MEMBERS PRESENT:	Oscar Montoya	Mayor
	Leandro Villarreal	Mayor Pro-Tem
	Leonel Benavidez	Commissioner
	Cristella De Leon Hernandez	Commissioner
	Jose M. Gomez	Commissioner

STAFF PRESENT:	Sergio Zavala	City Manager
	Jose Figueroa	Public Works Director
	Anthony Troiani	City Attorney
	Marisol Vidales	Library Director
	Hugo Perales	I.T Director

1) **CALL MEETING TO ORDER**
   Mayor Hinojosa called the meeting to order at 1:00 PM

2) **ESTABLISH QUORUM**
   All members of the Commission were present which constitutes a full quorum.

3) **INVOCATION**
   City Manager Zavala said the invocation.

4) **PLEDGE OF ALLEGIANCE**
   Mayor Montalvo led in the pledge of allegiance.

5) **OPEN FORUM-** No calls for open forum

6) **CONSENT AGENDA (ORDINANCE. 98-21):**
   A.) **APPROVAL OF MINUTES FOR CITY COMMISSION MEETING HELD NOVEMBER 3 & 13. 2020.**
   B.) **SECOND AND FINAL READING OF ORDINANCE NO. 2020-17 ON ORDINANCE ESTABLISHING FIRE SUPPRESSION FEES FOR RELATED SERVICES**
   C.) **SECOND AND FINAL READING OF ORDINANCE NO. 2020-18 ON ORDINANCE TO APPROVE THE FINAL FINANCE AND DEVELOPMENT PLAN AND INTERLOCAL AGREEMENT BY AND BETWEEN THE ZONE BOARD, HIDALGO COUNTY, AND THE CITY OF MERCEDES**
   D.) **SECOND AND FINAL READING OF ORDINANCE NO. 2020-19 CALLING OF A RUNOFF ELECTION FOR COMMISSIONER PLACE 1 AND COMMISSIONER PLACE 3 AND DELARING THE RESULTS**

   Commissioner Benavidez stated there was a correction on the minutes of November 3, 2020. He stated that item 14 should say that the item is supposed to come back on the agenda.
   Commissioner Benavidez made a motion to approve the items under consent agenda with correction previously stated. Commissioner Gomez seconded the motion. Upon a called vote, the motion passed unanimously.

7) **CITY MANAGER COMMENTS**
   Mr. Zavala stated he had no comments.

8) **DISCUSSION AND POSSIBLE ACTION TO APPROVE E-RATE INTERNET SERVICE CONTRACT WITH SMARTCOM TELEPHONE, LLC FOR DR. HECTOR P GARCIA MEMORIAL LIBRARY.**
   Library Director Vidales addressed the Commission regarding internet costs through a federally funded program called E-Rate which covers 90% of the cost. She stated the City received 5 bids as follows:

Firm	Bid: 1-year	Bid: 3 years
AT&T	$3827.50	$1405

Cytranet	$1368	No bid
Smartcom	$549	$499
Foremost	$750	$650
Spectrum	$1500	$650

Ms. Vidales stated the lowest bid is from Smartcom at $499 a month for 500Mbps for a 3-year service agreement. The City will only pay 10% of the internet cost which will be $598.80 per year.

Mayor Pro-Tem Villarreal made a motion to approve Smartcom for the 3-year bid at $499. Commissioner Benavidez seconded the motion. Upon a called vote, the motion passed unanimously.

9) **DISCUSSION AND POSSIBLE ACTION TO APPROVE ANNUAL CITY OF MERCEDES INVESTMENT POLICY AND STRATEGY.**
Finance Director Perez informed the Commission that the Investment Policy and Strategy is to be reviewed annually and adopted. She stated there are no changes to the portfolio and the most efficient is the Government Pool. At a question, Ms. Perez stated there are no exemptions and it does not affect the procurement process. After discussion, Mayor Pro-Tem Villarreal made a motion to approve item 9. Commissioner Benavidez seconded the motion. Upon a called vote, the motion passed unanimously.

10) **DISCUSSION AND POSSIBLE ACTION TO APPROVE AND ACCEPT PRICE QUOTE TO REPAIR/REPLACE SEWER LINE ON MISSOURI & 6TH ST**
Mr. Figueroa informed the Commission of a collapsed clay pipe sewer line in the alley of Missouri & 6th St. The City obtained the following quotes for replacing the clay line with and 8" PVC pipe with house connections.

OMT Utilities	$49,886.00
McAllen Multi-Service	$74,620.00
Southern Trenchless	$70,345.50

The method used will be pipe bursting and will benefit 14 homes. Mr. Figueroa explained the pipe bursting process.
Mayor Pro-Tem Villarreal made a motion to select OMT for $49,886.00 with 1-year warranty. Commissioner Benavidez seconded the motion. Upon a called vote, the motion passed unanimously.

11) **DISCUSSION AND POSSIBLE ACTION TO APPROVE A BUDGET AMENDMENT TO RELOCATE THE ANIMAL CONTROL DIVISION FROM PUBLIC WORKS DEPARTMENT TO THE POLICE DEPARTMENT**
Mr. Figueroa addressed the Commission regarding the budget amendment to relocate the funds from animal control to the Police Department account. The budget amendment was in the amount of $42,587.00 from Full Time Employees, 7,784.00 for Pension contributions, 3,258.00 for social security, and 11,796.00 for Health Insurance.
Mayor Pro-Tem Villarreal made a motion to approve item 11. Commissioner Benavidez seconded the motion. Upon a called vote, the motion passed unanimously.

12) **DISCUSSION AND POSSIBLE ACTION TO AWARD GROUP HEALTH INSURANCE SERVISES FOR THE CITY OF MERCEDES' EMPLOYEES**
Mr. Zavala addressed the Commission regarding the bids received for Group Health Insurance which are as

follows:	Barrett Ins. Services	BCBSTX	Humana
EO	$383.00	$415.75	$518.09
ES	$726.00	$956.22	$1,067.27
EC	$699.00	$748.34	$922.20
EF	$1,053.00	$1,288.81	$1,740.79

Mr. Zavala stated that the medical networks for both Humana and BCBS are substantial and it was unknown for Barrett. After checking references, Barrett Insurance only had a trucking company in the valley, therefore, the recommendation is to select BCBS. There was discussion regarding ER visits, the out of pocket costs and that there be no agent of record.
After discussion, Mayor Pro-Tem Villarreal made a motion to award to BCBS. Commissioner Hernandez seconded the motion. Upon a called vote, the motion passed unanimously.

13) MONTHLY REPORTS

   The monthly reports are provided in the packet. Commissioner Gomez had a question on the Harassment Complaints in the PD's Report. Mayor Montoya asked that the department heads be present at the meetings to answer questions regarding their reports.

14) ADJOURN

   Commissioner Benavidez made a motion to adjourn. Mayor Pro-Tem Villarreal seconded the motion. Upon a called vote, the motion passed unanimously. The meeting was adjourned at 1:54PM.