

MERCEDES CITY COMMISSION
REGULAR MEETING
MAY 7, 2024 – 6:30 P.M.
MERCEDES CITY HALL – COMMISSION CHAMBERS
400 S. OHIO AVE., MERCEDES, TX 78570


“At any time during the course of this meeting, the City Commission may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the City Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

1. **Call Meeting to Order**
2. **Establish Quorum**
3. **Invocation**
4. **Pledge of Allegiance**
5. **Open Forum-**
6. **Presentations:**
 - a. Presentation by Carrie Trejo from The Courage Compass
 - b. Presentation on Police Department update on Project Completion
7. **City Manager Comments:**
 - a. Introduction of the New Public Works Director
8. **Management Items:** *Present, discuss, consider and possibly take action regarding:*
 - a. Request from Hidalgo County Elections department for the use of the Boys and Girls Club as a polling location for the November elections
 - b. Approval of appointments to the Planning and Zoning and the Zoning Board of Adjustments
9. **Bids/Contracts:** *Present, discuss, consider and possibly take action regarding:*
 - a. Approval of annual contracts for services
 - i. PVC Pipes
 - ii. Fuel
 - iii. Auto Repair
 - iv. Motor Oil
 - v. Road Repair
 - vi. Utility Installation & Repairs
10. **Executive Session:** *Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)*
 - a. Discussion with City Manager regarding personnel matters – Section 551.074
 - b. Consultation with Attorney regarding petition by Ms. Crystal Newton regarding historical designation removal – Section 551.071
 - c. Consultation with Attorney regarding update on litigation relating to CL-23-4202-B – Section 551.071
 - d. Consultation with Attorney regarding contracts for services – Section 551.071
 - e. Consultation with Attorney regarding Waste Connection fee – Section 551.071
11. **Open Session:**
 - a. Item A from Executive Session
 - b. Item B from Executive Session
 - c. Item C from Executive Session
 - d. Item D from Executive Session
 - e. Item E from Executive Session
12. **Adjournment**

Notice is hereby given that the City Commissioners of the City of Mercedes, Texas will meet in a **Regular Meeting** on Tuesday, May 7, 2024 at 6:30 P.M. Said meeting will be conducted in the Commission Chambers of the City Hall located at 400 S. Ohio, Mercedes, Texas for the purpose of considering and taking formal action regarding the items listed above. This notice is given in accordance with Vernon’s Texas Codes Annotated, Texas Government Code, Section 551.001 et. Seq.

WITNESS MY HAND AND SEAL OF THE CITY THIS THE 3RD DAY OF MAY, 2024.

ATTEST:



Joselynn Castillo, City Secretary
Time of Posting: 5:25 P.M.

ACCESSIBILITY STATEMENT

The City of Mercedes recognizes its obligations under the Americans with Disabilities Act of 1990 to provide equal access to individuals with disabilities. Please contact the City Manager’s Office at (956) 565-3114 at least 48 hours in advance of the meeting with requests for reasonable accommodations, including requests for a sign language interpreter.



AGENDA ITEM NO. 8A

MANAGEMENT ITEM

DATE: May 7, 2024

FROM: Joselynn Castillo, City Secretary

ITEM: **Approval of request from Hidalgo County Elections Department for the use of the Boys and Girls Club**

BACKGROUND INFORMATION:

In an effort to meet the new mandate brought forth by SB924 which passed in the 88th Texas Legislative Session, in which Hidalgo County is now required to have 130 Polling Locations for the upcoming November 5, 2024 General Election on Election Day. We are reaching out to inform you that we are submitting additional Polling Location Request Forms for the following facilities.

The **Boys and Girls Club of Mercedes** for **Election Day ONLY**.

There is a need for 44 additional locations throughout the entire county, and as one of our local entities and partners in providing the voters of Hidalgo County a facility to cast their ballot, this facility will provide voters in the surrounding area a place to do so. We are open to any voting area within the facility, as long as it meets the compliance requirements.

We truly appreciate your time and assistance in this matter, and we look forward to hearing from you soon. If you have any questions or concerns, please do not hesitate to contact us.

We are aiming to finish this procurement process before the end of May, so we are setting a deadline for **May 10, 2024**. If you require additional time for approval of the document, an email confirmation will suffice so that we may continue our preparations.

BOARD REVIEW/CITIZEN FEEDBACK:

ALTERNATIVES/OPTIONS:

FISCAL IMPACT:

Proposed Expenditure/(Revenue):	Account Number(s):

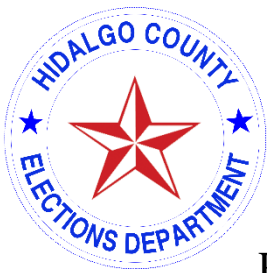
Finance Review by:

LEGAL REVIEW:

ATTACHMENTS:

 Polling Location Request form

DRAFT MOTION:



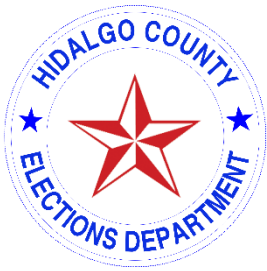
2024 Election Cycle Polling Location Safety Questionnaire

Polling Location Safety and Emergency Management

Contact Information	
Building Coordinator/Manager/Director	Name:
Phone Number:	Email:
<i>May contact if structural changes are needed for Accessibility.</i>	
Director of Maintenance or Facilities	Name:
Phone Number:	Email:
<i>May contact if structural changes are needed for Accessibility.</i>	
Contact #1 (Key Holder)	Name:
Phone Number:	Email:
<i>May contact to gain access to the building if locked.</i>	
Contact #2 (Key Holder)	Name:
Phone Number:	Email:
<i>May contact to gain access to the building if locked.</i>	

Safety Information			
Law Enforcement Department	Entity:		
Contact #1:	Contact #2:		
<i>Law enforcement that responds to this location.</i>			
Security Present at Location <i>(Check one please)</i>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Schedule:	Entity:		
Fire Department	Entity:		
<i>Fire Department that responds to this location.</i>			
Fire Extinguisher Present	YES <input type="checkbox"/>	NO <input type="checkbox"/>	

Requested Documents		
Fire Exit Map available for Voting Area <i>(Check one please)</i>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Additional Emergency Procedures <i>(Check one please)</i>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<i>Please attach ALL documents if available</i>		
<i>Schools please submit ALL Emergency Procedures Available.</i>		



2024 Election Cycle Polling Location Safety Questionnaire Voting Area

Trash Disposal & Facility Management	YES	NO
1. Will the designated voting area be cleared out for poll worker setup?		
2. Will you be providing trash cans and trash bags at the polling location?		
3. Can your facilities management visit twice daily to dispose of trash?		
a. If <i>NO</i> , how many times can they visit?		

Facility Protocols <small>Note: This would only apply to Hidalgo County Elections Staff</small>	YES	NO
1. Is there a check in process required for Cage drop-off or pick-up? Please fill below.		
2. Is there a designated entry for us to use?		
3. Can you provide a list of procedures to better prepare for the delivery of supplies? If applicable.		
If there is additional information to provide, please list below or attach to return.		