



Mayor Oscar D. Montoya  
Commissioner Joe Martinez  
Commissioner Armando Garcia

Commissioner Dr. Jacob Howell  
Mayor Pro-Tem Dr. Ruben Saldana  
City Manager Alberto Perez

MERCEDES CITY COMMISSION  
REGULAR MEETING  
JULY 16, 2024 – 6:30 P.M.  
MERCEDES CITY HALL – COMMISSION CHAMBERS  
400 S. OHIO AVE., MERCEDES, TX 78570


“At any time during the course of this meeting, the City Commission may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the City Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

1. **Call Meeting to Order**
2. **Establish Quorum**
3. **Invocation**
4. **Pledge of Allegiance**
5. **Open Forum-**
6. **Consent Agenda:**
  - a. Approval of Minutes for Meeting(s) held June 18, 2024 & July 2, 2024
7. **Ordinances/Resolutions:** *Present, discuss, consider and possibly take action regarding:*
  - a. Approval of First Reading of Ordinance 2024-06 amending ordinance 2023-04 regarding garbage accounts
  - b. Approval of First Reading of Ordinance 2024-07 to Rezone Hacienda Olivia Phase II from “N” Newly Annexed to “A-2” Single Family Residence
8. **Management Items:** *Present, discuss, consider and possibly take action regarding:*
  - a. Approval to accept the Voluntary Annexation Petition filed for Las Cabanas
9. **Departmental Monthly Reports**
  - a. Rec Center, Finance, Library, City Sec/HR, Fire
10. **Executive Session:** *Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)*
  - a. Discussion with City Manager regarding personnel matters – Section 551.074
  - b. Consultation with Attorney regarding update on litigation -Section 551.071
  - c. Consultation with Attorney regarding contracts – Section 551.071
11. **Open Session:**
  - a. Possible Action pertaining to executive session item a
  - b. Possible Action pertaining to executive session item b
  - c. Possible Action pertaining to executive session item c
12. **Adjournment**

Notice is hereby given that the City Commissioners of the City of Mercedes, Texas will meet in a **Regular Meeting** on Tuesday, July 16, 2024 at 6:30 P.M. Said meeting will be conducted in the Commission Chambers of the City Hall located at 400 S. Ohio, Mercedes, Texas for the purpose of considering and taking formal action regarding the items listed above. This notice is given in accordance with Vernon’s Texas Codes Annotated, Texas Government Code, Section 551.001 et. Seq.

WITNESS MY HAND AND SEAL OF THE CITY THIS THE 12<sup>th</sup> DAY OF JULY, 2024.

ATTEST:

  
\_\_\_\_\_  
Joselynn Castillo, City Secretary  
Time of Posting: 4:35 P.M.

**ACCESSIBILITY STATEMENT**

The City of Mercedes recognizes its obligations under the Americans with Disabilities Act of 1990 to provide equal access to individuals with disabilities. Please contact the City Manager’s Office at (956) 565-3114 at least 48 hours in advance of the meeting with requests for reasonable accommodations, including requests for a sign language interpreter.

**MERCEDES CITY COMMISSION  
REGULAR MEETING  
JUNE 18, 2024 – 6:30 P.M.  
MERCEDES CITY HALL – COMMISSION CHAMBERS**

<b>MEMBERS PRESENT:</b>	Oscar D. Montoya Sr. Dr. Ruben J. Saldana Dr. Jacob C. Howell Joe Martinez Armando Garcia	Mayor Mayor Pro-Tem Commissioner Commissioner Commissioner
<b>STAFF PRESENT:</b>	Martie Garcia-Vela Joselynn Castillo Javier Ramirez Meredith Hernandez Javier Campos Marisol Vidales Juan Vasquez	City Attorney (Virtual) City Secretary Asst. City Manager Interim Finance Director Fire Chief/EMC Library Director I.T Specialist

**1. CALL MEETING TO ORDER**

Mayor Montoya welcomed everyone and called the meeting to order at 6:30 p.m.

**2. ESTABLISH QUORUM**

All members of the Commission were present which constitutes a full quorum.

**3. INVOCATION**

Mayor Pro-Tem Saldana said the invocation.

**4. PLEDGE OF ALLEGIANCE**

Commissioner Martinez led in the pledge of allegiance.

**5. OPEN FORUM-**

- Mr. Oscar Galvan addressed the Commission about raising awareness on the health department and playgrounds. Mr. Galvan informed the Commission about the regulations and ADA compliance standards for playgrounds. He stated the city playgrounds are not in compliance with the safety regulations and would like to volunteer his services as a consultant to bring the city up to code.

Commissioner Martinez motioned to move to item 11 for the Fire Chief to do a presentation on the storm. Commissioner Howell seconded. Upon a called vote, the motion passed unanimously. The Commission moved to item 11 on the agenda, at this time.

**6. PRESENTATIONS:**

**a. Proclamation in recognition of Bill Bunton Auto Supply & Machine, Inc.**

Mayor Montoya shared a story about Bunton Auto Supply and read the proclamation. Commissioner Martinez motioned to accept the proclamation. Mayor Pro-Tem Saldana seconded. Upon a called vote, the motion passed unanimously. Mr. Bunton thanked the Commission and the community for their support.

**b. Proclamation in recognition of Lions Club 75<sup>th</sup> Anniversary**

Mayor Montoya shared a story about Lions Club and read the proclamation. Commissioner Martinez motioned to accept. Mayor Pro-Tem Saldana seconded. Upon a called vote, the motion passed unanimously. Lions Club President said a few words expressing his honor in serving the community and being able to give back to the community.

**c. Recognition of Retired Employee**

Employee was not present.

**d. Presentation by KMB**

Ms. Janet Schofield and Ms. Cathy Cowden presented to the Commission regarding grants they applied for, including the HEB Trees for Texans and National Wildlife Foundation Native Pollinator Garden. Ms. Schofield explained the numerous benefits of planting trees.

Ms. Schofield informed the commission about the assistance they received from Mr. Eugene Fernandez, Mr. Mike Heep, and Mr. Preston Castellon. Mr. Eugene Fernandez, a Brownsville historian dedicated to preserving Montezuma Cypress trees, donated 20 trees to Keep Mercedes Beautiful. Mr. Mike Heep provided plants and offered information on their care, including a watering solution. Mr. Preston Castellon assisted with the initial tree survey, advising on optimal placement, spacing, and maintenance of the trees. The trees were planted on April 27, 2024. Thanks to the grant, they were able to purchase an auger. They also partnered with Cameron County Master Gardener's, Starbucks and VIDA, who provided additional trees and volunteers. Papa Joes and Dairy Queen donated their five-gallon jugs of oil to be repurposed as watering jugs for the trees.

Ms. Schofield also highlighted the efforts of the RGV Pollinator Club and showcased photos of their work they have done along Collier Park fence.

**e. Project Update regarding Capisallo Terrace Waste Water connections.**

Mr. Jose Reyes provided the commission with an update on the Capisallo Terrace Project. The sanitary sewer improvements commenced on September 6, 2023, and were completed by June 7, 2024. The lift

station is now fully operational. The final project cost was \$3,489,236, which reflects a cost savings for the city compared to the original estimate of \$3,524,927.00.

Mr. Reyes noted that the roads currently have compacted caliche. Mr. Ramirez clarified that this was a sanitary sewer project, not a storm drainage project, but mentioned that some of the curbs were replaced as part of the work.

## **7. ORDINANCES/RESOLUTIONS:**

### **a. Approval of Resolution 2024-19 authorizing the use of a credit card**

Ms. Meredith Hernandez addressed the Commission about requested the change of name from the previous finance director to the new interim assistant finance director. Commissioner Martinez motioned to approve and forego the reading. Commissioner Garcia seconded the motion. Upon a called vote, the motion passed unanimously.

## **8. CONSENT AGENDA**

### **a. Approval of Minutes for Meeting(s) held June 4, 2024.**

Commissioner Martinez motioned to approve all items under consent agenda. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

## **9. MANAGEMENT ITEMS: *Present, discuss, consider and possibly take action regarding:***

### **a. Approval of Amendment to the Personnel Policy Manual to include a section regarding attendance, inclement weather and emergencies.**

Human Resources Specialist Kristine Longoria informed the commission about including a policy for attendance during emergency weather events. Commissioner Howell motioned to approve. Commissioner Martinez seconded. Mayor Montoya stated the policy is to have staff come into work and have the department head determine which staff is essential should a weather event were to occur. Upon a called vote, the motion passed unanimously.

## **10. BIDS/CONTRACTS:**

### **a. Approval to renew agreement with Xoana Entertainment Company**

Mr. Ramirez informed the Commission that these advertisements promoting visiting the City of Mercedes are in Mexico on a federal road. Commissioner Martinez motioned to approve. Mayor Pro-Tem Saldana seconded. Commissioner Martinez stated the advertisement has worked. Commissioner Howell stated that about 95% to 98% of people visiting the outlet mall come from Mexico. Upon a called vote, the motion passed unanimously.

### **b. Approval of Interlocal Cooperation Agreement between the County of Hidalgo, Texas and the City of Mercedes, Texas on behalf of Dr. Hector P. Garcia Memorial Library in order to provide library services to county residents**

Ms. Vidales stated the ILA is to provide library services to county residents. A total of \$278K of funding is received for all 13 libraries. Each library receives \$14K. Commissioner Howell motioned to approve. Commissioner Martinez seconded. Upon a called vote, the motion passed unanimously.

## **11. Departmental Monthly Reports**

Fire Chief Campos addressed the Commission and residents regarding Hurricane season. He highlighted that the Memorandum of Understanding (MOU) and Safe Dome are in place for the shelter. Chief Campos stressed the importance of capturing data on damages to meet the threshold for federal funding. Due to an above-average storm forecast this year, extensive training has been conducted with staff.

Residents are encouraged to sign up for emergency notifications via CodeRed by texting “Mercedes” to 99411. Chief Campos warned that the entire coast will be affected, with predictions of 4 to 6 inches of rain, a tornado threat, and potential wind and rain damage. Staff is on standby to assist with debris removal from roads and to maintain city operations.

In response to a question, Mr. Ramirez confirmed that pumps are available for deployment as needed. All outfalls on the south side of the city have been serviced and maintained. These pumps will be used to push water out from the city, helping to alleviate flooding. Mayor Montoya praised the staff for their efforts in clearing inlets and flushing drainage lines.

Chief Campos thanked the public works department for their collaborative efforts in preparing the city for hurricane season.

The Commission moved back to item 6 on the agenda and proceeded with the scheduled agenda.

Commissioner Howell stated the school is changing their hours and asked about the pool hours being limited. He is requesting to extend the hours or an extra day for the public pool.

Commissioner Howell motioned to go into executive session. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously. The meeting went into executive session at 7:51 p.m.

## **12. EXECUTIVE SESSION: *Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)***

### **a. Discussion with City Manager regarding personnel matters – Section 551.074**

### **b. Consultation with Attorney regarding update on litigation -Section 551.071**

### **c. Contracts**

### **d. Deliberation pursuant to Tex. Gov’t Code 551.087 regarding economic negotiations and about real property pursuant to Tex. Gov’t Code 551.072. Consultation with legal counsel to receive communication protected by attorney client communication privilege pursuant to Tx. Gov’t Code 551.071 (2) regarding same.**

### **e. Consultation with legal counsel regarding pending litigation pursuant to Tex. Gov’t Code 551.071 (1) (a) and (b).**

- f. Consultation with legal counsel pursuant to Tex. Gov't Code 551.071 (1)(a) and (b) and Tex. Gov't Code 551.071 (2) and regarding real property pursuant to Tex. Gov't Code 551.072**

Mayor Montoya called the meeting back to order at 9:19 p.m.

### **13. OPEN SESSION:**

- a. Possible Action pertaining to executive session item a**

Commissioner Howell moved to approve city manager to engage and create a position of an associate municipal judge at \$500 per month as discussed in executive session. Commissioner Martinez seconded. Upon a called vote, the motion passed unanimously.

- b. Possible Action pertaining to executive session item b**

No Action

- c. Possible Action pertaining to executive session item c**

Mr. Ramirez stated this item is to authorize the city manager to execute a contract for well design services subject to legal review with recommendation for Melden and Hunt. Commissioner Martinez motioned to approve. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

Mr. Ramirez recommended to Authorize the City Manager to execute a contract with SAM to provide GIS mapping services subject to legal approval. Commissioner Howell motioned to approve. Commissioner Martinez seconded. Upon a called vote, the motion passed unanimously.

- d. Possible Action pertaining to executive session item d**

Commissioner Martinez motioned to approve the cost sharing acquisition and conveyance of Mercedes Light Industrial Park Phase 1 lot 3 & 4 blk 1 for \$249,000 plus closing costs. Mayor Pro-Tem Saldana seconded. Upon a called vote, the motion passed unanimously.

- e. Possible Action pertaining to executive session item e**

Commissioner Martinez motioned to approve DCM conveyance of Mercedes Light Industrial Park Phase 1 Lot 1 & 2 Block 1. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

- f. Possible Action pertaining to executive session item f**

Mr. Ramirez stated the city is looking for approval to execute an agreement with DCM supporting the development of a cold steel company as discussed in executive session with approval from legal counsel. Commissioner Howell motioned to approve. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

### **14. Adjournment**

Commissioner Howell motioned to adjourn. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously at 9:24 p.m.



**MERCEDES CITY COMMISSION  
REGULAR MEETING  
JULY 2, 2024 – 6:30 P.M.  
MERCEDES CITY HALL – COMMISSION CHAMBERS**

<b>MEMBERS PRESENT:</b>	Oscar D. Montoya Sr. Dr. Ruben J. Saldana Dr. Jacob C. Howell Joe Martinez Armando Garcia	Mayor Mayor Pro-Tem Commissioner Commissioner Commissioner
<b>STAFF PRESENT:</b>	Alberto Perez Martie Garcia-Vela Joselynn Castillo Javier Ramirez Francisco Sanchez Javier Campos Tom Villagomez Juan Vasquez	City Manager City Attorney (Virtual) City Secretary Asst. City Manager Police Chief Fire Chief/EMC Public Works Director I.T Specialist

**OTHERS PRESENT:** Cavazos, Jessica Zuniga, Mr. Isael Posada (SDI)

**1. CALL MEETING TO ORDER**

Mayor Montoya welcomed everyone and called the meeting to order at 6:30 p.m.

**2. ESTABLISH QUORUM**

Four members of the Commissioner were present which constitutes a quorum.  
Commissioner Garcia arrived during executive session.

**3. INVOCATION**

Mayor Pro-Tem Saldana said the invocation.

**4. PLEDGE OF ALLEGIANCE**

Commissioner Howell led in the pledge of allegiance.

**5. OPEN FORUM:**

- Ms. Jessica Zuniga addressed the commission about the increased traffic near her home due to the construction work being done on International Blvd. She stated they have excessive noise coming from a nearby manhole and the 18-wheelers cause vibrations which are affecting her residence. Mayor Montoya advised her to speak with Police Chief Sanchez, who was present at the meeting and took her contact information for further assistance.

**6. PRESENTATIONS:**

**a. Capisallo Terrace Update**

Mr. Ramirez reported that the project was finalized on June 18, 2024. However, heavy rainfall the following day caused the trench to cave in. The contractor was promptly contacted and completed the excavation and compaction work by July 1, 2024. The contractor's work is under a one-year warranty.

The asphalt paving is scheduled to begin in mid-July and may take up to one month to complete. Hidalgo County Precinct 1 will be responsible for paving the street.

**b. 10 Street Project Update**

Construction on the 10th Street project began last week on June 25, 2024. The first section, spanning from FM 491 to Florida Ave., is nearly complete, with only 300 feet remaining. The next phase involves connecting services and tying into the adjacent streets, followed by crossing the canal to start work on the other side of 10th Street.

In the next two weeks, a new 12-inch waterline will be installed, reconnecting the 19 services and decommissioning the old line. Paving and resurfacing will then commence, led by Isael Posada from SDI Engineering. SDI Engineering, a firm with 15 years of experience in public utilities, has structured the project into two major phases, funded by Urban County and the City of Mercedes.

The project includes reclaiming and recycling caliche and asphalt materials. Hazardous and non-ADA compliant curbs and sidewalks will be repaired. The section from Ohio Ave. to Maryland St. is funded by the City of Mercedes, while Urban County is financing the portion from FM 491 to Florida Ave., with an alternate section from Florida Ave. to Ohio Ave.

The street repairs, including reclaiming, repurposing, and repaving, are expected to take approximately two months. Mr. Ramirez mentioned that areas in need of sidewalks for school routes have been identified. Additionally, thermal striping will be applied in school zones as part of the project budget.

**c. City Hall Project Update**

Mr. Isael Posada presented the Commission with an update on the City Hall roof renovation project, which has been divided into three phases. Phase 1 Roof Repairs – The roof spans 10,000 sq. ft., Mr. Posada’s recommended solution is a polyurethane foam system due to the lack of positive drainage on the roof. Phase 2 HVAC Repairs and Ceiling Adjustments – There are issues with cold air escaping and condensation forming on the ceiling tiles due to hot air. Some ducts are not properly connected, and the building is not sealed from the elements. The interior ceiling height in the hallways is recommended to be raised to 9 ft., estimated to cost \$60,000. Phase 3 Interior and Floor Finishing – The recommendation includes installing LVT flooring and painting the walls at a cost of \$100,000.

The total estimated cost for the renovation project is \$550,000. However, Mr. Posada noted that a comprehensive renovation of the building is estimated to cost \$708,050. Commissioner Howell inquired about the cost of constructing a new building, to which Mr. Posada responded that the current building and foundation are structurally sound.

Additionally, Mr. Perez outlined some proposed changes to the workspace for the Planning and Utility Billing areas to improve functionality and efficiency.

**d. Grants Update**

Mr. Ramirez announced that the City has been awarded \$1 million in GLO grant funding for two projects, achieved through close collaboration with Urban County and Hidalgo County. Projects Funded by GLO are the South Mercedes Lateral Expansion to improve drainage and the FEMA Dome to expand detention capacity south of 14<sup>th</sup> Street.

Mr. Ramirez will be meeting with city grant writers tomorrow to discuss available grants for parks. Urban County has bid out the lighting project for the Dome Park area, and Commissioner Howell expressed interest in pursuing green energy lighting grants. Additionally, the City has secured an EPA grant with a 20% cost share requirement. They submitted a request for a cost share waiver, which has been approved. Other Funded Projects include the Water Well Project to enhance the city's water infrastructure and Storm Sewer for Pacific Railroad Area which is a \$1.2 million project to improve stormwater management. Mr. Ramirez also provided an update on the water flow and pumping into the floodway, ensuring effective flood management in the area.

**e. Street Improvement Update**

Mr. Villagomez provided the Commission with an update on mosquito fumigation efforts, detailing that the city is being treated by quadrants. He also mentioned that the street sweeper is being used to pick up standing water. He distributed a handout listing the potholes repaired last week and included photos of areas needing pothole patching, curb scraping, and street sweeping.

Commissioner Martinez inquired about clearing sidewalks overgrown with dirt and grass. Mr. Villagomez responded that the department has switched to a new herbicide for this task. Additionally, Mr. Perez informed the Commission that public works has a skid steer and recently received a new street sweeper.

Mayor Montoya commended the public works and emergency departments for their visible efforts before and during the recent storm, expressing encouragement at seeing staff actively working across the city. Commissioner Howell also thanked Mr. Villagomez for his leadership and excellent work.

Fire Chief Campos reported that the Police Department has been actively registering businesses for CodeRed and successfully registered 115 businesses in June.

Commissioner Martinez motioned to deviate from the agenda and move into executive session. Mayor Pro-Tem Saldana seconded. Upon a called vote, the motion passed unanimously. The meeting went into executive session at 7:52 p.m.

Mayor Montoya called the meeting back to order at 9:12 p.m.

**7. CITY MANAGER COMMENTS:**

**a. Fitch Rating**

Mr. Perez affirmed the A+ rating for the city which is important when the city goes out to borrow funds.

**8. MANAGEMENT ITEMS:** *Present, discuss, consider and possible take action regarding:*

**a. Approval to Authorize Staff to solicit Requests for Proposals (RFP) for Group Voluntary Insurance Products and Section 125 Health and Wellness Programs**

Commissioner Martinez motioned to go out for RFP's. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

**9. BIDS/CONTRACTS**

**a. Approval of Interlocal Agreement between the City of Mercedes and Texas Municipal League Intergovernmental Risk Pool for Cyber Security Insurance**

Mayor Pro-Tem Saldana motioned to approve the ILA with TMLIRP for Cyber Security Insurance. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

**b. Approval to Authorize City Manager to amend the current contracts for Medical, Basic Life/AD&D, Dental and Vision to change date for the new plan year to 10/01/2024**

Commissioner Garcia motioned to approve. Commissioner Howell seconded the motion. Upon a called vote, the motion passed unanimously.

**c. Approval of Memorandum of Agreement between the City of Mercedes and LRGV TPDES Stormwater Task Force #R-RGV-TF-2024-00031**

Commissioner Martinez motioned to discontinue the agreement with Stormwater Task Force. Commissioner Howell seconded. Upon a called vote, the motion passed unanimously.

**d. Approval of a 3-Year Service Agreement for Preventative Maintenance with Stryker ProCare Services**

Mayor Pro-Tem Saldana moved to approve the 3-year agreement. Commissioner Martinez seconded. This is the preventative maintenance agreement for the cardiac monitors and stretchers for 3 years. The cardiac monitors are \$45,000 each and the city has 6 cardiac monitors. The company will come in to fix the equipment for free. At a question, Chief Campos stated the city building do not AED's. Upon a called vote, the motion passed unanimously.

**e. Approval of Interlocal Agreement between City of Weslaco and City of Mercedes for the temporary housing of prisoners**

Commissioner Martinez motioned to approve. Mayor Pro-Tem Saldana seconded. The agreement is until October 31 to allow the city to open up the city jail. The city will only pay if we use Weslaco's services. PD has been arraigning the prisoners at the Mercedes Police Department. Chief Sanchez stated the goal is to open the city jail by October. Upon a called vote, the motion passed unanimously. Mayor Montoya expressed a concern about an outburst that occurred tonight about reporting the City to TCEQ. Commissioner Howell stated this is city business and moving the agenda items around is not intentional.

**10. EXECUTIVE SESSION:** *Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)*

- a. **Discussion with City Manager regarding personnel matters** – Section 551.074
- b. **Consultation with Attorney regarding update on litigation** - Section 551.071
- c. **Consultation with Attorney regarding contracts** – Section 551.071
- d. **Consultation with legal counsel pursuant to Tex. Gov’t Code 551.071 regarding concluding of pending litigation *Mercedes Investments LP vs. City of Mercedes, the Mercedes Industrial Foundation and Henry Hinojosa (Cause No. C-4846-19A)***

**11. OPEN SESSION:**

- a. Possible Action pertaining to executive session item a.  
No action
- b. Possible Action pertaining to executive session item b.  
No action
- c. Possible Action pertaining to executive session item c.  
No action
- d. Discussion and possible action to approve invoice for legal services to Troiani and Sossi, PLLC for legal services in *Mercedes Investments LP vs. City of Mercedes, the Mercedes Industrial Foundation and Henry Hinojosa (Cause No. C-4846-19A)*

Mayor Pro-Tem Saldana moved to approve the invoice for legal services for Troiani & Sossi for the legal services in the Mercedes Investments LP vs. City of Mercedes, the Mercedes Industrial Foundation and Henry Hinojosa (Cause No. C-4846-19A) for the amount stated on the invoice and contingent upon the closing of the property involved. Commissioner Martinez seconded. Upon a called vote, the motion passed unanimously.

**12. ADJOURNMENT**

Commissioner Howell motioned to adjourn. Commissioner Martinez seconded. Upon a called vote, the motion passed unanimously. The meeting adjourned at 9:27 p.m.



**ORDINANCE NO. 2024-06**

**AN ORDINANCE AMENDING ORDINANCE 2023-04 BY THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS, UPDATING SCHEDULE E – DEPOSITS; ESTABLISHING GARBAGE ACCOUNTS; PROVIDING FOR A SAVINGS AND REPEAL CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS:**

**Section – 1:** Amending “Schedule E – Deposits” of Ordinance 2023-04 to read as follows:

**SCHEDULE E – DEPOSIT**

A deposit of \$100.00 for homeowners and \$250 for renters shall be required for service for all new residential and garbage accounts. A deposit of \$500.00 shall be required for service for all new commercial and commercial garbage accounts. Such deposit fees, exclusive of Interest earned, shall be returned to the customer upon closing of the account and full payment of the final account bill by the customer.

**SECTION 2.** If any section, subsection, phrase, sentence, clause or provision of this ordinance shall be declared invalid for any reason, such invalidity shall not affect the remaining provisions of this Ordinance or their applications to other persons or sets of circumstances, and to this end, all provisions of this Ordinance are declared to be severable and all ordinances or parts of ordinances regarding water and sewer rates, in conflict herewith are hereby repealed.

**SECTION 3.** This Ordinance shall become and be effective in accordance with the City Charter of the City of Mercedes, Texas and the laws of the State of Texas.

**PASSED AND APPROVED ON FIRST READING, THIS THE 16<sup>TH</sup> DAY OF JULY, 2024.**

**PASSED, APPROVED AND ADOPTED ON SECOND READING, THIS THE 6<sup>TH</sup> DAY OF AUGUST, 2024.**

**CITY OF MERCEDES**

\_\_\_\_\_  
**Oscar D. Montoya Sr., Mayor**

**ATTEST:**

**APPROVED AS TO FORM:**

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**Joselynn Castillo, City Secretary**

\_\_\_\_\_  
**Martie Garica-Vela, City Attorney**



## AGENDA ITEM NO. 7B

### Ordinances/Resolution

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**DATE:** July 16, 2024

**FROM:** Javier A. Ramirez, Assistant City Manager

**ITEM:** Rezone Request: Hacienda Olivia Phase II from “N” Newly Annexed to “A-2” Single Family Residence

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#### **BACKGROUND INFORMATION:**

##### LOCATION:

13.80 acres out of Lot 7, Block 67, Capisallo District Subdivision of the lands of the American Rio-Grande Land and Irrigation Company Volume P, Page 225-229, Hidalgo County, Texas. – Applicant: Milk & Honey Properties LLC

##### CURRENT ZONE:

Hacienda Olivia Phase II is zone as Class “N” Newly Annexed.

##### ZONE REQUESTED:

Applicant Milk & Honey Properties LLC requesting an “A-2” Single Family Residence zone.

#### **ATTACHMENTS:**

- Plat Map
- Metes and Bounds
- Location Site Map
- Warranty Deed
- 200 ft radius map
- Mailing List

**Staff Recommendation:** Approval.

**ORDINANCE NO. 2024-07**

**AN ORDINANCE CHANGING THE CLASSIFICATION FOR ZONING PURPOSES OF THE FOLLOWING TRACT OF LAND: LOT 7, BLOCK 67, CAPISALLO DISTRICT SUBDIVISION OF THE LANDS OF THE AMERICAN RIO-GRANDE LAND AND IRRIGATION COMPANY (13.80 ACRES), FROM CLASS “N” NEWLY ANNEXED TO CLASS “A-2” SINGLE-FAMILY RESIDENCE; PROVIDING FOR A SAVINGS AND REPEAL CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, on the 1<sup>st</sup> day of July, 2024 a public hearing was held for the purpose of hearing any objections as to why: **LOT 7, BLOCK 67, CAPISALLO DISTRICT SUBDIVISION OF THE LANDS OF THE AMERICAN RIO-GRANDE LAND AND IRRIGATION COMPANY (13.80 ACRES)**, Mercedes, Hidalgo County, Texas, should be rezoned and classified as follows: from a Class “N” Newly Annexed to a Class “A-2” Single Family Residence.

**WHEREAS**, the City Commission at its Regular Meeting of July 16<sup>th</sup>, 2024, having considered the rezoning of the above-described property as listed in the foregoing section and having heard the pros and cons as to such rezoning request, is of the opinion that the aforementioned rezoning is in the best interest of the City of Mercedes, Texas.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS:**

**Section 1:** : **LOT 7, BLOCK 67, CAPISALLO DISTRICT SUBDIVISION OF THE LANDS OF THE AMERICAN RIO-GRANDE LAND AND IRRIGATION COMPANY (13.80 ACRES)**, Mercedes, Hidalgo County, Texas, should be rezoned and classified as follows: from a Class “N” Newly Annexed to a Class “A-2” Single Family Residence.

**Section 2:** That the aforementioned rezoning of the above property be incorporated into the official map of the City of Mercedes, Texas by the City Planner of said City.

**Section 3:** That if any provision, section, subsection, phrase, paragraph, sentence, clause or portion of this Ordinance shall for any reason be declared invalid, such invalidity shall not affect the remaining provisions of this Ordinance or their application of persons or sets of circumstances and to this end, all provisions of this Ordinance or parts of Ordinances in conflict herewith are hereby repealed.

**Section 4:** This Ordinance shall become and be effective in accordance with the City Charter of the City of Mercedes, Texas and the laws of the State of Texas.

**PASSED, APPROVED AND ADOPTED ON FIRST READING THIS THE 16<sup>TH</sup> DAY OF JULY 2024.**

**PASSED, APPROVED AND ADOPTED ON SECOND READING THIS THE 6<sup>TH</sup> DAY OF AUGUST, 2024.**

**CITY OF MERCEDES**

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**Oscar D. Montoya, Sr., Mayor**

**ATTEST:**

**APPROVED AS TO FORM:**

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**Joselynn Castillo,  
City Secretary**

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**Martie Garcia-Vela,  
City Attorney**





BEING 13.80 ACRES TRACT OF LAND MORE OR LESS, SITUATED IN HIDALGO COUNTY, TEXAS, SAID 13.80 ACRES BEING OUT OF AND FORMING A PART OR PORTION OF LOT 7, BLOCK 67, CAPISALLO DISTRICT SUBDIVISION RECORDED IN VOLUME 'P', PAGE 227, DEED RECORDS OF HIDALGO COUNTY, TEXAS, SAID 13.80 ACRES TRACT OF LAND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS;

**COMMENCING** ON A ½-INCH CAPPED IRON ROD SET AT THE COMMON CORNER OF LOTS 7, 8, 9 AND 10, BLOCK 67, OF THE SAID CAPISALLO DISTRICT SUBDIVISION;

**THENCE**, S 88° 47' 46" W ALONG THE COMMON BOUNDARY LINE BETWEEN THE SAID LOTS 7 AND 10, BLOCK 67, A DISTANCE OF 45.00 FEET TO A ½-INCH CAPPED IRON ROD SET FOR THE SOUTHEAST CORNER OF THE HEREIN DESCRIBED TRACT AND THE **POINT OF BEGINNING**;

**THENCE**, S 88° 47' 46" W ALONG THE COMMON BOUNDARY LINE BETWEEN THE SAID LOTS 7 AND 10, BLOCK 67, TO THE SOUTHEAST CORNER OF HACIENDA OLIVIA SUBDIVISION PHASE 1, RECORDED IN DOCUMENT NUMBER 3466146, MAP RECORDS OF HIDALGO COUNTY TEXAS, A DISTANCE OF 625.00 FEET TO A ½-INCH CAPPED IRON ROD SET FOR THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED TRACT;

**THENCE**, ACROSS THE SAID LOT 7, BLOCK 67, SAME BEING ALONG THE EAST BOUNDARY LINES OF THE SAID HACIENDA OLIVIA SUBDIVISION PHASE 1, THE FOLLOWING COURSES;

N 01° 12' 14" W, 175.00 FEET TO A ½-INCH CAPEED IRON ROD SET;

N 88° 47' 46" E, 20.00 FEET TO A ½-INCH CAPEED IRON ROD SET;

N 01° 12' 14" W, 690.00 FEET TO A ½-INCH CAPEED IRON ROD SET;

S 88° 47' 46" W, 40.00 FEET TO A ½-INCH CAPEED IRON ROD SET;

N 01° 12' 14" W, 125.00 FEET TO A ½-INCH CAPEED IRON ROD SET;

**THENCE**, N 88° 47' 46" E ACROSS THE SAID LOT 7, BLOCK 67, SAME BEING ALONG THE SOUTH BOUNDARY LINE OF A CALLED 9.314-ACRE TRACT CONVEYED TO MILK AND HONEY LLC, RECORDED IN DOCUMENT NUMBER 3550371, OFFICIAL RECORDS OF HIDALGO COUNTY, TEXAS, A DISTANCE OF 625.00 FEET TO A ½-INCH CAPPED IRON ROD SET FOR THE NORTHEAST CORNER OF THE HEREIN DESCRIBED TRACT;

**THENCE**, ACROSS THE SAID LOT 7, BLOCK 67, THE FOLLOWING COURSES;

S 01° 12' 14" E, 125.00 FEET TO A ½-INCH CAPEED IRON ROD SET;

S 17° 54' 11" E, 52.20 FEET TO A ½-INCH CAPEED IRON ROD SET;

S 01° 12' 14" E, 640.00 FEET TO A ½-INCH CAPEED IRON ROD SET;

S 06° 54' 52" E, 50.25 FEET TO A ½-INCH CAPEED IRON ROD SET;

**THENCE**, S 01° 12' 14" E ACROSS THE SAID LOT 7, BLOCK 67, A DISTANCE OF 125.00 FEET TO THE **POINT AND PLACE OF BEGINNING**, SAID TRACT CONTAINING 13.80 ACRES OF LAND, MORE OR LESS.



Capital Title

GF#24-779040-WC

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.**

## WARRANTY DEED

**Date:** February 12, 2024

**Grantor:** JIM N. TAYLOR and OLIVIA TAYLOR, TRUSTEES of THE JIM N. TAYLOR and OLIVIA TAYLOR FAMILY LIVING TRUST AGREEMENT dated SEPTEMBER 25, 1997

**Grantor's Mailing Address:** 15140 Wilson Road  
Harlingen, Texas 78552  
Cameron County

**Grantee:** PROPERTIES BY MILK & HONEY, LLC, a Texas limited liability company

**Grantee's Mailing Address:** 1015 North Texas Blvd, Ste 20B  
Weslaco, Texas 78596  
Hidalgo County

**Consideration:** Ten Dollars and other valuable consideration to the undersigned paid by the Grantee herein named, the receipt of which is hereby acknowledged.

**Property (including any improvements):**

**TRACT I:**

**Lots 2, 3, 4, 5, 12 and 18, Block 3, Lots 2, 3, 4, 5, 6 and 8, Block 4, and Lots 1 and 7, Block 5, HACIENDA OLIVIA SUBDIVISION PHASE 1, an Addition to the City of Mercedes, Hidalgo County, Texas, according to the Map or Plat recorded in Clerk's File No. 3466146, Map and Official Records of Hidalgo County, Texas;**

**TRACT II:**

**Being a 14.95 acre tract of land situated in Hidalgo County, Texas, being out of Lot 7, Block 67, Capisallo District Subdivision of the Lands of the American Rio-Grande Land and Irrigation Company, as recorded in Volume P, Page 225-229 of the Deed Records, Hidalgo County, Texas, and being out of a tract of land conveyed to Jim N. Taylor and Olivia Taylor,**

**Trustees of The Jim N. Taylor & Olivia Taylor Family Living Trust Agreement Dated September 25, 1997 by a Correction Instrument dated September 18, 2023, and recorded on October 4, 2023, as described in Document Number 3489115 of the Official Records, Hidalgo County, Texas, said 14.95 acre tract of land being more particularly described as follows:**

**BEGINNING at a point, being the Southeast corner of said Lot 7, being the common corner of said Lot 7, Lot 8, Block 67, Lot 9, Block 67, and Lot 10, Block 67 of said Capisallo District Subdivision of the Lands of the American Rio-Grande Land and Irrigation Company, and being the common corner of said Jim N. Taylor and Olivia Taylor, Trustees tract of land, a called 23.57 acre tract of land also conveyed to Jim N. Taylor and Olivia Taylor, Trustees of The Jim N. Taylor & Olivia Taylor Family Living Trust Agreement Dated September 25, 1997 by a Special Warranty Deed dated October 18, 2007, and recorded on November 5, 2007, as described in Document Number 1823060 of the Official Records, Hidalgo County, Texas, a tract of land conveyed to Mid Valley Paving, Inc. by a Warranty Deed with Vendor's Lien dated May 6, 2016, and recorded on May 13, 2016, as described in Document Number 2712315 of the Official Records, Hidalgo County, Texas, and a tract of land conveyed to Santa Librada Holdings, LLC by a General Warranty Deed dated September 21, 2021, and recorded on October 5, 2021, as described in Document Number 3269968 of the Official Records, Hidalgo County, Texas, for Southeast corner of this herein described tract of land, from which a found 1/2-inch iron rod bears South 40°14'54" West a distance of 2.14 feet;**

**Thence, South 88°47'59" West a distance of 670.00 feet along the common line of said Lot 7 and said Lot 10, being the common line of said Jim N. Taylor and Olivia Taylor, Trustees tract of land and said Santa Librada Holdings, LLC tract of land to a found 1/2-inch iron rod, being the Southeast corner of Lot 8, Block 5, Hacienda Olivia Subdivision Phase 1 as recorded in Document Number 3466146 of the Map Records, Hidalgo County, Texas, for the Southwest corner of this herein described tract of land;**

**Thence, North 01°12'01" West a distance of 175.00 feet along the East line of said Lot 8 to a found 1/2-inch iron rod, being on the South line of Lot 9, Block 4 of said Hacienda Olivia Subdivision Phase 1, for a corner of this herein described tract of land;**

**Thence, North 88°47'59" East a distance of 20.00 feet along the South line of said Lot 9 to a found 1/2-inch iron rod, being the Southeast corner of said Lot 9, for a corner of this herein described tract of land;**

**Thence, North 01°12'01" West a distance of 640.00 feet along the East line of said Lot 9 to a found 1/2-inch iron rod, being the Northeast corner of Lot 1, Block 4 of said Hacienda Olivia Subdivision Phase 1, and being on the existing South right-of-way line of Oak Ridge Drive (50.0' right-of-way), for a corner of this herein described tract of land;**

**Thence, North 88°47'59" East a distance of 20.00 feet along the existing South right-of-way line of said Oak Ridge Drive to a found 1/2-inch iron rod, being a corner of said Hacienda Olivia Subdivision Phase 1, for a corner of this herein described tract of land;**

Thence, North 01°12'01" West a distance of 50.00 feet along the Easterly line of said Hacienda Olivia Subdivision Phase 1 to a found 1/2-inch iron rod, being on the existing North right-of-way line of said Oak Ridge Drive, and being a corner of said Hacienda Olivia Subdivision Phase 1, for a corner of this herein described tract of land;

Thence, South 88°47'59" West a distance of 60.00 feet along the existing North right-of-way line of said Oak Ridge Drive to a found 1/2-inch iron rod, being the Southeast corner of Lot 8, Block 1 of said Hacienda Olivia Subdivision Phase 1, for a corner of this herein described tract of land;

Thence, North 01°12'01" West a distance of 125.00 feet along the East line of said Lot 8 to a found 1/2-inch iron rod, being the Northeast corner of said Lot 8, and being on the South line of a tract of land conveyed to Jason S. Acosta by a Warranty Deed with Vendor's Lien dated August 5, 2020 and recorded on August 11, 2020, as described in Document Number 3137954 of the Official Records, Hidalgo County, Texas, for the Northwest corner of this herein described tract of land;

Thence, North 88°47'59" East a distance of 690.00 feet along the common line of said Jim N. Taylor and Olivia Taylor, Trustees tract of land and said Jason S. Acosta tract of land to a found 1/2-inch iron rod, being the common corner of said Jim N. Taylor and Olivia Taylor, Trustees tract of land and said Jason S. Acosta tract of land, and being on the West line of said called 23.57 acre tract of land, for the Northeast corner of this herein described tract of land;

Thence, South 01°12'01" East a distance of 990.00 feet along the common line of said Jim N. Taylor and Olivia Taylor, Trustees tract of land and said called 23.57 acre tract of land to the POINT OF BEGINNING and containing a computed area of 14.95 acres more or less.

### **TRACT III:**

Being 23.57 acre tract of land out of and part of the Llano Grande Grant situated in Hidalgo County, Texas, being a portion of Lot 8, Block 67, CAPISSALLO DISTRICT SUBDIVISION as depicted by the instrument recorded in Volume P, Page 226, of the Deed Records of Hidalgo County, Texas, and being a portion of a called 90.85 acre tract of land (referred to as Tract One) for Palm Ranch Properties, Ltd. as described by instrument recorded under Document Number 1527157 of the Official Records of Hidalgo County, Texas; the aforementioned 23.57 acre tract of land being more particularly described by metes and bounds as follows:

**BEGINNING** at a found 1/2 inch iron rod for the Northeasterly corner of the called North 10 acres of Lot 7, Block 67 of the aforementioned CapiSSallo District Subdivision for La Primera Iglesia Alianza Cristiana Y Misionera as described by the instrument recorded under Document Number 1322235 of the Official Records of Hidalgo County, Texas, for the Southeasterly corner of Lot 49 and for the Southwesterly corner of Lot 48, Closner Estates



**Subdivision as depicted by instrument recorded in Volume 23, Page 85 of the Map Records of Hidalgo County, Texas;**

**THENCE, East, along the Southerly line of the aforementioned Closner Estates, passing a 1/2 inch iron rod set for reference at a distance of 409.32 feet and continuing for a total distance of 464.17 feet to a point in the called centerline of Anaquitas Arroyo and for the Northeasterly corner of a called 14.35 acre tract of land for Jaime and Rene R. Closner as described by instrument recorded under Document Number 1334079 of the Official Records of Hidalgo County, Texas;**

**THENCE, along and with the Westerly line of the aforementioned 14.35 acre tract and the meanders of the aforementioned Anaquitas Arroyo for the next five (5) courses as follows:**

- 1. South 24 degrees 16 minutes 55 seconds East, a distance of 337.28 feet to a point from which a 1/2 inch iron rod set for reference bears South 63 degrees 53 minutes 52 seconds West at a distance of 50.03 feet;**
- 2. South 27 degrees 54 minutes 30 seconds East, a distance of 340.53 feet to a point from which a 1/2 inch iron rod set for reference bears South 57 degrees 12 minutes 10 seconds West at a distance of 50.10 feet;**
- 3. South 36 degrees 20 minutes 34 seconds East, a distance of 286.68 feet to a point from which a 1/2 inch iron rod set for reference bears South 65 degrees 44 minutes 56 seconds West at a distance of 51.11 feet;**
- 4. South 12 degrees 18 minutes 16 seconds East, a distance of 144.17 to a point from which a 1/2 inch iron rod set for reference bears South 85 degrees 02 minutes 47 seconds West at a distance of 50.41 feet;**
- 5. South 00 degrees 42 minutes 51 seconds East, a distance of 339.33 feet to a point on the Southerly line of the aforementioned Lot 8, on the Northerly line of Lot 9 of the aforementioned Block 67, and for the Southwesterly corner of the aforementioned 14.35 acre tract;**

**THENCE, West, along the Southerly line of the aforementioned Lot 8 and along the Northerly line of the aforementioned Lot 9, passing a cotton spindle set in a tree trunk for reference at a distance of 50.06 feet, and continuing for a total distance of 967.35 feet to a 1/2 inch iron rod found for the Northwesterly corner of the said Lot 9, for the Southwesterly corner of the said Lot 8, for the Northwesterly corner of Tract 2 for Howard O. Roman as described by the instrument recorded under Document Number 583244 of the Official Records of Hidalgo County, Texas, for the Northeasterly corner of Lot 10 of the aforementioned Block 67, for the Southeasterly corner of the aforementioned Lot 7, and for the Southeasterly corner of Tract Number 17 for L.J. & J. Family Limited Partnership as described by the instrument recorded under Document Number 1346709 of the Official Property Records of Hidalgo County, Texas;**

**THENCE, North, along the Easterly line of the aforementioned Lot 7, along the Easterly line of the aforementioned Tract 17, and along the Easterly line of the aforementioned La Primera Iglesia Alianza Cristiana Y Misionera tract, passing a 1/2 inch iron rod found for the Northeasterly corner of the said Tract 17 and for the Southeasterly corner of the said La Primera Iglesia Alianza Cristiana Y Misionera tract, and continuing for a total distance of 1320.00 feet to the POINT OF BEGINNING, and containing 23.57 acres of land, more or less.**

**Reservations from Conveyance:None**

**Exceptions to Conveyance and Warranty:**

Validly existing easements, rights-of-way, and prescriptive rights, whether of record or not; all presently recorded and validly existing restrictions, reservations, covenants, conditions, oil and gas leases, mineral interests, and water interests outstanding in persons other than Grantor, and other instruments, other than conveyances of the surface fee estate, that affect the Property; any discrepancies, conflicts, or shortages in area or boundary lines; any encroachments or overlapping of improvements; all rights, obligations, and other matters arising from and existing by reason of any water or drainage district having jurisdiction over the Property; and taxes for 2023 and subsequent years, which Grantee assumes and agrees to pay.

Grantor, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty.

When the context requires, singular nouns and pronouns include the plural.

**Jim N. Taylor and Olivia Taylor, Trustees**

**of The Jim N. Taylor & Olivia Taylor  
Family Living Trust Agreement  
Dated September 25, 1997**

By:   
JIM N. TAYLOR, Trustee

By:   
OLIVIA TAYLOR, Trustee

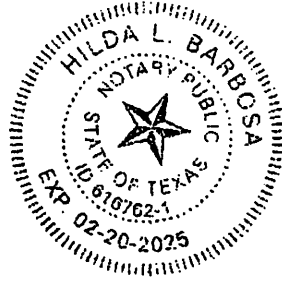
STATE OF TEXAS

§  
§  
§

Acknowledgment

COUNTY OF HIDALGO

This instrument was acknowledged before me on this the 15<sup>th</sup> day of February, 2024, by JIM N. TAYLOR and OLIVIA TAYLOR, as Trustees of The Jim N. Taylor & Olivia Taylor Family Living Trust Agreement Dated September 25, 1997, on behalf of said Trust.



*Hilda L. Barboza*  
NOTARY PUBLIC, STATE OF TEXAS

**AFTER RECORDING, RETURN TO:**

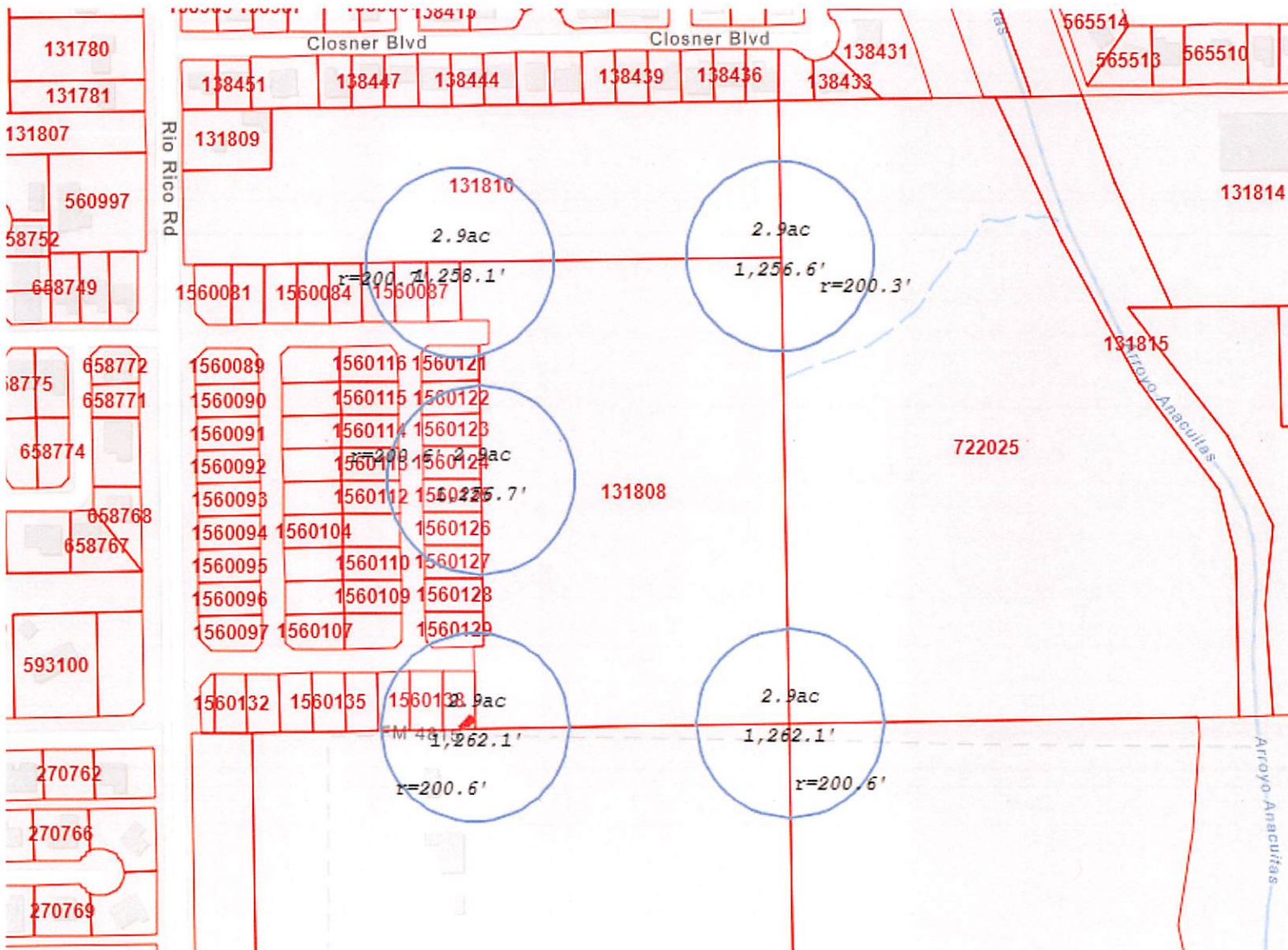
BARRY E. JONES  
324 W. 3rd Street  
Mercedes, Texas 78570

**PREPARED IN THE LAW OFFICE OF:**

BARRY E. JONES

BEJ#2022-152  
G.F. 24-779040-WC

U:\REAL ESTATE\2022 RE Files\Taylor, Jim N. & Olivia Taylor Trust - Sale of Hacienda Olivia Sub\Closing Documents\WARRANTY DEED (bej) -2.wpd



JASON S ACOSTA  
1314 E 13<sup>TH</sup> ST  
MERCEDES TX 78570

PROPERTIES BY MILK & HONEY LLC  
1015 NORTH TEXAS BLVD STE 20B  
WESLACO TX 78596

MID VALLEY PAVING INC  
PO BOX 265  
MERCEDES TX 78570

SANTA LIBRADA HOLDINGS LLC  
5104 N DOGWOOD  
PHARR TX 78577

DRV CONSTRUCTION LLC  
375 MEDIA LUNA RD  
BROWNSVILLE TX 78521

NOVELLINI LTD  
401 S SHARY RD STE 550  
MISSION TX 78572

H&O HOMES LLC  
1335 GARZA ST  
MERCEDES TX 78570

ALFREDO JR & DIANA DOMINGUEZ  
9907 KEMP FOREST DR  
HOUSTON TX 77080

A2 LLC  
3323 N WARE RD  
MCALLEN TX 78501

JAIME OZUNA  
600 E EXPRESSWAY 83  
DONNA TX 78537

HILDA ARENAS GARCIA  
600 E EXPRESSWAY 83  
DONNA TX 78537



ADAME ROGER III  
1632 OAKRIDGE  
MERCEDDES TX 78570

KFTR ENTERPRISES LLC  
3323 N WARE RD  
MCALLEN TX 78501

RIKKI RENEE ARGUELLES  
321 N MISSOURI AVE  
MERCEDDES TX 78570

JEWELSTONE CONSTRUCTION LLC  
13815 EVENING WIND DR  
PEARLAND TX 77584

VILLANUEVA PROPERTIES & INVESTMENTS LLC  
3528 BUDDY OWENS BLVD  
MCALLEN TX 78504



## AGENDA ITEM NO. 8A

### Ordinances/Resolution

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**DATE:** July 16, 2024  
**FROM:** Javier A. Ramirez, Assistant City Manager  
**ITEM:** Voluntary Annexation Petition: Las Cabanas

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#### BACKGROUND INFORMATION:

##### LOCATION:

The southwest 14.90 acres of Lot 3 in Block 120 of the Campacuas Addition Subdivision as recorded in Volume 1, Page 2 of the map records of Hidalgo County, Texas.

#### ATTACHMENTS:

- Voluntary Annexation Petition
- Memorandum of Understanding
- Metes and Bounds
- Survey
- Project Location Site Map

**Staff Recommendation:** Approval.

**Voluntary Annexation Petition**

CASE #

To the Mayor and City Commission:

LAS CABANAS PHZ LLC is the sole owner of the tract of land, which is more particularly described by metes and bounds in Exhibit A to this petition, hereby petitions the City Commission of the City of Mercedes to annex the following area(s):

SW 14.90 AC. out of Lot 3 (THREE) in BLOCK ONE HUNDRED TWO (102) OF THE CAMPANAS ADDITION AS RECORDED IN VOL 2, PAGE 2 OF HCMR

Macaria Salinas  
Owner's Name (Print)

Macaria Salinas  
Owner (Signature)

7-12-24  
Date

STATE OF TEXAS  
COUNTY OF HIDALGO

Before me, the undersigned authority, a Notary Public in and for Hidalgo County, Texas, on this day personally appeared Macaria Salinas, whom stated upon his oath the following:

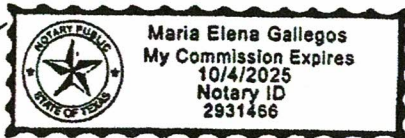
My name is Macaria Salinas, and I am the owner of the land or representative of the majority of the landowners. There are no residents nor are there any qualified voters in the area to be annexed.

I, Maria Elena Gallegos, hereby certify under penalty of perjury that to the best of my knowledge and belief, the property mentioned above currently does not owe any property taxes to the relevant tax authority.

Further affiant sayeth not.

SWORN TO and subscribed before me on this the 12th day of July, 2024.

Maria Elena Gallegos  
Notary Public in and for the State of Texas







city of **mercedes**

*It Starts Here!*

Planning Department  
400 S Ohio Ave  
Mercedes, TX 78570  
(956) 565-3114

**Voluntary Annexation Petition**

CASE # \_\_\_\_\_

To the Mayor and City Commission:

Las Cabañas PH2, LLC is the sole owner of the tract of land, which is more particularly described by metes and bounds in Exhibit A to this petition, hereby petitions the City Commission of the City of Mercedes to annex the following area(s):

SUB 14.90 AC. out of (Lot 3 (THREE)) in Block ONE HUNDRED TWO (102) OF THE CARRASQUAS ADDITION AS RECORDED IN VOL 2, PAGE 2 OF HCMR

Raul Guerra  
Owner's Name (Print)

Raul Guerra  
Owner (Signature)

7/12/24  
Date

STATE OF TEXAS  
COUNTY OF HIDALGO

Before me, the undersigned authority, a Notary Public in and for Hidalgo County, Texas, on this day personally appeared Raul Guerra, whom stated upon his oath the following:

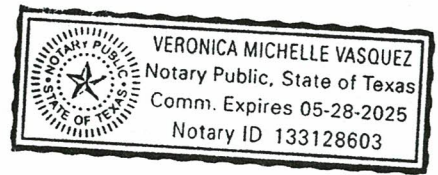
My name is Raul Guerra, and I am the owner of the land or representative of the majority of the landowners. There are no residents nor are there any qualified voters in the area to be annexed.

I, Raul Guerra, hereby certify under penalty of perjury that to the best of my knowledge and belief, the property mentioned above currently does not owe any property taxes to the relevant tax authority.

Further affiant sayeth not.

SWORN TO and subscribed before me on this the 12<sup>th</sup> day of July, 2024.

Veronica Michelle Vasquez  
Notary Public in and for the State of Texas





## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is made by and between the City of Mercedes, Texas, a municipal corporation situated in Hidalgo County, Texas (the “City”), and Las Cabañas Estates Subdivision, a Texas subdivision (“LCE”).

### RECITALS

WHEREAS, LCE has submitted a petition for annexation to the City for a subdivision located at [Location Details], Hidalgo County, Texas, as shown on Exhibit “A”; and

WHEREAS, the City and LCE desire to work together to facilitate the annexation and development of the property in accordance with the general terms and conditions outlined below.

NOW THEREFORE, the City and LCE agree as follows:

**Section 1. Purpose.** The purpose of this MOU is to establish the framework for the documentation and approval of the parties’ agreements relating to the annexation and development of the property.

**Section 2. General Scope of the Development.** The Property upon which the development is to be located is generally described and depicted in Exhibit “A” attached to and made a part of this MOU. The basic development plan for the Property is attached as Exhibit “B”. As currently proposed, the development will include:

a. All necessary infrastructure improvements (the “Customary Improvements”) including streets, sewer, water, and drainage facilities to serve the property. b. Any necessary off-site improvements to integrate the property into the City’s existing infrastructure.

**Section 3. Annexation.** LCE agrees to petition the City for voluntary annexation prior to the development of the property. The annexation process and schedule will be outlined in the Development Agreement as set forth in Section 6 of this MOU.

**Section 4. Proposed Construction Timeline.** Construction of the infrastructure is expected to begin in the [specific quarter] of [year]. Complete build out of all the residences and facilities in the development is expected to occur by [year].

**Section 5. Development and Financing of the Project.** The project is to be developed and financed as outlined in this section.

**A. Construction and Ownership.** LCE will be responsible for the construction of all infrastructure and facilities. LCE is responsible for the financing of all improvements. The City reserves the right to construct or cause the construction of additional necessary improvements. LCE will retain ownership of the lots but will convey the completed infrastructure to the City.

**B. Maintenance of Improvements.** The City will be responsible for the ongoing maintenance of the completed public improvements. Any privately owned facilities or spaces will be maintained by a homeowners association or another appropriate entity.

**Section 6. Development Agreement.** LCE and the City will enter into a development agreement (the “Development Agreement”) that will set forth in detail the obligations of the various parties. The Development Agreement will include detailed budgets for project construction, the platting process for the property, voluntary

annexation of the property into the city limits of the City, zoning processes, descriptions of the infrastructure to be completed, construction timelines and milestones, the timing and mechanisms for conveyances of infrastructure to the City, and the construction contracting parameters and processes. All improvements to be conveyed to or financed by the City must be designed and constructed per the City's engineering specifications and pursuant to both state law applicable to the City and to the City's ordinances and codes. All improvements constructed on the property, whether publicly or privately owned, shall be constructed in accordance with state law and the City's codes and ordinances.

**Section 7. Legal Effect of MOU.** The City and LCE understand and agree that this MOU constitutes only an expression of intent and shall have no legal or binding effect on the parties.

**Section 8. Term.** The term of this MOU will commence on the execution date hereof and shall terminate on the earliest to occur of: (a) fifteen days following written notice by any party hereto; (b) the execution of the Development Agreement; or (c) [specific date].

**Section 9. Relationship of Parties.** The parties shall not be deemed in a relationship of partners or joint venturers by virtue of this MOU, nor shall either party be an agent, representative, trustee, or fiduciary of the other. Neither party shall have any authority to bind the other to any agreement. This MOU is not assignable or transferable by either party without the other party's written consent.

**Section 10. Amendments.** The parties reserve the right to amend this MOU. Any amendment of this MOU must be in writing and signed by both parties.

Executed and effective this \_\_\_\_ day of [Month] [Year].

**CITY OF MERCEDES, TEXAS**

By: \_\_\_\_\_  
Name: [Name], City Manager

**ATTEST:**

By: \_\_\_\_\_  
Name: [Name], City Secretary

**LAS CABAÑAS ESTATES SUBDIVISION**

By: Macaria Salinas *Owner.*  
Name: [Name], [Title]



## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is made by and between the City of Mercedes, Texas, a municipal corporation situated in Hidalgo County, Texas (the “City”), and Las Cabañas Estates Subdivision, a Texas subdivision (“LCE”).

### RECITALS

WHEREAS, LCE has submitted a petition for annexation to the City for a subdivision located at [Location Details], Hidalgo County, Texas, as shown on Exhibit “A”; and

WHEREAS, the City and LCE desire to work together to facilitate the annexation and development of the property in accordance with the general terms and conditions outlined below.

NOW THEREFORE, the City and LCE agree as follows:

**Section 1. Purpose.** The purpose of this MOU is to establish the framework for the documentation and approval of the parties’ agreements relating to the annexation and development of the property.

**Section 2. General Scope of the Development.** The Property upon which the development is to be located is generally described and depicted in Exhibit “A” attached to and made a part of this MOU. The basic development plan for the Property is attached as Exhibit “B”. As currently proposed, the development will include:

a. All necessary infrastructure improvements (the “Customary Improvements”) including streets, sewer, water, and drainage facilities to serve the property. b. Any necessary off-site improvements to integrate the property into the City’s existing infrastructure.

**Section 3. Annexation.** LCE agrees to petition the City for voluntary annexation prior to the development of the property. The annexation process and schedule will be outlined in the Development Agreement as set forth in Section 6 of this MOU.

**Section 4. Proposed Construction Timeline.** Construction of the infrastructure is expected to begin in the [specific quarter] of [year]. Complete build out of all the residences and facilities in the development is expected to occur by [year].

**Section 5. Development and Financing of the Project.** The project is to be developed and financed as outlined in this section.

**A. Construction and Ownership.** LCE will be responsible for the construction of all infrastructure and facilities. LCE is responsible for the financing of all improvements. The City reserves the right to construct or cause the construction of additional necessary improvements. LCE will retain ownership of the lots but will convey the completed infrastructure to the City.

**B. Maintenance of Improvements.** The City will be responsible for the ongoing maintenance of the completed public improvements. Any privately owned facilities or spaces will be maintained by a homeowners association or another appropriate entity.

**Section 6. Development Agreement.** LCE and the City will enter into a development agreement (the "Development Agreement") that will set forth in detail the obligations of the various parties. The Development Agreement will include detailed budgets for project construction, the platting process for the property, voluntary annexation of the property into the city limits of the City, zoning processes, descriptions of the infrastructure to be completed, construction timelines and milestones, the timing and mechanisms for conveyances of infrastructure to the City, and the construction contracting parameters and processes. All improvements to be conveyed to or financed by the City must be designed and constructed per the City's engineering specifications and pursuant to both state law applicable to the City and to the City's ordinances and codes. All improvements constructed on the property, whether publicly or privately owned, shall be constructed in accordance with state law and the City's codes and ordinances.

**Section 7. Legal Effect of MOU.** The City and LCE understand and agree that this MOU constitutes only an expression of intent and shall have no legal or binding effect on the parties.

**Section 8. Term.** The term of this MOU will commence on the execution date hereof and shall terminate on the earliest to occur of: (a) fifteen days following written notice by any party hereto; (b) the execution of the Development Agreement; or (c) [specific date].

**Section 9. Relationship of Parties.** The parties shall not be deemed in a relationship of partners or joint venturers by virtue of this MOU, nor shall either party be an agent, representative, trustee, or fiduciary of the other. Neither party shall have any authority to bind the other to any agreement. This MOU is not assignable or transferable by either party without the other party's written consent.

**Section 10. Amendments.** The parties reserve the right to amend this MOU. Any amendment of this MOU must be in writing and signed by both parties.

Executed and effective this \_\_\_\_ day of [Month] [Year].

**CITY OF MERCEDES, TEXAS**

By: \_\_\_\_\_  
Name: [Name], City Manager

**ATTEST:**

By: \_\_\_\_\_  
Name: [Name], City Secretary

**LAS CABAÑAS ESTATES SUBDIVISION**

By: Raul Guerra Owner  
Name: [Name], [Title]



**RIO-DELTA SURVEYING**

24593 FM 88

Monte Alto, Texas 78538

956-380-5154 956-262-0223 fax

TBPLS FIRM # 10013900

**Metes and Bounds Description**

THE SOUTHWEST 14.90 ACRES OF LOT THREE (3) IN BLOCK ONE HUNDRED TWO (102) OF THE CAMPACUAS ADDITION SUBDIVISION AS RECORDED IN VOLUME 1, PAGE 2 OF THE MAP RECORDS OF HIDALGO COUNTY, TEXAS SAID 14.90 ACRES BEING THE SAME LAND DESCRIBED IN DOC # 18999 DEED RECORDS AND IS ALSO BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF LOT 3, BLOCK 102, CAMPACUAS ADDITION SUBDIVISION FOR THE NORTHWEST CORNER OF THIS TRACT OF LAND AND THE POINT OF BEGINNING; SAID NORTHWEST CORNER BEING WITHIN MILE 9 NORTH RIGHT OF WAY.

THENCE N 88°47'53" E, WITH THE NORTH LINE OF SAID LOT 3, AND BEING WITHIN SAID MILE 9 NORTH RIGHT OF WAY, A DISTANCE OF 48.71' TO THE NORTHEAST CORNER OF THIS TRACT OF LAND;

THENCE S 42°30'38" E, WITH THE EAST LINE OF SAID 14.90 ACRE TRACT, AT 34.9' PASS THE SOUTH RIGHT OF WAY LINE OF SAID MILE 9 NORTH RIGHT OF WAY (VOL. 2943 PG 798 O.R.), AND BEING WITHIN A DRAIN DITCH, AT 902.63' IN ALL TO A CORNER OF SAID 14.90 ACRE TRACT FOR A CORNER OF THIS TRACT OF LAND;

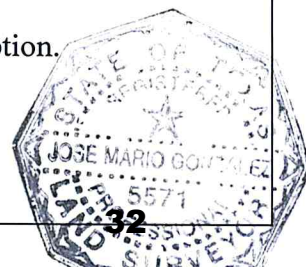
THENCE S 01°10'12" E, CONTINUING WITH THE EAST LINE OF SAID 14.90 ACRE TRACT, AND BEING WITHIN SAID DRAIN DITCH, A DISTANCE OF 641.97' TO THE SOUTH LINE OF SAID LOT 3, BLOCK 102 FOR THE SOUTHEAST CORNER OF SAID 14.90 ACRE TRACT, AND THE SOUTHEAST CORNER OF THIS TRACT OF LAND;

THENCE S 88°47'53" W, WITH THE SOUTH LINE OF SAID LOT 3, AND THE SOUTH LINE OF SAID 14.90 ACRE TRACT, A DISTANCE OF 644.19' TO THE SOUTHWEST CORNER OF SAID LOT 3, BLOCK 102, THE SOUTHWEST CORNER OF SAID 14.90 ACRE TRACT AND THE SOUTHWEST CORNER OF THIS TRACT OF LAND;

THENCE N 01°12'07" W, WITH THE WEST LINE OF SAID LOT 3, BLOCK 102, AT 1293.81' PASS A ½" ROD FOUND AT THE SOUTH RIGHT OF WAY LINE OF MILE 9 NORTH ROAD, AT 1320.00' IN ALL TO THE POINT OF BEGINNING, CONTAINING 14.90 ACRES OF LAND, MORE OR LESS.

A plat of even survey date herewith accompanies this metes and bounds description.

12-03-21





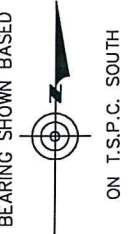
POINT OF BEGINNING  
N.W.C. LOT 3 BLK 102

# MILE 9 NORTH RD

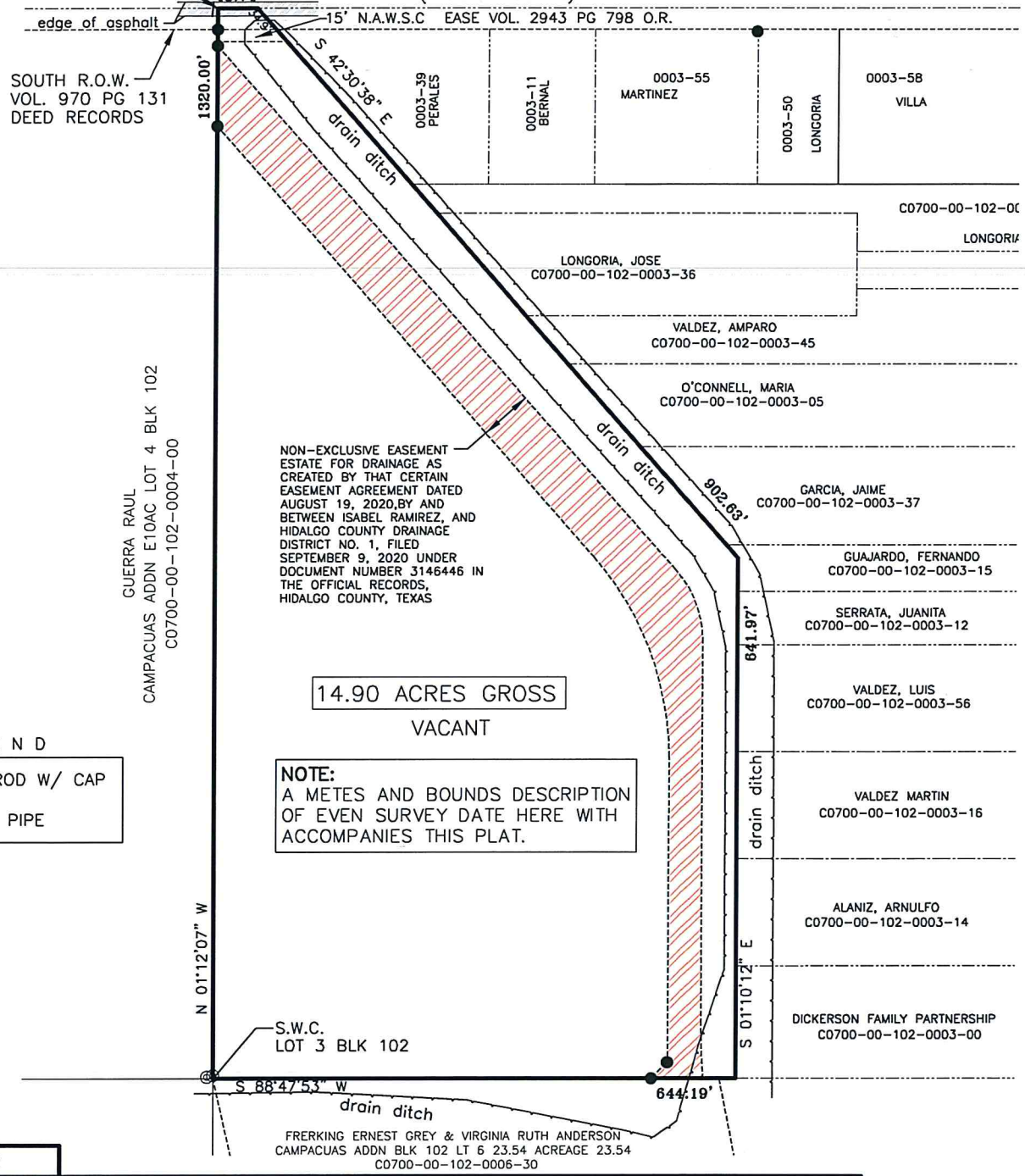
(PUBC R.O.W.)

## SCHEDULE B ITEMS

- A. EASEMENTS, RULES, REGULATIONS AND RIGHTS IN FAVOR OF HIDALGO AND CAMERON COUNTIES WATER CONTROL AND IMPROVEMENTS DISTRICT NO. 9.
- B. ROADWAYS AS SHOWN ON THE MAP OF CAMPACUAS ADDITION, RECORDED IN VOLUME 1, PAGE 2, MAP RECORDS OF HIDALGO COUNTY, TEXAS AND AS SHOWN ON THE SURVEY PREPARED BY JUAN M. CASTILLO, RPLS 6146, DATED JANUARY 20, 2020.
- C. RIGHT OF WAY EASEMENT AS SHOWN BY INSTRUMENT DATED DECEMBER 22, 1959, RECORDED IN VOLUME 970, PAGE 131, DEED RECORDS OF HIDALGO COUNTY, TEXAS. (PLOTTED)
- D. RIGHT OF WAY EASEMENT IN FAVOR OF NORTH ALAMO WATER SUPPLY CORPORATION AS SHOWN BY INSTRUMENT DATED JULY 2, 1990, RECORDED IN VOLUME 2943, PAGE 798, OFFICIAL RECORDS OF HIDALGO COUNTY, TEXAS. (PLOTTED)
- G. NON-EXCLUSIVE EASEMENT ESTATE FOR DRAINAGE AS CREATED BY THAT CERTAIN EASEMENT AGREEMENT DATED AUGUST 19, 2020, BY AND BETWEEN ISABEL RAMIREZ, AND HIDALGO COUNTY DRAINAGE DISTRICT NO. 1, FILED SEPTEMBER 9, 2020 UNDER DOCUMENT NUMBER 3146446 IN THE OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS. (PLOTTED)
- H. SUBJECT TO ANY PORTION OF THE SUBJECT PROPERTY DESCRIBED HEREIN LYING WITHIN CANAL RIGHT OF WAY.



SCALE: 1" = 200'



## PLAT SHOWING

THE SOUTHWEST 14.90 ACRES OF LOT THREE (3) IN BLOCK ONE HUNDRED TWO (102) OF THE CAMPACUAS ADDITION SUBDIVISION AS RECORDED IN VOLUME 1, PAGE 2 OF THE MAP RECORDS OF HIDALGO COUNTY, TEXAS

REQUESTED BY: LAS CABANAS PHASE 2 LLC

ADDRESS: MILE 9 NORTH RD  
WESLACO TX

SURVEYED: 12-02-2021

GF#: 176285

FLOOD ZONE DESIGNATION: ZONE "X"  
COMMUNITY-PANEL NUMBER: 480334 0450 C  
MAP REVISED: 06-06-2000

I, JOSE MARIO GONZALEZ, CERTIFY THAT THE ABOVE PLAT IS AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY SUPERVISION AND THAT THERE ARE NO VISIBLE EASEMENTS OR ENCROACHMENTS EXCEPT AS SHOWN AND THAT ALL CORNERS HAVE BEEN LOCATED AS INDICATED.

 12-03-21  
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5571



## RIO DELTA SURVEYING

24593 FM 88, MONTE ALTO, TX 78538  
(TEL) 956-380-5154 (FAX) 956-380-5156  
EMAIL: MARIO@RIODELTASURVEYING.COM  
T.B.P.L.S. FIRM # 10013900 **33**

### LEGEND

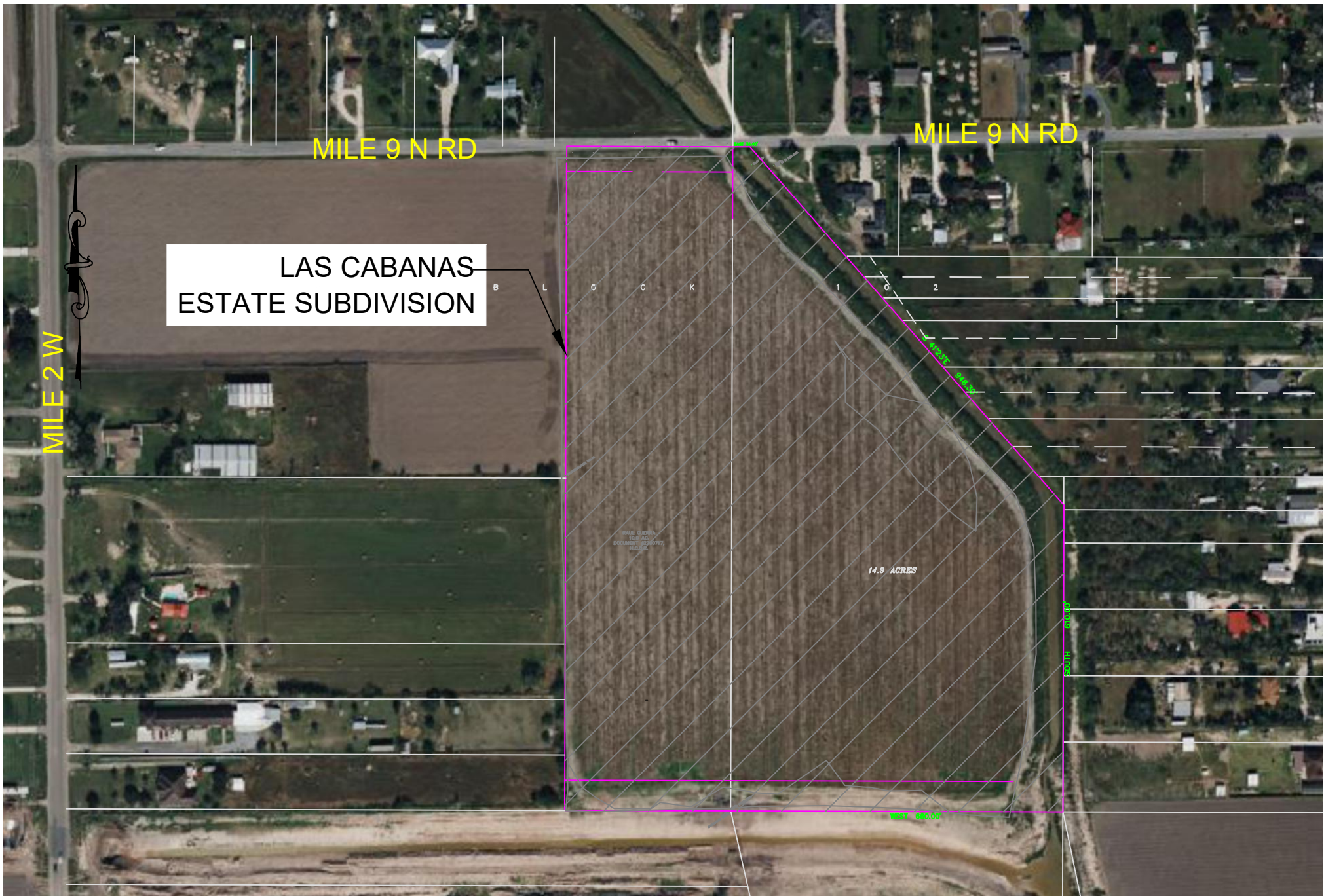
- FD 1/2" ROD W/ CAP
- ⊙ IRRIGATION PIPE

JOB NUMBER

**RIO 21 334**

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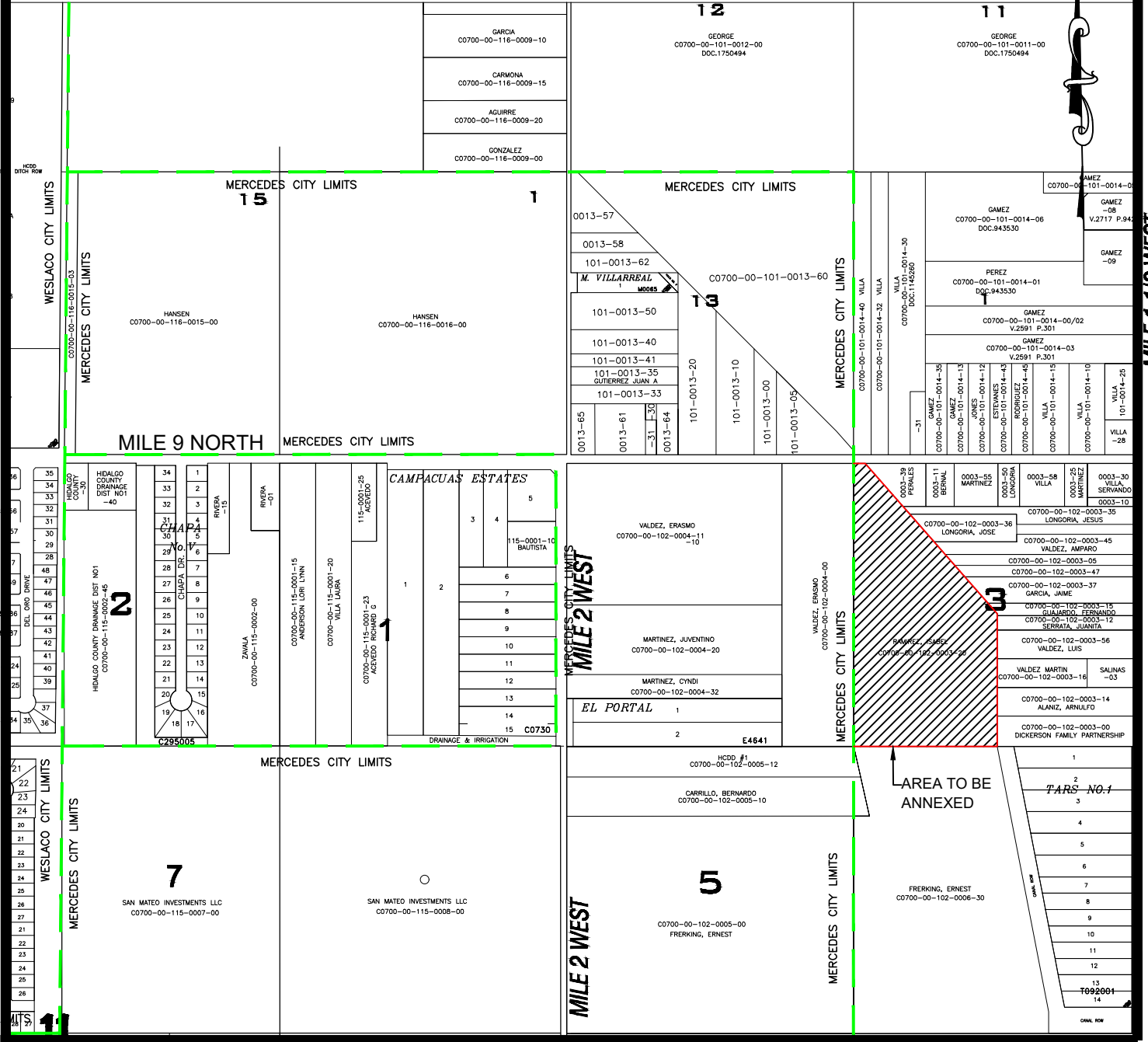


LEGEND

 LAS CABANAS ESTATE SUBDIVISION

SCALE: 1" = 250'

# CITY of MERCED



**LEGEND**

--- CITY LIMITS

AREA TO BE ANNEXED

SCALE: 1" = 2000'



**DEPARTMENT:** Mercedes Recreation Center

**MONTHLY REPORT:** June 2024

**Report Summary:**

This report tracks membership, programs and project activities for the Recreation Center for the month.

**Registration for membership conducted year-round:**

Summer Program: **June & July - Registration start date May 1, 2024**

Fall Program: **Registrations start date Aug. 1, 2023**

Fall Program: **Aug. 2023 - May 2024**

**Mercedes Recreation Center Program Registration Numbers: June**

- Membership Registration 100
- Membership Daily Attendance 80 - 90
- Youth Soccer League Registration 180
- CO-ED Volleyball League Registration 6/10/24 - 6/28/24
  
- Total Registration 280 members

### **Community:**

- **United-Way of South Texas:**
  - United-Way Board Members Site Visit 6/6
- **RGV FOOD DRIVE**
  - June Food-drive Dome Site - 6/12
- **Llano Grande**
  - Hidalgo Co. "Back to School" Meeting - 6/12 & 6/17

### **Out-Reach Summer Agency Programs & Presentations:**

- MISD Summer Food Program
- RGV - Foster Grand Parent Program
- Texas Parks & Wild Life Birding Center
- Tropical Behavioral Health Solutions
- Texas A&M Agri-Life
- Rodeo Dental

### **Out-Reach Summer Food Program:**

- **MISD Summer Meals**
  - Mrs. Marquez Food Nutrition Program
  - Starts June 3<sup>rd</sup> Mon. - Thurs.
  - Bi - Weekly Calendar & Menu preparation
    - Breakfast 9:00am - 9:30am
    - Lunch 12:00pm - 12:30pm

### **Foster Grandparent Program:**

- **Senior Corps Program**
  - 3 Volunteers/Applicants
  - Monday - Thursday 8:00am - 5:00pm
  - Jorge Gutierrez - Supervising Coordinator



## **Projects/Maintenance Work Orders & Special Task:**

- **Public Works - Work Order submitted:**

- Dome Facility**

- Dome - Monthly AC Filter replacement
    - Dome facility - Entrance & Exit traffic signs/parking lot 6/26

- Rec Facility**

- Rec Center - Staff restroom lights (Quote Pending)
    - Rec Center - Emergency Fire Exit Signs 6/18
    - Rec Center - Tile panel Copy Room 6/10
    - Rec Center - Water leak valve 6/17

- Pool Facility**

- Picnic Tables 6/13
    - Camera pole cement 6/17
    - Filter Inspection - Clear & Clear Pools 6/18
    - Pool Pump Timers MKC 6/27

- **Rec & Dome Center - AC Units:**

- Service Pro - Meeting Dome York Units 6/5
    - Infinity Air - Inspection Rec Gym Unit 6/14
    - Service Pro - Dome York Units 6/17

- **Safe-House Shelter / Dome Center:**

- Men's Basketball League Tournament 6/7
    - Hidalgo Co. Sheriff's Department - Deputy Moises Robledo 6/3

- **Swimming Pool Maintenance Daily/Equipment Inspection**

- Daily facility maintenance - pool vacuuming, netting & clean skimmers
    - Weekly Test water levels / Weekly Pool water testing - Leslie's
    - Daily inspection - pumps, check valves, chlorinators, gauges & filters
    - Motor & filter pumps daily inspection
    - Backwash filters once monthly

### **Swimming Pool Programs:**

- **RGV Aquatics**
  - July Meeting TBA - Rescheduled
  
- **Mercedes Aquatics Program**
  - Life-guard Training 6/5
  - Public Pool Hours Wed. - Fri 3:00pm - 6:00pm
  - Pool Rental Sat. & Sun. 3:00pm - 5:00pm & 6:00pm - 8:00pm
  - Swimming Lessons 6/12 - 6/28
    - Ages 0-3 (5 participants)
    - Ages 4 - 12 (30 participants)

### **Youth Summer Program:**

- **Registration & Summer Program Start Date**
  - Registration Summer Program June 3<sup>rd</sup> - June 30<sup>th</sup>
  - Summer Program Mon. - Thurs. 8am - 5:00pm

### **Youth Leagues:**

- **Soccer League**
  - June 15<sup>th</sup> League Play
  - Ages Divisions 5 - 12 Yrs.
  - Saturday Games 8:00am - 11:00am - Dome Fields

### **Adult Leagues:**

- **Adult Men's Basketball League**
  - End of Season Tournament: 6/7
  
- **CO-ED Adult Volleyball League**
  - Registration 6/10 - 6/28
  
- **Men's Soccer League**
  - Meeting w/ Jesse Macias (Men's League July TBA)



**After-school Food Program:**

- **Programs Attendance February:**

<u>Program/Activites Descipition</u>	<u>Week 1</u>	<u>Week 2</u>	<u>Week 3</u>	<u>Week 4</u>	<u>Total</u>
Membership Daily Attendance	297	308	153	262	1,020
MISD Food Program (Breakfast / Lunch)	159/226	169/245	77/102	153/218	558/791
Game-room	260	255	115	215	845
Computers	240	195	95	160	690
PS4 Room	260	205	135	160	760
Arts & Crafts	145	105	70	90	410
Sports & Fitness / Out-door Activities	297	308	153	262	1,020
Out-Reach Programs	110	115	55	110	390
Adult CO-ED Volleyball Leagues Games	N/A	N/A	N/A	N/A	N/A
Youth Soccer League Games - Saturdays	180	Canceled	180	180	540
Pool Attendance : Public Hrs./Party Rentals	214/30	195/75	32/25	154/16	595/146

**Mission Statement**

Mercedes Recreation Center, in conjunction with the City of Mercedes, is responsible for the development and implementation of youth programs for youth that reside in the City of Mercedes. The Recreation Center is a Non-Profit Organization for Youth age 6 to 18, which are targeted for programs that will increase pro-social behavior. These programs include recreation activities, community service events/projects, youth leadership programs and cultural events.

**Mercedes Recreation Center**

**“Impacting the youth in our community”**



**United Way of South Texas**  
Serving Hidalgo & Starr Counties

CITY OF MERCEDES  
 Budget vs Actual FY 2023-2024 (UNAUDITED)  
 As at 6/30/2024

**01 GENERAL FUND**

REVENUES	Budget	Budget Completed 75.00%		
		YTD Actual	Budget Balance	% of Budget
Taxes	10,122,989	9,714,640	408,349	95.97%
Licenses & Permits	514,500	534,217	(19,717)	103.83%
Fines & Services	2,470,450	1,805,018	665,432	73.06%
Intergovernmental	17,400	6,276	11,124	36.07%
Miscellaneous	1,960,722	403,036	1,557,686	20.56%
	<b>15,086,061</b>	<b>12,463,187</b>	<b>2,622,874</b>	<b>82.61%</b>
<b>EXPENDITURES</b>				
Commission	34,900	28,277	6,623	81.02%
Exe. Adm	268,412	209,871	58,541	78.19%
Human Resources	68,879	49,216	19,663	71.45%
City Secretary	82,951	55,924	27,028	67.42%
Mun. Court	136,149	88,547	47,602	65.04%
Finance	244,809	169,447	75,362	69.22%
IT	512,459	375,755	136,704	73.32%
Planning	401,943	316,982	84,961	78.86%
Police	3,142,342	2,127,708	1,014,634	67.71%
Animal Control	99,452	47,631	51,821	47.89%
Fire	1,534,116	1,171,104	363,012	76.34%
Ambulance	-	-	0	#DIV/0!
PW	141,603	94,372	47,231	66.65%
Streets	955,671	698,870	256,801	73.13%
Build. Maint.	353,974	346,946	7,028	98.01%
Veh. Maint.	468,450	261,856	206,594	55.90%
Parks & Rec	523,402	287,743	235,659	54.98%
Rec. Center	76,534	39,845	36,689	52.06%
Library	515,436	368,743	146,693	71.54%
Projects	-	-	0	#DIV/0!
Sanitation	1,591,055	1,165,167	425,888	73.23%
Dome Shelter	289,694	178,601	111,093	61.65%
Non-Departmental	3,643,830	2,225,170	1,418,660	61.07%
	<b>15,086,061</b>	<b>10,307,775</b>	<b>4,778,286</b>	<b>68.33%</b>
Rev. Over/Under	-	<b>2,155,411</b>	<b>(2,155,411)</b>	

NOTE: Vehicle Maint-166K attributed to new vehicle leases.

CITY OF MERCEDES  
 Budget vs Actual FY 2023-2024 (UNAUDITED)  
 As at 6/30/2024

02 UTILITY FUND

Budget Completed 75.00%

REVENUES	Budget	YTD Actual	Budget Balance	% of Budget
Water & Sewer Sales	6,068,760	4,265,134	1,803,626	70.28%
Fees & Penalties	529,150	370,456	158,694	70.01%
Miscellaneous	10,100	344,841	(334,741)	3414.27%
	<b>6,608,010</b>	<b>4,980,432</b>	<b>1,627,578</b>	<b>75.37%</b>
<b>EXPENDITURES</b>				
Information Tech	98,539	72,321	26,218	73.39%
Utility Billing	186,737	148,866	37,871	79.72%
Meter Readers	297,161	347,989	(50,828)	117.10%
W/S Field Crew	987,384	855,896	131,488	86.68%
W/S Treatment Plant	3,556,000	2,145,623	1,410,377	60.34%
Debt Service Int.	947,292	847,803	99,489	89.50%
Non-Departmental	534,897	197,839	337,058	36.99%
	<b>6,608,010</b>	<b>4,616,338</b>	<b>1,991,672</b>	<b>69.86%</b>
Revenue Over/Under	-	<b>364,094</b>	<b>(364,094)</b>	

NOTE:

CITY OF MERCEDES  
 Budget vs Actual FY 2023-2024 (UNAUDITED)  
 As at 6/30/2024

15 INTEREST & SINKING FUND

REVENUES	Budget	YTD Actual	Budget Completed 75.00%	
			Budget Balance	% of Budget
Property Taxes	2,328,143	2,445,449	(117,306)	105.04%
Intergovernmental	-	-	-	0.00%
Miscellaneous	15,000	47,643	(32,643)	317.62%
	<b>2,343,143</b>	<b>2,493,092</b>	<b>(149,949)</b>	<b>106.40%</b>
<b>EXPENDITURES</b>				
Debt Service	2,343,143	1,974,923	368,220	84.29%
	<b>2,343,143</b>	<b>1,974,923</b>	<b>368,220</b>	<b>84.29%</b>
Revenue Over/Under	-	518,170	(518,170)	

NOTE:

16 HOTEL/MOTEL FUND

REVENUES	Budget	YTD Actual	Budget Completed 75.00%	
			Budget Balance	% of Budget
Taxes	150,000	117,106	32,894	78.07%
Reserves/Misc.	36,500	25,966	10,534	71.14%
	<b>186,500</b>	<b>143,072</b>	<b>43,428</b>	<b>76.71%</b>
<b>EXPENDITURES</b>				
Advertisement	109,100	83,180	25,920	76.24%
Historic Preservation	50,000	10,000	40,000	20.00%
Arts Promotion	12,900	12,900	0	100.00%
Signage	14,500	-	14,500	0.00%
Bank/Credit Card Fees	-	-	0	#DIV/0!
	<b>186,500</b>	<b>106,080</b>	<b>80,420</b>	<b>56.88%</b>
Revenue Over/Under	-	36,992	(36,992)	

NOTE:

**CITY OF MERCEDES**  
**Budget vs Actual FY 2023-2024 (UNAUDITED)**  
**As at 6/30/2024**

**43 43-Series 2018 CO**

<b>REVENUES</b>	<b>Budget</b>	<b>JTD Actual</b>	<b>Budget Balance</b>
Bond Revenue	9,991,085	9,991,085	-
Interest Income	129,793	131,530	(1,738)
Miscellaneous	34,602	34,602	-
	<b>10,155,480</b>	<b>10,157,217</b>	<b>(1,738)</b>
<b>EXPENDITURES</b>			<b>99.97%</b>
Ambulance Services	519,644	519,644	-
PD Vehicles	534,243	534,243	-
PW Vehicles	670,119	670,119	-
Rescue Vehicles	33,165	33,165	-
Drainage Improv.	513,612	481,310	32,302
Sewer Improv.	1,484,309	1,484,309	-
Lift Station Improv.	1,352,229	1,352,229	-
Street Overlays	3,460,085	3,460,085	-
Street Improvements	104,946	104,946	-
Water Improv.	1,281,911	1,311,384	(29,473)
Non-Departmental	201,218	201,218	-
	<b>10,155,480</b>	<b>10,152,650</b>	<b>2,829</b>
<b>Revenue Over/Under</b>	<b>(0)</b>	<b>4,567</b>	<b>(4,567)</b>

**NOTE:** This fund is reported as Job to Date.

CITY OF MERCEDES  
 Budget vs Actual FY 2023-2024 (UNAUDITED)  
 As at 6/30/2024

46 EMS FUND

REVENUES	Budget	YTD Actual	Budget Completed 75.00%	
			Budget Balance	% of Budget
EMS Service Fees	600,000	414,837	185,163	69.14%
Intergovernmental	120,000	24,923	95,077	20.77%
Misc	-	13,498	(13,498)	#DIV/0!
	<b>720,000</b>	<b>453,258</b>	<b>266,742</b>	<b>62.95%</b>
<b>EXPENDITURES</b>				
Personnel Costs	125,836	88,879	36,957	70.63%
Contractual Sev. & Other	187,300	151,240	36,060	80.75%
Maintenance	51,864	35,148	16,716	67.77%
Supplies	117,000	57,340	59,660	49.01%
Paramedic Course	70,000	30,988	39,012	44.27%
Capital Outlay	18,000	-	18,000	0.00%
Non-Departmental	150,000	151,691	(1,691)	101.13%
	<b>720,000</b>	<b>515,286</b>	<b>204,714</b>	<b>71.57%</b>
Revenue Over/Under	-	<b>(62,028)</b>	<b>62,028</b>	

NOTE:

51 AMERICAN RESCUE PLAN

REVENUES	Budget	JTD Actual	Budget Balance
Intergovernmental	4,118,303	2,022,019	2,096,285
Miscellaneous	123,927	49,351	74,576
	<b>4,242,230</b>	<b>2,071,370</b>	<b>2,170,860</b>
<b>EXPENDITURES</b>			
Contractual Services	123,427	123,427	-
Drainage Improvements	488,000	119,210	368,790
Water Rate Study	37,725	37,725	-
Impact Fee Study	31,500	4,725	26,775
TCEQ Comp. Self Audit	49,250	15,954	33,296
Revenue Loss	1,030,000	1,030,000	-
PD Renovation	780,843	-	780,843
Mile 1 East	270,000	171,837	98,163
Utility Improvements	1,307,478	1,467,938	(160,460)
Street Improvements	124,007	-	124,007
	<b>4,242,230</b>	<b>2,970,817</b>	<b>1,271,413</b>
Revenue Over/Under	-	<b>(899,447)</b>	<b>899,447</b>

NOTE: This fund is reported as Job to Date.

**CITY OF MERCEDES**  
**Budget vs Actual FY 2023-2024 (UNAUDITED)**  
**As at 6/30/2024**

**52 SERIES 2021 CO**

<b>REVENUES</b>	<b>Budget</b>	<b>JTD Actual</b>	<b>Budget Balance</b>
Bond Revenue-Other Financ	8,250,000	8,250,000	-
Interest Income	68,981	168,556	(99,575)
Miscellaneous	-	-	-
	<b>8,318,981</b>	<b>8,418,556</b>	<b>(99,575)</b>
<b>EXPENDITURES</b>			<b>61.87%</b>
EMS/FIRE Equipment	796,765	720,000	76,765
PD Vehicles/Renovation	1,341,445	1,131,197	210,248
PW Equipment	607,618	947,965	(340,347)
Planning Equipment		-	-
Library	17,586	17,586	-
Other Equipment	273,089		273,089
Build. Improvements	70,000	-	70,000
Water/Sewer Utility Improv	3,577,633	1,593,583	1,984,050
Lift Station Improv.	495,000	-	495,000
Street Improvements	400,000	400,000	-
Drainage Imprprov.	218,000	164,723	53,278
Other Infrastructure Imp	350,260		350,260
Non-Departmental	171,585	171,750	(165)
	<b>8,318,981</b>	<b>5,146,804</b>	<b>3,172,177</b>
<b>Revenue Over/Under</b>	<b>(0)</b>	<b>3,271,751</b>	<b>(3,271,752)</b>

**NOTE:** This fund is reported as Job to Date.

**CITY OF MERCEDES  
SALES TAX COMPARATIVE ANALYSIS  
BY MONTH RECEIVED**

**FY 2022-2023**

Recvd	Period	State			City (75%)		
		Comptroller	EDC (25%)	Outlet Mall	City (75%)	Outlet Mall	Inc/Dec
Oct	Aug	664,414.83	123,909.52	42,194.19	456,644.45	41,666.67	-0.36%
Nov	Sept	616,158.09	119,350.90	34,688.62	420,451.90	41,666.67	-7.93%
Dec	Oct	565,272.27	108,481.38	32,836.69	382,287.54	41,666.66	-9.08%
Jan	Nov	745,641.02	130,152.48	56,257.78	517,564.10	41,666.67	35.39%
Feb	Dec	1,049,157.09	178,300.34	83,988.93	745,201.15	41,666.67	43.98%
Mar	Jan	564,062.91	111,994.65	29,021.08	381,380.52	41,666.66	-48.82%
Apr	Feb	579,258.68	110,918.33	33,896.34	392,777.34	41,666.67	2.99%
May	Mar	721,359.85	137,855.67	42,484.29	499,353.22	41,666.67	27.13%
Jun	Apr	646,327.57	118,664.87	42,917.02	443,079.02	41,666.66	-11.27%
		4,783,964.89	883,107.60	312,883.63	3,296,307.00	291,666.67	11.35%

**FY 2023-2024**

State	Comptroller	Mth %			City (75%)	Outlet Mall	Inc/Dec
		EDC (25%)	Outlet Mall	Inc/Dec			
737,168.13		140,625.26	43,666.77	-1.65%	511,209.43	41,666.67	-4.98%
671,741.73		132,450.69	35,484.74	-5.81%	462,139.63	41,666.67	-9.60%
658,279.45		130,991.12	33,578.74	-1.10%	452,042.93	41,666.66	-2.18%
950,403.38		174,621.61	62,979.24	33.31%	671,135.87	41,666.67	48.47%
1,233,256.76		215,140.69	93,173.50	23.20%	883,275.90	41,666.67	31.61%
672,702.52		133,524.29	34,651.34	-37.94%	462,860.23	41,666.66	-47.60%
630,693.66		124,376.41	33,297.01	-6.85%	431,353.59	41,666.66	-6.81%
876,246.43		166,728.84	52,332.77	34.05%	615,518.16	41,666.66	42.69%
659,163.96		128,128.64	36,662.35	-23.15%	452,706.31	41,666.66	-26.45%
7,089,656.02		1,346,587.55	425,826.46	52.48%	4,942,242.05	374,999.98	49.93%

**NOTE:**

**Yearly Total Sales Tax Comparison**

	2022-2023	2023-2024	Yr % Inc/Dec
Oct	664,414.83	737,168.13	10.95%
Nov	616,158.09	671,741.73	9.02%
Dec	565,272.27	658,279.45	16.45%
Jan	745,641.02	950,403.38	27.46%
Feb	1,049,157.09	1,233,256.76	17.55%
Mar	564,062.91	672,702.52	19.26%
Apr	579,258.68	630,693.66	8.88%
May	721,359.85	876,246.43	21.47%
Jun	646,327.57	659,163.96	1.99%
	4,783,964.89	7,089,656.02	48.20%

**Yearly City Sales Tax Comparison**

	2022-2023	2023-2024	Yr % Inc/Dec
Oct	498,311.12	552,876.10	10.95%
Nov	462,118.57	503,806.30	9.02%
Dec	423,954.20	493,709.59	16.45%
Jan	559,230.77	712,802.54	27.46%
Feb	786,867.82	924,942.57	17.55%
Mar	423,047.18	504,526.89	19.26%
Apr	434,444.01	473,020.25	8.88%
May	541,019.89	657,184.82	21.47%
Jun	484,745.68	494,372.97	1.99%
	3,587,973.67	5,317,242.03	48.20%

BUDGET	5,173,800
% OF BUDGET	33.86%
TO EDC	1,724,600
Total Projection	<b>6,898,400</b>

FY 23-24  
Gain/(Loss) 2,305,691

FY 23-24  
Gain/(Loss) 1,729,268

Note: Mth % Inc /Dec compared to prior month.

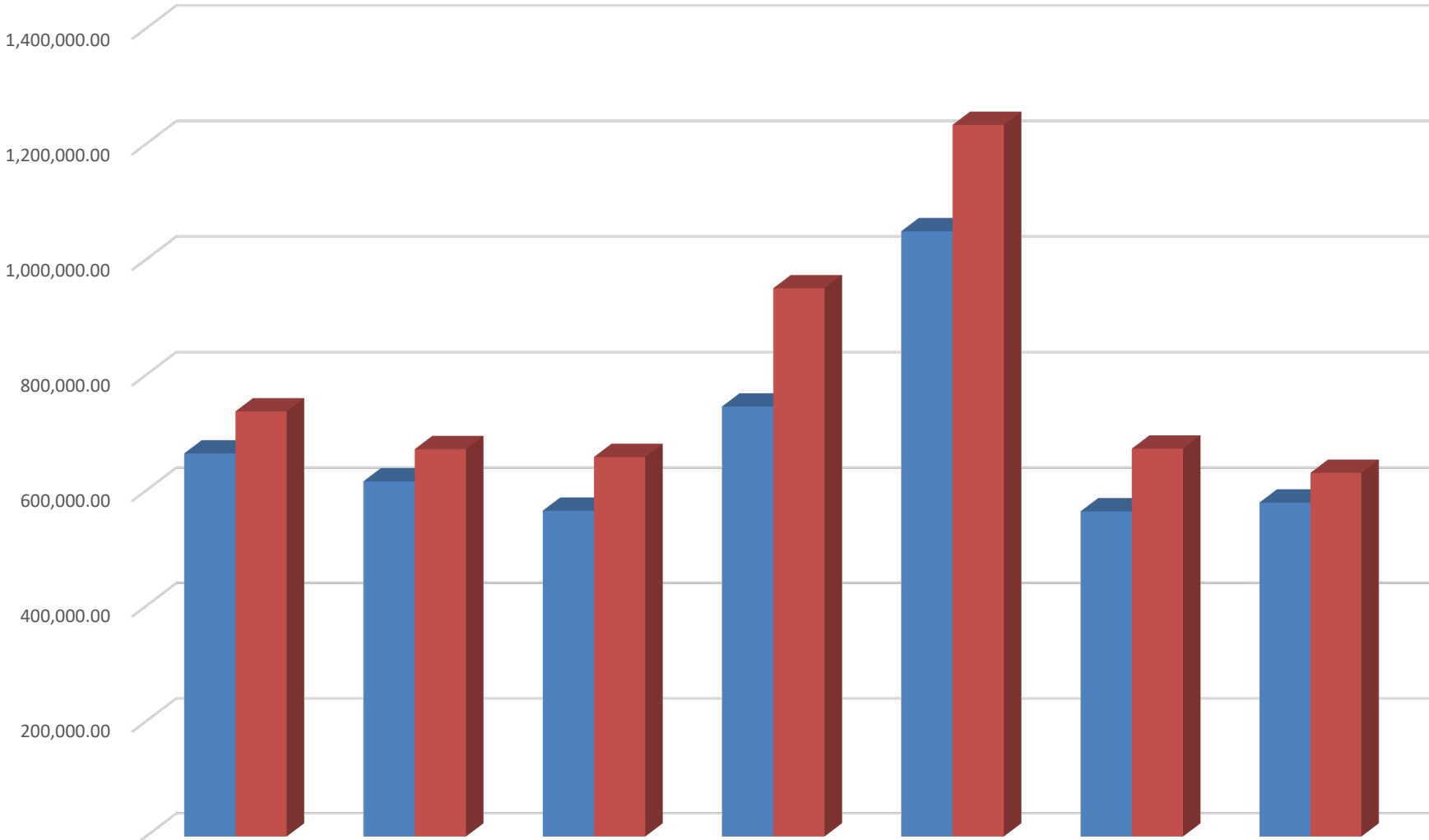
Note: Yr % Inc /Dec compared to prior year.

Note: Revenue generated 2 months prior receipt. Ex: Generated in Oct will be received Dec

Received	Generated	Received	Generated
October	August	April	February
November	September	May	March
December	October	June	April
January	November	July	May
February	December	August	June
March	January	September	July



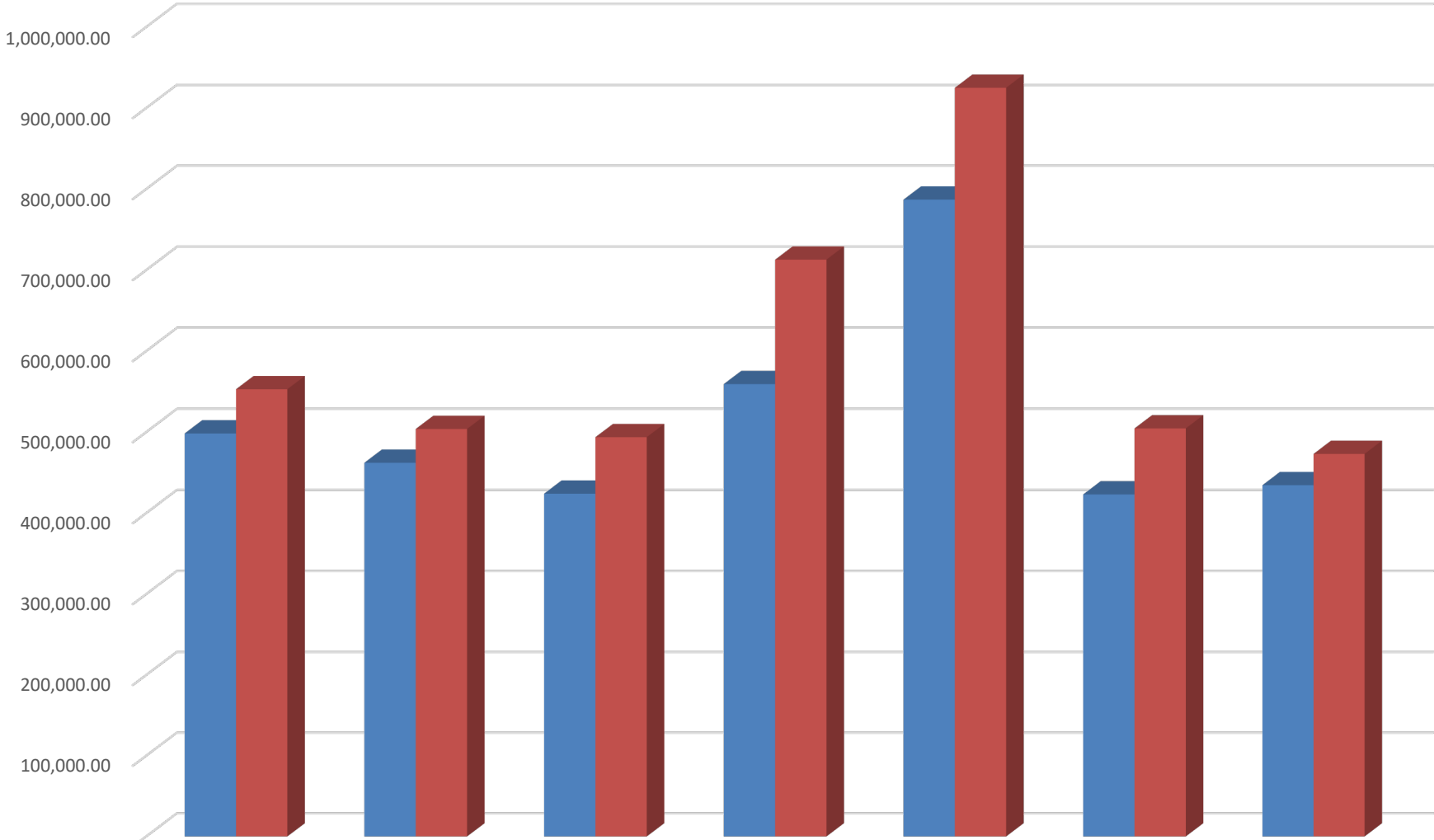
### Total City Sales Tax Received



	Oct	Nov	Dec	Jan	Feb	Mar	Apr
2022-2023	664,414.83	616,158.09	565,272.27	745,641.02	1,049,157.09	564,062.91	579,258.68
2023-2024	737,168.13	671,741.73	658,279.45	950,403.38	1,233,256.76	672,702.52	630,693.66

■ 2022-2023 ■ 2023-2024

### City Sales Tax after Contributions/Payouts



	Oct	Nov	Dec	Jan	Feb	Mar	Apr
2022-2023	498,311.12	462,118.57	423,954.20	559,230.77	786,867.82	423,047.18	434,444.01
2023-2024	552,876.10	503,806.30	493,709.59	712,802.54	924,942.57	504,526.89	473,020.25

■ 2022-2023 ■ 2023-2024

**Monthly Statistics Report  
FY 2023-2024**

**Finance**

<i>Invoices</i>	<i>FY 2021-2022 Totals</i>	<i>FY 2022-2023 Totals</i>	<i>FY 2023-2024 1st Qtr</i>	<i>FY 2023-2024 2nd Qtr</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>FY 2023-2024 3rd Qtr</i>	<i>FY 2023-2024 4th Qtr</i>	<i>FY 2023-2024 Totals</i>
Invoices Received	3,222	2,481	404	522	182	194	214	590	0	1,516
Payment Requests Received	2,481	2,419	585	643	199	214	226	639	0	1,867
Emergency Payment Requests		25	3	0	0	0	0	0	0	3
<b>Total</b>	<b>5,703</b>	<b>4,925</b>	<b>992</b>	<b>1,165</b>	<b>381</b>	<b>408</b>	<b>440</b>	<b>1,229</b>	<b>0</b>	<b>3,386</b>
<i>Payments Processed</i>	2,638	2,779	555	723	223	251	268	742	0	2,020
<b>Total Paid</b>	<b>\$ 21,530,131.74</b>	<b>\$ 23,785,090.17</b>	<b>\$ 5,930,038.08</b>	<b>\$ 8,305,422.84</b>	<b>\$ 1,834,410.42</b>	<b>\$ 2,176,490.14</b>	<b>\$ 2,595,790.52</b>	<b>\$ 6,606,691.08</b>	<b>\$ -</b>	<b>\$ 20,842,152.00</b>
(01) General Fund	\$ 10,762,818.74	\$ 11,604,361.90	\$ 2,844,018.58	\$ 3,305,374.85	\$ 1,105,613.70	\$ 1,058,565.34	\$ 1,105,563.70	\$ 3,269,742.74	\$ -	\$ 9,419,136.17
(02) Utility Fund	\$ 5,166,272.07	\$ 4,925,956.14	\$ 1,563,751.07	\$ 1,901,461.05	\$ 692,166.35	\$ 345,077.25	\$ 692,166.35	\$ 1,729,409.95	\$ -	\$ 5,194,622.07
(03) Municipal Court	\$ 3,451.67	\$ 2,753.76	\$ 2,414.80	\$ 400.95		\$ 26,542.00		\$ 26,542.00	\$ -	\$ 29,357.75
(05) Library Fund	\$ 5,693.27	\$ 5,509.02	\$ 1,500.00	\$ -				\$ -	\$ -	\$ 1,500.00
(07) Special Rev/Grants	\$ 237,279.44	\$ 206,122.68	\$ 4,907.86	\$ 47,748.82	\$ 2,820.79	\$ 8,687.60	\$ 2,820.79	\$ 14,329.18	\$ -	\$ 66,985.86
(10) Local Forfeiture	\$ 832.04	\$ 13,246.27	\$ 3,836.34	\$ 15,998.00				\$ -	\$ -	\$ 19,834.34
(12) KMB	\$ 5,501.29	\$ 5,354.65	\$ 389.40	\$ -	\$ 311.87	\$ 2,770.67	\$ 311.87	\$ 3,394.41	\$ -	\$ 3,783.81
(15) I & S	\$ 2,274,584.23	\$ 2,281,284.81	\$ -	\$ 1,974,322.77				\$ -	\$ -	\$ 1,974,322.77
(16) Hotel Motel	\$ 211,615.95	\$ 130,569.00	\$ 3,350.00	\$ 86,550.00		\$ 15,480.00	\$ 1,350.00	\$ 16,830.00	\$ -	\$ 106,730.00
(30) TIRZ		\$ 700,000.00	\$ -	\$ -		\$ 58,866.70		\$ 58,866.70	\$ -	\$ 58,866.70
(43) Series 2018	\$ 343,844.56	\$ -	\$ -	\$ -			\$ 49,472.50	\$ 49,472.50	\$ -	\$ 49,472.50
(46) EMS	\$ 392,336.87	\$ 419,731.42	\$ 81,463.84	\$ 109,238.77	\$ 33,497.71	\$ 18,565.80	\$ 33,497.71	\$ 85,561.22	\$ -	\$ 276,263.83
(49) Emergency Manage.	\$ 576.61	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
(51) ARPA	\$ 315,272.44	\$ 1,135,464.99	\$ 744,003.72	\$ 92,595.54		\$ 337.00	\$ 65,000.00	\$ 65,337.00	\$ -	\$ 901,936.26
(52) Series 2021	\$ 1,810,052.56	\$ 2,352,678.57	\$ 680,402.47	\$ 771,732.09		\$ 639,658.30	\$ 645,607.60	\$ 1,285,265.90	\$ -	\$ 2,737,400.46
(54) Parks Fund		\$ 2,056.96	\$ -	\$ -		\$ 1,939.48		\$ 1,939.48	\$ -	\$ 1,939.48

**Monthly Statistics Report  
FY 2023-2024**

**Finance**

<i>Purchase Orders</i>	<i>FY 2021-2022</i>	<i>FY 2022-2023</i>	<i>FY 2023-2024</i>		<i>FY 2023-2024</i>			<i>FY 2023-2024</i>	<i>FY 2023-2024</i>	<i>FY 2023-2024</i>
	<i>Totals</i>	<i>Totals</i>	<i>1st Qtr</i>	<i>2nd Qtr</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>3rd Qtr</i>	<i>4th Qtr</i>	<i>Totals</i>
PO Requisitions (Regular)	1,525	1,275	279	284	101	101	143	345	0	908
Emergency PO Requisitions		284	93	108	25	42	6	73	0	274
<b>Total</b>	<b>1,525</b>	<b>1,559</b>	<b>372</b>	<b>392</b>	<b>126</b>	<b>143</b>	<b>149</b>	<b>418</b>	<b>0</b>	<b>1,182</b>
Purchase Orders Issued	1,525	1,492	361	388	131	149	153	433	0	1,182
Purchase Orders Issued	\$ 4,117,535.26	\$ 2,736,129.00	\$ 1,183,905.67	\$ 657,090.34	\$ 445,338.76	\$ 619,123.36	\$ 419,340.20	\$ 1,483,802.32	\$ -	\$ 3,324,798.33
Purchase Orders Received	\$ 2,901,261.64	\$ 1,952,309.76	\$ 673,407.58	\$ 423,248.11	\$ 105,398.41	\$ 317,381.38	\$ 34,340.20	\$ 457,119.99	\$ -	\$ 1,553,775.68
Purchase Orders Voided	\$ 1,216,273.62	\$ 783,819.24	\$ 9,943.45	\$ 3,993.35	\$ 272,141.65	\$ 55.62	\$ 1,225.23	\$ 273,422.50	\$ -	\$ 287,359.30
Purchase Orders Outstanding	\$ -	\$ -	\$ 500,554.64	\$ 229,848.88	\$ 67,798.70	\$ 301,686.36	\$ 383,774.77	\$ 753,259.83	\$ -	\$ 1,483,663.35

<i>Budget Amedmts</i>	<i>FY 2021-2022</i>	<i>FY 2022-2023</i>	<i>FY 2023-2024</i>		<i>FY 2023-2024</i>			<i>FY 2023-2024</i>	<i>FY 2023-2024</i>	<i>FY 2023-2024</i>
	<i>Totals</i>	<i>Totals</i>	<i>1st Qtr</i>	<i>2nd Qtr</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>3rd Qtr</i>	<i>4th Qtr</i>	<i>Totals</i>
Budget Amendments Received		77	10	15	0	0	4	4	0	29
<i>Approved</i>										
General Fund		69	9	14			4	4	0	27
Utility Fund		7	0	0				0	0	0
EMS Fund		1	0	0				0	0	0
KMB			1	1				0	0	2
<b>Total</b>		<b>77</b>	<b>10</b>	<b>15</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>29</b>

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT	
NON-DEPARTMENTAL	GENERAL FUND	TEXAS MUNICIPAL RET. SYST	PENSION PLAN PAYABLE	12,485	
			PENSION PLAN PAYABLE	12,611	
		DEVELOPMENT CORPORATION OF MERCEDES	JUNE 2024 SALES TAX	164,790	
			TEXAS NATIONAL BANK	FEDERAL W/H	11,423
				FEDERAL W/H	10,736
				FICA W/H	11,780
				FICA W/H	11,572
				TOTAL:	235,401
POLICE	GENERAL FUND	TEXAS MUNICIPAL RET. SYST	PENSION PLAN PAYABLE	10,662	
			PENSION PLAN PAYABLE	10,467	
		BLUECROSS AND BLUE SHIELD OF TEXAS	JUNE 2024 HEALTH INSURANCE	17,889	
			TOTAL:	39,019	
VEHICLE MAINTENANCE	GENERAL FUND	ENTERPRISE FM TRUST	FBN5056739 LEASE FORD F-15	14,480	
			TOTAL:	14,480	
SANITATION DEPARTMENT	GENERAL FUND	WASTE CONNECTIONS OF TEXAS	2414134V113 MAY 2024 GARBA	131,804	
			TOTAL:	131,804	
NON-DEPARTMENTAL	GENERAL FUND	HIDALGO COUNTY APPRAISAL DISTRICT	4356 3RD QTR JULY-SEPT 202	18,243	
			MERCEDES BASKETS FULL, INC.	05/02/2024 CONTRIBUTION TO	20,000
		LOWER RIO GRANDE VALLEY DEVELOPMENT CO	2242024 FY2024 LOCAL MATCH	33,000	
			HIDALGO COUNTY	M1E-1 CITY'S CONTRINUTION	552,129
		LAW OF OF MARTIE GARCIA VELA, PC.	MARCH 2024 LEGAL SERVICES	20,000	
		SHELL ENERGY	2021893 ELECTRICAL CHARGES	17,455	
			TOTAL:	660,828	
		WATER/SEWER FIELD CREW	UTILITY FUND	BI MATERIALS & CONSTRUCTION LLC	12 FT C900 DR 18
G&S DIRECTIONAL DRILLING, LLC	GS24-035 ANACUITAS RFP #20				16,840
	TOTAL:			135,400	
WATER/SEWER TREATMENT	UTILITY FUND	U.S. WATER SERVICES CORPORATION	S196375 MNTHLY COMPENSATIO	101,222	
			S196378 MNTHLY COMPENSATIO	103,230	
		SHELL ENERGY	2021893 ELECTRICAL CHARGES	21,071	
			TOTAL:	225,524	
UTILITY IMPROVEMENTS	AMERICAN RESCUE FU	SAENZ UTILITY CONTRACTORS, LLC	PAY APP#10 SANITARY SEWER	842,609	
			TOTAL:	842,609	
PW EQUIPMENT	SERIES 2021	RIO MOTOR CO.	2024 GMC SIERRA 1500	41,931	
			TOTAL:	41,931	
SEWER/WATER UTIL IMPRO	SERIES 2021	SWG ENGINEERING, LLC	10383 CAPISALLO TERRACE SA	26,076	
			HOMERO FLORES	REMOVE CURVE & GUTTE	12,000
			CURVE & CUTTER	25,600	
			05/29/2024 COMPACTION 800	41,604	
			CURB REPLACEMENT	14,533	
			TOTAL:	119,813	
PARK MAINT.	PARKS FUND	HIDALGO COUNTY URBAN COUNTY PROGRAM	2024 MERCEDES PARKS & REC	16,449	
			TOTAL:	16,449	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
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===== FUND TOTALS =====
01  GENERAL FUND                1,081,533.63
02  UTILITY FUND                 360,924.17
51  AMERICAN RESCUE FUND        842,609.49
52  SERIES 2021                  161,744.65
54  PARKS FUND                   16,449.98
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                                GRAND TOTAL:    2,463,261.92
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TOTAL PAGES: 2

<b>ACTIVE ACCOUNTS</b>	<b>5260</b>	<b>NEW ACCOUNTS</b>	<b>26</b>		
<b>Monthly Statistics Report June 2024</b>					
<b>Total of Work Orders:</b>		<b>476</b>			
<b>Job Code</b>	<b>Total Completed</b>	<b>Total outstandig (pending)</b>	<b>Total Void</b>		
Regular connects (on)	24	2	1		
Reinstate (reins)	35	0	27		
Regular disconnects (off)	47	4	1		
Meter swap (swap)	12	7	0		
Disconnects no paymet (lock)	56	0	190		
Miscellaneous (misc)	9	7	0		
Ert replacement (entre & mxu)	0	0	0		
High reads (gt-rd)	0	0	0		
Get Missed Meter Read (gt-rd)	24	1	29		
Service change (srvch)	0	0	0		
Miscellaneous Public Works (mech)	0	0	0		
Account on Temporary H (hold)	0	0	0		
Occupant change (tran)	0	0	0		
Re-read Meer After (re-rd)	0	0	0		
Check leak/fix leak (leak)	0	0	0		
Mechanical inspection	0	0	0		
<b>TOTAL OF CODES</b>	<b>207</b>	<b>21</b>	<b>248</b>		
Disconnects no paymet (voided)	These are usually customers who make their payment before the meter is closed.				
<b>Unread meters (SENSUS) read manually</b>			<b>Unread meters (Kamstrup)</b>		
Meter Blank (screen)	5		Broken antenna	14	
Parts	143		Innactive	1	
Wire damaged	12		Meter covered	7	
Meter Low Battery	81		Meter reprogramed	12	
Meter Swap	4		Meter Swap	3	
Meter covered	11		Under water	4	
MXU damaged	3		Meter OFF (not connected)	0	
MXU missing	2			<b>41</b>	
Reprogramed	15				
Disconnected	7		<b>Traveling meters</b>	4	
Under water	4				
Everything ok (no read)	61		<b>La Herencia Apparts.</b>	7	
Meter inside property	6				
	<b>354</b>				
<b>Available Water Meters:</b>	5/8"	790	<b>STAND-BY 1 (EMERGENCY)</b>		
	3/4"	4			
	1"	0	<b>STAND-BY 1 (EMERGENCY)</b>		
	1 1/2"	4			
	2"	1			
<b>Smart Sensus Water Meter</b>	<b>3/4"</b>	<b>10</b>	To replace meters inside properties		

**Mercedes Municipal Court**  
**Revenue Collected by Citations**  
**June 1, 2024 - June 30, 2024**

City of Mercedes Revenue	<b>\$5,276.78</b>
State of Texas Revenue	<b>\$2,609.62</b>
Total Revenue Collected	<b>\$7,886.40</b>

Total Number of Cases (Dockets) Heard by Court – 13

  
\_\_\_\_\_  
Eduardo Mendoza, Municipal Court Coordinator



**Monthly Statistics Report**  
**FY 2023-2024**  
**June 30, 2024**

## Municipal Court

<i>Citation By Violation</i>	<i>FYE 2022 Totals</i>	<i>FYE 2023 Totals</i>	<i>1st Qtr Totals</i>	<i>2nd Qtr Totals</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>3rd Qtr Totals</i>	<i>FYE 2023 Totals</i>
Defective Equipment	7	22	0	0	1			1	1
DLR "A"-Corrective Lenses			1	0					
DLR "B"-Licensed Driver 18 Yrs		1	1	0				0	1
Driving W/O Stop Lamps		1	0	0				0	0
Failed to Display Vehicle Registration	1	1	0	0				0	0
Failed to ID Truthfully	1	0	0	0		1		1	1
Failed to Obey Traffic Control Sign	8	0	0	0				0	0
Expired Registration-Moto Vehicle	174	160	24	17	9	1	1	11	52
License Plate Registration-Fictitious	1	0	0	0				0	0
License Plate Registration-Trailer	1	1	0	0				0	0
No Cover on Load	1	0	0	0				0	0
No Front License Plate	10	7	2	0	3		1	4	6
No Rear License Plate	1	0	0	0				0	0
Wrong License Plate	10	8	5	0				0	5
No Tail Light(s)	1	1	0	0				0	0
Parking Violation		1	1	0				0	1
Parking-Fire Lane	1	0	1	0				0	1
U-Turn Between Street Intersection	1	0	0	0				0	0
Speeding	58	36	4	1	1			1	6
Speeding in a School	3	3	0	0				0	0
Failed To Yield Right of Way	8	6	1	1	2			2	4
Ran Stop Sign	134	88	3	4	4	2	2	8	15
Ran Red Light	33	25	1	3	1	8	4	13	17
Change Lane when Unsafe	14	6	1	0	1		1	2	3
Turned Left From Wrong Lane	1	0	0	0				0	0
Turned Right From Wrong Lane		1	0	0				0	0
Improper Turn	1	1	0	0				0	0
Drove Wrong Way On One-Way Roadway	15	1	2	0		1	1	2	4
Following Too Closely	3	4	1	0	2			2	3
Unsafe Start from Park or Stopped Positio		2	0	0		1		1	1
Child Passenger Safety Seat Off	26	8	2	0			1	1	3
No Seat Belt-Driver	121	86	3	3	5			5	11
No Seat Belt-Passenger		2	0	0				0	0
Child (4-14) Not Secured by Safety Belt	9	1	4	0		1		1	5
Possession of Alcoholic Bev. in Vehicle		2	0	0				0	0
Operate Vehicle with Child in Open Bed	1	0	0	0				0	0
Driving Under the Influence-Minor		1	0	0				0	0
Use of Wireless Device By Motorist	4	1	0	0				0	0
Failed to Maintain Financial Resp	272	224	40	49	28	18	12	58	147
Failed to Control Speed	5	2	1	10			1	1	12
Failed to Yield at Stop	3	1	1	1				0	2
Failed to Yield Row at Open Intersection		1	0	0				0	0
Failed to Yield Row at Open Intersection	1	0	0	0				0	0
Failed to Yield Row Leaving Private Drive	3	0	1	0				0	1
Failed to Yield Row to Emergency Veh		1	0	1	1		1	2	3
Disregard Traffic Control Device		2	0	0				0	0
Failed to Stop-Designated Point At Stop Sign	7	4	3	1	1	1		2	6
Failure to Stop at Traffic Light		1	0	0				0	0
Failed to Stop at Flashing Red Light		1	0	0				0	0
Failed to Drive in Single Lane	7	14	0	0			1	1	1
Turned Right Too Wide	1	1	0	0				0	0
Turned When Unsafe	1	0	0	0	1			1	1
Failed to Signal Lane Change	7	15	0	2	2			2	4
Failed to Give One Half of Roadway		1	0	0				0	0
Illegally Passed Street Car	1	0	0	0				0	0
Failed to Signal Turn	13	24	2	1				0	3
No Drivers License	301	254	36	32	26	14	9	49	117
Driving While License Invalid	8	0	1	0				0	1
Reckless Driving	6	3	0	0			1	1	1
No Head Lamp(s)-Not Equipped	4	3	0	0				0	0
Defective Head Lamp(s)	3	4	0	0				0	0
No Tail Lamp(s)-Not Equipped	4	5	0	2				0	2
Defective Tail Lamp(s)		3	0	0				0	0
No Stop Lamp(s)	2	2	0	0				0	0
Defective Stop Lamp(s)	2	5	2	0				0	2
Driving W/O Head Lights	4	1	0	0				0	0

**Monthly Statistics Report**  
**FY 2023-2024**  
**June 30, 2024**

## Municipal Court

<i>Citation By Violation</i>	<i>FYE 2022 Totals</i>	<i>FYE 2023 Totals</i>	<i>1st Qtr Totals</i>	<i>2nd Qtr Totals</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>3rd Qtr Totals</i>	<i>FYE 2023 Totals</i>
Motor Vehicle Inspection Violation		5	0	0				0	0
Expired Operators License	38	10	7	4		1	1	2	13
Failed to Display DL	8	8	1	0				0	1
Failure to Report Change of Address/Name		1	0	0				0	0
Failure to Report Striking Fixture/Sign	0	0	1	0				0	1
No License Plate Light	7	4	0	0				0	0
Illegal Backing (Unsafe Backing)	1	0	1	0				0	1
Leaving Scene of Accident			1	0					
Open Container In Vehicle	11	5	0	1	1	2		3	4
Unauthorized Glass Coating Material	9	1	0	0				0	0
Driving While Impaired	1	0	0	0				0	0
Driving Under the Influence	1	1	0	0				0	0
Stopping in Prohibited Area		1	0	0				0	0
Speeding>10% Above Posted Limit	191	88	3	9	18		10	28	40
Minor In Possession	8	7	0	0				0	0
Consumption of Alcohol-Minor	0	0	1	0				0	1
Failed to Secure Load	1	1	0	0				0	0
All Terrain Vehicle on Public Street						1	1		
Assault-Physical Contact	30	26	3	2			1	1	6
Assault-Threat	2	1	1	0	1		1	2	3
Assault-Family Violence	12	9	6	2	1			1	9
Criminal Mischief	2	2	1	1				0	2
Disorderly Conduct	11	4	2	0				0	2
Disorderly Conduct-Urinating	1	0	0	1				0	1
Disorderly Conduct-Abusive Language	1	0	0	0				0	0
Disorderly Conduct-Noise (Public)	1	0	0	0				0	0
Failure to Identify-False Info.		1	0	0				0	0
Minor In Possession of Alcohol		2	0	0				0	0
Leaving A Child In A Vehicle	2	0	0	0				0	0
Theft	16	11	3	2				0	5
Criminal Trespass		1	0	0				0	0
Possession of Drug Paraphernalia	39	96	12	6	7	7	4	18	36
Public Intoxication	26	35	3	11		1	3	4	18
Consuming Alcoholic Beverage		1	0	0	1			1	1
Solicitation W/O A Permit		2	0	0				0	0
Tabacco Products Law	1	0	0	0				0	0
City Code (Dog At Large)	6	3	0	2	9	3	1	13	15
City Code (Vaccination Required)	6	0	0	0				0	0
City Code (Dog Tags)	5	1	0	0				0	0
Dog Bite	6	3	0	0	2	1		3	3
Violation of City Ordinance #10	2	3	1	1				0	2
City Code (Abandoned & Junked Vehicle)	7	11	2	2				0	4
City Code (Vendors Permit)		1	0	0				0	0
City Code Violation (Nuisance)	3	0	0	0				0	0
Fire Code Violation			1	0				0	1
City Code (Register Dangerous Dog)	2	1	0	0	8	1		9	9
Illegal Dumping	3	2	0	5			1	1	6
Littering		1	0	0				0	0
Curfew Violation	9	8	1	0				0	1
Violation of City Ord. 83-16	30	27	10	3		7	3	10	23
Violation of City Ord. 99-22 (Weedy Lot)	8	6	2	0	1	1		2	4
Violation of City Ord. #26 (Zoning-Running a Bus	1	0	0	0				0	0
Ordinance 2000-03 (Signs)	1	0	0	0				0	0
City Ordinance (Junked Vehicle)	11	11	6	11		3	2	5	22
<b>Total</b>	<b>1,824</b>	<b>1,450</b>	<b>213</b>	<b>191</b>	<b>137</b>	<b>76</b>	<b>64</b>	<b>275</b>	<b>679</b>
<b>Dismissals</b>	<b>237</b>	<b>186</b>	<b>37</b>	<b>22</b>	<b>35</b>	<b>4</b>	<b>11</b>	<b>50</b>	<b>109</b>
	<b>\$ 68,853.61</b>	<b>\$ 49,079.98</b>	<b>\$ 10,736.66</b>	<b>\$ 7,918.10</b>	<b>\$ 7,546.06</b>	<b>\$ 874.00</b>	<b>\$ 2,784.50</b>	<b>\$ 11,204.56</b>	<b>\$ 29,859.32</b>

# Memo

**To:** Alberto Perez, City Manager  
**From:** Marisol Vidales, Library Director & Historic Preservation Officer  
**CC:** Javier Ramirez, Assistant City Manager  
**Date:** July 12, 2024  
**Re:** Library Department Monthly Report

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Attached you will find the Library Department's monthly statistical report, please let me know if you have any questions regarding the information. Also, Library Staff participated in the following meetings, trainings, and events during the month of June 2024.

## Meetings

- Department Head Meeting (6/06) – Marisol Vidales
- HCLS Planning Meeting (6/06) – Marisol Vidales
- Beanstack Demo (6/07) – Marisol Vidales, Michelle Muniz & Frank Rivas
- Zoom Vendor Meeting (6/07) – Marisol Vidales & Michelle Muniz
- Wish Animation Meeting (6/10) – Marisol Vidales
- South Texas Farm Fest Meeting (6/11) – Marisol Vidales
- Mercedes Historic Preservation Commission Meeting (6/11) – Marisol Vidales & Mary Jane Hernandez
- City Manager Meeting (6/12) – Marisol Vidales
- SRP Celebration Meeting (6/13 & 6/14) – Marisol Vidales & Michelle Muniz
- Back to School Bash Meeting (6/17) – Marisol Vidales & Michelle Muniz
- City Commission Meeting (6/18) – Marisol Vidales
- Budget Meeting (6/27) – Marisol Vidales
- Summer Reading Program Meeting (6/27) – Marisol Vidales
- Monthly Hidalgo County Library System Meeting (6/28) – Marisol Vidales
- Department Head Meeting (6/28) – Marisol Vidales

## Trainings

- How Rich Is Your Library Catalog (6/05) – Mary Jane Hernandez
- KnowB4 Cyber Security Training (6/10) – Michelle Muniz
- KnowB4 & IT Training (6/14) – Michelle Muniz, Frank Rivas, Mary Jane Hernandez, Janie Palacios, Daniela Alejo, Tristan Garza, Anthony Cardenas & Anna Agueros

- KnowB4 Cyber Security Training (6/17-6/18) – Marisol Vidales, Frank Rivas, Tristan Garza, Anthony Cardenas, Daniela Alejo, Mary Jane Hernandez, Frank Rivas, Tristan Garza, Daniela Alejo, & Josie Macias
- Portal Partners Forum (6/20) – Welcome Luncheon with historian Dr. Todd Moye, State of the Portal to Texas History, Tour of the Digital Labs, Preparing your Collection for Digitization, & Finding Funding for Your Project – Marisol Vidales & Michelle Muniz
- Portal Partners Forum (6/21) – Hear from Fellow Portal Partners and User Experience Show & Tell – Marisol Vidales & Michelle Muniz
- Time Clock Training (6/21) – Marisol Vidales, Michelle Muniz, Frank Rivas, Daniela Alejo, Mary Jane Hernandez, Daniela Alejo, Tristan Garza, Anthony Cardenas & Josie Mancias
- KnowB4 Cyber Security Training (6/25) – Isabel Mendoza
- IT Phish Alert Button Tutorial (6/25) – Frank Rivas

## **Events/Programming**

### Adult Programming

Summer Reading Program activities geared for teens & adults were planned & managed by Frank Rivas

- Perler Bead Craft (6/11)  
Adults: 22
- BHSST Craft (6/13)  
Adults: 7
- Pottery Painting (6/20)  
Adult: 9

The Crochet Club is managed by Frank Rivas

- Crochet Club (6/04)  
Adults: 5
- Crochet Club (6/18)  
Adults: 3

Digital Learning Classes are created & taught by Digital Navigators, Tristan Garza & Anthony Cardenas. This course focused on Basic Computer, Email, & Internet skills.

- Adults: 5 (6/04)

Children's Programming – The majority of the children's programming is planned and executed by Frank Rivas with the exception of the art class which is taught by Diane Roman-Goldsberry.

- Enchanted Mini Show (6/03)  
General attendance: 56
- Story Time & Craft with HEB Buddy (6/04)  
General attendance: 76
- Game Day with Behavioral Health Solutions of South Texas (6/05)  
General attendance: 61
- Movie Day – Wish (6/06)

- General attendance: 28
- Author Monica Velasquez Presentation (6/07)  
General attendance: 35
- Mercedes Police Department Presentation (6/10)  
General attendance: 27
- Story Time & Craft with Sonic Tot (6/10)  
General attendance: 66
- Game Day with Contacto Animal (6/12)  
General attendance: 33
- Movie Day: Paw Patrol – The Mighty Movie  
General attendance: 38
- Lance & Victoria Eschete Presentation (6/14)  
General attendance: 105
- Health in Harmony Music Therapy (6/17)  
General attendance: 39
- Story Time & Craft with Texas National Bank & Rico (6/18)  
General attendance: 44
- Movie Day: Trolls Band Together (6/20)  
General attendance: 22
- Pal Alto State Park Presentation (6/21)  
General attendance: 23
- Edinburg Scenic Wetlands & World Birding Center Presentation (6/24)  
General attendance: 22
- Story Time & Craft with Children's Advocacy Center (6/25)  
General attendance: 62
- Game Day with Easterseals RGV (6/26)  
General attendance: 33
- Movie Day: Mavka (6/27)  
General attendance: 43
- Summer Reading Program Celebration (6/28)  
General attendance: 161

Outreach – The library visits and participates in different festivals & events outside of library grounds to promote library services.

- Rec Center Story & Craft (6/05) – Frank Rivas  
Children: 20
- Rec Center Story & Craft (6/12) – Frank Rivas  
Children: 24
- Rec Center Story & Craft (6/26) – Frank Rivas  
Children: 16

Events – The Library attends or assists these events.

- Food distribution (6/12) – Marisol Vidales

## **Other Projects/Duties**

### **Café**

- We sold 519 individual items for the 19 days that we were open and we made \$12,121.12 in sales.

**Marketing** (The majority of these items involve the creation of flyers, taking and posting photos, filming and editing videos, responding to citizens via direct message, and interacting with the public on social media platforms)

- Created 2 newsletters which were: New Book Releases & Media Releases
- Created a total of 60 flyers for the Library, Café, and City.
- Posted 264 items for the library, 18 for the café, 2 for HCLS and 49 for the city on various platforms.
- Posted 29 stories on social media platforms and updated Library Facebook Banner.
- Responded to 5 library direct messages and 20 City direct messages.
- A total of 10 updates were done to the city website.
- Created 2 book covers on TLC Catalog to honor monthly observances highlighting our collection, which were: Father's Day & National Best Friends Day
- Created 3 shelves in cloudLibrary in honor of monthly observances highlighting our collection, which were: Adventure Starts at Your Library, Beach Reads, & Show Your Pride
- Created 2 book displays in the adult section: Wild About Reading & Adventure Begins at Your Library
- Created 1 young adult books display: Effective Communication
- Created 1 book display in the juvenile section: Adventure Begins at Your Library

#### **Administration/Collection Management/Development**

- Continued reaching out to different businesses and leaders for their support in our Summer Reading Program. We raised a total of \$1,815 in monetary donations, an estimated \$400 in prizes, and \$363 with our Summer Raffle. We made sure to thank all our donors on social media, our city website, and on our Summer Welcome Packet for our new library cardholders. After receiving sufficient donations, we were able to finalize all our presenters and the celebration event thus allowing us to start finalizing the layout, staffing, and purchases that month as well.
- Worked with staff on café improvements which included reviewing the café menus for the screens, take-out, and drink descriptions. Confirmed that all the pricing was correct as well as the items offered and finally uploaded them and/or printed copies. Also worked with staff to create weekly specialty drinks in honor of the Summer Reading Program and determine pricing. Finally, selected appropriate storage containers for all our freezer items to extend their shelf life as well as some pantry items to maximize storage and freshness. The order was placed and received and everything was utilized.
- Worked with Mario Salinas from the EDC to finalize our new library card design and logo. Afterwards, received the necessary files to submit to vendors for quotations and worked on the purchase order to order our new library cards. Also updated our flyers, social media, and ordered a decal with library hours for our door.
- Working with E-Rate Central to address a bill from T-Mobile for hotspots provided utilizing Emergency Connectivity Funds. Provided all the necessary invoices, grant

information, and email correspondence. This is still an ongoing issue that is being worked on.

- Was provided a list of approved volunteers by HR and reached out to them to determine their schedules. Once they began volunteering started training them on various library duties such as answering the phone, shelving items, assisting with programming, etc.
- Started researching having 5 hotspots on reserve for hurricane season for local businesses or employees if necessary. Determined what the cost would be, if they could be active for only 6 months of the year, and if they could be billed separately from current library hotspots. Was able to finalize an order with Verizon and requested the 5 additional hotspots.
- Christmas décor was shipped to Artistic Holiday Design for repair in order to have it back in time for our annual holiday events.
- Applied with FrontDoor for Walmart in order to receive donations from local stores. Creating the account required a formal bank letter for the Friends of the Mercedes Library, a website page for the Friends group which was created, and an application. While the application has been submitted the account is still pending approval.
- Reviewed applications, requested interviews for selected applicants to HR and conducted the interviews. Two candidates were selected, one being primarily for Café and the other for our Children's Department. The recommendations were forwarded to HR and the new applicants should begin in July.
- For the Hidalgo County Library System, we worked on updating the funding request pamphlet for Hidalgo County Commissioner's to include courier services, provided all the necessary contact information to Insignia representative in order to be invoiced for migration services to begin, and prepared the executive summary for the City Commission meeting regarding the Interlocal Agreement with the County.
- Worked on the summer welcome packet to include Code Red and 3-1-1. Also had to do extensive research on Adobe and troubleshooting as the packet was not printing correctly.
- Reached out to two additional electrical companies in order to get quotations on the replacement of the library lighting for budgeting purposes. Also followed up with Spawglass on the quotation status of our new street posts for the Christmas décor.
- Moved furniture and shelving in the Children's department in preparation for the Family Place area. This also enabled us to take accurate measurements of the available space in order to start working on creating all our carts for the permanent play space and the workshops.
- Started communicating with Dr. Garcia and Assistant Mez Perez regarding the Code n' Craft flyers, registration, supplies, storage, staff scheduling and more in order to be ready for the event from July 8 to the 13<sup>th</sup>.
- Prepared the Gallery 434 area for the next art exhibit by removing and storing all current art.
- Organized both the Library Board and MHPC minutes in order to have them all signed, stamped and scanned by the City Secretary.
- Dealt with equipment issues in the café from the ice maker to the display fridge. The ice maker needs to be replaced and the display fridge needed repairs. This involved getting service calls, quotations and finally ordering both the repair and replacement.

### **Historic Preservation Officer**

- Provided the Certification Agreement for Certified Local Government to our City Secretary for the Mayor's signature to finalize our application packet with the National Park Service.
- Prepared the agenda for the Mercedes Historic Preservation Commission which included a grant extension request for 402 S. Texas, an update on the CLG application, 2022 Farm Fest, and outstanding violations of two historic properties.
- Finalized a date for an in-person Certified Local Government training with Kelly Little, the CLG Coordinator with the Texas Historic Commission and all the board.
- Drafted and mailed two violation letters for 224 S. Texas and 320 S. Missouri which also included the signature of our building inspector.
- After receiving the taxes paid by our historical properties from our Interim Finance Director a spreadsheet was prepared to show the effect on property tax revenue based on tax incentives from 10 percent to 60 percent.
- Revised the Certificate of Appropriateness to include both the city and MHPC logo.



## Dr. Hector P. Garcia Memorial Library Statistical Report

Jun-24

Circulation	2024	2023
Check-Outs & Renewals:	1,202	1,086
Year to Date Total:	6,325	5,830
In-House Book Circulation:	365	384
Year to Date Total:	1,914	1,496
In-House Magazine Circulation:	98	17
Year to Date Total:	512	147
In-House Newspaper Circulation:	27	59
Year to Date Total:	386	372
New Borrowers:	45	88
Year to Date Total:	240	303

Book & Media Donations	2024	2023
Donations Received:	0	124
Year to Date Total:	278	975
Donations Selected:	0	5
Year to Date Total:	54	79

Computer Sessions	2024	2023
Adult Lab Sessions:	379	414
Year to Date Total:	3,512	3,460
Juvenile Lab Sessions:	282	318
Year to Date Total:	568	848
WiFi:	1,469	1,332
Year to Date Total:	18,247	21,701

Reference Assistance	2024	2023
By Phone:	220	240
Year to Date Total:	2,083	956
In-Person:	301	203
Year to Date Total:	1,485	776

Meeting Room Sessions	2024	2023
Sessions:	55	42
Year to Date Total:	593	338

Digital Resources	2024	2023
cloudLibrary Checkouts:	205	164
Year to Date Total:	2,017	1,532
NewsStand Checkouts:	363	456
Year to Date Total:	3,858	3,066
Biblio+ Views:	144	0
Year to Date Total:	916	0

Library Services	2024	2023
Directional/Basic Questions:	348	365
Year to Date Total:	2,327	823
Research Questions:	208	124
Year to Date Total:	1,528	303
Digital Assistance:	112	111
Year to Date Total:	1,139	298
Fax Assistance:	63	65
Year to Date Total:	502	693
Copy Assistance:	79	156
Year to Date Total:	1,241	3,476
Scan Assistance:	10	27
Year to Date Total:	139	155
Print Outs:	1,698	2,205
Year to Date Total:	16,961	14,647

Technical Services	2024	2023
New Items Added:	140	132
Year to Date Total:	851	1,786
Items Processed:	95	81
Year to Date Total:	586	705
Items Withdrawn:	0	305
Year to Date Total:	604	1,771
Items Recataloged:	32	32
Year to Date Total:	317	467
Items Repaired:	7	8
Year to Date Total:	122	54

Interlibrary Loans (ILL's)	2024	2023
Items Requested:	60	89
Year to Date Total:	799	713
Items Sent:	24	44
Year to Date Total:	439	424

**Dr. Hector P. Garcia Memorial Library Statistical Report**

**Jun-24**

<b>Adult Programming</b>	<b>2024</b>	<b>2023</b>
Adult Events:	6	11
Year to Date Total:	72	71
Adults in Attendance:	51	62
Year to Date Total:	647	443
Live Views:	0	0
Year to Date Total:	0	0
Recorded Counts:	0	0
Year to Date Total:	0	0

<b>Toddler Programming</b>	<b>2024</b>	<b>2023</b>
Children Events:	0	0
Year to Date Total:	0	4
Children in Attendance:	0	0
Year to Date Total:	0	9
Adults in Attendance:	0	0
Year to Date Total:	0	6
Live Views:	0	0
Year to Date Total:	0	0
Recorded Views:	0	0
Year to Date Total:	0	0

<b>Outreach Programming</b>	<b>2024</b>	<b>2023</b>
Events:	3	3
Year to Date Total:	20	19
Toddlers in Attendance:	0	0
Year to Date Total:	0	205
Children in Attendance:	0	120
Year to Date Total:	817	1,122
Teens in Attendance:	0	0
Year to Date Total:	0	226
Adults in Attendance:	0	9
Year to Date Total:	594	533
General Attendance:	60	0
Year to Date Total:	1,253	0

<b>Teen Programming</b>	<b>2024</b>	<b>2023</b>
Teen Events:	3	2
Year to Date Total:	3	5
Teens in Attendance:	38	5
Year to Date Total:	38	21
Live Views:	0	0
Year to Date Total:	0	0
Recorded Counts:	0	0
Year to Date Total:	0	0

<b>General Programming</b>	<b>2024</b>	<b>2023</b>
Events:	1	2
Year to Date Total:	13	8
Toddlers in Attendance:	0	0
Year to Date Total:	0	93
Children in Attendance:	0	0
Year to Date Total:	0	290
Teens in Attendance:	0	0
Year to Date Total:	0	92
Adults in Attendance:	0	0
Year to Date Total:	19	219
Total General Programming:	161	439
Year to Date Total:	1,843	439
Live Views:	0	0
Year to Date Total:	0	0
Recorded Views:	0	0
Year to Date Total:	0	0

<b>Reading Programs</b>	<b>2024</b>	<b>2023</b>
Toddler Reading Logs:	3	7
Children Reading Logs:	13	82
Teen Reading Logs:	0	15
Adult Reading Logs:	11	24
Total:	27	128

<b>Children's Programming</b>	<b>2024</b>	<b>2023</b>
Children Events:	18	19
Year to Date Total:	50	55
Children in Attendance:	813	458
Year to Date Total:	1,039	715
Adults in Attendance:	0	164
Year to Date Total:	106	243
Live Views:	0	0
Year to Date Total:	0	5
Recorded Views:	0	0
Year to Date Total:	0	260

<b>Volunteer Hours</b>	<b>2024</b>	<b>2023</b>
Total:	303.25	276.00
Year to Date Total:	1,658.25	1,633.00

**Dr. Hector P. Garcia Memorial Library Statistical Report**

**Jun-24**

<b>Curbside Services</b>	<b>2024</b>	<b>2023</b>
Curbside Café:	0	24
Year to Date Total:	32	141
Curbside Circulation:	0	4
Year to Date Total:	6	20
Curbside Crafts:	0	0
Year to Date Total:	0	0
Curbside Other Services:	2	16
Year to Date Total:	15	28

<b>Library Visits</b>	<b>2024</b>	<b>2023</b>
Visits:	3,291	3,853
Year to Date Total:	23,830	19,888

<b>Café Visits</b>	<b>2024</b>	<b>2023</b>
Visits:	589	700
Year to Date Total:	4,298	4,907

<b>Café Sales</b>	<b>2024</b>	<b>2023</b>
Net Sales:	\$ 1,959.28	\$ 2,201.51
Year to Date Total:	\$ 13,170.03	\$ 16,585.88
Sales Tax:	\$ 161.84	\$ 181.96
Year to Date Total:	\$ 1,068.04	\$ 1,368.83

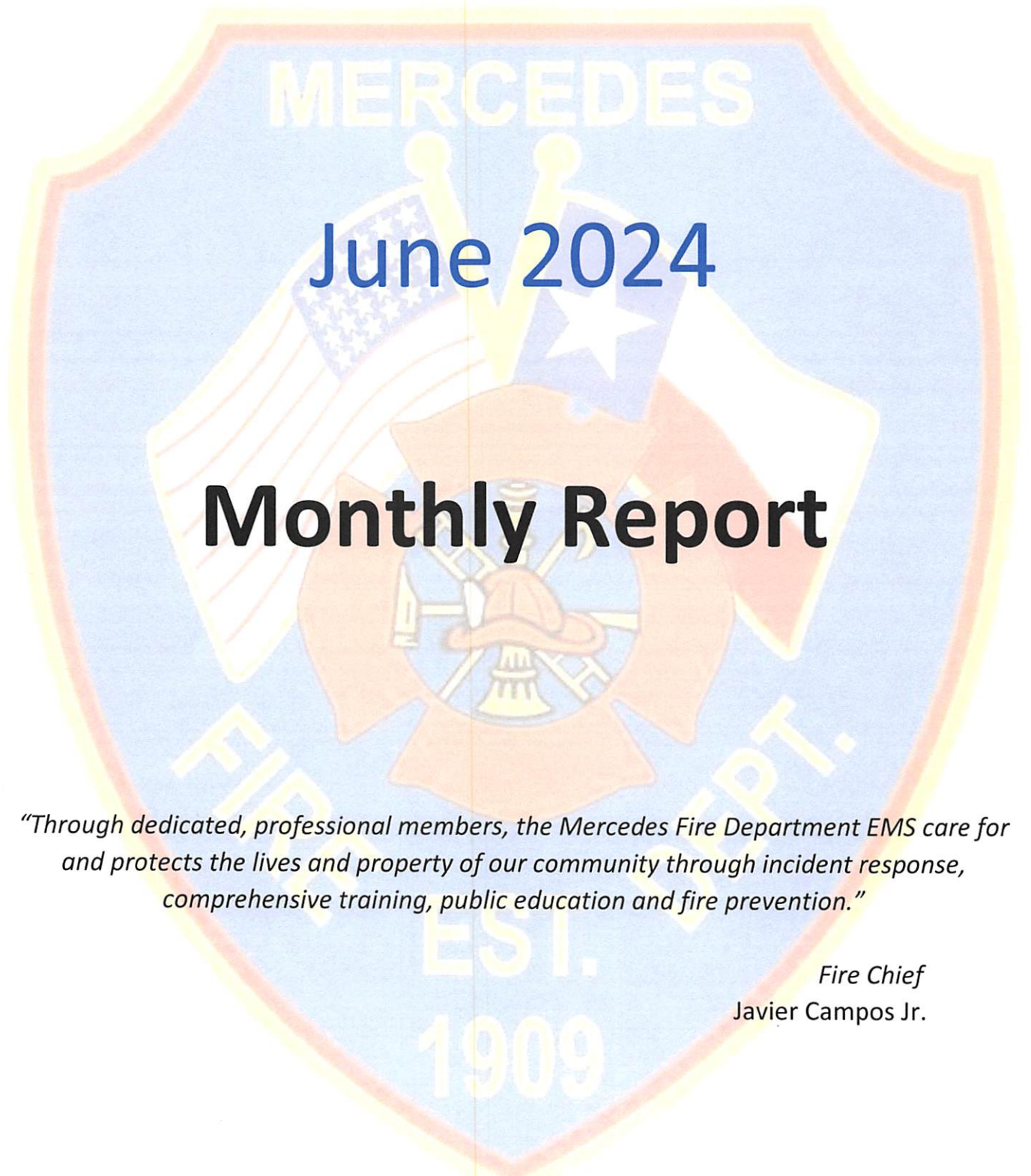
<b>Social Media</b>	<b>2024</b>	<b>2023</b>
Library Posts:	264	246
Year to Date Total:	1,127	2,061
Library DMs:	5	11
Year to Date Total:	65	44
Cafe Posts:	18	41
Year to Date Total:	158	434
Café DMs:	1	0
Year to Date Total:	2	3
City Posts:	49	69
Year to Date Total:	393	434
City DMs:	20	1
Year to Date Total:	98	9
Videos Created:	0	0
Year to Date Total:	57	2
Website Updates:	10	28
Year to Date Total:	187	215
HCLS Posts:	2	1
Year to Date:	8	19

**CITY SECRETARY'S OFFICE  
2024 ANNUAL REPORT**

TYPE	JAN. 2024	FEB. 2024	MAR. 2024	APR. 2024	MAY. 2024	JUN. 2024	JUL. 2024	AUG. 2024	SEPT. 2024	OCT. 2024	NOV. 2024	DEC. 2024	YTD Total
<b>CITY SECRETARY</b>													
Agenda													
Reg./Special/Wkshp	2	2	3	2		2							11
Minutes													
Reg./Special	2	2	3	2		2							11
Ordinances	2	4	0	0		0							6
Resolutions	1	11	3	0		2							17
Contracts	0	2	2	6		2							12
Bids	0	0	0	0		0							0
<b>PERMITS</b>													
Sound/Dance	5	2	1	1		2							11
TABC	0	1	0	0		0							1
<b>VITAL STATISTICS</b>													
Filling w. State	1	7	11	0	12	6							37
Issuing Birth	17	16	22	6		17							78
Issuing Death	5	1	0	0		1							7
<b>RISK MANAGEMEN</b>													
Vehicle Claims	3	0	3	1		1							8
Liability Claims	2	0	1	1		1							5
<b>OPEN RECORDS</b>													
Received	42	55	39	49		16							201
Responded	34	45	32	46		13							170
<b>HUMAN RESOURCI</b>													
New Hires	5	5	5	3		2							20
Resignations	4	5	4	7		5							25
Retirements	4	2	4	3		7							20
Workers Comp	0	0	0	1		0							1

Significant Comments:

# Mercedes Fire Department



June 2024

## Monthly Report

*"Through dedicated, professional members, the Mercedes Fire Department EMS care for and protects the lives and property of our community through incident response, comprehensive training, public education and fire prevention."*

*Fire Chief*  
Javier Campos Jr.

*Mercedes Fire Department*  
105 N. Ohio Ave  
956-565-7755

# June 2024 Mercedes Fire Incidents

Count of Total Fire Incidents

Count of Incidents

80

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Average Dispatch to Arrival Time

Average Response Time Alarm To Arrival

8m:16s

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# June 2024 - FIRE INCIDENTS

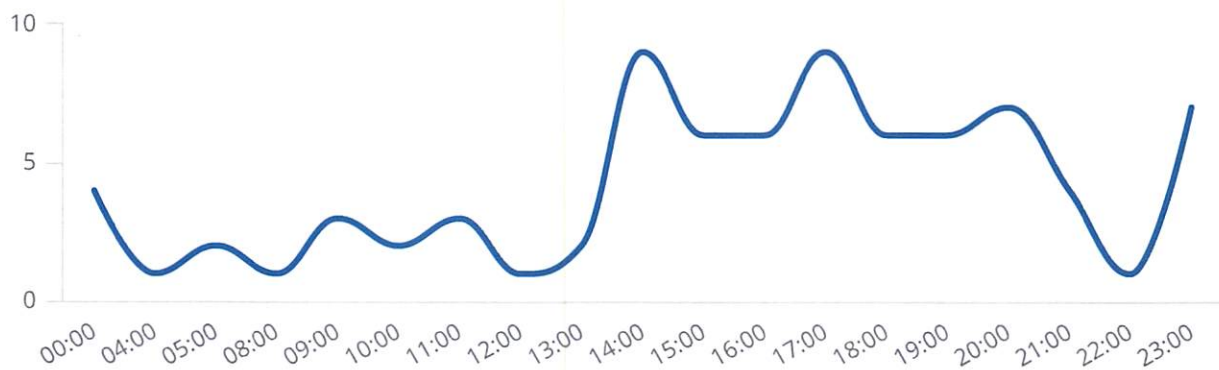
Total Incidents

Count of Incidents  
**80**

Average Time On Scene

Average Time On Scene  
**26m:16s**

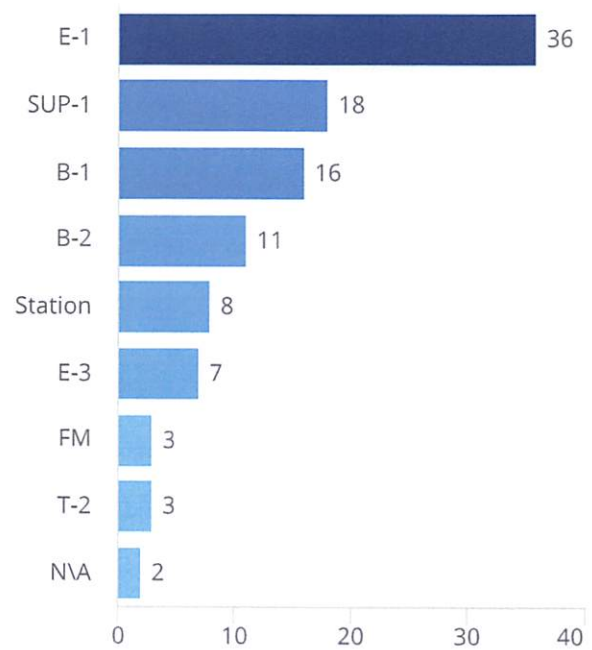
Call Volume over Time



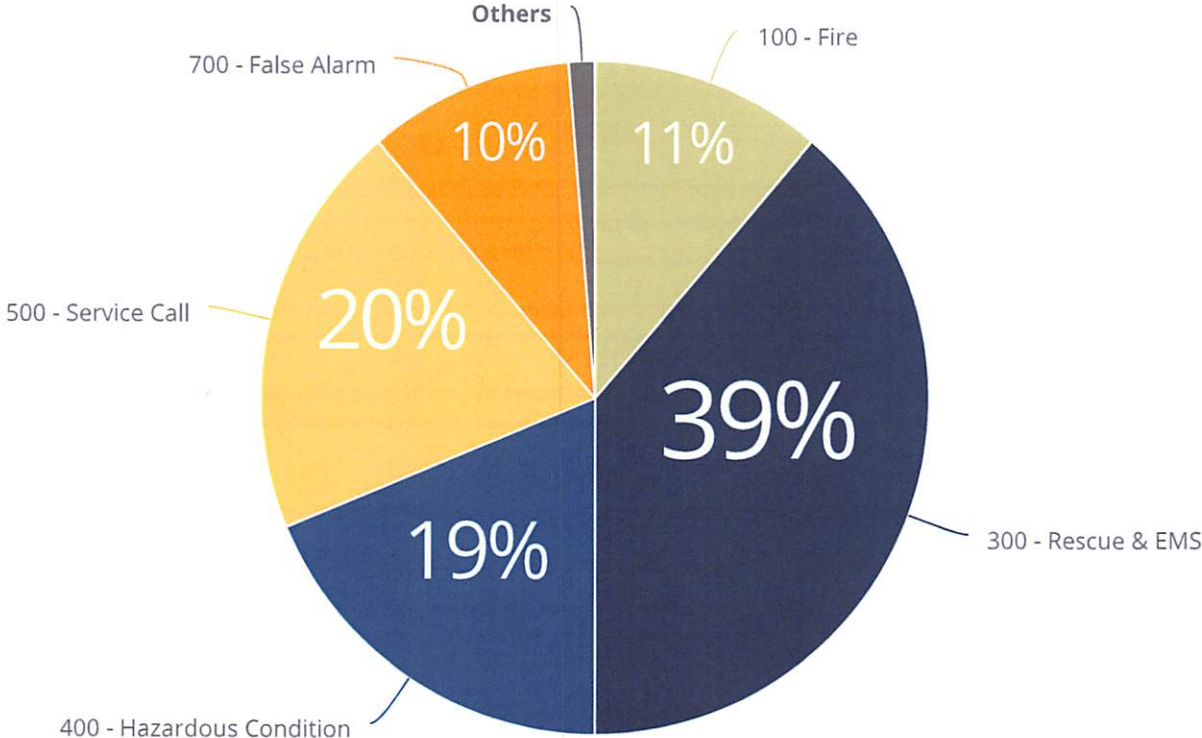
Breakdown of Calls by Unit

Unit Name	Percentage of Calls	Averag
B-1	20.00%	
B-2	13.75%	
E-1	45.00%	
E-3	8.75%	
FM	3.75%	
SUP-1	22.50%	
Station	10.00%	
T-2	3.75%	
NVA	2.50%	
Grand Total	100.00%	

Count of Calls by Unit



Percentage of Incident Type Group

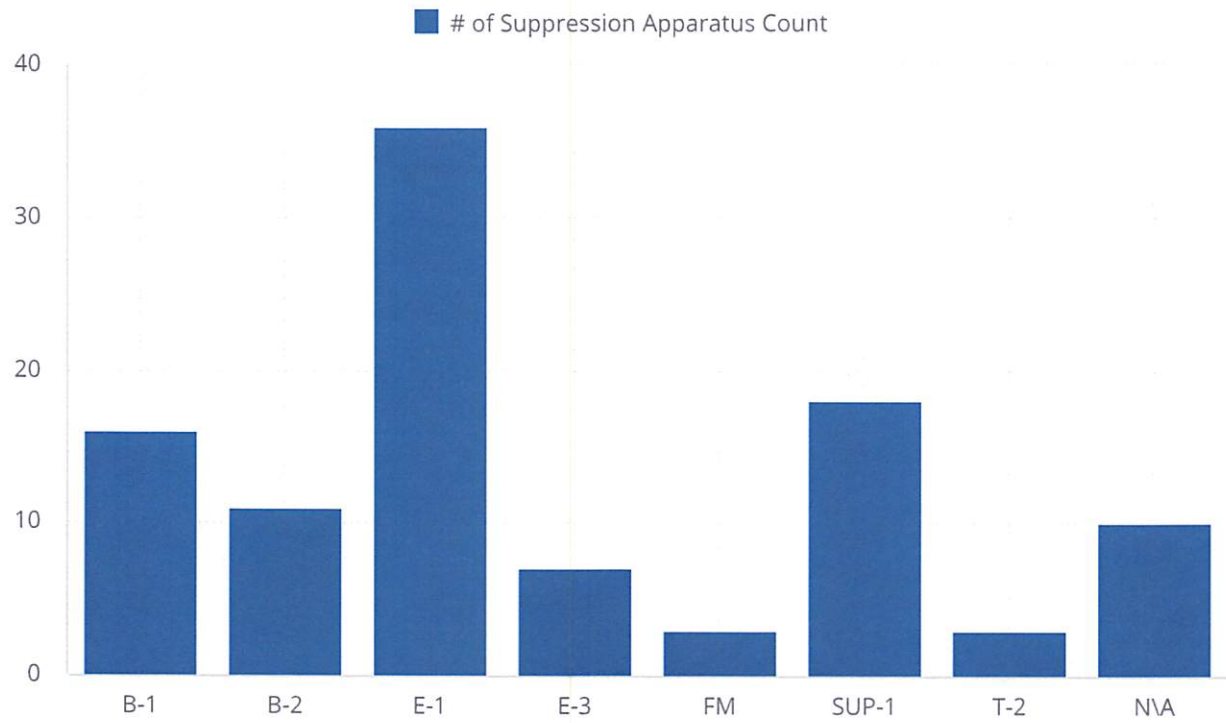




Incident Count by Shift



Total Count Per Unit



Count of Incidents by Type

Incident Type	Count of Incidents
Alarm system sounded due to malfunction	3
Animal problem	1
Animal problem, other	9
Animal rescue	1
Arcing, shorted electrical equipment	2
Brush or brush-and-grass mixture fire	2
Building fire	1
Cooking fire, confined to container	1
Dispatched & canceled en route	1
Electrical wiring/equipment problem, other	2
Fire, other	1
Gas leak (natural gas or LPG)	4
Grass fire	2
Medical assist, assist EMS crew	13
Motor vehicle accident with injuries	8
Motor vehicle accident with no injuries.	10
Outside rubbish fire, other	1
Passenger vehicle fire	1
Power line down	7
Public service assistance, other	1
Service Call, other	2
Smoke detector activation due to malfunction	1
Smoke detector activation, no fire - unintentional	2
Smoke or odor removal	1
System malfunction, other	1
Count of Incidents	80

1-25 of 27 Results

1 2 >

Rows per page 25

# June 2024 EMS Incidents

Total Responses

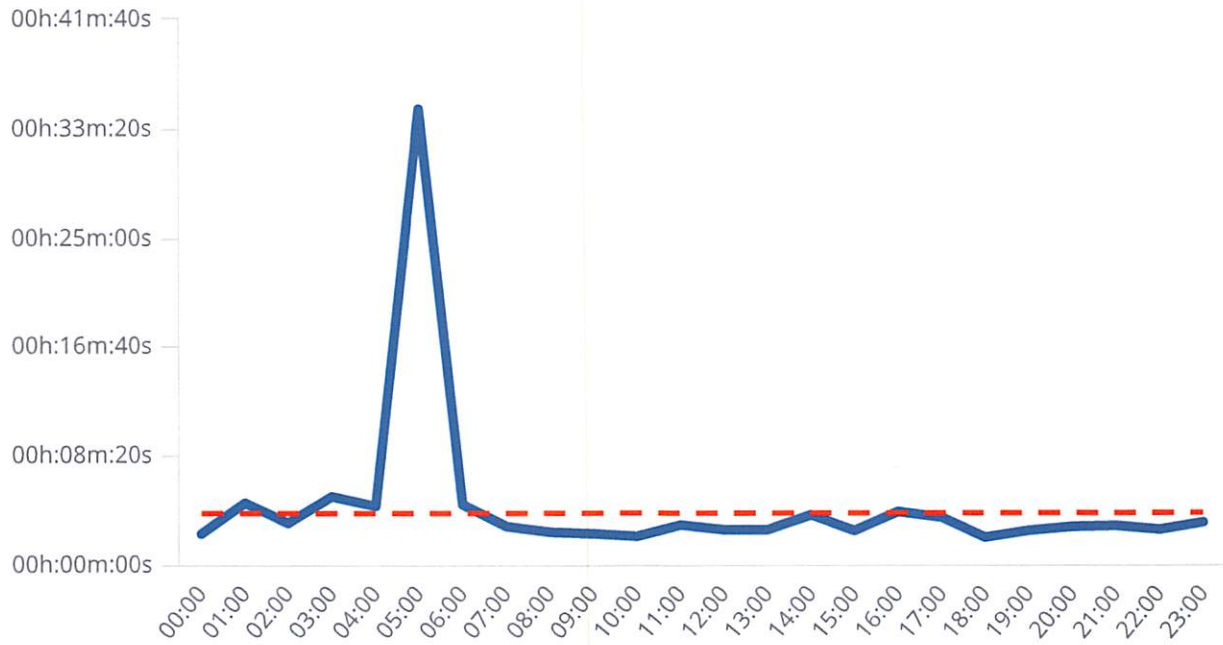
Total Responses  
**218**

Average Chute Time

Average Chute Time  
**03m:56s**

% Chute Time < 4min **81%**

Average Chute Time by Hour of Day





Custom Jun 1, 2024 - Jun 30, 2024

15:52

MM:SS  
Average Scene Time

83%

OF PATIENT  
ENCOUNTERS  
Scene Time < 20:00

26:33

MM:SS  
90th Percentile Scene Time

29

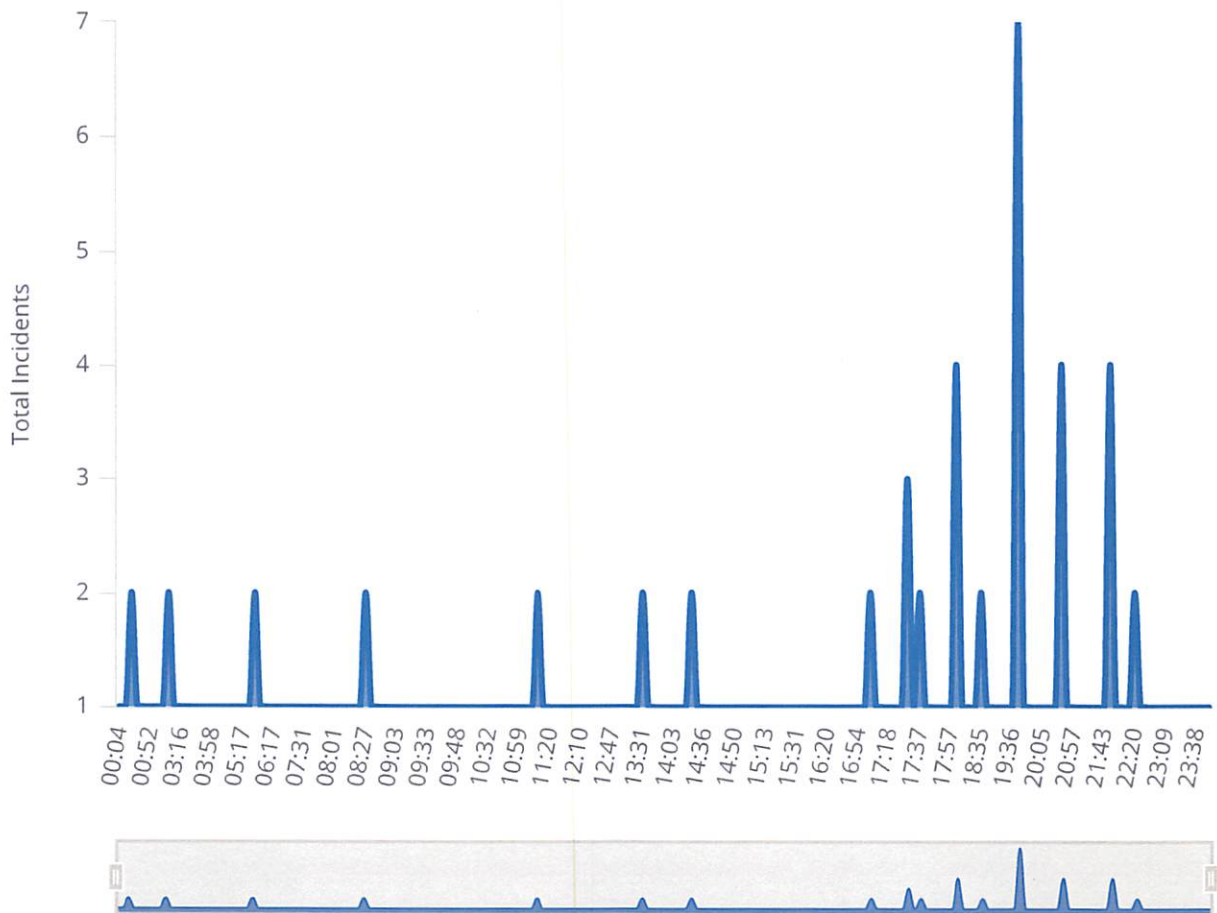
PATIENT  
ENCOUNTERS  
In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	6/2/24	6/9/24	6/16/24	6/23/24	6/30/24	7/7/24	7/14/24	7/21/24	7/28/24	8/4/24	8/11/24	8/18/24	8/25/24	Total
00:00 - 09:59	2	3	1	1										7
10:00 - 14:59			6	1	1									8
15:00 - 19:59		2	3	2	2									9
20:00 - 29:59	1		2		1									4
30:00 - 39:59														
40:00 - 49:59	1													1
50:00 - 59:59														
60:00 - 2:59:59														
Total	4	5	12	4	4									29
Exceptions														0

Call Volume by Hour



Aggregation of Total Incidents by Shift

Shift	Total Incidents
	06/2024
A Shift	68
B Shift	64
C Shift	86

Aggregation of Total Incidents by Unit Contribution

Unit	Contribution to Total Incidents	
	06/2024	Grand Total
E-1	0.92%	0.92%
MED-2	6.88%	6.88%
MED-3	38.53%	38.53%
MED-4	53.21%	53.21%
SUP-1	0.46%	0.46%
Grand Total	100.00%	100.00%