 3
- Eating Smart & Being Active (1/23) – The class is taught by a Hidalgo County’s Health and Human Services department representative. Adults: 4
- Eating Smart & Being Active (1/30) – The class is taught by a Hidalgo County’s Health and Human Services department representative. Adults: 5
- Book Club (1/26) – Session is prepared for and hosted by Michelle Muniz. Book read was: The House Across the Lake by Riley Sager. Adults: 6

Teen Programming – Daniela Alejo took over Kpop this month, she planned and hosted the event.

- KPOP Night (1/04)
Teens: 2

Children's Programming – The majority of the children's programming is planned and executed by Frank Rivas

- Storytime – Winter Season themed story with craft (1/10)
Children: 6
- Craft Day with Behavioral Health Solutions of South Texas, painting activity (1/12)
Toddlers: 2 Children: 10 Teens: 1 Adults: 2
- Storytime – Winter themed story with craft (1/17)
Children: 7
- Movie Day showing of DC League of Super Pets (1/19)
Children: 6 Adult: 2

General Programming – Library staff plan, coordinate, and create the program for general events. These events do no focus on one age group specifically, but are for whole families to attend and enjoy together.

- Winnie the Pooh Day Event, consisted of movie, crafts, and snacks. (1/18)
Toddler: 1 Children: 5 Adults: 7

Events

- Attended Police Department Building groundbreaking. (1/25) – Michelle Muniz

Other Projects/Duties

Café

- We sold 479 individual items for the 20 days that we were open and we made \$1,959.22 in sales.

Marketing (The majority of these items involve the creation of flyers, taking and posting photos, filming and editing videos, responding to citizens via direct message, and interacting with the public on social media platforms.)

- Created 2 newsletters for January: Monthly Newsletter & New Arrivals for Books.
- Created a total of 62 flyers for the Library, Café, City, and HCLS.
- Posted 313 items across Facebook, Instagram, and Twitter for the Library, Café, HCLS, and the City.
- Created 2 book rivers on TLC Catalog to honor monthly observances highlighting our collection, which were: National Hobby Month and Financial Wellness Month.
- Created 2 shelves in cloudLibrary in honor of monthly observances highlighting our collection, which were: National Hobby Month & Financial Wellness Month.
- Created 2 book displays in the adult section for the month of January: This is the year I finally read ... & #BookTok
- Created 2 book displays in the Juvenile area to honor monthly observances highlighting our collection, which were: National Hobby Month & Human Trafficking & Human Slaves Month

Administration/Collection Management/Development

- Worked with City Secretary and Municipal Court to discuss the next steps in bringing two hotspot cases to court. Created and sent out a 10-day letter to the two patrons who violated the hotspot policy.
- Prepared for and hosted the Mercedes Historic Preservation Commission meeting.
- Revised and reviewed opening and closing procedures. Held staff meeting to go over the changes.
- Met with AARP Regional Coordinator, Grace Gonzalez to discuss the finer details of the assistance program that will start in February. AARP's certified IT specialist also gave recommendations on what needed to be done in order to meet IRS guidelines. The Assistance Program is scheduled to start on February 8th and will be available by appointment only at no cost to the public, every Wednesday morning until April 12th.
- Reviewed South Texas College (STC) Work Study applications, held 5 interviews and selected 3 students. Application packets were sent out to STC and the STC HR department will begin the process of hiring the 3 individuals.
- Revisited policies and guidelines for new hires and created an itemized list for onboarding, requirements and a 6-month probationary memo for the City HR department.
- Purchased all the laptops, headphones, mice, and charging cart needed for the new Digital Skills classes being held in February. Digital Navigators created new curriculums for future classes focusing on Career Building and Google Docs Editors Suite. Digital Navigators also revised their past curriculum based on feedback from past classes.
- Gathered information on all city tags on furniture and equipment around the library building. Submitted Physical Inventory tag sheet to City HR department.
- Renewed and registered for TLA membership for 3 staff members and registered for the TLA annual conference for 3 staff members to attend.
- Established an EIN with the IRS for: The Friends of the Mercedes Library. Surveyed and gathered names of individuals eager to be members and officers, now working on creating a 501(C)3 for the Friends group.
- Assisted McAllen Library on getting access to cloudLibrary reports.
- Responded to Universal Service Administrative Company inquiry about the Eligible Use Policy regarding the federal Emergency Connectivity Funds.
- Submitted additional asset acquisition and deposition forms for multiple items.
- Received a large donation of new books from PSJA ISD Head Librarian, Nora Galvan, and worked with Public Works to bring and store many of the books. These books will be given away to adults, teens, and children during the upcoming city and library events.
- Gathered statistics, invoices, and other documentation for the final Performance Measure Report for TSLAC. Also submitted the Final Report for TSLAC as well.
- About 90% finished on Magazine project, to allow magazines to be checked out by the public.
- Worked with Mercedes ISD Head Librarian, Dahlia G. Saldana, to arrange an Outreach presentation with the teens at the High School.

Dr. Hector P. Garcia Memorial Library Statistical Report

Jan-23

Circulation

	2023	2022
Check-Outs & Renewals:	596	580
Year to Date Total:	2,551	2,197
In-House Book Circulation:	152	143
Year to Date Total:	532	396
In-House Magazine Circulation:	31	11
Year to Date Total:	79	52
In-House Newspaper Circulation:	33	32
Year to Date Total:	169	130
New Borrowers:	25	30
Year to Date Total:	77	77

Book & Media Donations

	2023	2022
Donations Received:	72	1
Year to Date Total:	90	110
Donations Selected:	2	0
Year to Date Total:	8	40

Reference Assistance

	2023	2022
By Phone:	92	114
Year to Date Total:	348	402
In-Person:	93	111
Year to Date Total:	223	344

Digital Resources

	2023	2022
cloudLibrary Checkouts:	8163	5393
Year to Date Total:	29943	26369
NewsStand Checkouts:	56	425
Year to Date Total:	304	881

Interlibrary Loans (ILL's)

	2023	2022
Items Requested:	79	91
Year to Date Total:	310	287
Items Sent:	44	42
Year to Date Total:	178	139

Computer Sessions

	2023	2022
Adult Lab Sessions:	418	370
Year to Date Total:	1,389	1,324
Juvenile Lab Sessions:	61	14
Year to Date Total:	256	37
WiFi:	1,213	3046
Year to Date Total:	14,618	11,223

Meeting Room Sessions

	2023	2022
Sessions:	25	26
Year to Date Total:	117	76

Technical Services

	2023	2022
New Items Added:	695	29
Year to Date Total:	1067	313
Items Processed:	69	56
Year to Date Total:	285	246
Items Withdrawn:	0	0
Year to Date Total:	20	171
Items Recataloged:	71	0
Year to Date Total:	205	126
Items Repaired:	5	2
Year to Date Total:	19	8

Reference Services

	2023	2022
Directional/Basic Questions:	84	86
Year to Date Total:	176	270
Research Questions:	21	33
Year to Date Total:	74	105
Computer Questions:	43	36
Year to Date Total:	72	148
Fax Assistance:	58	35
Year to Date Total:	217	187
Copy Assistance:	47	65
Year to Date Total:	177	285
Scan Assistance:	11	4
Year to Date Total:	24	30
Print Outs:	2484	1875
Year to Date Total:	5881	4550

Dr. Hector P. Garcia Memorial Library Statistical Report

Jan-23

Adult Programming

	2023	2022
Adult Events:	9	1
Year to Date Total:	40	4
Adults in Attendance:	45	3
Year to Date Total:	245	47
Live Views:	0	1
Year to Date Total:	0	1
Recorded Counts:	0	0
Year to Date Total:	0	0

Teen Programming

	2023	2022
Teen Events:	1	1
Year to Date Total:	3	12
Teens in Attendance:	2	1
Year to Date Total:	16	34
Live Views:	0	0
Year to Date Total:	0	0
Recorded Counts:	0	0
Year to Date Total:	0	0

Children's Programming

	2023	2022
Children Events:	4	6
Year to Date Total:	24	16
Children in Attendance:	31	3
Year to Date Total:	157	26
Adults in Attendance:	4	3
Year to Date Total:	48	9
Live Views:	0	0
Year to Date Total:	0	0
Recorded Views:	0	121
Year to Date Total:	0	481

Toddler Programming

	2023	2022
Children Events:	0	3
Year to Date Total:	2	9
Children in Attendance:	0	2
Year to Date Total:	3	8
Adults in Attendance:	0	2
Year to Date Total:	2	2
Live Views:	0	0
Year to Date Total:	0	0
Recorded Views:	0	76
Year to Date Total:	0	121

General Programming

	2023	2022
Events:	1	0
Year to Date Total:	2	1
Toddlers in Attendance:	1	0
Year to Date Total:	18	0
Children in Attendance:	5	0
Year to Date Total:	57	26
Teens in Attendance:	0	0
Year to Date Total:	12	0
Adults in Attendance:	7	0
Year to Date Total:	35	16
Live Views:	0	0
Year to Date Total:	0	0
Recorded Views:	0	0
Year to Date Total:	0	0

Outreach Programming

	2023	2022
Events:	0	1
Year to Date Total:	7	3
Toddlers in Attendance:	0	0
Year to Date Total:	77	0
Children in Attendance:	0	0
Year to Date Total:	272	0
Teens in Attendance:	0	0
Year to Date Total:	25	0
Adults in Attendance:	0	30
Year to Date Total:	324	184

Reading Programs

	2023	2022
Toddler Reading Logs:	0	0
Children Reading Logs:	0	0
Teen Reading Logs:	0	0
Adult Reading Logs:	0	0
Total:	0	0

Volunteer Hours

	2023	2022
Total:	130.5	123
Year to Date Total:	663.5	906.25

Dr. Hector P. Garcia Memorial Library Statistical Report

Jan-23

Curbside Services	2023	2022
Curbside Café:	13	20
Year to Date Total:	55	80
Curbside Circulation:	1	2
Year to Date Total:	3	16
Curbside Crafts:	0	5
Year to Date Total:	0	58
Curbside Other Services:	1	4
Year to Date Total:	5	18

Café Visits	2023	2022
Visits:	582	342
Year to Date Total:	2174	1285

Café Sales	2023	2022
Net Sales:	\$ 1,797.58	\$ 1,893.21
Year to Date Total:	\$ 5,346.99	\$ 7,030.59
Sales Tax:	\$ 148.16	\$ 156.04
Year to Date Total:	\$ 440.81	\$ 563.91

Library Visits	2023	2022
Visits:	1,881	1,688
Year to Date Total:	8,880	6,824

Social Media	2023	2022
Library Posts:	261	207
Year to Date Total:	890	888
Library DMs:	3	0
Year to Date Total:	10	5
Café Posts:	42	51
Year to Date Total:	228	139
Café DMs:	0	0
Year to Date Total:	0	1
City Posts:	5	13
Year to Date Total:	28	46
City DMs:	0	2
Year to Date Total:	1	22
Videos Created:	0	0
Year to Date Total:	1	10
Website Updates:	24	14
Year to Date Total:	76	60
HCLS Posts:	5	2
Year to Date:	13	12

PLANNING DEPARTMENT 2022-2023 MONTHLY REPORT

PERMITS ISSUED	October	November	December	January	February	March	April	May	June	July	August	Sept
New Residential Const	1	5	0	1								
Residential Permits	247	11	13	33								
Electrical Permits		26	22	31								
Mechanical Permits		4	5	3								
Plumbing Permits		15	6	11								
Demolition Permits		2	0	3								
New Commercial Const	1	2	1	1								
Commercial Permits	109	28	1	12								
Electrical Permits		0	5	1								
Mechanical Permits		0	1	3								
Plumbing Permits		1	1	5								
Yard Sale Permits	47	28	32	51								
OTHER PERMITS												
Vendor permits	52	53	9	6								
Stock show Vendors	27	6	0	0								
Outdoor sales permits	1	5	0	6								
Peddlers permits	0	0	0	0								
Stop work orders	1	0	0	2								
New Contractors	17	7	6	16								
Contractor Renewal	20	15	5	23								
Business Activities	October	November	December	January	February	March	April	May	June	July	August	Sept
New Business License	9	5	2	2								
Total Cash Collected	\$ 38,865.18	\$ 30,710.32	\$ 11,720.40	\$ 27,717.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INSPECTIONS												
Residential	134	237	87	118								
Reinspections		1	1	1								
Commercial	24	32	19	18								
Reinspections		0	0	0								
Health Inspections	21	33	4	7								
Residential Health Insp		1	0	0								
Event Health Insp		15	0	0								
Fire Inspections	47	21	8	22								
Residential Fire Insp		1	0	0								
Event Fire Inspections		17	0	0								
CODE ENFORCEMENT												
Accumulating junk	27	14	18	19								
Illegal dumping	33	31	41	33								
Junk Vehicles	12	15	25	12								
Livestock	1	1	1	1								
Maintain Alley	10	23	41	7								
Noxious Weeds	21	3	231	3								
Vermis Harborage	0	0	0	0								
Stagnant Water	0	0	1	0								
Truck Trailers	0	0	2	0								
Health Issues	0	0	0	0								
Signs-Violations	0	51	16	47								
Home Violations	9	7	10	9								
Zoning Violations	13	3	3	13								
Grease Traps	0	0	0	0								
Court Cases	13	2	6	13								
Yard Sales Violations	0	7	12	0								

CITY OF MERCEDES
 Budget vs Actual FY 2022-2023 (UNAUDITED)
 As at 1/31/2023

01 GENERAL FUND

REVENUES	Budget	Budget Completed 33.33%		
		YTD Actual	Budget Balance	% of Budget
Taxes	9,103,950	2,958,569	6,145,381	32.50%
Licenses & Permits	2,019,000	128,988	1,890,012	6.39%
Fines & Services	2,357,460	611,310	1,746,150	25.93%
Intergovernmental	18,600	24,225	(5,625)	130.24%
Miscellaneous	1,782,890	123,955	1,658,935	6.95%
	15,281,900	3,847,047	11,434,853	25.17%
EXPENDITURES				
Commission	35,200	11,341	23,859	32.22%
Exe. Adm	283,110	77,445	205,665	27.36%
Human Resources	66,447	17,094	49,353	25.73%
City Secretary	135,175	36,637	98,538	27.10%
Mun. Court	139,774	37,792	101,982	27.04%
Finance	229,173	64,832	164,341	28.29%
IT	418,962	146,787	272,175	35.04%
Planning	438,999	131,756	307,243	30.01%
Police	3,418,315	1,108,695	2,309,620	32.43%
Animal Control	96,591	14,777	81,814	15.30%
Fire	1,480,914	466,452	1,014,462	31.50%
Ambulance	-	-	0	#DIV/0!
PW	139,096	33,652	105,444	24.19%
Streets	882,576	166,952	715,624	18.92%
Build. Maint.	376,396	104,436	271,960	27.75%
Veh. Maint.	379,486	94,051	285,435	24.78%
Parks & Rec	485,500	138,972	346,528	28.62%
Rec. Center	107,548	13,592	93,956	12.64%
Library	551,796	179,980	371,816	32.62%
Projects	-	-	0	#DIV/0!
Sanitation	1,555,807	522,936	1,032,871	33.61%
Dome Shelter	296,931	68,629	228,302	23.11%
Non-Departmental	3,764,104	910,459	2,853,645	-24.19%
	15,281,900	4,347,266	10,934,634	28.45%
Rev. Over/Under	-	(500,220)	500,220	

NOTE: REVENUES RECEIVED IN OCT. FOR SEPT SERVICES ARE ACCRUED TO THE PREVIOUS FY, THEREFORE CREATING A LOW/NEGATIVE BALANCE IN THE FIRST QTR.

CITY OF MERCEDES
 Budget vs Actual FY 2022-2023 (UNAUDITED)
 As at 1/31/2023

02 UTILITY FUND

Budget Completed 33.33%

REVENUES	Budget	YTD Actual	Budget Balance	% of Budget
Water & Sewer Sales	5,892,000	1,555,699	4,336,301	26.40%
Fees & Penalties	1,260,140	167,614	1,092,526	13.30%
Miscellaneous	2,700	3,941	(1,241)	145.96%
	7,154,840	1,727,254	5,427,586	24.14%
EXPENDITURES				
Information Tech	98,539	54,356	44,183	55.16%
Utility Billing	146,357	43,772	102,585	29.91%
Meter Readers	153,469	36,963	116,506	24.09%
W/S Field Crew	1,104,412	254,067	850,345	23.00%
W/S Treatment Plant	3,563,500	1,039,315	2,524,185	29.17%
Debt Service Int.	947,583	-	947,583	0.00%
Non-Departmental	1,140,980	78,671	1,062,309	6.90%
	7,154,840	1,507,146	5,647,694	21.06%
Revenue Over/Under	-	220,108	(220,108)	

NOTE: REVENUES RECEIVED IN OCT. FOR SEPT SERVICES ARE ACCRUED TO THE PREVIOUS FY, THEREFORE CREATING A LOW/NEGATIVE BALANCE IN THE FIRST QTR.

CITY OF MERCEDES
 Budget vs Actual FY 2022-2023 (UNAUDITED)
 As at 1/31/2023

15 INTEREST & SINKING FUND

REVENUES	Budget	YTD Actual	Budget Completed 33.33%	
			Budget Balance	% of Budget
Property Taxes	2,296,070	1,170,696	1,125,374	50.99%
Intergovernmental	-	-	-	0.00%
Miscellaneous	2,000	11,810	(9,810)	590.49%
	2,298,070	1,182,506	1,115,564	51.46%
EXPENDITURES				
Debt Service	2,298,070	1,100	2,296,970	0.05%
	2,298,070	1,100	2,296,970	0.05%
Revenue Over/Under	-	1,181,406	(1,181,406)	

NOTE:

16 HOTEL/MOTEL FUND

REVENUES	Budget	YTD Actual	Budget Completed 33.33%	
			Budget Balance	% of Budget
Taxes	120,000	60,644	59,356	50.54%
Reserves/Misc.	95,970	7,985	87,985	8.32%
	215,970	68,629	147,341	31.78%
EXPENDITURES				
Advertisement	138,940	17,202	121,738	12.38%
Historic Preservation	50,000	-	50,000	0.00%
Arts Promotion	12,900	-	12,900	0.00%
Signage	14,130	-	14,130	0.00%
	215,970	17,202	198,768	7.97%
Revenue Over/Under	-	51,426	(51,426)	

NOTE: REVENUES RECEIVED IN OCT. FOR SEPT SERVICES ARE ACCRUED TO THE PREVIOUS FY, THEREFORE CREATING A LOW/NEGATIVE BALANCE IN THE FIRST QTR.

CITY OF MERCEDES
Budget vs Actual FY 2022-2023 (UNAUDITED)
As at 1/31/2023

43 43-Series 2018 CO

REVENUES	Budget	JTD Actual	Budget Balance
Bond Revenue	9,991,085	9,991,085	-
Interest Income	129,793	130,518	(725)
Miscellaneous	34,602	34,602	-
	10,155,480	10,156,205	(725)
EXPENDITURES			99.48%
Ambulance Services	519,644	519,644	-
PD Vehicles	534,243	534,243	-
PW Vehicles	670,119	670,119	-
Rescue Vehicles	33,165	33,165	-
Drainage Improv.	513,612	461,310	52,302
Sewer Improv.	1,484,309	1,484,309	-
Lift Station Improv.	1,352,229	1,352,229	-
Street Overlays	3,460,085	3,460,085	-
Street Improvements	104,946	104,946	-
Water Improv.	1,281,911	1,281,911	-
Non-Departmental	201,218	201,218	-
	10,155,480	10,103,178	52,302
Revenue Over/Under	(0)	53,027	(53,027)

NOTE: This fund is reported as Job to Date.

CITY OF MERCEDES
 Budget vs Actual FY 2022-2023 (UNAUDITED)
 As at 1/31/2023

46 EMS FUND

REVENUES	Budget	YTD Actual	Budget Completed 33.33%	
			Budget Balance	% of Budget
EMS Service Fees	716,800	194,767	522,033	27.17%
Intergovernmental	90,000	21,141	68,859	23.49%
Misc	-	947	(947)	#DIV/0!
	806,800	216,855	589,945	26.88%
EXPENDITURES				
Personnel Costs	128,000	22,275	105,725	17.40%
Contractual Sev. & Other	185,300	75,962	109,338	40.99%
Maintenance	58,000	14,537	43,463	25.06%
Supplies	115,500	31,161	84,339	26.98%
Paramedic Course	70,000	17,400	52,600	24.86%
Capital Outlay	-	-	0	0.00%
Non-Departmental	250,000	74,691	175,309	29.88%
	806,800	236,026	570,774	29.25%
Revenue Over/Under	-	(19,171)	19,171	

NOTE:

51 AMERICAN RESCUE PLAN

REVENUES	Budget	JTD Actual	Budget Balance
Intergovernmental	4,118,303	1,432,608	2,685,696
Miscellaneous	12,179	40,866	(28,687)
	4,130,482	1,473,474	2,657,008
EXPENDITURES			
Contractual Services	123,427	123,427	-
Drainage Improvements	488,000	53,760	434,240
Water Rate Study	37,725	37,725	-
Impact Fee Study	31,500	4,725	26,775
TCEQ Comp. Self Audit	49,250	15,954	33,296
Revenue Loss	1,030,000	1,030,000	-
PD Renovation	700,000	-	700,000
Mile 1 East	270,000	206,703	63,297
Utility Improvements	1,269,119	2,081	1,267,038
Street Improvements	124,007	-	124,007
	4,123,028	1,474,374	2,648,654
Revenue Over/Under	7,454	(900)	8,354

NOTE: This fund is reported as Job to Date.

CITY OF MERCEDES
Budget vs Actual FY 2022-2023 (UNAUDITED)
As at 1/31/2023

52 SERIES 2021 CO

REVENUES	Budget	JTD Actual	Budget Balance
Bond Revenue-Other Financ	8,250,000	8,250,000	-
Interest Income	68,981	126,168	(57,188)
Miscellaneous	-	-	-
	8,318,981	8,376,168	(57,188)
EXPENDITURES			43.44%
EMS/FIRE Equipment	787,765	786,662	1,103
PD Vehicles/Renovation	1,341,445	640,440	701,005
PW Equipment	475,979	581,271	(105,292)
Planning Equipment		-	-
Library	17,586	17,586	-
Other Equipment	273,089		273,089
Build. Improvements	70,000	-	70,000
Water/Sewer Utility Improv	3,456,740	214,396	3,242,344
Lift Station Improv.	495,000	493,826	1,174
Street Improvements	400,000	400,000	-
Drainage Imprrov.	218,000	194,045	23,955
Other Infrastructure Imp	350,260		350,260
Non-Departmental	171,522	171,585	(63)
	8,057,386	3,499,811	4,557,575
Revenue Over/Under	261,595	4,876,357	(4,614,762)

NOTE: This fund is reported as Job to Date.

**CITY OF MERCEDES
SALES TAX COMPARATIVE ANALYSIS
BY MONTH RECEIVED**

FY 2021-2022

Recvd Period	State		EDC (25%)	Outlet Mall	Mth %		City (75%)	Outlet Mall	Mth %	
	Comptroller	Comptroller			Inc/Dec	Inc/Dec			Inc/Dec	Inc/Dec
Oct	532,219.32	126,355.59	6,699.24	20,097.71	-0.47%	379,066.78	20,097.71	-0.47%		
Nov	587,652.79	140,871.36	6,041.84	18,125.51	11.49%	422,614.08	18,125.51	11.49%		
Dec	437,734.09	86,028.38	23,405.14	86,776.78	-38.93%	241,523.79	86,776.78	-42.85%		
Jan	697,918.59	124,014.84	50,464.81	41,666.67	44.16%	481,772.27	41,666.67	99.47%		
Feb	1,038,314.60	171,132.45	88,446.20	41,666.67	37.99%	737,069.28	41,666.67	52.99%		
	3,293,839.39	648,402.62	175,057.23	208,333.34	11.20%	2,262,046.20	208,333.34	29.31%		

Yearly Total Sales Tax Comparison

	2021-2022	2022-2023	Yr %	Inc/Dec
Oct	532,219.32	664,414.83	24.84%	
Nov	587,652.79	616,158.09	4.85%	
Dec	437,734.09	565,272.27	29.14%	
Jan	697,918.59	745,641.02	6.84%	
Feb	1,038,314.60	1,049,157.09	1.04%	
	3,293,839.39	3,640,643.30	10.53%	

FY 22-23
Gain/(Loss) 346,804

Note: Mth % Inc /Dec compared to prior month.
Note: Yr % Inc /Dec compared to prior year.

Note: Revenue generated 2 months prior receipt. Ex: Generated in Oct will be received Dec

Received	Generated
October	August
November	September
December	October
January	November
February	December
March	January
April	February
May	March
June	April
July	May
August	June
September	July

FY 2022-2023

Comptroller	State		EDC (25%)	Outlet Mall	Mth %		City (75%)	Outlet Mall	Mth %	
	Comptroller	Comptroller			Inc/Dec	Inc/Dec			Inc/Dec	Inc/Dec
664,414.83	123,909.52	42,194.19	0.39%	456,644.45	41,666.67	-0.36%				
616,158.09	119,350.90	34,688.62	-3.66%	420,451.90	41,666.67	-7.93%				
565,272.27	108,481.38	32,836.69	-9.11%	382,287.54	41,666.66	-9.08%				
745,641.02	130,152.48	56,257.78	19.98%	517,564.10	41,666.67	35.39%				
1,049,157.09	262,289.27	165,977.28	14.77%	786,867.82	166,666.67	13.34%				
3,640,643.30	744,183.55	165,977.28	14.77%	2,563,815.81	166,666.67	13.34%				

NOTE: OUTLET MALL REPORT FOR FEBRUARY IS PENDING FROM STATE COMPTROLLER.

Yearly City Sales Tax Comparison

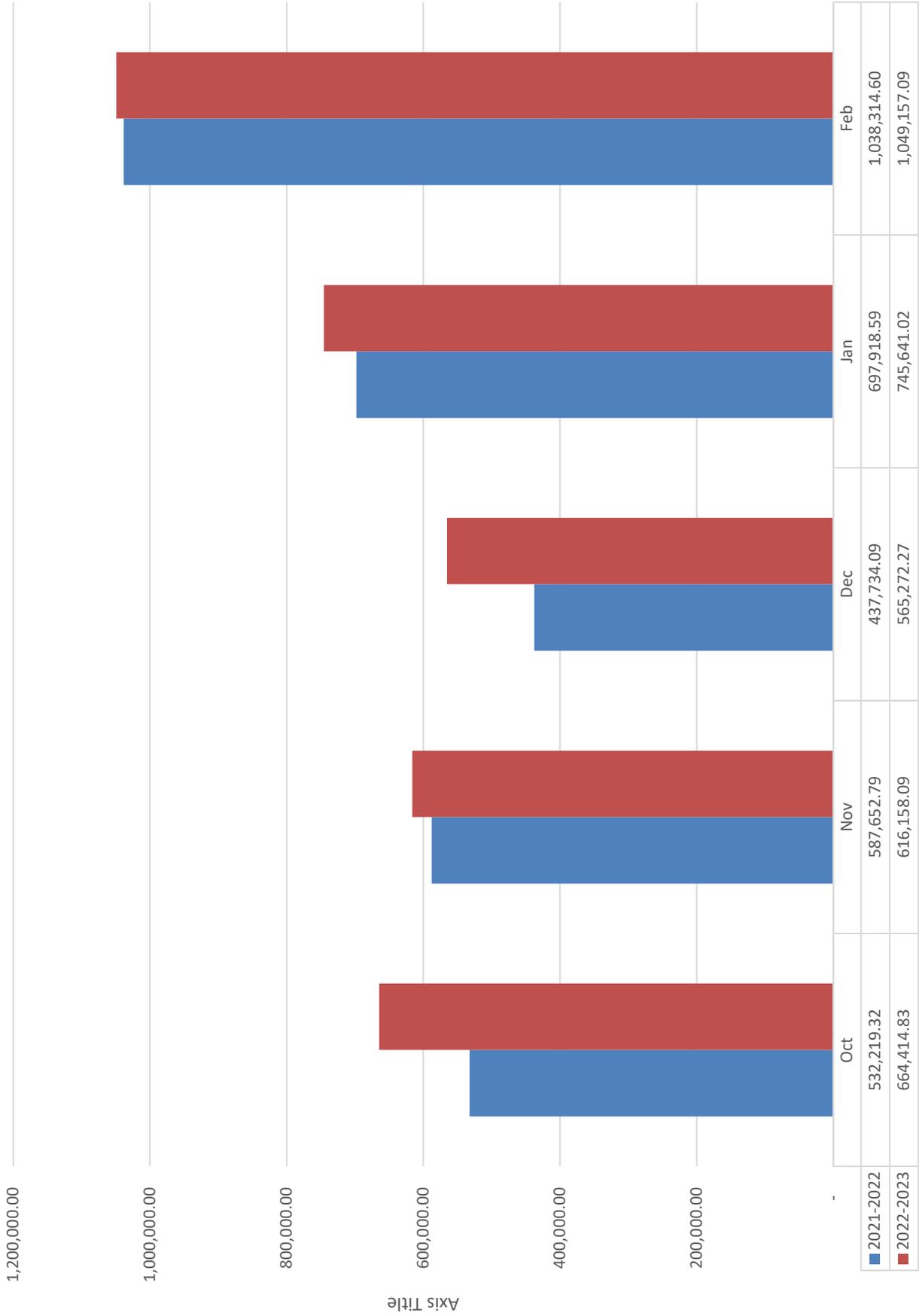
	2021-2022	2022-2023	Yr %	Inc/Dec
Oct	379,066.78	456,644.45	20.47%	
Nov	422,614.08	420,451.90	-0.51%	
Dec	241,523.79	382,287.54	58.28%	
Jan	481,772.27	517,564.10	7.43%	
Feb	737,069.28	786,867.82	6.76%	
	2,262,046.20	2,563,815.81	13.34%	

BUDGET 4,927,428

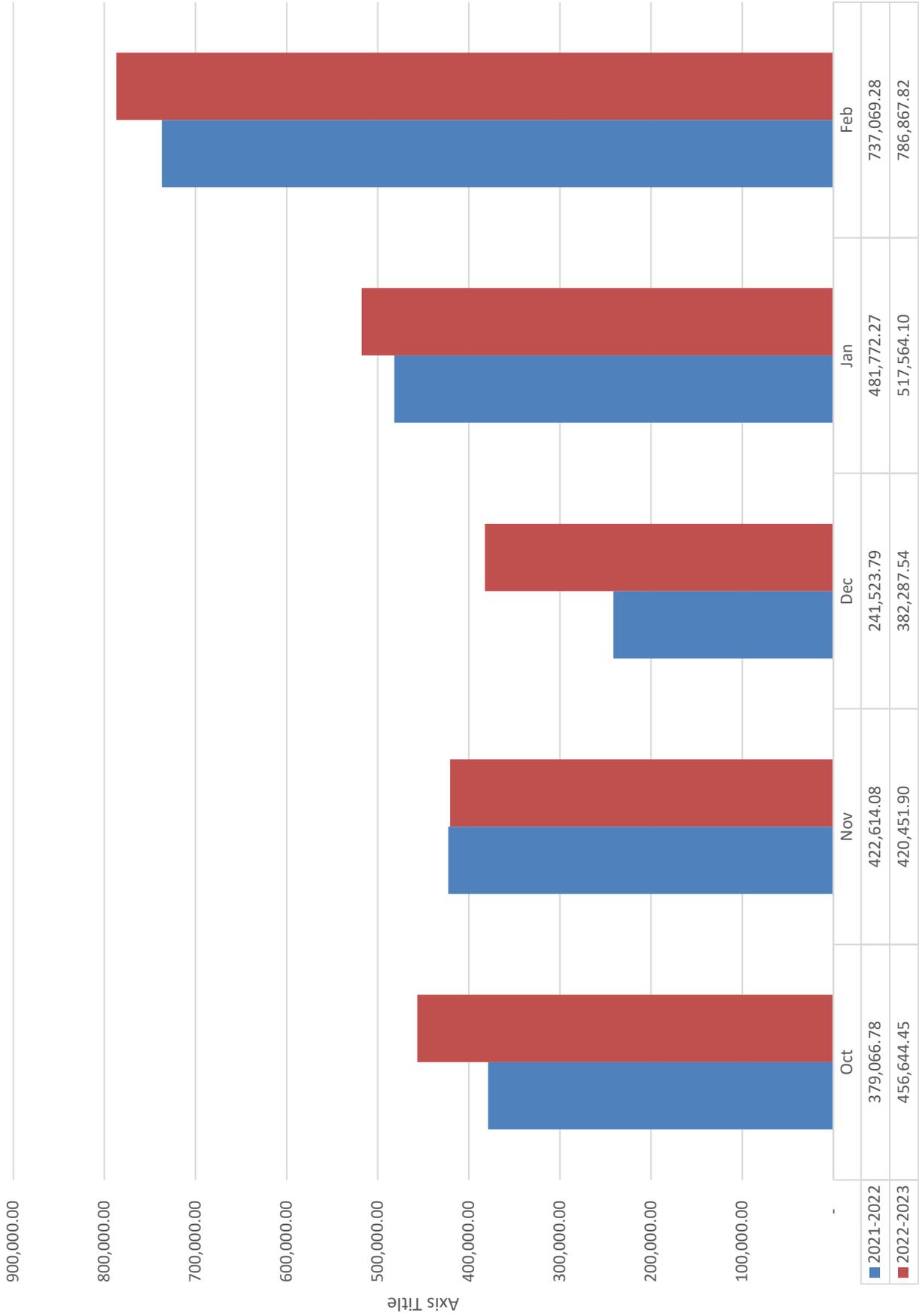
% OF BUDGET 32.24%
TO EDC 1,642,476
Total Projection **6,569,904**

FY 22-23
Gain/(Loss) 301,770

Total City Sales Tax Received



City Sales Tax after Contributions/Payouts



Monthly Statistics Report
FY 2022-2023

Finance

	FY 2021-2022				FY 2022-2023			
	<i>Totals</i>	<i>October</i>	<i>November</i>	<i>December</i>	<i>January</i>	<i>Totals</i>		
<i>Invoices</i>								
Invoices Received	3222	140	321	267	253			981
Payment Requests Received	2481	210	188	156	152			706
Emergency Payment Requests								
<i>Payments Processed</i>	2638	194	191	212	189			786
<i>Total Paid</i>	\$ 21,530,131.74	\$ 1,546,170.27	\$ 2,314,648.31	\$ 1,068,482.64	\$ 1,546,170.27			\$ 6,475,471.49
(01) General Fund	\$ 10,762,818.74	\$ 1,063,693.54	\$ 1,093,089.52	\$ 641,077.74	\$ 1,063,693.54			\$ 3,861,554.34
(02) Utility Fund	\$ 5,166,272.07	\$ 292,373.54	\$ 555,701.68	\$ 326,367.01	\$ 292,373.54			\$ 1,466,815.77
(03) Municipal Court	\$ 3,451.67	\$ -	\$ -	\$ 2,164.80	\$ -			\$ 2,164.80
(05) Library Fund	\$ 5,693.27	\$ -	\$ -	\$ 1,500.00	\$ -			\$ 1,500.00
(07) Special Rev/Grants	\$ 237,279.44	\$ 12,587.74	\$ 5,858.14	\$ 10,656.36	\$ 12,587.74			\$ 41,689.98
(10) Local Forfeiture	\$ 832.04	\$ 1,516.06	\$ 3,037.10	\$ 1,132.60	\$ 1,516.06			\$ 7,201.82
(12) KMB	\$ 5,501.29	\$ -	\$ 20.29	\$ -	\$ -			\$ 20.29
(15) I & S	\$ 2,274,584.23	\$ 350.00	\$ -	\$ -	\$ 350.00			\$ 700.00
(16) Hotel Motel	\$ 211,615.95	\$ 4,700.00	\$ -	\$ 12,500.00	\$ 4,700.00			\$ 21,900.00
(43) Series 2018	\$ 343,844.56	\$ -	\$ -	\$ -	\$ -			\$ -
(46) EMS	\$ 392,336.87	\$ 24,064.25	\$ 27,791.57	\$ 17,005.77	\$ 24,064.25			\$ 92,925.84
(49) Emergency Manage.	\$ 576.61	\$ -	\$ -	\$ -	\$ -			\$ -
(51) ARPA	\$ 315,272.44	\$ 2,080.67	\$ 34,865.49	\$ -	\$ 2,080.67			\$ 39,026.83
(52) Series 2021	\$ 1,810,052.56	\$ 144,804.47	\$ 594,284.52	\$ 56,078.36	\$ 144,804.47			\$ 939,971.82

**Monthly Statistics Report
FY 2022-2023**

Finance

	<i>FY 2021-2022</i>				<i>FY 2022-2023</i>			
<i>Purchase Orders</i>	<i>Totals</i>	<i>October</i>	<i>November</i>	<i>December</i>	<i>January</i>	<i>Totals</i>		
PO Requisitions Received	1497	162	156	95	128	541		
Emergency PO Requisitions		2	23	33	25	83		
Purchase Orders Issued	1525	164	179	122	150	615		
Purchase Orders Issued	\$ 4,117,535.26	\$ 302,432.04	\$ 229,437.69	\$ 368,829.38	\$ 267,924.16	\$ 1,168,623.27		
Purchase Orders Received	\$ 2,901,261.64	\$ 183,039.38	\$ 155,020.39	\$ 124,071.55	\$ 98,153.66	\$ 560,284.98		
Purchase Orders Voided	\$ 1,216,273.62	\$ 3,089.27	\$ 5,007.24	\$ 16,652.04	\$ 2,678.21	\$ 27,426.76		
Purchase Orders Outstanding	\$ -	\$ 116,303.39	\$ 69,410.06	\$ 228,105.79	\$ 167,092.29	\$ 580,911.53		

	<i>FY 2021-2022</i>				<i>FY 2022-2023</i>			
<i>Budget Amedments</i>	<i>Totals</i>	<i>October</i>	<i>November</i>	<i>December</i>	<i>January</i>	<i>Totals</i>		
Budget Amedments Received		4	4	2	9	19		

	<i>FY 2021-2022</i>				<i>FY 2022-2023</i>			
<i>Approved</i>	<i>Totals</i>	<i>October</i>	<i>November</i>	<i>December</i>	<i>January</i>	<i>Totals</i>		
General Fund		3	4	1	6	14		
Utility Fund						0		
EMS Fund						0		

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
DEVELOPMENT CORPORATION OF MERCEDES	1/23/23	JAN 2023 SALES TAX	GENERAL FUND	NON-DEPARTMENTAL	186,410.25
	1/06/23	#55 VTX NOTE	GENERAL FUND	NON-DEPARTMENTAL	<u>10,416.67</u>
				TOTAL:	196,826.92
GEXA ENERGY, LP	1/23/23	NOV 2022-DEC 2022 ELECTRIC	GENERAL FUND	NON-DEPARTMENTAL	15,298.89
	1/23/23	NOV 2022-DEC 2022 ELECTRIC	UTILITY FUND	WATER/SEWER TREATMENT	<u>17,686.01</u>
				TOTAL:	32,984.90
LAW OF OF MARTIE GARCIA VELA, PC.	1/06/23	MERCEDES 014 LEGAL WORK	GENERAL FUND	NON-DEPARTMENTAL	<u>15,000.00</u>
				TOTAL:	15,000.00
MUNICIPAL SERVICES, LLC	1/06/23	BARMESA SUBMERSIBLE PUMP	UTILITY FUND	WATER/SEWER TREATMENT	<u>25,580.00</u>
				TOTAL:	25,580.00
TEXAS MUNICIPAL RET. SYST	1/20/23	PENSION PLAN PAYABLE	GENERAL FUND	NON-DEPARTMENTAL	13,499.80
	1/12/23	PENSION PLAN PAYABLE	GENERAL FUND	NON-DEPARTMENTAL	14,165.75
	1/12/23	PENSION PLAN PAYABLE	GENERAL FUND	NON-DEPARTMENTAL	13,788.12
	1/20/23	PENSION PLAN PAYABLE	GENERAL FUND	POLICE	12,461.16
	1/12/23	PENSION PLAN PAYABLE	GENERAL FUND	POLICE	13,330.63
	1/12/23	PENSION PLAN PAYABLE	GENERAL FUND	POLICE	<u>12,625.23</u>
				TOTAL:	79,870.69
TEXAS NATIONAL BANK	1/05/23	FEDERAL W/H	GENERAL FUND	NON-DEPARTMENTAL	13,582.83
	1/20/23	FEDERAL W/H	GENERAL FUND	NON-DEPARTMENTAL	12,239.23
	1/05/23	FEDERAL W/H	GENERAL FUND	NON-DEPARTMENTAL	14,798.64
	1/05/23	FEDERAL W/H	GENERAL FUND	NON-DEPARTMENTAL	13,240.90
	1/05/23	FICA W/H	GENERAL FUND	NON-DEPARTMENTAL	12,473.43
	1/20/23	FICA W/H	GENERAL FUND	NON-DEPARTMENTAL	11,929.34
	1/05/23	FICA W/H	GENERAL FUND	NON-DEPARTMENTAL	12,615.57
	1/05/23	FICA W/H	GENERAL FUND	NON-DEPARTMENTAL	<u>12,203.50</u>
			TOTAL:	103,083.44	
TRI-GEN CONSTRUCTION LLC	1/06/23	APPLICATION NO.001 PROF SR SERIES 2021		POLICE	<u>144,718.25</u>
				TOTAL:	144,718.25
U.S. WATER SERVICES CORPORATION	1/06/23	S163156 WATER TREATMENT PL	UTILITY FUND	WATER/SEWER TREATMENT	73,470.68
	1/06/23	S163156 WATER TREATMENT PL	UTILITY FUND	WATER/SEWER TREATMENT	24,380.95
	1/06/23	S163158 WASTEWATER TREATME	UTILITY FUND	WATER/SEWER TREATMENT	<u>87,547.67</u>
				TOTAL:	185,399.30
WASTE CONNECTIONS OF TEXAS	1/25/23	2044631V113 GARBAGE COLLEC	GENERAL FUND	SANITATION DEPARTMENT	114,641.41
	1/25/23	2056209V113 NOV 2022 GARBA	GENERAL FUND	SANITATION DEPARTMENT	114,746.64
	1/25/23	2067819V113 DEC 2022 GARBA	GENERAL FUND	SANITATION DEPARTMENT	<u>114,746.64</u>
				TOTAL:	344,134.69

UTILITY BILLING

ACTIVE ACCOUNTS 5016 NEW ACCOUNTS 47 TOTAL ACCOUNTS 5063

Job Code	Total Completed	Total outstanding (pending)	Total Voided	Total Work Orders
Regular connects (on)	48	1	0	49
Reinstate (reins)	80	0	109	189
Regular disconnects (off)	45	0	1	46
Meter swap (swap)	13	0	0	13
Disconnects no paymet (lock)	79	6	269	354
Miscellaneous (misc)	6	3	0	9
Ert replacement (entre & mxu)	10	1	0	11
High reads (gt-rd)	29	0	0	29
Service change (srvch)	1	0	0	1
Miscellaneous Public Works (mech)	0	1	0	1
TOTAL OF CODES	311	12	379	702

Disconnects no paymet (voided)

These are usually customers who make a payment right before closing the meter.

* Had only 1 truck available

December 2022: Disconnects no payments: 147 (2 trucks)

124 Unread meters (SENSUS) read manually

Meter Blank (screen)	9	Broken antenna	3
Parts	34	Meter covered	5
Meter Low Battery	14	Meter reprogramed	9
Meter covered	48		<u>17</u>
MXU damaged	13		
Wire damaged	2		
Under water	4		
	<u>124</u>		

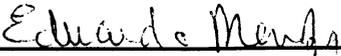
17 Unread meters (Kamstrup)

Broken antenna	3
Meter covered	5
Meter reprogramed	9
	<u>17</u>

Mercedes Municipal Court
Revenue Collected by Citations
January 1, 2023 - January 31, 2023

City of Mercedes Revenue	\$12,145.64
State of Texas Revenue	\$8,239.10
Total Revenue Collected	\$20,384.74

Total Number of Cases (Dockets) Heard by Court – **43**



Eduardo Mendoza, Municipal Court Coordinator

**Monthly Statistics Report
FY 2022-2023**

Municipal Court

		<i>FYE 2023</i>		
<i>Citation By Violation</i>	<i>FYE 2022</i>	<i>1st Qtr</i>	<i>January</i>	
1050	Defective Equipment	7	5	2
1390	Failed to Display Vehicle Registration	1		1
1420	Failed to ID Truthfully	1		
1450	Failed to Obey Traffic Control Sign	8		
1519	Expired Registration-Moto Vehicle	174	71	26
1521	License Plate Registration-Fictitious	1		
1523	License Plate Registration-Trailer	1		
1540	No Cover on Load	1		
1550	No Front License Plate	10	3	2
1590	No Rear License Plate	1		
1591	Wrong License Plate	10	5	
1640	No Tail Light(s)	1	1	
1693	Parking-Fire Lane	1		
1810	U-Turn Between Street Intersection	1		
3001A	Speeding	58	20	4
3001S	Speeding in a School	3	1	1
3005	Failed To Yield Right of Way	8	2	
3006	Ran Stop Sign	134	42	12
3007	Ran Red Light	33	10	5
3009	Change Lane when Unsafe	14	4	1
3011	Turned Left From Wrong Lane	1		
3012	Turned Right From Wrong Lane		1	
3014	Improper Turn	1		
3016	Drove Wrong Way On One-Way Roadway	15	1	
3017	Following Too Closely	3	2	
3031	Child Passenger Safety Seat Off	26	3	2
3032	No Seat Belt-Driver	121	51	8
3034	Child (4-14) Not Secured by Safety Belt	9		
3038	Operate Vehicle with Child in Open Bed	1		
3043	Use of Wireless Device By Motorist	4		
3049	Failed to Maintain Financial Resp	272	91	33
3050	Failed to Control Speed	5	1	
3052	Failed to Yield at Stop	3		
3054	Failed to Yield Row at Open Intersection	1		
3056	Failed to Yield Row Leaving Private Drive	3		
3057	Failed to Yield Row to Emergency Veh			1
3059	Disregard Traffic Control Device		1	
3060	Failed to Stop-Designated Point At Stop Sign	7	3	1
3070	Failed to Drive in Single Lane	7	9	1
3077	Turned Right Too Wide	1	1	
3080	Turned When Unsafe	1		
3084	Failed to Signal Lane Change	7	6	2

**Monthly Statistics Report
FY 2022-2023**

Municipal Court

	<i>Citation By Violation</i>	<i>FYE 2022</i>	<i>FYE 2023</i>	
			<i>1st Qtr</i>	<i>January</i>
3085	Failed to Give One Half of Roadway		1	
3094	Illegally Passed Street Car	1		
3096A	Failed to Signal Turn	13	12	2
3103	No Drivers License	301	95	38
3109	Driving While License Invalid	8		
3123	Reckless Driving	6	1	
3161	No Head Lamp(s)-Not Equipped	4	1	1
3162	Defective Head Lamp(s)	3	1	
3166	No Tail Lamp(s)-Not Equipped	4	2	
3167	Defective Tail Lamp(s)		1	
3169	No Stop Lamp(s)	2		
3170	Defective Stop Lamp(s)	2	2	
3198	Driving W/O Head Lights	4		
3205	Motor Vehicle Inspection Violation		2	2
3259	Expired Operators License	38	7	
3263	Failed to Display DL	8	1	1
3274	No License Plate Light	7		2
3316	Illegal Backing (Unsafe Backing)	1		
3323	Open Container In Vehicle	11	2	
3334	Unauthorized Glass Coating Material	9		
3335	Driving While Impaired	1		
3336	Driving Under the Influence	1		
3586	Speeding>10% Above Posted Limit	191	43	10
3800	Minor In Possession	8	3	
4494	Failed to Secure Load	1		
5030	Assault-Physical Contact	30	9	
5031	Assault-Threat	2		
5032	Assault-Family Violence	12	5	
5040	Criminal Mischief	2		
5050	Disorderly Conduct	11	2	
5050A	Disorderly Conduct-Urinating	1		
5051	Disorderly Conduct-Abusive Language	1		
5056	Disorderly Conduct-Noise (Public)	1		
5090	Minor In Possession of Alcohol		1	
5099	Leaving A Child In A Vehicle	2		
5118	Theft	16	3	
5130	Possession of Drug Paraphernalia	39	18	14
5140	Public Intoxication	26	9	3
5160	Solicitation W/O A Permit		1	
5170	Tabacco Products Law	1		
7000	City Code (Dog At Large)	6	1	
7001	City Code (Vaccination Required)	6		

**Monthly Statistics Report
FY 2022-2023**

Municipal Court

		<i>FYE 2023</i>		
<i>Citation By Violation</i>	<i>FYE 2022</i>	<i>1st Qtr</i>	<i>January</i>	
7002	City Code (Dog Tags)	5	1	
7003	Dog Bite	6	2	
7004	Violation of City Ordinance #10	2	1	
7005	City Code (Abandoned & Junked Vehicle)	7		3
7012	City Code Vilation (Nuisance)	3		
7021	City Code (Register Dangerous Dog)	2	1	
7025	Illegal Dumping	3		
9275	Curfew Violation	9		2
9276	Violation of City Ord. 83-16	30	3	2
9277	Violation of City Ord. 99-22	8	3	
9282	Violation of City Ord. #26	1		
9284	Ordinance 2000-03 Signs	1		
9285	City Ordinance	11	3	
Total		1,824	571	182

Dismissals	237	61	22
	\$ 68,853.61	\$ 13,462.36	\$ 5,700.66

DEPARTMENT: Mercedes Recreation Center

MONTHLY REPORT: January 2023

Report Summary:

This report tracks membership, programs and project activities for the Recreation Center for the month.

Registration for membership conducted year-round:

Summer Program: Registration June & July

Fall Program: Registrations start date Aug. 1, 2022

Fall Program will run from Aug. 2022 - May 2023.

Mercedes Recreation Center Program Numbers:

(October 2022)

- | | |
|-------------------------------|----------------|
| • Membership Registration | 104 |
| • Membership Daily Attendance | 55 |
| • Jr. Staff Program | 2 |
| • Foster Grandparent Program | 3 participants |

Out-Reach Programs:

- Nueva Luz Foundation Program
 - Program activities & presentations w/ members
 - Age groups targeted: 6 - 10 yr. / 11 & UP
 - Lesson Plans - Week 1 - 4

- RGV Food Bank snacks for members
 - Recreation Center - total snacks 1,100
 - Donation pick-ups for January
 - Foster Grandparents Daily Snack Preparation

Projects & Special Task: (Completed)

- Public Works - Work Order submitted & completed:
 - Dome - AC Filters
 - Swimming pool - PVC water line
 - Swimming pool - Pressure Washer inspection
 - Rec Center - Landscape
 - Rec Center AC Filters

- Safe-House Shelter / Rec Center:
 - Hidalgo County Elections - Walkthrough / Jan. 25th
 - Building Inspection - Fire Marshall

- United-Way:
 - Campaign Presentation - WISD / EISD
 - Campaign Supply Inventory Count & Check
 - Quota campaign presentations completed

Projects in Process:

- Swimming Pool Maintenance In Progress/Completed
 - Chemical room organization
 - Bath-house & facility cleaning (pressure washing)
 - Facility maintenance - pool vacuuming, skimmers & lawn
 - Pump System Inspection / Pool water testing
 - Life-guard advertising

- Rec & Dome
 - Rec- Gym Unit filters replacement work
 - AAON's vendor inspection & repair - Texas Air Systems (Pending Completion)

Community:

- January Food-drive Dome Site 1/11

Leagues:

- Adult Volleyball League
 - 8 Adult Teams
 - Volleyball League Play 10/20/22 – 1/16/23
 - 10 Week Season
- Youth Volleyball Leagues
 - Youth Volley League Play 1/11
 - Age Divisions 7 & 9 / 10 - 12
 - 13 Teams / Games Monday - Thursday
- Basketball Open Registration 1/2/23 - Deadline 1/27/23
 - Age divisions (6 Divisions)
 - 5/6 CO-ED
 - 7/8 CO-ED
 - 9/10 Boys & 9/10 Girls
 - 11/12 Boys & 11/12 Girls

**CITY SECRETARY'S OFFICE 2023
ANNUAL REPORT**

TYPE	JAN. 2023	FEB. 2023	MAR. 2023	APR. 2023	MAY. 2023	JUN. 2023	JUL. 2023	AUG. 2023	SEPT. 2023	OCT. 2023	NOV. 2023	DEC. 2023	YTD Total
CITY SECRETARY													
Agenda													
Reg./Special/Wkshp	1												1
Minutes													
Reg./Special	1												1
Ordinances	0												0
Resolutions	1												1
Contracts	2												2
Bids	0												0
PERMITS													
Sound/Dance	3												3
TABC	0												0
VITAL STATISTICS													
Filling w. State	4												4
Issuing Birth	29												29
Issuing Death	2												2
RISK MANAGEMEN													
Vehicle Claims	3												3
Liability Claims	6												6
OPEN RECORDS													
Received	58												58
Responded	53												53
HUMAN RESOURCE													
New Hires	1												1
Resignations	5												5
Retirements	0												0
Workers Comp	3												3

Significant Comments:

HR implemented a new hire packet for on boarding.